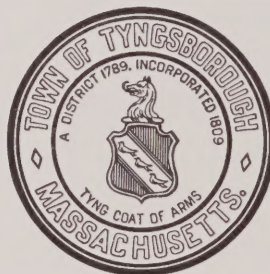


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**ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
Town of Tyngsborough**



For the Year Ending December 31,

1993

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ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
Town of Tyngsborough

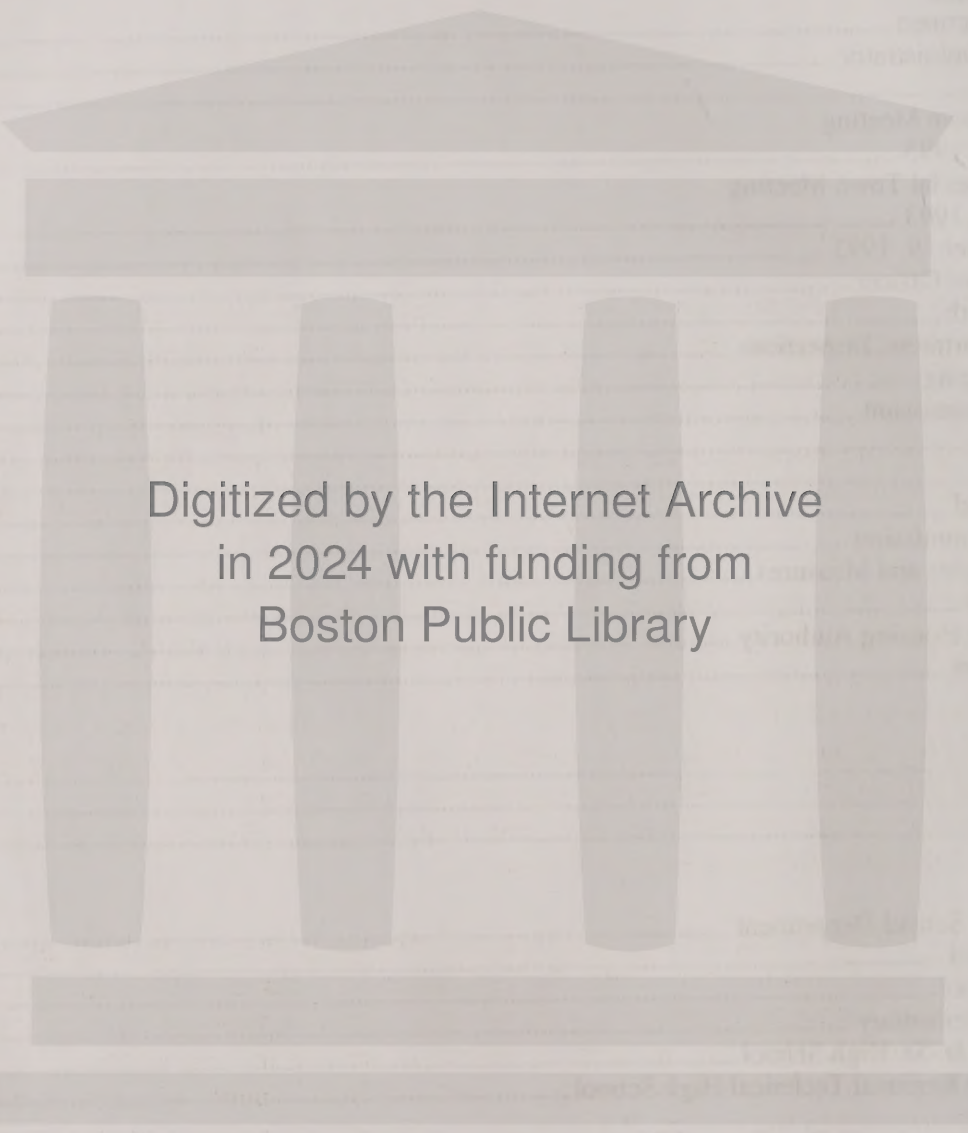


For the Year Ending December 31,

1993

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Town of Tyngsborough

Box 5, 10 Kendall Road, Tyngsborough, Massachusetts 01879-0549
TEL: 508-649-2300
FAX: 508-649-2301

Board of Selectmen/
Executive Administrator

April 11, 1994

Dear Resident of Tyngsborough,

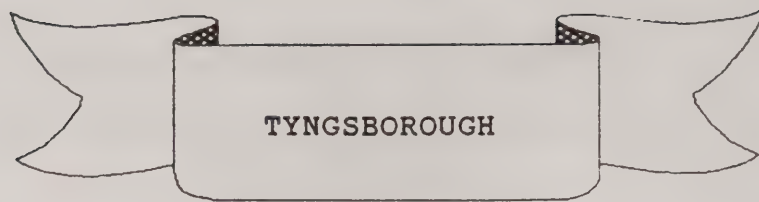
As you can see the Annual Town Report has changed. The 1993 edition was compiled in an attempt to give you more information on how to use municipal services. As in the past, the Town Report includes all the pertinent information regarding the town, but this year we have included a directory of services and updated information on various town services. It is our hope, that the Town Report will evolve into a "how to" book of municipal services that residents will keep and refer to when questions arise regarding the town.

Quite possibly the biggest waste in government comes from unused or underused services. Many people who come to Town Hall are surprised to find that the town and the Commonwealth offer a variety of services and support groups -- most of which are not advertised or widely used. I know I speak for all the town's employees when I say please let us know when you have a question or problem, some problems are beyond our help; however, some problems can be alleviated saving you time, money, and stress. If you find the 1993 Town Report useful, please let us know. Your input is valued and will help the Town Report Committee fine tune next years edition.

Finally, I would like to recognize and thank the people involved in making this Town Report possible. The Town Report Committee is Chaired by Theresa Gay, who has worked many, many nights and weekends pulling together the supporting information, graphics, and directories. Her hard work and dedication are deeply appreciated. I would also like to recognize Jane Pirkle, proof reader expert and Bob Waugh, graphics master for all the time they donated to the report. Their skills, ideas, and enthusiasm exemplify what is great about volunteer, small community government. Once again, I hope you like the 1993 Town of Tyngsborough Town Report.

Sincerely

Robert P. Griffin, Jr.,
Executive Administrator



Originally part of Dunstable, Tyngsborough became a district in 1789 due to a gift of money donated by Madam Sarah Tyng Winslow. It stipulated that the money be used in support of a church and school in the present town center. But Tyngsborough's independence began much earlier, during the period between 1741 and 1755.

The community evolved around the First Parish Church in the center of town. This meeting house was built in 1755, and served those people who found it too difficult to travel to the Second Parish of Dunstable, located about one mile west of the present town line.

Both Tyngsborough's and Dunstable's new parishes were necessary because the Massachusetts/New Hampshire state line drawn in 1741 caused the town's meeting house to be located in New Hampshire. With the 1755 building of the First Parish, residents began to split with their Dunstable brethren.

Winslow's grant served to widen that gap. The Winslow Academy was begun in 1789, named in her honor, and a new district of Dunstable was formed, called Tyngsborough, in honor of Madam Winslow's esteemed ancestors.

- Herbert Morton

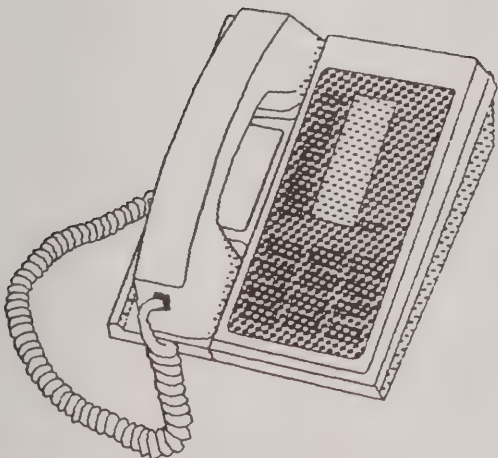
DIRECTORY OF SERVICES

HOW MAY WE BETTER SERVE YOU?

In an effort to assist the residents of Tyngsborough when they have questions about the Town, its officials and committees, several new directories and listings have been included in this report. Phone numbers of each of the groups which have been formed to help serve the Town, main department numbers and officers, a list of outside numbers which might be helpful to the residents of Tyngsborough follows.

The new directory list includes the telephone numbers of each town office and officials and a list of outside numbers that might be helpful to the residents of Tyngsborough.

These directories of services will make it easier to contact the person/s needed to answer your questions. Employees are expected to help callers and to re-direct your calls, if needed, especially if you don't know where to call.



TELEPHONE NUMBERS

Emergency

Police 911

Fire 911

Public Works 649-2310

BY DEPARTMENTS:

Animal Control	649-7832
Arts and Humanities Council	649-7870
Assessors Office	649-2302
Board of Appeals	649-2303
Board of Selectmen	649-2300
Executive Administrator	649-2300
Building / Inspection	649-2303
Cemetery Division	649-3197
Civil Defense	649-7079
Conservation	649-2304
Council on Aging	649-9211
Fire	649-7671
Health	649-7907
Human Serv/Veterans Agent	649-2305
Library	649-7361
Personnel	649-2300
Planning Board	649-2308
Police	649-7504
Public Works	649-2310
Recreation	649-3234
Sewer Dept.	649-2311
Tax Collector	649-2306
Treasurer	649-2307
Tree Warden	649-6056
Town Accountant	649-2309
Town Clerk	649-7103
Tyngsborough Housing Authority	649-9941
Tyngsborough School Department	649-7488
Winslow School Kindergarten	649-7531
Lakeview School 1-2	649-6071
Norris Rd Elementary 3-6	649-3115
Jr. Sr. High School 7-12	649-7571

TOWN OFFICIALS

Selectmen - 508 649-2300 or Fax 508 649-2301
John S. O'Gorman, (Chairman)
Robert P. Griffin, Jr. (Executive Administrator)
Therese Gay, (Administrative Assistant)

Animal Control Officer - 508 649-7832
Steve & Helen Caggiano

Arts & Humanities - 508 649-7870
Julia Cote

Assessors - 508 649-2302
Phil O'Brien, (Chairman)
Victor Stewart, (Asst. Assessor)
Claire Bagley, (Secretary)

Board of Appeals - 508 649-2303
Kevin O'Connor, (Chairman)
Linda Drane, (Secretary)

Board of Fire Engineers - 508 649-7671
Chief, Timothy Madden,
Frank Niejadlik, (Chairman)

Board of Health - 508 649-7907
Mark Bown, (Chairman)
James Morin, (Director)
Joan Ferrari, (Admin Asst.)

Board of Registrars - 508 649-7103
Joseph Kalhauser, (Chairman)

Building Department - 508 649-2303
Donald Crowell, (Bldg. Insp.)
David Denomme, (Gas/Plumbing Inspector)
Jim Patierno, (Electrical Insp.)
Linda Drane, (Secretary)

Cemetery Commission - 508 251-3197
Robert Decarteret

Civil Defense Director - 508 649-7079
Paul V. Larkham

Conservation Commission - 508 649-2304
Susan Fisher (Chairman)
Sarah Early (Agent)
Donna Merrifield (Clerk)

Council on Aging - 508 649-9211
Elizabeth Kalhauser (Director)
Bertha Trubey (Secretary)

Finance Committee - 508 649-6585
Jerome Goldhammer, (Chairman)

Highway Commission - 508 649-2310

Donald Singleton (Chairman)
Ron Corcoran (Superintendent)

Historical Commission - 508 649-7768

Richard (Rocky) Provencher

Housing Authority - 508 649-9941

Donald Lampron (Chairman)
Lorrie Berube (Director)
Wendy Newton (Secretary)

Littlefield Library - 508 649-7361

Donna Dubois (Chairman)
Carol Bacon (Director)

Moderator - 508 649-6754

Robert Kydd, Jr.

Planning Board - 508 649-2308

Carol Fisher (Chairman)
Sue Pelletier (Secretary)

Police Department - 508 649-7504

Chief, Charles C. Chronopoulos
Betty Maille (Admin Assist)

Recreation Commission - 508 649-3234

Tony Saracco (Chairman)

School Committee (GLRVTHS) - 508 454-5411

Harold O. Bell, Jr. Tyngsborough's Representative
William J. Collins (Superintendent)

School Committee (Tyngsborough) - 508 649-7488

Shirley Coutu, (Chairman)
David Hawkins (Superintendent)

Sewer Commission - 508 649-2311

David Whelan (Chairman)
Sue Pelletier (Secretary)

Tax Collector - 508 649-2306

Gene Spickler
Leah Colburn (Asst. Collector)

Treasurer - 508 649-2307

David Desgroseillier
Martha Mahoney (Assistant to the Treasurer)

Town Accountant - 508 649-2309

Richard Choate

Town Beach - 508 649-6639

Pauline Knight

Town Clerk - 508 649-7103

Dorothy Dunderdale
Betty Choate (Assistant Town Clerk)

Town Counsel - 508 458-4583
Charles Zaroulis, Esq.

Tree Warden - 508 649-6056
Paul Bergeron

Veterans' Agent - 508 649-2305
Kevin O'Connor
Nancy Johnson (Clerk)

OUTSIDE NUMBERS

Chamber of Commerce	937-9300
Greater Lowell Regional Vocational HS	454-5411
Nashoba Cable TV	692-6500
Post Office	649-6111
Stonehedge Inn	649-4342
Best Press	649-9376
Printing Pals	649-6124
Fisheries & Wildlife	617-727-1614

SOCIAL SERVICES

Exec Off of Elder Affairs	1-800-882-2003
Elder Serv of Merrimack Valley	1-800-892-0890
Merrimack Valley Legal Services	508-458-1465
Lowell Welfare Office	508-454-8061
33 Middle Street - Lowell	
Food Stamps	
Supplemental Social Security	
Aid - Families w/Children	
General Relief - Medicaid	
Medicaid (Long Term Care-Nursing Home)	1-800-322-1448
Medicare Information	1-800-882-1228
Medex Information	1-800-258-2226
Social Security Office	508-452-5509
26 Palmer Street	
Title III - Nutrition	1-508-686-1422

HOSPITALS

Lowell General Hospital	508-937-6000
Saints Memorial - St. John's Campus	508-458-1411
Saints Memorial - St. Joseph's Campus	508-453-1761
Nashua Memorial - Nashua, NH	1-603-883-5521
St. Joseph's Nashua, NH	1-603-882-3000
Lowell Visiting Nurse Association	508-459-9343
Nashoba Visiting Nurse Association	1-800-698-3307

TRANSPORTATION

Lowell Regional Transit Authority	
Bus Information	508-452-6161
Train Information	508-459-7101
Elderly Mini Bus	508-649-7001 or 508-649-9211
Tyngsborough Housing Authority	508-649-9941
Citizen Information Service (State Agencies)	1-800-392-6070

TOWN OF TYNGSBOROUGH
SERVICES DIRECTORY

A

Absentee Ballots
Accounts Payable
Air Pollution Complaints
Alcoholic Beverages License
Ambulance
Ammunition Sales License
Animal Control
Appeals (Zoning)
Archery/Prim Firearms Stamp
Asbestos Hazards
Auctioneer License
Auto Excise Tax Information
Abatements
Payments/Information

Town Clerk
Town Accountant
Health
Selectmen
Police/Selectmen
Police
Selectmen
Appeals
Town Clerk
Health
Selectmen
Assessors
Tax Collector

B

Ballfield Permit
Baseball Permit
Bazaars & Raffle Permit
Beano License
Betterments, Pymnts, Releases
Bicycle License
Birth Certificates
Black Powder Permit
Blasting Permit
Block Parties
Board of Appeals Decisions
Brook Cleaning
Burglar Alarm Install Permit
Burning Permits
Business Certificate Reg.

Recreation
Recreation
Town Clerk
Selectmen
Tax Collector
Police
Town Clerk
Fire
Fire
Selectmen
Town Clerk
Conservation
Police
Fire
Town Clerk

C

Cable TV Complaints
Cannon Permit
Catch Basin Cleaning
Cemetery Information
Census Federal and State
Class I & II Lic (used cars)
Coed Softball League
Committees/Members List
Common Victualler License
Common Carrier License
Communicable Disease Control
Epidemiology Investigation
Sexually Transmitted Disea
Tuberculosis
Commuter Bus
Conservation Land
Conservation Land Use Permit
Conservation Restrictions
Constable Listing

Cable Committee
Fire
Public Works
Cemetery Commission
Town Clerk
Selectmen
Recreation
Town Clerk
Selectmen
Selectmen
Health

LRTA
Conservation
Conservation
Conservation
Town Clerk

Council on Aging
Crime Incident Report
Curb Installation & Repair

Senior Center
Police
Public Works

D

Dead Animals
Death Certificates
Deeds (Town Property)
Dog Licenses
Dog Officer

Public Woks
Town Clerk
Town Clerk
Town Clerk
Selectmen

E

Elder Affairs
Election Information
Entertainment License
Excise Tax (Auto)
 Abatements
 Payments/Information

Council on Aging
Town Clerk
Selectmen

Assessors
Tax Collector

F

Fire Insurance Report
Firearms Permit
Firearms ID Cards
Firewoks Permit
Fishing Licenses
Flag
Flammable Storage Permit
Flammable Fluids Storage Lic
Flood Map
Floodplains Map
Food Services
 Establishments Plan Review
 Inspections
 USDA Food Recalls

Police
Police
Police
Fire
Town Clerk
Selectmen
Fire
Selectmen
Planning Board
Conservation
Health

G

Garage Sale Permit
Gasoline Storage Renewal Prmt
Genealogy
General By-Laws
General Real Estate Market
Gunsmi License

Selectmen
Town Clerk
Town Clerk
Selectmen
Assessor
Police

H

Hackney License, Jitney
Hawkers & Peddlers License
Hazardous Waste Incidents
Health Insurance
 Brook Cleaning
 Catch Basin Cleaning
 Curb Installation & Repair
 Drainage Sys. Clean/Repair
 Plowing & Sanding
 Pothole Repair
 Roadside Mowing
 Sign Install/Repair
 Street Sweeping
Historic Districts Decisions
Housing

Selectmen
Police
Health
Treasurer
Public Works

Town Clerk
Tyngs Housing Authority

Housing Nuisance Complaint
Hunting/Sporting License

Health
Town Clerk

I
Innkeeper License
Insect Control
Inspections
Installation Permits
 Street Opening Permit
 Water & Sewer Install Prmt

Selectmen
Public Works
Building Dept.
Public Works

J
Justices of the Peace Listing

Town Clerk

L
Lead Issues
 (paint, water, food, etc.)
Leaf Composting
Leash Law Administrator
Library

Health

Health
Animal Control Officer
Littlefield Library

 Licenses/Permits
Alcoholic Beverages
Ammunition Sales
Auctioneer
Ballfield
Baseball
Bazaars & Raffles
Beano
Bicycle
Black Powder
Blasting
Block Parties
Burglar Alarm Install
Cannon
Class I & II (used cars)
Common Victualler
Common Carrier
Camping Conservation Land
Dog
Entertainment
Firearms
Fireworks
Fishing
Flammable Storage
Garage Sale
Gas Storage Renewal
Gunsmith
Hawkers & Peddlers
Hunting/Sporting
Innkeeper
Limousine
Liquor
Lodging House
Marriage
Oil Burner
Parade
Picnic Areas
Propane

Selectmen
Police
Selectmen
Recreation
Recreation
Town Clerk
Selectmen
Police
Fire
Fire
Selectmen
Police
Fire
Selectmen
Selectmen
Selectmen
Conservation
Animal Control Officer
Selectmen
Police
Fire
Town Clerk
Fire
Selectmen
Town Clerk
Police
Police
Town Clerk
Selectmen
Selectmen
Selectmen
Selectmen
Town Clerk
Fire
Selectmen

M

Maps
Marriage Intentions/Licenses
Marriage Certificates
LRTA Schedules
Meeting Notices (Public)
Military Discharge Reg.
Military Registration
Milk Inspector
Mosquito Commissioner
Motor Vehicle Accident Rpt
Municipal Liens

Selectmen
Town Clerk
Town Clerk
Lowell Reg Trans Auth
Town Clerk
Town Clerk
Post Office
Health
Public Works
Police
Tax Collector

N

Notaries Public
Nuisance Complaints
Housing
Rubbish
Sewage Disposal
Solid Wastes
Hazardous Wastes
Air Pollution
Noise Pollution

Selectmen/Town Clerk
Health

O

Oaths Administration
Office Bldg. Maintenance
Oil Burner Permit
Oil Spills
Open Burning Complaint

Town Clerk
Public Works
Fire
Health, Conservation
Fire

P

Parade Permit
Park Division
Flower Planning & Care
Passport Information
Payroll

Selectmen
Recreation

U.S. Post Office
Treasurer

Permits/Licenses

Alcohol Beverages
Amunition Sales
Auctioneer
Ballfield
Baseball
Bazaars & Raffle
Beano
Bicycle
Black Powder
Blasting
Block Parties
Burglar Alarm Install
Cannon
Class I, II & III
Common Victualler
Common Carrier
Camping Cons. Land
Dog
Entertainment

Selectmen
Police
Selectmen
Recreation
Recreation
Town Clerk
Selectmen
Police
Fire
Fire
Selectmen
Police
Fire
Selectmen
Selectmen
Selectmen
Conservation
Animal Control Officer
Selectmen

Sporting/Hunting License
Street Sweeping
Subdivisions
Swim Tags
Swim Lessons
Swimming Pools
Public/Semi-Public Insp

Town Clerk
Public Works
Planning
Beach Committee
Beach Committee
Health

T

Tank Truck Permit
Tar Kettle Permit
Tax Payments
Tax Rate Info
Tax (State) Lien Recording
Tax Exemption Info

Fire
Fire
Tax Collector
Assessors
Town Clerk
Assessors

Blind
Elderly
Hardship
Property Tax Deferral
Veteran
Widow

Taxi Operator License
Taxicab License
Tennis
Theatre License
Town Flag
Town Meeting Minutes/Record
Town Meeting Members List
Traffic Safety
Trails
Transportation
Commuter Bus
Trapping License
Trash & Recycling Info

Selectmen
Selectmen
Recreation
Selectmen
Selectmen
Town Clerk
Town Clerk
Police
Conservation
LRTA

State
Health

U

Underground Tank Replacemnt
Uniform Commercial Code
(UCC) Recording
Urea Formaldehyde Foam Insul
Used Car License

Fire
Town Clerk

Health
Selectmen

V

Veterans Issues
Video Games License
Voter Reg/Drop Notice
Voter ID Cards

Veteran's Agent
Selectmen
Town Clerk
Town Clerk

W

Warrant Articles
Water/Sewer Info
Blocked Sewers
High Water Bills
Leaky Meters
Low Pressure
Rusty Water
Sewer Odors
Water Supply (Private)
Waterfowl Stamp (Federal)

Selectmen
Water Dist./Sewer Dept.

Health
U.S. Post Office

Firearms
 Fishing
 Flammable Storage
 Garage Sale
 Gas Storage Renewal
 Gunsmith
 Hawkers/Peddlers
 Hunting/Sporting
 Innkeeper
 Limousine
 Liquor
 Lodging House
 Marriage
 Oil Burner
 Parade
 Picnic Areas
 Propane
 Raffle and Bazaars
 Soccer
 Sporting/Hunting
 Street Opening
 Tank Truck
 Tar Kettle
 Pothole Repair
 Prim. Firearms/Arch. Stamp
 Propane Permit
 Property Sales Listings
 Public Meeting Notices

R

Rabies Clinics
 Radiation Incidents (Radon)
 Raffle & Bazaars Permit
 Real Estate Info
 Real Estate Tax Payments
 Recreation Programs
 Recycling
 Referendum
 Representative Information
 Resident List
 Retirement (Town Employees)
 Revenue/Tax Collector
 Municipal Liens
 Receive payment of
 Real Estate
 Personal Property
 Motor Vehicle Excise
 Water Bills
 Rezoning Petitions
 Roadside Mowing
 Rodent Control
 Rubbish Nuisance Complaint
 Rubbis Collection

S

Senior Center
 Sewage Disposal Systems
 Sign Installation & Repair
 Soccer Permits

Police
 State
 Fire
 Selectmen
 Town Clerk
 Police
 Police
 Town Clerk
 Selectmen
 Selectmen
 Selectmen
 Town Clerk
 Fire
 Selectmen
 Conservation
 Fire
 Town Clerk
 Recreation
 Town Clerk
 Public Works
 Fire
 Fire
 Public Works
 Town Clerk
 Fire
 Assessors
 Town Clerk

Health
 Health
 Town Clerk
 Assessors
 Tax Collector
 Recreation
 Health
 Selectmen
 Town Clerk
 Town Clerk
 Treasurer
 Tax Collector

Planning
 Public Works
 Health
 Health
 Health

Council on Aging
 Sewer Dept./Health
 Public Works Dept.
 Recreation

Waterfowl Stamp (State)
Wetlands Protection
Wetlands Orders of Condition

State
Conservation
Conservation

Y

Z

Zoning
Zoning Matters

Building Dept.

TOWN MEETING INFORMATION

Town Government

The town meeting is the governing body of Tyngsborough. This form of government, typical of many New England communities, encourages citizen participation in town decisions through discussion and voting. Town meeting is open to all registered voters. A quorum is not needed to transact town meeting business.

Special Town Meetings

Special town meetings may be called by the selectmen or by petition of 200 registered voters. If the selectmen refuse to call the meeting after the 200 signatures have been filed, an additional 100 signatures must be submitted. Only the matters contained in the special town meeting petition may be acted upon at such a special town meeting.

The Warrant

The warrant, a document prepared by the selectmen, is the name given to the agenda for the town meeting. It is the "warning" or notification to the citizens giving the time, place and business to be discussed. The warrant is posted in public places at least seven days prior to the meeting. A copy of the warrant is also printed and placed at the back of the Town Report and handed to voters on election days.

Each item of business is called a warrant article, the first of which is the election of town officials. Those elected on the ballot include: Moderator, Assessor, Finance Committee, Selectmen, Board of Health, Cemetery Commissioner, Constables, Regional Vocational Technical High School Committee, Road Commissioner, School Committee, Sewer Commissioner, Town Clerk, Trustees to the Littlefield Library, Planning Board, Housing Authority, Planning Board, Tax Collector.

The selectmen announce when the warrant is open for the submission of articles and also specify the date when it will close, at least 35 days later. After this date, no further articles may be entered, but the selectman, if necessary, call a special town meeting to occur during a session of the regular town meeting. The selectmen also may reopen the warrant by a majority vote of the board if the situation is merited.

Town officials, boards and departments as well as the selectmen submit articles. Private articles may be entered on a petition of at least ten registered voters for the annual town meeting and at least 100 registered voters for a special town meeting. Town meeting may not be dissolved and no action is considered legal and binding until all the articles in the warrant have been acted upon.

Typical articles are school and municipal budgets; zoning changes; authorization to issue bonds for a new building, water main or sewer lines; town bylaw amendments and acceptance of new streets.

Town Meeting Procedure

Articles in the town meeting warrant are usually taken up in the order printed, but the moderator may announce changes in this procedure. All articles are presented and voted upon as motions, and neither the motion nor an amendment may expand the scope of the article as written. Voting is done by a voice vote and a show of hands if the moderator is in doubt. Materials for a secret ballot must always be available, since this method must be used if requested by a majority voice count. Certain articles requiring a two-thirds vote for passage, such as bonding, borrowing, zoning changes and authorization for eminent domain, necessitate a counted vote unless unanimous.

VOTING AND ELECTION INFORMATION

Where to Register

Town Clerk's Office
Town Hall, 10 Kendall Road
Telephone 508 649-7103

Qualifications

Any person who is eighteen years old by primary day, a citizen of the United States and a resident of Tyngsborough may register to vote in town, state and national elections. No minimum time of residency is required to register, but to vote in an election, registration must be in advance - 20 days before town elections and 28 days before state and national elections and primaries.

When to Register

Monday - Friday
9:00 a.m. - 4:00 p.m.

Before an election, special evening and Saturday hours are arranged to accommodate people who find regular hours inconvenient.

How Often to Register

A voter need register only once if Tyngsborough residency is maintained and the census listing form mailed annually to each household is returned. The name and address should be kept up to date so that all information will appear correctly on the voting list. The voting list is checked against the town census each year. Any voter not listed in the census, voter will not be listed on the voter list.

Party Designation

When registering, a voter may request a party designation or independent status. In a primary election, registered Republicans or Democrats may request only the ballot of the party in which they are enrolled. In Massachusetts, an Independent may vote in either party primary by requesting the primary ballot of choice. By doing so, the vote becomes automatically enrolled in that party. After voting, any voter may change party enrollment by filling out a party enrollment certificate and giving or sending it to the town clerk. A party enrollment certificate may be obtained at the polls or in the town clerk's office.

Town Elections

The following officials are elected by the town's registered voters:

- Moderator of the annual town meeting (three year term)
- Board of Selectmen (three year term)
- School Committee (three year term)
- Assessors (three year term)
- Board of Health (three year term)
- Cemetery Commissioner (three year term)
- Constables (three year term)
- Finance Committee (three year term)

Town Election cont'd

- Regional Vocation School Committee (three year term)
- Road Commissioner (three year term)
- Sewer Commissioner (three year term)
- Tax Collector (three year term)
- Town Clerk (three year term)
- Tree Warden (three year term)
- Trustees of the Littlefield Library (three year term)
- Memorial Committee (three year term, elected at town meeting from the floor)
- Surveyors of Wood, Bark and Lumber (three year term, elected at town meeting from the floor)

Voting

Tyngsborough is divided into three precincts they are:

Precinct 1 Lakeview School, Coburn Road

Precinct 2 Tyngsborough Sportsman Club, Westford Road

Precinct 3 Tyngsborough Sportsman Club, Westford Road

For further information call the town Clerk's Office, 508 649-7103.

Election Information

Local Election - Second Tuesday in May

Polling Hours - 7:00 a.m. to 8:00 p.m.

Electoral Districts

- | | |
|-----------------------------|---------------------------------|
| • United States Congressman | 5th Massachusetts Congressional |
| • Governor's Councillor | 3rd Councillor |
| • State Senator | 1st Middlesex |
| • State Representative | 39th Middlesex |
| • County Officers | Middlesex County |

Absentee Ballots

Absentee ballots are allowed in national, state and local elections and primaries. People eligible for an absentee ballot are registered voters who:

- will be away from home on election day and at a specific address,
- are temporarily living away from home in the United States or overseas,
- are physically unable to get to the polls,
- have religious beliefs that prevent voting at the polls on election day.

The registered voter must apply in writing for an absentee ballot for each election. A parent can apply for an absentee ballot on behalf of a college student who will be away on voting day.

Town Election cont'd

He or she may mail the request or take it to the town clerk's office. The application must be received not later than noon of the day before the election or primary.

The voter must be sure to allow enough time for mailing. He or she should fill out the ballot in the presence of a witness as soon as it is received.

No witness is needed for a voter who is on the certified permanently disabled list. To be on this list, the disabled voter has to have a letter of permanent disability written by a physician which is then filed in the town clerk's office.

The absentee ballot should be mailed back to the town clerk as soon as possible because it must be received no later than 8 p.m. on election day. If time is too short for mailing or if the voter will be absent on election day with no mailing address, he or she may vote before the election at the town clerk's office. The town clerk will witness the ballot. Applications for this ballot may be made no later than noon on the day before the election.

Certain unregistered voters are entitled to vote absentee on a Federal Personnel ballot only. Included in this category are people on active duty with the Armed Forces, their spouses and dependents, people in the U. S. Merchant Marine, their spouses and dependents and U. S. citizens who are absent from the Commonwealth. These people must be eligible voters whose legal residence is in Massachusetts or who lived in the Commonwealth just before leaving the country. The voter should register in person when he or she returns to Massachusetts.

Candidate Information

Any Tyngsborough registered voter may be a candidate for town elective offices. He or she must:

- Obtain nomination papers from the town clerk.
- Have the designated number of registered voters sign the papers.
- Have valid signatures; that is, names written substantially as they appear on the voting list complete with address.
- Sign and return the papers to the town clerk's office by 5 p.m. the day specified (42 days before the election).
- A voter may not sign more nomination papers for a given office than the number of people to be elected to the office.

Members of Tyngsborough's Republican and Democratic town committees are elected in the presidential primary. Town committees may have 35 members. Five signatures of registered voters are required to place a candidate's name on the ballot.

General

Government



BOARD OF SELECTMEN

John S. O'Gorman, Chairman
Town Hall 10 Kendall Road

Monday - Friday 8:00 a.m. - 4:00 p.m.
508 649-2300

The five members of the board of selectmen serve staggered three-year terms, and are paid a yearly salary. The Board meets on the first and third Mondays of the month at the Jr. Sr. High School, Auditorium, 36 Norris Road.

The Board of Selectmen is the policy-making body of the town except for those policy matters reserved to town meeting. The selectmen appoint and supervise all officers and boards not elected by the voters or the moderator. Other duties include preparing the warrant and issuing alcoholic beverage, common victualler, automatic amusement licenses, live entertainment licenses, class II and class III licenses and auctioneer licenses.

EXECUTIVE ADMINISTRATOR

Robert P. Griffin, Jr.
Town Hall 10 Kendall Road

Monday - Friday 8:00 a.m. - 4:00 p.m.
508 649-2300

The Executive Administrator is a full-time, salaried official who is appointed by the selectmen to a one year term. As chief administrator he or she bears the responsibility for the day-to-day operation of the town. The Executive Administrator approves all bills for payment by town funds, prepares the warrant for town meeting and the annual town report. The Administrator is the Chief of Procurement, the Plan Administrator of the town's Personnel By-Law, and sits on a variety of committees such as the Capital Program Committee, Insurance Advisory Committee, and the Town Report Committee. The Executive Administrator organizes and prepares the Selectmen's weekly meetings, oversees the negotiations with the municipal unions, and acts as a liaison with residents, other town boards, surrounding municipalities, and state agencies. During the past year the Executive Administrator and the Administrative Assistant to the Board of Selectmen have submitted several grant proposals, organized four Town Meetings, and oversaw the purchase of town land, computer equipment, a new fire tanker, and emergency communications gear.

Town government functions are organized administratively into the following categories: general government, public safety, education, public works and financial.

TOWN CLERK

Office Hours 9:00 a.m. to 4:00 p.m.

Monday - Friday

10 Kendall Road

508 649-7103

The town clerk is a full-time, salaried official elected by the voters. The town clerk acts as chief election official, supervising elections and election officials, maintaining the voting lists and registering voters. His or her duties also include keeping records of vital statistics and minutes of all regular and special town meetings. For addresses and phone numbers of public officials or for information about town, state or federal government.

ELECTED OFFICIALS

Board of Selectmen

John S. O'Borman 1994 Chairman

Robert P. Coakley 1994 Resigned Eileen Farrell 1996
Warren W. Allgrove, Jr. 1995 Robert M. Wallace 1996

Assessors

Phillip F. O'Brien, Jr. Chairman 1994

Kathlyn J. Eaton 1995, Resigned David R. Abreu, 1996

Board of Health

Robert E. Peary, Jr. 1994

Mark B. Bown 1996 Carol A. Devanney 1995

Cemetery Commissioners

Robert P. DeCarteret Chairman 1994

Robert J. Koczarski 1995 Nelson L. Brake 1996

Constables

Robert B. Gray 1994

Finance Committee

Jerome Goldhammer Chairman 1994

Robert T. Wyman 1994 Joseph S. Morrissey 1996
Richard Zecchino App't 1994 Ken Pappas 1996
Linda C. Murray 1995 Brian J. Wyman 1996

Housing Authority

Donald A. Lampron, Chairman 1994

Elizabeth M. Kalhauser 1995 Dorothy I. Clark 1998
A. Lucien Lacourse 1996 Richard Lemoine 1994

Moderator

Robert L. Kydd, Jr. 1996

Planning Board

Carole A. Fisher Chairman 1998

Rodney P. Anderson 1994 Ronald V. Corcoran 1996
William R. Masson 1995 Phyllis V. O'Brien 1997

Regional Vocational High School Committee

Harold O. Bell, Jr. 1994

Road Commissioners

Donald B. Singleton, Chairman 1996

David E. Denommee 1994

Wilson C. Dubois 1995

School Committee

Robert D. Baker, Chairman 1994

James O'Brien 1994

Helen L. Graham 1995

Wolf Piegorsch, 1994

James F. Bither 1996

Shirley M. Coutu 1995

Kathleen T. Niejadlik 1996

Sewer Commissioner

David M. Whelan, Chairman 1995

Thomas J. Mulligan, Jr. 1994

Ronald A. Vieira 1996

Tax Collector

Gene R. Spickler 1995

Town Clerk

Dorothy A. Dunderdale 1994

Tree Warden

Paul W. Bergeron 1996

Trustees of the Littlefield Library

Donna B. DuBois, Chairman 1994

Mary Burne 1994

Jean E. Jacoppi 1995

William J. Franks 1995

Mark F. Bogacz 1996

W. Michael Hill 1996

TOWN MEETING APPOINTMENTS

Memorial Committee 1994

Kevin V. O'Connor

John F. Koczarski

Janet Renk

Surveyors of Wood, Bark and Lumber 1994

Robert W. Clarke

Robert W. Sherburne

Alan A. Sherburne

SELECTMEN'S APPOINTMENTS

ANNUAL UNLESS OTHERWISE SPECIFIED

Accountant

Richard H. Choate, 1994

Animal Control Officer

E. Steven Caggiano

Assistant Animal Control Officer

Helen Caggiano

Arts and Humanities Council

Janice M. O'Brien 1994

Mary F. Johnson-Lally 1995

Julia E. Cote 1995

Claire L. Cloutier 1996

Donna M. Downie 1995

Jan M. Smith 1996

Board of Appeals

Kevin V. O'Connor Chairman 1994

John J. Halloran II 1994
Phillip L. Scannell 1994
Donald W. Curry 1995

Eric Spear 1995 Resigned
Gary J. Ralls, 1996
Stephen T. Gilchrist, Alt 1994

Board of Registrars

Joseph F. Kalhauser, Chairman 1995
Therese Gay 1994 Gloria M. Callahan 1996

Board of Selectmen/Executive Secretary

Robert P. Griffin, Jr.

Board of Selectmen/Chief Procurement Officer and
Personnel Director

Robert P. Griffin, Jr.

Board of Selectmen/Administrative Assistant
Therese Gay

Board of Selectmen/Alternate NMDCG

Richard McCullough

Building Inspector

Donald Crowell

Building Department Secretary

Linda B. Drane

Burial Agent

Robert P. DeCarteret

Cable Advisory Committee

Brian J. Burgess, Sr.
John T. Dalton
Doreen E. Ethier

Tami J. Hennessey
William J. Hennessey
Henry Jungmann
William R. Masson

Capital Program Committee

David F. Desgroseilliers
Robert P. Griffin, Jr.
Eileen Farrell

Jerome Goldhammer
Wolfgang Piegorsch

Civil Defense Director

Paul V. Larkham

Conservation Commission

Susan K. Fisher Chairman 1995

Kathleen Cayer, 1994
Janice Costa, 1994

David A. Koziol, 1994
Cynthia H. Anderson, 1996

Patricia Cogswell, 1994
Henry Jungmann 1994
Krista Kaknes, 1994

Martin E. Betz 1996

Conservation Agent
Sarah Early

Conservation Clerk
Kathy Cayer

Constables

Armand Soucy 1994
Donald Stout 1994
Kenneth Arsenault 1995
Paul Brown 1995

Walter McAvoy 1995
David M. Muscovitz 1995
Henry E. Sullivan 1995

Council on Aging

Elizabeth M. Kalhauser Director

John B. Barr 1994
Ruth H. Suzadelis 1994
Jo E. Williamson 1994
Darryl R. Alexa 1995

Beatrice R. Denis 1995
Pauline L. Pierce 1995
Gladys M. Coughlin 1996
Rosanna J. Hurley 1996
Esther Makevich 1996

Disability Commission

Elizabeth A. Copp
Linda A. Copp
Geraldine Wood

Beverly C. Given
 Sylvia J. Ostman
Frank Berry

Electrical Inspector
James M. Patierno

Emergency Planning Committee

Charles Chronopoulos
Ronald V. Corcoran
Sarah Early

Robert P. Griffin Jr.
Paul V. Larkham
Timothy J. Madden

Fire Engineers

Robert C. Bowen
Ronald V. Corcoran
James P. Doster
Raymond J. Ledoux

Timothy J. Madden
Arthur E. Michaud
Frank P. Niejadlik

Fire Department

Timothy J. Madden Chief
Richard N. Blechman, Deputy Chief

Station 1.
Capt. Wilfred Mercier

Station 2.
Lt. Dana M. Cocozziello
Lt. James E. O'Brien

Station 3.

Lt. Wesley W. Russell

Lt. Leo F. Whitman

Forest Warden
Timothy J. Madden

Gas Inspector/Plumbing Inspector
David E. Denommee

Historical Commission
Christopher R. Frye Chairman 1995
John B. Barr 1994 Marie R. Lambert 1995
G. Louise Derbyshire 1994 Richard W. Provencher 1996
Deborah L. Lagassee 1994 Rodney J. Wood 1996

Industrial Development Committee

Insect and Pest Control Officer
Ronald V. Concoran

Insurance Advisory Committee
John DeJesus David Senecal
Robert P. Griffin Jr.

Littlefield Library Building Committee
Richard G. Aseltine Jr. William Franks
Mary C. Burne William J. Hennessy
James M. Byrne Robert A. Wironen

Overseer of the Diagnostic Feasibility of Lake
Mascouppie Kevin McDonough

Park Commissioner (Wicasse Ball Park)
Anthony Saracco

Personnel Board

Police Department
Charles C. Chronopoulos, Chief
Charles C. Chronopoulos Sgt. John P. Georges
Howard F. Given Sgt. Daniel Larocque
Paul V. Larkham Sgt. Michael LeClair
William J. McAnistan Sgt. Gregory R. Kasabian
Brian R. Alley John J. Manning
Roger E. Boulette Steven R. Manning

Richard C. Burrows
Christopher C. Chronopoulos

Joseph P. Pivirotto
Thomas F. Walsh

Reserve/Intermittent Officers 1996

Thomas A. Casper
Eileen A. Castonguay
Robert B. Gray
Raymond O. Grenier
M. Michael Johnson

Betty A. Maille
Ronald Provost
Joseph E. Taff
John Martin, 1994

Clerk Dispatcher 1996

Eileen A. Castonguay M. Michael Johnson John P. Martin

Part-Time Clerk Dispatcher 1994

Thomas A. Casper
Robert B. Gray

Glenna G. Greenslade
Ronald Provost

Matrons

Eileen A. Castonguay 1996
Glenna G. Greenslade, 1994

Betty A. Maille 1994

E 911 Municipal Coordinator

Police Chief Charles C. Chronopoulos

Ronald V. Concoran
Robert P. Griffin, Jr.
Timothy J. Madden
Betty Maille, Data Base Liason

Recreation Committee

Thomas T. Coomes
Susan C. Deschenes
Mark A. Gambale Associate
Pauline S. Knight
Richard L. Mosca

Darlene V. Riley
Anthony A. Saracco
Real R. Turcotte
Doreen M. Weber

Right to Know Official

Timothy J. Madden

Sealer of Weights and Measures

Raymond Bursey

Selectmen's Alternate to NMCOG

Richard McCullough

Town Beach Committee

Pauline S. Knight
Dianne H. O. Keefe

Town Hall Custodian

Doreen E. Ethier

Treasurer
David F. Desgroseilliers

Assistant to the Treasurer
Martha Mahoney

Clerk/Treasurer and Accountant
Vicki Janowicz

Trust Fund Committee
Charles C. Chronopoulos Elizabeth A. Kalhauser
Robert P. Griffin, Jr. Kevin V. O'Connor

Director of Veterans Services - Veterans Agent-Veterans
Graves Officer and Burial Agent

Kevin V. O'Connor

Assessors Appointment
Victor Stewart Assistant Assessor/Appraiser

Labor Counsel
Richard White

ANNUAL TOWN MEETING

MAY 18, 1993

Moderator: Robert L. Kydd, Jr.
Place: Jr./Sr. High School

Time: 7:05PM
Registered Voters Present: 199

Article 2. ACCEPTANCE OF REPORTS

To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action in relation thereto.

MOTION: To accept the reports.

AMENDMENT: To include the name of Mary C. Burne on page 4, Littlefield Library Trustees, term to expire 1994.

ACTION: Voted in the affirmative as amended.

Article 3. CHOOSE OFFICERS

To choose all officers not named in Article 1 of the Annual Town Election Warrant, or take any other action in relation thereto.

MOTION: To elect John Koczarski, Kevin O'Connor, Janet Renk to the Memorial Day Committee and Robert W. Sherburne, Robert W. Clarke, Alan A. Sherburne as Surveyors of Wood, Bark and Lumber.

ACTION: Voted in the affirmative.

Article 4. ACCEPTANCE OF EEO MONEY - TYNGSBOROUGH SCHOOLS

To see if the Town will vote to accept an Equal Educational Opportunity Grant for fiscal year 1994 in an amount under the provisions of General law Chapter 70A, Section 5 as inserted by Chapter 188 of the Acts of 1985. Said Grant shall be expended by the Tyngsborough School Committee for direct service expenditures, or take any other action in relation thereto.

MOTION: To accept Article 3 as printed.

AMENDMENT: In the amount of \$330,012.

ACTION: Voted in the affirmative.

Article 5. FIX SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41, of the Massachusetts General Laws, as amended, for the Fiscal Year (July 1, 1993 - June 30, 1994) or take any other action in relation thereto.

Salaries of the Elected Officials are included in the Department Appropriations.

Article 5. (cont'd)

MOTION: To accept Article 5 as recommended by Finance Committee:

Moderator	\$200.
Selectmen members (5)	1,200.
Tax Collector	28,000.
Assessors (3)	
Chairman	2,415.
Members (2)	2,205.
Town Clerk	30,000.
Board of Health (3)	
Chairman	640.
Members (2)	520.
Tree Warden	-0-
Cemetery Commissioners (3)	-0-
School Committee (7)	-0-
Trustees of Littlefield Library (6)	-0-
Sewer Commissioners (3)	
Chairman	2,000.
Members (2)	1,500.
Planning Board (5)	
Chairman	500.
Members (4)	250.
Finance Committee (7)	-0-
Constables (2)	-0-
Housing Authority (5)	-0-
Greater Lowell Regional Technical Vocational School	-0-
Road Commissioners (3)	-0-

ACTION: Voted in the affirmative.

Article 6. DOG LICENSE FEES TO LIBRARY

To see if the Town will transfer the dog license fees to the Littlefield Library, or take any other action in relation thereto.

Article 6 (cont'd)

MOTION: To transfer the sum of \$1,791.55 to the Library.

ACTION: Voted in the affirmative.

Article 7. OPERATING BUDGET

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town expenses for the ensuing year, or take any other action in relation thereto.

MOTION: To accept Article 7 as recommended by the Finance Committee with the exception of line items 146, 171, 310, 612, 911, 440.

AMENDMENT: To accept Article 7 as recommended by the Finance Committee with all department line items being considered as a separate appropriation.

ACTION ON AMENDMENT: Voted in the negative by hand count:
YES 80 NO 91

MOTION: To suspend the annual town meeting in order to consider the Special Town Meeting called for 7:30PM.

ACTION: Special Town Meeting held.

7:55PM Annual Town Meeting reconvened.

Article 7 cont'd.

ACTION: Voted in the affirmative to accept Article 7 as recommended by the Finance Committee with the exception of line items #146, 171, 310, 440, 612, 911.

MOTION LINE ITEM #146: To correct a typographical error so that the total for Tax Collector budget reads \$71,855.

ACTION: Voted in the affirmative.

MOTION LINE ITEM 171: To transfer \$10,000. from the Conservation Commission Wetlands Protection Act Account to the Conservation Agent Salary and raise and appropriate the sum of \$17,167. for line item 171.

ACTION: Voted in the affirmative.

MOTION LINE ITEM 310: To raise and appropriate the sum of \$5,281,146. for line item 310.

ACTION: Voted in the affirmative.

MOTION LINE ITEM 612: To withdraw line item 612 as it was covered in Article 6.

ACTION: Voted in the affirmative to withdraw.

MOTION LINE ITEM 911: To transfer \$15,346 from the Unfunded Pension Liability Account and raise and appropriate \$312,448. to the Middlesex County Retirement Account 911.

ACTION: Voted in the affirmative.

Article 7

MODERATOR 114	
Moderator Salary	200.
Expense	150.
Total	350.
SELECTMEN 122	
Selectmen Salary	6,000.
S&W Clerical	19,730.
Expenses	8,800.
Total	34,530.
EXECUTIVE ADMINISTRATOR 123	
Salary	35,000.
FINANCE COMMITTEE 131	
S&W Clerical	300.
Expenses	165.
Total	465.
FINANCE COMMITTEE RESERVE FUND 132	
	30,000.
TOWN ACCOUNTANT 135	
Accountant Salary	22,831.
S&W Clerical	5,253.
Certification	1,000.
Expenses	2,625.
Total	31,709.
TOWN AUDIT 136	
	12,500.
ASSESSORS 141	
Assessors Salary	6,825.
Assistant Assessor Salary	34,192.
S&W Clerical	19,912.
Expenses	11,400.
Total	72,329.
TREASURER 145	
Treasurer Salary	23,347.
Certification	1,000.
Assistant Treasurer	13,100.
S&W Clerical	7,080.
Prof Services	1,000.
Expenses	21,610.
Total	67,137.

TAX COLLECTOR 146	
Tax Collector Salary	28,000.
S&W Clerical	18,980.
Expenses	24,875.
Total	71,855.
TOWN COUNSEL 151	
Town Counsel Stipend	31,500.
Expense	2,000.
Total	33,500.
SPECIAL LEGAL COUNSEL 152	
Special Legal Counsel Expenses	25,000.
TOWN CLERK 160	
Town Clerk Salary	30,000.
Certification	1,000.
Assistant Town Clerk	20,639.
Prof Services	150.
Expenses	2,900.
Total	54,689.
ELECTION AND REGISTRATION 162	
Election/Registration Salary&Wages	4,200.
Prof SERVICES	500.
Police Detail	1,200.
Expenses	2,870.
Total	8,770.
CONSERVATION COMMISSION 171	
Conservation Commission Salary	1,750.
Agent Salary Transfer from Cons.	
Wetlands Protection Act account	
\$10,000. and R&A 17,167.	27,167.
S&W Clerical	6,665.
Prof SERVICES	900.
Expenses	3,200.
Total	39,682.
NORTHERN MIDDLESEX COMM 174	
	2,227.
PLANNING BOARD 175	
Planning Board Salary	1,500.
S&W Clerical	4,570.
Prof Services	15,000.
Expenses	4,000.
Total	25,070.
BOARD OF APPEALS	
Bd of Appeals Salary	2,450.
S&W Clerical	3,756.
Expenses	1,500.
Total	7,706.

AMERICAN DISABILITIES ACT 185	1,000.
TOWN HALL 192	
Tcwn Hall Custodian	6,405.
Prof Services	600.
Expenses	12,730.
Total	19,735.
TOWN REPORTS 195	3,000.
TOTAL GENERAL GOVERNMENT	576,254.
POLICE DEPARTMENT 210	
Police Dept Salary & Wages	585,635.
Police Dept S&W Other	85,188.
Out of State Travel	250.
Expenses	64,200.
Total	735,273.
POLICE STATION 211	
Custodian Salary	8,574.
Utilities	10,950.
Expenses	5,500.
Total	25,024.
POLICE CRUISER 212	20,000.
PARKING CLERK 213	2,500.
POLICE RADIO LEASE PURCH 215	6,200.
FIRE DEPARTMENT 220	
Fire Dept Salary & Wages	149,745.
Expense	64,716.
Total	214,461.
FIRE ENGINE 221	20,680.
COMMUNICATION CENTER 225	
Comm Ctr Salary & Wages	121,291.
Expenses	10,000.
Total	131,291.
AMBULANCE 230	17,250.
BUILDING INSPECTOR 241	
Bldg Inspector Salary	23,618.
S&W Clerical	11,754.
Mileage	1,200.
Expenses	3,300.
Total	39,872.

GAS INSPECTOR 242	
Gas Insp Salary	5,460.
Mileage	600.
Total	6,060.
PLUMBING INSPECTOR 243	
Plumbing Insp Salary	5,460.
Mileage	600.
Total	6,060.
SEALER OF WEIGHTS AND MEASURES 244	480.
WIRE INSPECTOR 245	
Wire Insp Salary	7,890.
Mileage	1,200.
Total	9,090.
TOTAL BUILDING DEPARTMENT	61,562.
CIVIL DEFENSE 291	
Civil Defense Salary	1,200.
Expense	2,360.
Total	3,560.
DOG OFFICER 292	11,040.
TREE WARDEN 294	
Time & Expense	6,288.
INSECT & PEST CONTROL 296	
Time & Expense	968.
DUTCH ELM DISEASE 297	1,008.
FENCE VIEWER 298	1.
TOTAL PUBLIC SAFETY	1,257,106.
SCHOOL DEPARTMENT 310	5,281,146.
GREATER LOWELL VOCATIONAL 311	242,362.
TOTAL SCHOOLS	5,523,508.
HIGHWAY DEPARTMENT 421	
Highway Salaries & Wages	251,317.
HIGHWAY MACHINERY FUND 422	47,100.

SNOW REMOVAL ACCEPTED ROADS 423	
Snow Salary & Wages	15,000.
Expenses	85,000.
Total	100,000.
SNOW REMOVAL UNACCEPTED ROADS 424	5,000.
CONSTRUCTION & IMPROVEMENTS 425	46,314.
HIGHWAY TOWN MAINTENANCE 426	55,409.
HIGHWAY UNIFORM ALLOWANCE 427	3,440.
STREET LIGHTS 429	32,000.
STREET SIGNS 430	1,150.
HIGHWAY LEASE PURCHASE PAYMENTS	
Front End Loader	9,894.
CEMETERY 490	
Salary & Wages	11,673.
Expenses	2,780.
Total	14,453.
CEMETERY INTERNMENT 492	
Internment Sal & Wages	3,000.
Equipment Rental	2,000.
Total	5,000.
TOTAL HIGHWAY & CEMETERY	571,077.
BOARD OF HEALTH 520	
Board of Health Salary	1,680
Director Salary	29,365.
S&W Clerical	16,834.
SL/Vac Coverage	345.
Expense	5,975.
Total	54,199.
DENTAL PROGRAM 521	2,000.
NURSING CONTRACT 522	2,000.
GREATER LOWELL MENTAL HEALTH 523	400.
RUBBISH CONTRACT 524	
Rubbish Contract	333,600.
Recycling	34,160.
Rubbish Contract	367,760.

ANIMAL DISPOSAL 525	432.
INSPECTOR OF SLAUGHTER 527	25.
SOLID WASTE STUDY COMM 529	1,500.
DEMOLITION & PUBLIC HEALTH 530	257.
TOTAL HEALTH & SANITATION	428,573.
COUNCIL ON AGING 541	
COA Director	25,288.
S&W Clerical	21,621.
Certification	1,000.
Expenses	4,797.
Total	52,706.
COMMUNITY CENTER 542	4,000.
VETERANS AGENT 543	
Veterans Agent Salary	4,800.
S&W Clerical	6,846.
Certification	500.
Expenses	2,610.
Total	14,756.
VETERANS BENEFITS 544	38,203.
VETERANS GRAVES 545	400.
VETERANS FLAGS 546	200.
LIBRARY 610	
Library Director Salary	30,640.
Salary & Wages	50,168.
Custodian	2,295.
Expenses	27,300.
Total	110,403.
TOWN BEACH 630	
Town Beach Salary & Wages	4,500.
Expenses	960.
Total	5,460.
RECREATION COMMISSION	4,530.
MEMORIAL DAY COMMITTEE 660	1,006.
HISTORICAL COMMISSION 691	260.
TOTAL COMMUNITY SERVICES	231,924.

LONG TERM DEBT 710 (Exempt)	
Sewer Series A	50,000.
Sewer Series B	0.
Sewer FMHA	15,200.
School Roof	0.
Police Station	90,000.
Long Pond Sewer	50,000.
High School #1	
High School #2	875,000.
High School #3	20,000.
Total	1,100,200.

LONG TERM DEBT 710 (Non-Exempt)	
Fire Truck	
Hunter Property	15,000.
Total	15,000.

LONG TERM INTEREST 752 (Exempt)	
Sewer Series A	19,300.
Sewer Series B	0.
Sewer FMHA	12,855.
School Roof	0.
Police Station	26,915.
Sewer Long Pond	30,516.
High School #1	0.
High School #2	898,388.
High School #3	4,980.
Total	992,954.

LONG TERM INTEREST (Non-Exempt)	
Fire Truck	0.
Hunter Property	11,127.
Total	11,127.

INTEREST ON TEMPORARY LOANS	35,000.
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TOTAL INTEREST AND DEBT	2,154,281.
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UNFUNDED PENSION LIABILITY 910	0.
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MIDDLESEX COUNTY RETIREMENT 911	
Transfer \$15,346. from the unfunded Pension Liability Account and R&A 312,448.	327,794.

INSURANCES	
Workers Compensation	51,317.
Unemployment Compensation	30,000.
Health Insurance	490,000.
Life Insurance	1,150.
Medicare	30,000.
Social Security	0.
Property, Liability & Vehicle	75,000.
Law Enforcement Liability	19,500.
Fire Accident	8,200.
Police Accident	5,250.
Public Official Liability	8,410.

MIIA Liability	0.
INSURANCES	718,827.
TOTAL INSURANCE AND RETIREMENT	1,046,621.
SEWER COMMISSION 440	
Sewer Dept Sal & Wages	13,248.
Expenses	67,150.
Total	80,398.
TOTALS:	
GENERAL GOVERNMENT	576,254.
PUBLIC SAFETY	1,257,106.
EDUCATION	5,523,508.
HIGHWAY, CEMETERY	571,077.
HEALTH & SANITATION	428,573.
COMMUNITY SERVICES	231,924.
INTEREST & DEBT	2,154,281.
INSURANCE & PENSION	1,046,621.
SEWER COMMISSION	80,398.
TOTAL ARTICLE 7	11,869,742.

Article 8. ACCEPTANCE OF EEO MONEY - GLRVTS

To see if the Town will vote to accept an Equal Educational Opportunity Grant for Fiscal Year 1994 in an amount under the provisions of General Law, Chapter 70A, Section 5 as inserted by Chapter 188 of the Acts of 1985. Said grant shall be expended by the Greater Lowell Regional Vocational Technical School for direct service expenditures, or take any other action in relation thereto.

MOTION: To accept Article 8 as printed.

ACTION: Voted in the affirmative.

Article 9. ACCEPTANCE OF CHAPTER 33 HIGHWAY MONEY - ROAD COMMISSIONERS

To see if the Town will vote to authorize expenditure pursuant to Chapter 33, Acts of 1991 the sum of \$130,429. Said appropriation shall be expended by the Tyngsborough Road Commissioners, or take any action in relation thereto.

MOTION: To accept Article 9 as printed.

ACTION: Voted in the affirmative.

Article 10. CHAPTER 653, SECTION 41 ACTS OF 1989- QUARTERLY TAX - TREASURER

To see if the Town will vote to accept the provisions of Section 41 of Chapter 653 of Acts of 1989 regarding quarterly tax bills to start on July 1, 1994, or take any other action in relation thereto.

MOTION: To accept Article 10 as printed.

ACTION: Voted in the negative.

Article 11. LEASE/PURCHASE/PUMPER - FIRE DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds or to borrow, the sum of One hundred Eighty Thousand (\$180,000.) Dollars for the purpose of purchasing a 3,000 gallon tanker-pumper, and if by borrowing to authorize the Treasurer, with the approval of the Selectmen to borrow such amount and to issue bonds and notes of the town therefore, and to authorize the Board of Fire Engineers to enter into a lease/purchase agreement for such tanker-pumper and to expend such monies, or take any other action in relation thereto.

MOTION: To postpone until the Special Town Meeting in the fall.

ACTION: Voted in the affirmative to postpone.

Article 12. LITTLEFIELD LIBRARY ADDITION - LIBRARY TRUSTEES

To see if the Town will vote to authorize the Town Treasurer with the approval of the Selectmen to borrow the sum of One Million Four Hundred Fifty Thousand (\$1,450,000.) Dollars to construct and equip an addition to the Littlefield Library, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7, and to issue bonds and notes of the town therefore, to be expended by the Library Trustees, or take any other action in relation thereto.

MOTION: To withdraw Article 12.

ACTION: Voted in the affirmative to withdraw.

Article 13. LITTLEFIELD LIBRARY ROOF REPAIR- LIBRARY TRUSTEES

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000.00 for repairs to the roof of the Littlefield Library to be expended by the Library Trustees, or take any other action in relation thereto.

MOTION: To raise and appropriate \$10,000. for Article 13.

ACTION: Voted in the affirmative.

Article 14. APPROPRIATE FUNDS FOR HIGH SCHOOL SOCCER PROGRAM-
RECREATION COMMISSION

To see if the Town will raise and appropriate or transfer from available funds the sum of \$7,500. to implement a High School Soccer Program, purchase related equipment to be expended by the Board of Selectmen, or take any other action in relation thereto.

MOTION: To postpone until the Special Town Meeting in the fall.

ACTION: Voted in the affirmative to postpone.

Article 15. UPGRADE THE FIRE DETECTION AND ALARM SYSTEM AT THE
LAKEVIEW SCHOOL - TYNGSBOROUGH SCHOOLS

To see if the Town will vote to raise and appropriate the sum of \$13,000. to be used for the upgrading of the fire detection and alarm system at the Lakeview School to be expended by the School Committee, or take any other action in relation thereto.

MOTION: To postpone Article 15

ACTION: Voted in the affirmative to postpone.

Article 16. DISPOSAL OF SURPLUS SCHOOL FURNITURE AND
EQUIPMENT - TYNGSBOROUGH SCHOOLS

To see if the Town will vote to allow the Tyngsborough School Committee to dispose by public sale surplus furniture and equipment, and said proceeds to be returned to the facility usage account, or take any other action in relation thereto.

MOTION: To accept Article 16 as printed.

AMENDMENT: To allocate the funds from such sale to the school soccer program.

ACTION ON AMENDMENT: Voted in the negative.

ACTION ON MOTION: Voted in the affirmative.

Article 17. PURCHASE OF INTOXILYZER - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$8,000.00 for the purpose of authorizing the purchase of an Intoxilyzer and related equipment, to be expended by the Police Department, or take any other action in relation thereto.

MOTION: To withdraw Article 17.

ACTION: Voted in the affirmative to withdraw.

Article 18. PURCHASE OF EQUIPMENT- POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$12,500.00 to be expended by the Police Department, funds to be used towards the procurement of grants requiring matching funds, and/or police department equipment, or take any other action in relation thereto.

MOTION: To accept Article 18 as printed.

ACTION: Voted in the affirmative.

Article 19. TRAINING AND EQUIPMENT - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to be expended by the Police Department, said funds to defray the cost of Training and Equipment Expenses for one Police Officer, or take any other action in relation thereto.

MOTION: To accept Article 19 as printed.

ACTION: Voted in the affirmative.

Article 20. PURCHASE AND INSTALLATION OF RADIO EQUIPMENT-
POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$60,000.00 to be expended by the Police Department, said funds to be used for the purchase and installation of Radio Equipment and other related expenses, or take any other action in relation thereto.

MOTION: To postpone Article 20 until the fall Special Town Meeting.

ACTION: Voted in the affirmative to postpone.

Article 21. AMEND TYNGSBOROUGH'S TOWN BY-LAW - POLICE
DEPARTMENT

To see if the Town will vote to amend the Tyngsborough's Town By-Law by adding Article XXXVI. Temporary Handicap Parking Sticker, "Accept any motor vehicle bearing a handicapped parking placard or motor vehicle registration plate designating the vehicle as one used by a handicapped person shall be authorized to park in a designated handicapped parking space. The Chief of Police, or his/her designee, or the Town Clerk may issue a temporary handicapped parking placard to any person upon application, with a supporting medical affidavit signed by a licensed physician, designating the applicant as physically handicapped. Said temporary placard shall be issued with an expiration date not to exceed sixty (60) days, from the date of issue. The Placard shall be displayed so as to be visible through the left portion of the windshield of a private passenger motor vehicle. Use of the temporary placard shall be for the exclusive use of the bearer while being transported in said vehicle. *Violations of the use of the "Temporary Placard" granted under Town By-Law shall be covered by the provisions of Article V, Section 1, of the Town of Tyngsborough General BY-Laws," or take any other action in relation thereto.

MOTION: To accept Article 21 as printed with the correction of the Town By-Law referred to from XXXVI to XXXVII and replace the reference to Town Clerk with Parking Clerk.

AMENDMENT: To require the placard to include a picture of the person.

ACTION ON MOTION AND AMENDMENT: Voted in the affirmative.

Article 22. AMEND TYNGSBOROUGH'S TOWN BY-LAW - HIGHWAY
COMMISSIONERS

To see if the Town will vote to amend the Tyngsborough's Town By-Law by adding Article XXXVII. "No person, other than an employee acting for or in behalf of the Town, shall, by himself or herself or through his/her agents, servants or employees, in any manner place or deposit or cause to be placed or deposited any snow, other than incidental amounts thereof on any public sidewalk, street, or way which has been previously cleared of snow by the Town. Violations of this section may be enforced by the Highway Superintendent, the Building inspector, or the Police Department, by non-criminal disposition as provided in Massachusetts General Laws, Chapter 40, Section 21D as the same now is or may hereafter be amended. Penalties for such violations shall be \$50.00 for the first offense and \$100.00 for each subsequent offense, "or take any other action in relation thereto.

MOTION: To accept Article 22 as printed with the correction that it needs to be identified as Article XXXVIII of the Town By-Laws.

ACTION: Voted in the affirmative.

Article 23. PURCHASE OF TWO SANDERS - HIGHWAY DEPARTMENT

To see if the Town will raise and appropriate or transfer from available funds the sum of \$24,000.00 for the purpose of providing two (2) new sanders. Such purchase to be under the supervision of the Highway Commissioners, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$12,000. for one sander.

ACTION: Voted in the affirmative.

Article 24. COMPLETION OF THE COMMUNITY CENTER FIELD/
WICASSE PARKING LOT-RECREATION COMMITTEE

To see if the Town will raise and appropriate or transfer from available funds the sum of \$8,900.00, a one time appropriation for the completion of the new Community Center Field and for the completion of the new Wicasse Parking Lot, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$5,000. for Article 24.

ACTION: Voted in the affirmative.

Article 25. ACCEPTANCE OF PUBLIC WAYS - PLANNING BOARD

To see if the Town will vote to accept the following as public ways,

Bishop Drive	Brookside Road	Chard Road
Colorado Drive	Cricones Drive	Demauro Drive
Florence Way	Hillcrest Drive	Idaho Drive
Independence Drive	Jasper Lane	Katy Lane
Liberty Lane	Michigan Road	Ohio Road
Ridge Road	Robert Road Ext.	Roberge DRIve
Remainder of Nevada Road, or take any other action in relation thereto.		

MOTION: To postpone Article 25 until the fall Special Town Meeting.

ACTION: Voted in the affirmative to postpone.

Article 26. TRANSFER OF FUNDS - CEMETERY COMMISSION

To see if the Town will vote to transfer from the Cemetery Sale of Lot Fund the sum of \$3,000.00 to a Cemetery Improvement Fund to be expended by the Cemetery Commissioners, or take any other action in relation thereto.

MOTION: To accept Article 26 as printed.

ACTION: Voted in the affirmative.

Article 27. AMEND - WETLANDS PROTECTION BY-LAW - PONDS
CONSERVATION COMMISSION

To see if the Town will vote to amend the Tyngsborough Wetlands Protection By-Law with regards to "pond" definition by adding section 9.3 (b) Pond definition as follows, and relabel the paragraph "The term "banks" ..."as subparagraph (a), 9.3(b) Pond Definition

The term "pond", as used in this bylaw, shall mean any open body of fresh water, with a surface area observed or recorded within the last ten (10) years of at least 10,000 square feet. Ponds may be either naturally occurring or manmade by impoundment, excavation , or otherwise. Ponds shall contain standing water under natural conditions, except during periods of extended drought. For purposes of this definition, extended drought shall mean any period of four (4) or more months during which the average rainfall for each month is 50 percent or less of the ten (10) year average for that same month.

Notwithstanding the above, the following man-made bodies of open water shall not be considered ponds:

(a) basins or lagoons which are part of wastewater treatment systems.

(b) swimming pools or other impervious man-made retention basins.

or take any other action in relation thereto.

MOTION: To accept Article 27 as printed.

ACTION: Voted in the negative.

Article 28. AMEND TOWN BY-LAW ARTICLE XXII - BY PETITION

To see if the Town will vote to amend the Tyngsborough Town By-Law Article XXII by deleting Section 2 and Section 3 and inserting thereof the following,

Self-Service and/or Split Island Service Station shall be permitted in the Town of Tyngsborough subject to complying with safety requirements, as determined by the Local Fire Department and the Massachusetts State Fire Marshall, and to further comply with the Town of Tyngsborough Zoning By-Laws, or take any other action in relation thereto.

MOTION: To accept Article 28 as printed.

ACTION: Voted in the affirmative.

Article 29. ACQUISITION OF REAL PROPERTY - BOARD OF SELECTMEN

To see if the Town will vote to purchase a parcel of land, or take any other action in relation thereto.

MOTION: To withdraw Article 29.

ACTION: Voted in the affirmative to withdraw.

Article 30. PUBLISHING OF ASSESSED VALUES - BOARD OF ASSESSORS

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, the sum of \$1,600, for the purpose of publishing the assessed valuation of each resident and non-resident, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$1,600. for Article 30.

ACTION: Voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Voted in the affirmative to adjourn at 9:30PM.

Attest: true copy Dorothy A. Dunderdale, Town Clerk

SPECIAL TOWN MEETING

MAY 18, 1993

Moderator: Robert L. Kydd Jr.
Place: Jr./Sr. High School

Time: 7:45PM
Registered Voters
Present: 199

Article 1. TRANSFER OF FUNDS - BOARD OF SELECTMEN

To see if the Town will vote to transfer the sum of \$3,500.00 from Selectmen's Line Item Executive Secretary's Account to the Selectmen's Line Item Expenses, or take any action in relation thereto.

MOTION: To accept Article 1 as printed.

ACTION: Voted in the affirmative.

Article 2. SUPPLEMENTAL BUDGET - VETERAN'S AGENT

To see if the Town will vote to transfer from the Middlesex County Retirement Assessment fund the sum of \$4,100.00 to the Veteran's Benefit account 01-544-5380, or take any other action in relation thereto.

MOTION: To withdraw Article 2.

ACTION: Voted in the affirmative to withdraw.

Article 3. TRANSFER OF FUNDS - TREASURER

To see if the Town will vote to transfer from "Interest on Temporary Debt" to "Life Insurance Town Share", the sum of \$200.00, or take any other action in relation thereto.

MOTION: To accept Article 3 as printed.

ACTION: Voted in the affirmative.

Article 4. TRANSFER OF FUNDS - TREASURER

To see if the Town will vote to transfer from "Interest on Temporary Debt" to "Medicare Tax Town Share," the sum of \$5,000.00, or take any other action in relation thereto.

MOTION: To accept Article 4 as printed.

ACTION: Voted in the affirmative.

Article 5. TRANSFER OF FUNDS - BOARD OF HEALTH

To see if the Town will vote to transfer the sum of \$3,636.50 from the Board of Health Director's Salary Account to the Finance Committee Reserve Fund Account, or take any other action in relation thereto.

MOTION: To accept Article 5 as printed.

ACTION: Voted in the affirmative.

Article 6. TRANSFER OF FUNDS - HIGHEAY COMMISSIONERS

To see if the Town will vote to transfer the sum of \$4,120.00 from the County Retirement Account to the Highway Uniform Allowance Account 01-429-5880, or take any other action in relation thereto.

MOTION: To accept Article 6 as printed.

ACTION: Voted in the affirmative.

Article 7. PURCHASE OF TRUCK WITH PLOW - HIGHWAY DEPARTMENT

To see if the Town will vote to transfer from the Highway Machinery Account the sum of \$22,000.00 for the purpose of replacing 11 year old deteriorated one (1) town dump truck with plow. Such purchase to be under the supervision of the Highway Commissioners, or take any action in relation thereto.

MOTION: To accept as printed but identify the account as Highway Machinery Fund Reserve Account.

ACTION: Voted in the affirmative.

Article 8. STABILIZATION FUND - BOARD OF SELECTMEN

To see if the Town will vote to transfer to the Stabilization Fund the Insurance Payment in the amount of \$180,000.00, or take any other action in relation thereto.

MOTION: To accept Article 8 as printed.

ACTION: Voted in the affirmative.

Article 9. STABILIZATION FUND - BOARD OF SELECTMEN

To see if the Town will vote to transfer to the Stabilization Fund the Pheasant Lane Mall Agreement payment in the amount of \$80,000.00, or take any other action in relation thereto.

MOTION: To transfer to the Stabilization Fund the Pheasant Lane Mall Agreement payment in the amount of \$70,000.00.

ACTION: Voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Voted in the affirmative to adjourn at 7:55PM.

Attest: true copy

Dorothy A. Dunderdale, Town Clerk

SPECIAL TOWN MEETING

SEPTEMBER 14, 1993

Place: Jr/Sr High School
Time: 7:00 PM

Moderator: Robert L. Kydd, Jr.
Voters Present: 221

Article 1. LEASE/PURCHASE/PUMPER - FIRE DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds or to borrow, the sum of One Hundred Eighty Thousand (\$180,000.00) Dollars for the purpose of purchasing a 3,000 gallon tanker-pumper, and if by borrowing to authorize the Treasurer, with the approval of the Board of Selectmen to borrow such amount and to issue bonds and notes of the town therefore, and to authorize the Board of Fire Engineers to enter into a lease/purchase agreement (5 years or less) for such tanker-pumper and to expend such monies, or take any other action in relation thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$45,823.00 and to borrow the sum of \$90,000.00 for five years for the purpose of purchasing a 3,000 gallon tanker-pumper.

ACTION: Voted in the affirmative by hand count YES 138 NO 8
3/4 vote = 110.

Article 2. PURCHASE AND INSTALLATION OF RADIO EQUIPMENT -
POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$60,000.00 for Police Department to be expended by the Police Department, said funds to be used for the purchase and installation of Radio Equipment and other related expenses, or take any other action in relation thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$60,000.00 for the purpose of purchasing and installing of Radio Equipment and other related expenses.

ACTION: Voted in the affirmative.

Article 3. PURCHASE AND INSTALLATION OF RADIO EQUIPMENT - FIRE
DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$18,000.00 for Fire Department to be expended by the Board of Fire Engineers, said funds to be used for the purchase and installation of Radio Equipment and other related expenses, or take any other action in relation thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$18,000.00 for the purpose of purchasing and installing Radio Equipment and other related expenses.

ACTION: Voted in the affirmative.

Article 4. UNPAID BILLS PRIOR YEAR - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate the sum of \$7,411.00 to pay prior year unpaid bills, breakdown is as follows: \$5,788.50 (Special Litigation) and \$1,621.15 (Planning Board Engineering Fees), or take any other action in relation thereto.

Motion: That the Town vote to raise and appropriate the sum of \$7,411.00 to pay prior year unpaid bills, breakdown is as follows: \$5,789.00 (Special Litigation) and \$1,622.00 (Planning Board Engineering Fees).

Action: Voted in the affirmative unanimously.

Article 5. SUPPLEMENT THE MEDICARE TAX TOWN SHARE ACCOUNT-
BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate the sum of \$4,000.00 to supplement the Medicare Tax Town Share Account, or take any other action in relation thereto.

Motion: That the Town vote to raise and appropriate the sum of \$4,000.00 for the purpose of supplementing the Medicare Tax Town Share Account.

Action: Voted in the affirmative.

Article 6. AMEND THE TYNGSBOROUGH PERSONNEL BY-LAW - BOARD OF
SELECTMEN

To see if the Town will vote to amend Appendix A and Appendix B (the so-called Pay and Classification Schedule of the Tyngsborough Personnel By-Law, (see attached Appendix A and Appendix B) pursuant to Section 8 (a) of the Tyngsborough Personnel By-Law as follows: Move to amend Appendix A by deleting Secretary to Board of Selectmen from Grade 5 and adding Administrative Assistant to Board of Selectmen Grade 6, or take any other action in relation thereto.

Motion: That the Town vote to amend Appendix A and Appendix B (the so-called Pay and Classification Schedule of the Tyngsborough Personnel By-Law, pursuant to Section 8 (a) of the Tyngsborough Personnel By-Law as follows: Move to amend Appendix A by deleting Secretary to Board of Selectmen from Grade 5 and adding Administrative Assistant to Board of Selectmen Grade 6.

Action: Voted in the affirmative.

Article 7. AMEND THE TYNGSBOROUGH PERSONNEL BY-LAWS PAY AND
CLASSIFICATION SCHEDULE - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate a sum of \$5,619.00 for the purpose of implementing the amended Tyngsborough Personnel By-Law's Pay and Classification Schedule for the period of July 1, 1993 to and including June 30, 1994 by supplementing salary line items for the following departments:

Town Accountant	\$457.00
Assistant Assessor	684.00
Highway Superintendent	740.00
Council on Aging Director	506.00
Librarian	613.00
Fire Prevention Officer	707.00
Admin. Assis. -- BOS	882.00
Treasurer	467.00
Full Time Firefighter	563.00

or take any other action in relation thereto.

Motion: To accept Article 7 as printed.

Action: Voted in the affirmative.

Article 8. MERIT RAISES FOR NON UNION PERSONNEL - BOARD OF
SELECTMEN

To see if the Town will vote to raise and appropriate a sum of \$4,790.00 for the purpose of providing merit increases to the non-union personnel for the period July 1, 1993 to and including June 30, 1994 by supplementing salary line items for the following departments:

Town Accountant	\$548.00
Highway Superintendent	888.00
Council on Aging Director	607.00
Librarian	736.00
Fire Prevention Officer	848.00
Admin. Assist. -- BOS	488.00
Full Time Firefighter	676.00

or take any other action in relation

Motion: To accept Article 8 to raise and appropriate the sum of \$4,791.00

Action: Voted in the affirmative.

Article 9. SUPPLEMENT ELECTED OFFICIALS SALARIES - BOARD OF
SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,552.00, breakdown is as follows: \$1,320.00 to supplement the Town Clerk's Salary Account, and \$1,232.00 to supplement the Tax Collector's Salary Account, or take any other action in relation thereto.

Motion: To accept Article 9 as printed.

Action: Voted in the negative by hand vote YES 110 NO 63
2/3 required = 116.

Article 10. AMEND THE TAX COLLECTOR'S SALARY ACCOUNT - TAX
COLLECTOR

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,780.00 to be added to the Tax Collector Salary Account for the period of July 1, 1993 to and including June 30, 1994, or take any other action in relation thereto.

Motion: To accept Article 10 as printed.

Action: Voted in the affirmative unanimously.

Article 11. AMEND THE LIBRARY SALARY AND WAGE - LITTLEFIELD
LIBRARY TRUSTEES

To see if the Town will vote to raise and appropriate the sum of \$170.00 to be added to the Library Salary and Wage Account, or take any other action in relation thereto.

Motion: That the Town raise and appropriate the sum of \$170.00 to be added to the Library Salary and Wage Account.

Action: Voted in the affirmative.

Article 12. AMEND THE VACATION/SICK TIME COVERAGE - LITTLEFIELD
LIBRARY TRUSTEES

To see if the Town will vote to raise and appropriate the sum of \$1,032.00 to be placed in the Library budget for vacation and sick time coverage, or take any other action in relation thereto.

Motion: That the Town vote to raise and appropriate the sum of \$1,032.00 to be placed in the Library budget for vacation and sick time coverage.

Action: Voted in the affirmative.

Article 13. AMEND THE POLICE SALARY AND WAGE ACCOUNT - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$34,318.80 for the purpose of hiring a Police Officer, breakdown to be as follows: \$28,725.32 annual salary, \$1,061.00 holiday pay, \$750.00 clothing allowance, \$3,782.48 Town share of medical insurance, or take any other action in relation thereto.

Motion: To accept Article 13 as printed.

Action: Voted in the affirmative.

Article 14. AMEND THE FIRE DEPARTMENT'S CALL FIREFIGHTER WAGE ACCOUNT - FIRE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$3,452.00 to be added to the Fire Department's Call Firefighter Wage Account, or take any other action in relation thereto.

Motion: To accept Article 14 as printed.

Action: Voted in the affirmative.

Article 15. PURCHASE AND ADMINISTER VACCINE - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$2,340.00 to be used to purchase and administer Hepatitis B Vaccine to all employees of the Tyngsborough Police Department, or take any action in relation thereto.

Motion: To accept Article 15 as printed.

Action: Voted in the affirmative.

Article 16. SUPPLEMENT THE CEMETERY ACCOUNT - CEMETERY COMMISSIONERS

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$3,000.00 for the purpose of supplementing the Cemetery Department Accounts as follows: \$1,000.00 to the Cemetery Internment Account, \$1,500.00 to the Cemetery Wage Account, and \$500.00 to the Cemetery Expense Account, or take any other action in relation thereto.

Motion: To accept Article 16 as printed.

Action: Voted in the affirmative.

Article 17. TRANSFER OF FUNDS - BOARD OF SELECTMEN

To see if the Town will vote to transfer the sum of \$1,750.00 from the Law Enforcement Liability Insurance Account to the Police Accidental Insurance Account, or take any other action in relation thereto.

Motion: To accept Article 17 as printed.

Action: Voted in the affirmative.

Article 18. STABILIZATION FUND - BOARD OF SELECTMEN

To see if the Town will vote to transfer a sum of \$25,000.00 from available funds to the Stabilization Fund, or take any other action in relation thereto.

Motion: That the Town vote to transfer the sum of \$25,000.00 from free cash to the Stabilization Fund.

Action: Voted in the affirmative.

Article 19. BOND REDUCTION - BOARD OF SELECTMEN

To see if the Town will vote to rescind the authority given by Town Meeting vote under Article 3 of the Special Town Meeting of September 20, 1989 to borrow \$2,205,186.00 to construct a high school, insofar as the remaining sum of \$55,186.00 is concerned, the project having been completed, or take any other action in relation thereto.

Motion: To withdraw Article 19.

Action: Voted in the affirmative to withdraw.

Article 20 TRANSFER OF EDUCATION REFORM FUND - SCHOOL COMMITTEE
To see if the Town will vote to transfer from available Education Reform Funds the sum of \$707,502.00 to the Tyngsborough School Department's Operating Budget. The sources of the transfer as follows: \$333,012.00 - Equal Education Opportunity Grant, \$145,000.00 - Per Pupil Education Aid, and \$229,490.00 - FY 94 New Education Aid, or take any other action in relation thereto.

Motion: That the Town vote to raise and appropriate the sum of \$707,502.00 to the Tyngsborough School Department's Operating Budget. To coincide with the Educational Reform Act the amounts as follows: \$333,012.00 - Equal Education Opportunity Grant, \$145,000.00 - Per Pupil Education Aid, and \$229,490.00 - FY 94 New Education Aid.

Action: Voted in the affirmative.

Article 21. EARLY RETIREMENT INCENTIVE PROGRAM - SCHOOL COMMITTEE

To see if the Town will vote to accept the provisions of the Act Relative to the Improvement of Education in the Commonwealth (the so-called Education Reform Act), Section 83 of the Acts of 1993, an act providing for the establishment and implementation of an early retirement incentive program for members of the teachers' retirement system, and subject to all the provisions, limitations and requirements of said Act, or take any other action in relation thereto.

Motion: That the Town vote to accept the provisions of the Act Relative to the Improvement of Education in the Commonwealth (the so-called Education Reform Act), Section 83 of the Acts of 1993, an act providing for the establishment and implementation of an early retirement incentive program for members of the teachers' retirement system, and subject to all the provisions, limitations and requirements of said Act.

Action: Voted in the affirmative.

Article 22. APPROPRIATE FUNDS FOR HIGH SCHOOL SOCCER PROGRAM- RECREATION COMMISSION

To see if the Town will raise and appropriate or transfer from available funds the sum of \$7,500. to implement a High School Soccer Program, and to purchase related equipment to be expended by the Board of Selectmen, or take any other action in relation thereto.

Motion: To withdraw Article 22.

Action: Voted in the affirmative to withdraw Article 22.

Article 23. COMPLETION OF THE NEW COMMUNITY CENTER FIELD -
TYNGSBOROUGH RECREATION COMMISSION

To see if the Town will raise and appropriate or transfer from available funds the sum of \$4,500.00, a one time appropriation for the completion of the new Community Center Soccer Field, or take any other action in relation thereto.

Motion: To raise and appropriate \$4,500.00 for Article 23.

Action: Voted in the affirmative.

Article 24. SUPPLEMENT TRASH CONTRACT - BOARD OF HEALTH

To see if the Town will vote to raise and appropriate the sum of \$3,000.00 to supplement the trash contract budget for the disposal of trash, or take any other action in relation thereto.

Motion: To accept Article 24 as printed.

Action: Voted in the affirmative.

Article 25. SELF AND FULL SERVICE GAS STATION - PLANNING BOARD

To see if the Town will vote to amend the Zoning By-Laws by adding the following:

Add: 2:11:30 - Principal Uses, Business Uses:

	B1	B2	B3	B4	I1	I2	R1	R2	R3
Self-Service Gas Sta.	P	P	P	P	P	O	O	O	O

Add: 2:11:44 - Business Uses:

Motor Vehicle Self and Full Service Station - Facility for outdoor sale of motor vehicle fuels, related products and services, provided that maintenance and servicing of vehicles shall be conducted entirely within a building, or take any other action in relation thereto.

Motion: To amend the Zoning By-Laws by adding the following:

Add: 2:11:30 - Principal Uses, Business Uses:

	B1	B2	B3	B4	I1	I2	R1	R2	R3
Self-Service Gas Sta.	SS-R	SS-R	SS-R	SS-R	SS-R		O	O	O

Add: 2:11:44 & 2:11:45 - Business Uses:

Motor Vehicle Self and Full Service Station - Facility for outdoor sale of motor vehicle fuels, related products and services, products and services, provided that maintenance and servicing of vehicles shall be conducted entirely within a building.

A MAJORITY OF THE PLANNING BOARD VOTED TO SUPPORT THIS MOTION IN WRITTEN FORM.

Action: Unanimously voted in the affirmative.

Article 26. ACCEPTANCE OF PUBLIC WAYS - PLANNING BOARD

To see if the Town will vote to accept the following as public ways,

Bishop Drive	Brookside Road	Chard Road
Colorado Drive	Cricones Drive	Demauro Drive
Florence Way	Hillcrest Drive	Idaho Drive
Independence Drive	Jasper Lane	Katy Lane
Liberty Lane	Michigan Road	Ohio Road
Ridge Road	Robert Road Ext.	Roberge Dr.
Remainder of Nevada Road, or take any other action in relation thereto.		

Motion: To withdraw Article 26.

Action: Voted in the affirmative to withdraw.

Article 27. VARIANCE FROM SECTION 3.11.42 OF THE TYNGSBOROUGH ZONING BY-LAWS - PLANNING BOARD

To see if the Town will vote to allow Tyngsborough Garden Center to vary the terms of section 3.11.42, paragraph 3 of the Town Zoning By-Laws, allowing the two (2) freestanding signs of not more than twenty-five (25) square feet in area and extending not more than eight (8) feet above ground level, or take any other action in relation thereto.

Motion: To accept Article 27 as printed.

Action: Unanimously voted in the affirmative.

Article 28. CHARLES GEORGE LANDFILL ESCROW ACCOUNT - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$50,000.00, the sum required to fund the Town share of the Charles George Agreement, or take any other action in relation thereto.

Motion: To raise and appropriate \$50,000.00 for Article 28.

Action: Voted in the affirmative.

Article 29. TRANSFER FROM THE SEWER ENTERPRISE FUND - SEWER DEPARTMENT

To see if the Town will vote to transfer from the Sewer Enterprise Fund a sum of money, to accept any and all Private Contributions, State or Federal Grants to be expended by the Sewer Commissioners to exercise provisions of the Tyngsborough-Chelmsford Intermunicipal Sewer Agreement, or take any other action in relation thereto.

Motion: That the Town vote to transfer from Sewer Enterprise Fund Reserve for Capital Projects \$48,000.00 and the Sewer Enterprise Fund Unreserve Retained Earnings the sum of \$52,000.00 for a total of \$100,000.00 and to accept any and all Private Contributions, State or Federal Grants to be expended by the Sewer Commissioners to exercise provisions of the Tyngsborough-Chelmsford Intermunicipal Sewer Agreement.

Action: Voted in the affirmative.

Article 30. TO AMEND THE ZONING BY-LAW SECTION 2.15.24 BUILDING INSPECTOR

To see if the Town will vote to amend the Zoning By-Law 2.15.24 by substituting the following:

Residential Dwellings - A single or two family dwelling may be altered, reconstructed, extended or structurally changed if the alteration, reconstruction, extension or structural change does not increase any portion(s) of the existing nonconforming nature of said structure without applying for a special permit before the Zoning Board of Appeals provided, however, any increase in the

height of the structure or any increase to the non-conforming nature of the structure shall require a special permit from the Zoning Board of Appeals pursuant to the provision of M.G.L. c. 40A, s.6, or take any other action in relation thereto.

Motion: To accept Article 30 as printed.

PLANNING BOARD REPORTED ORALLY THAT THEY UNANIMOUSLY SUPPORT THIS ARTICLE.

Action: Unanimously voted in the affirmative.

Article 31. POLITICAL SIGNS - BUILDING INSPECTOR

To see if the Town will vote to amend Section 3.11.36 (Temporary Signs) sub paragraph 3 of the Tyngsborough Zoning By-Laws to read as follows: (3) Political Signs shall be allowed only on private property. Sign permits must be obtained and shall be issued for a 30 day period prior to election day. All political signs shall be maintained a minimum of 15 feet from the public way and be no larger than six (6) square feet. All signs shall be removed one (1) week after elections. No fee shall be imposed for a political sign permit, or take any other action in relation thereto.

Motion: To accept Article 31 as printed.

PLANNING BOARD REPORTED ORALLY THAT THEY UNANIMOUSLY SUPPORT THIS ARTICLE.

Amendment: Underlined sentence shall read Sign permits must be obtained and shall be issued no earlier than 30 days prior to election day.

Action: Unanimously voted in the affirmative as amended.

Article 32. PURCHASE OF LAND - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase a parcel of land in Tyngsborough, said Middlesex County, situated on the southerly side of Bryant Lane at the intersection of Middlesex Road, containing nine (9) acres being shown as Map 20, Lot 38 of the Tyngsborough Assessor's Maps, or take any other action in relation thereto.

Motion: To raise and appropriate the sum of \$60,000.00 for Article 32.

Action: Voted in the affirmative by reverse hand count, 13 not in favor and more than 40 in favor, giving a 2/3/ majority.

Article 33. ACCEPTANCE OF LAND - TOWN TREASURER

To see if the Town will vote to accept a parcel of land in Tyngsborough, said Middlesex County, situated on the southerly side of Norris Road, containing 4.316 acres, being shown as Parcel B Park Lot on a plan of land entitled "Phase I, Deer Run, Definitive Subdivision, Plan of Land in Tyngsborough, Middlesex County, Massachusetts, for Arrowhead Corp." dated January 30, 1987, and recorded with Middlesex North District Registry of Deeds in Plan Book 161, Plan 143, and bounded and described as follows:

NORTHERLY by Norris Road twenty-two and 20/100 (22.20) feet;

EASTERLY by Lot 4 as shown on said plan three hundred sixty-four and 71/100 (364.71) feet;

NORTHEASTERLY by said Lot 4, Lot 3 and Lot 2, five hundred twenty-four and 06/100 (524.06) feet;

SOUTHEASTERLY by Parcel C as shown on said plan one hundred sixty and 00/100 (160.00) feet;

SOUTHWESTERLY by said Parcel C one hundred seventy-five and 31/100 (175.31) feet;

SOUTHERLY by said parcel C three hundred twenty-eight and 00/100 (328.00) feet;

SOUTHEASTERLY by said parcel C seventy-three and 00/100 (73.00) feet;

SOUTHWESTERLY by Future Roadway Easement and shown on said plan by two (2) courses, one hundred eighty-five and 00/100 (185.00) feet, and twenty-seven and 17/100 (27.17) feet;

WESTERLY by Lot 5 as shown on said plan five hundred ninety-four and 68/100 (594.68) feet.

Be said contents and any and all of said measurements more or less and however otherwise said premises may be measured, bounded and described.

Being a portion of the premises conveyed to said corporation by Deed of Louis Maynard, Sr. et ux dated May 1, 1985, and recorded with said Registry of Deeds in Book 3025, Page 55.

This conveyance is in satisfaction of Note #5 as shown on said plan, or take any other action in relation thereto.

Motion: To withdraw Article 33.

Action: Voted in the affirmative to withdraw.

Motion: To reconsider Article 9 amended to read "That the Town raise and appropriate the sum of \$1,320.00 to supplement the Town Clerk's Salary Account.

Action: Voted in the affirmative to reconsider by reverse hand vote with 19 not in favor and more than 50 in favor , giving a 2/3 majority.

Article 9. Motion: That the Town raise and appropriate the sum of \$1,320.00 to supplement the Town Clerk's Salary Account.

Action: Voted in the affirmative unanimously.

Article 34. STABILIZATION OF THE TAX RATE - ASSESSORS

To see if the Town will vote to transfer from surplus revenue, a sum of money to be used to stabilize the tax rate for Fiscal Year 1994, or take any other action in relation thereto.

Motion: To transfer \$309,237.00 for Article 34.

Action: Unanimously voted in the affirmative.

Meeting adjourned at 8:40PM

Attest: true copy

Town of Tyngsborough
Pay and Classification Schedule
Appendix A - Classified Positions

Grade 1 - Non-Exempt (Hourly)
Positions which are determined by the Personnel Board to be temporary or seasonal.

Grade 2 - Non-Exempt (Hourly)
Clerk
Custodian
Accounting Clerk
Conservation Commission Clerk

Grade 3 - Non-Exempt (Hourly)
COA Clerk
Outreach Clerk
Tax Collector Clerk
Treasurer's Clerk
Circulation Clerk

Grade 4 - Non-Exempt (Hourly)
Secretary
Secretary Veteran's Office

Grade 5 - Non-Exempt (Hourly)
Librarian Technician
Secretary to Assessing Department
Secretary to Building Department
Administrative Assistant To Board of Health

Grade 6 - Non-Exempt (Hourly)
Administrative Assistant To Board of Selectmen
Assistant Town Clerk
Assistant Tax Collector
Assistant to the Treasurer

Grade 7 - Non-Exempt (Hourly)
Firefighter

Grade 8 - Exempt
Assistant Library Director

Grade 9
Grade 10

Grade 11 - Exempt, weekly base (Salaried)
COA Director (35 hours)
Conservation Agent - (35 hours)
Public Health Director - (35 hours)

Grade 12 - (Salaried)
Building Inspector/Zoning Officer - (25 hours)
Assistant Fire Chief - (40 hours)
Town Accountant - (32 hours)
Town Treasurer - (22 hours)

Grade 13 - (Salaried)
Library Director - (35 hours)

Grade 14 - (Salaried)
Assistant Assessor/Appraiser - (32 hours)
Highway Superintendent - (40 hours)

An the following positions to be paid at a fixed annual rate of:

Animal Control Officer	\$11,040
Civil Defense Director	\$ 1,200
Fire Chief	\$ 5,200
Gas Inspector	\$ 5,640
Plumbing Inspector	\$ 5,640
Sewer Superintendent	\$ 2,000
Veteran's Agent	\$ 4,800
Wiring Inspector	\$ 7,890

Appendix B
Pay and Classification Plan

Week 40
Annual 52
Cola 2%

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Grade 1	7.14	7.31	7.49	7.67	7.85	8.05	8.24	8.44	8.64	8.84	9.06	9.27
Weekly	285.60	292.54	299.47	306.82	314.16	321.91	329.66	337.42	345.58	353.74	362.30	370.87
Annual	14,851.20	15,211.87	15,572.54	15,954.43	16,336.32	16,739.42	17,142.53	17,545.63	17,969.95	18,394.27	18,839.81	19,285.34
Grade 2	8.15	8.34	8.55	8.75	8.96	9.17	9.39	9.62	9.85	10.09	10.32	10.58
Weekly	325.99	333.74	341.90	350.06	358.22	366.79	375.77	384.74	394.13	403.51	412.90	423.10
Annual	16,951.58	17,354.69	17,778.01	18,203.33	18,627.65	19,073.18	19,539.94	20,006.69	20,494.66	20,982.62	21,470.59	22,000.99
Grade 3	8.56	8.76	8.97	9.19	9.40	9.63	9.86	10.10	10.34	10.59	10.84	11.11
Weekly	342.31	350.47	358.63	367.61	376.18	385.15	394.54	403.92	413.71	423.50	433.70	444.31
Annual	17,800.22	18,224.54	18,648.86	19,115.62	19,561.15	20,027.90	20,515.87	21,003.84	21,513.02	22,022.21	22,552.61	23,104.22
Grade 4	8.99	9.20	9.41	9.65	9.87	10.11	10.35	10.61	10.86	11.12	11.38	11.66
Weekly	359.45	368.02	376.58	385.97	394.94	404.33	414.12	424.32	434.52	444.72	455.33	466.34
Annual	18,691.30	19,136.83	19,582.37	20,070.34	20,537.09	21,025.06	21,534.24	22,064.64	22,595.04	23,125.44	23,677.06	24,249.89
Grade 5	9.44	9.66	9.89	10.13	10.37	10.62	10.87	11.14	11.40	11.68	11.95	12.24
Weekly	377.40	386.38	395.76	405.14	414.94	424.73	434.93	445.54	456.14	467.16	478.18	489.60
Annual	19,624.80	20,091.55	20,579.52	21,067.49	21,576.67	22,085.86	22,616.26	23,167.87	23,719.49	24,292.32	24,865.15	25,459.20
Grade 6	9.90	10.14	10.38	10.63	10.88	11.15	11.41	11.69	11.97	12.26	12.56	12.85
Weekly	396.17	405.55	415.34	425.14	435.34	445.94	456.55	467.57	478.99	490.42	502.25	514.08
Annual	20,600.74	21,088.70	21,597.89	22,107.07	22,637.47	23,189.09	23,740.70	24,313.54	24,907.58	25,501.63	26,116.90	26,732.16

Appendix B

Grade 7 Weekly Annual	10.39 415.75 21,619.10	10.65 425.95 22,149.50	10.90 436.15 22,679.90	11.17 446.76 23,231.52	11.43 457.37 23,783.14	11.71 468.38 24,355.97	11.99 479.40 24,928.80	12.27 490.82 25,522.85	12.57 502.66 26,138.11	12.87 514.90 26,774.59	13.18 527.14 27,411.07	13.63 545.08 28,343.95
Grade 8 Weekly Annual	10.91 436.56 22,701.12	11.18 447.17 23,252.74	11.44 457.78 23,804.35	11.72 468.79 24,377.18	12.01 480.22 24,971.23	12.29 491.64 25,565.28	12.59 503.47 26,180.54	12.89 515.71 26,817.02	13.20 527.95 27,453.50	13.52 540.60 28,111.20	13.84 553.66 28,790.11	14.17 566.71 29,469.02
Grade 9 Weekly Annual	11.46 458.59 23,846.78	11.74 469.61 24,419.62	12.02 480.62 24,992.45	12.31 492.46 25,607.71	12.61 504.29 26,222.98	12.90 516.12 26,838.24	13.22 528.77 27,495.94	13.54 541.42 28,153.63	13.86 554.47 28,832.54	14.19 567.53 29,511.46	14.54 581.40 30,232.80	14.88 595.27 30,954.14
Grade 10 Weekly Annual	12.15 485.93 25,268.26	12.44 497.76 25,883.52	12.74 509.59 26,498.78	13.05 521.83 27,135.26	13.36 534.48 27,792.96	13.68 547.13 28,450.66	14.00 560.18 29,129.57	14.34 573.65 29,829.70	14.69 587.52 30,551.04	15.05 601.80 31,293.60	15.40 616.08 32,036.16	15.77 630.77 32,799.94
Grade 11 Weekly Annual	12.88 515.30 26,795.81	13.19 527.54 27,432.29	13.50 540.19 28,089.98	13.83 553.25 28,768.90	14.16 566.30 29,447.81	14.50 580.18 30,169.15	14.85 594.05 30,890.50	15.21 608.33 31,633.06	15.58 623.02 32,396.83	15.94 637.70 33,160.61	16.33 653.21 33,966.82	16.72 668.71 34,773.02
Grade 12 Weekly Annual	13.66 546.31 28,408.22	13.98 559.37 29,087.14	14.32 572.83 29,787.26	14.66 586.30 30,487.39	15.01 600.58 31,229.95	15.37 614.86 31,972.51	15.74 629.54 32,736.29	16.12 644.64 33,521.28	16.50 660.14 34,327.49	16.90 676.06 35,154.91	17.31 692.38 36,003.55	17.73 709.10 36,873.41
Grade 13 Weekly Annual	14.47 578.95 30,105.50	14.82 592.82 30,826.85	15.18 607.10 31,569.41	15.54 621.79 32,333.18	15.91 636.48 33,096.96	16.30 651.98 33,903.17	16.69 667.49 34,709.38	17.09 683.40 35,536.80	17.49 699.72 36,385.44	17.91 716.45 37,255.30	18.35 733.99 38,167.58	18.79 751.54 39,079.87
Grade 14 Weekly Annual	15.34 613.63 31,908.86	15.71 628.32 32,672.64	16.09 643.42 33,457.63	16.47 658.92 34,263.84	16.87 674.83 35,091.26	17.27 690.74 35,918.69	17.69 707.47 36,788.54	18.12 724.61 37,679.62	18.54 741.74 38,570.69	18.99 759.70 39,504.19	19.45 778.06 40,458.91	19.91 796.42 41,413.63

TOWN ELECTION, MAY 11, 1993

SELECTMAN - THREE YEARS	VOTE FOR TWO
Eleanor A. Eliopoulos	840
Robert M. Wallace	862
Eileen Farrell	871
Blanks	567
ASSESSOR - THREE YEARS	VOTE FOR ONE
David R. Abreu	1110
Blanks	460
BOARD OF HEALTH - THREE YEARS	VOTE FOR ONE
Mark B. Bown	953
Others (Write-In)	3
Blanks	614
PLANNING BOARD - FIVE YEARS	VOTE FOR ONE
Carole A. Fisher	1065
Blanks	505
MODERATOR - THREE YEARS	VOTE FOR ONE
Robert L. Kydd Jr.	1105
Blanks	465
CEMETERY COMMISSIONER - THREE YEARS	VOTE FOR ONE
Nelson L. Brake	1140
Blanks	430
SCHOOL COMMITTEE - THREE YEARS	VOTE FOR TWO
Kathleen Niejadlik	895
James F. Bither	1062
Blanks	1183
TREE WARDEN - THREE YEARS	VOTE FOR ONE
Paul W. Bergeron	1117
Blanks	453
LITTLEFIELD LIBRARY TRUSTEE - THREE YEARS	VOTE FOR TWO
Mark F. Bogacz	1031
W. Michael Hill	982
Blanks	1127
ROAD COMMISSIONER - THREE YEARS	VOTE FOR ONE
Donald B. Singleton	1030
Blanks	540
SEWER COMMISSIONER - THREE YEARS	VOTE FOR ONE
Ronald A. Vieira	933
Blanks	637

HOUSING AUTHORITY - FIVE YEARS	VOTE FOR ONE
Dorothy I. Clark	680
Kennith W. Harkins Sr.	585
Blanks	305
HOUSING AUTHORITY - ONE YEAR	VOTE FOR ONE
Donald A. Lampron	567
Patricia Archambault	505
Roy J. Devine Sr.	171
Blanks	327
FINANCE COMMITTEE - THREE YEARS	VOTE FOR THREE
Brian Wyman (Write-In)	30
Joseph Morrissey (Write-In)	15
Ken Pappas (Write-In)	12
FINANCE COMMITTEE - TWO YEARS	VOTE FOR ONE
Linda Murray (Write-In)	9
FINANCE COMMITTEE - ONE YEAR	VOTE FOR ONE
Brian Wyman (Write-In)	3

QUESTION ONE

Shall the Town of Tyngsborough be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to design, construct and equip an addition to the Littlefield Library?

Yes	473
No	1062
Blanks	35

QUESTION TWO

Shall the town authorize all teachers insured for group life and health insurance, and their dependents, upon receiving a pension or annuity allowance from the teachers' retirement system, to have such insurance transferred to the state for convenience of premium withholdings, with the town making payment of fifty per cent of the premium, a portion of the administrative expense and the payment of a subsidiary or additional rate to be paid by the town?

Yes	270
No	1222
Blanks	78

QUESTION THREE

Shall the town pay one half the premium costs payable by a retired employee for group life insurance and for group general or blanket hospital, surgical, medical, dental and other health insurance?

Yes	291
No	1226
Blanks	53

Town Clerk Receipts

1176 fish and wildlife licenses and stamps were sold at a cost of \$11,710.35; \$11,436.25 was paid to the state and \$274.10 retained by the town as Town Clerk fees.

574 dog licenses were sold totalling \$4,001.00; \$3,138.50 was paid to Middlesex County and \$862.50 retained by the town as Town Clerk fees.

Other Town Clerk fees turned over to the town amounted to \$8,135.57.

AUDIT REPORT:

A TOWN AUDIT FOR THE YEAR ENDED JUNE 30, 1992 WAS PERFORMED BY BROWN & BARRETT, COPIES OF WHICH MAY BE VIEWED IN THE OFFICE OF THE TOWN CLERK.

ANIMAL CONTROL OFFICER

Steve Caggiano

32 Willowdale Road

508 649-7832

The animal control officer is a salaried town employee whose main duties are to make sure all dogs are licensed, to pick up stray, injured or killed dogs, cats, skunks, and raccoons, etc., to investigate complaints and to enforce the leash law. Dog licenses must be renewed annually by April 1 and are purchased at the town clerk's office. A certificate of rabies vaccination within two years must be shown at the time of licensing. Owners are subject to a fine and boarding fee for any dog picked up by the animal control officer. All complaints and requests for assistance with animal problems should be directed to the animal control officer at 508 649-7832.

In addition the Animal Control Officer must make an annual domestic animal survey, using the "barnbook" which is issued from the State office, and must check any cattle which are imported from another state or country after being notified to do so by the State office.

Dog Leash Law

Article XVII, Sections 1, 2, 3, 4, and 5 of the Tyngsborough Town By-laws state:

Section 1. As used in this and subsequent sections:

- a. "Owner" shall be intended to mean any person or persons, firm, association or corporation, owning, keeping, or harboring a dog owned or kept in the town.
- b. "At Large" shall be intended to mean off the premises of the owner, and not under the control of the owner or authorized escort either by leash, cord, chain or otherwise.

Section 2. No owner or keeper of any dog shall permit such dog to run at large at any time between the hours of 7:00 a.m. and 9:00 p.m. licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to seeing-eye dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained or actually being used for hunting purposes.

Section 3. Nothing contained in the foregoing sections shall prevent the selectmen from passing any orders authorized by Section 167 of Chapter 140 at such times as they shall deem necessary to safeguard the public.

Section 4. Whoever violates any provisions of this by-law shall be punished by the maximum fine permitted by law for each breach thereof.

Section 5. The dog officer shall have the responsibility of enforcing this by-law.

"Report of the Animal Control Officer"

To the Honorable Board of Selectman and the Citizens of the Town of Tyngsboro. Here is my report for the year, January 1,1993 to December 31,1993.

Complaints investigated: 425
Dogs picked up in violation of the leash law: 29
Dogs returned to owners: 18
Missing dogs: 204
Dogs hit by cars: 21
Animals turned over to the Lowell Humane Society: 35
Dog Bites: 26
Cats hit by cars: 10 Raccoon complaints: 87

I patrolled the town approximately 260hrs in the year of 1993. As Animal Control Officer I concentrated on enforcing the leash law.

Respectfully Submitted

Steve Caggiano

Animal Control Officer

" Report of the Animal Inspector"

To the Honorable Board of Selectman, here is my report for the year January 1,1993 to December 31,1993.

Horses: 31
Ponies: 10
Goats: 18
Pigs: 5
Cows: 12
Midget Ponies:0
Dog Bites: 14

Respectfully Submitted

Steve Caggiano

Inspector of Animals

BOARD OF HEALTH
James Morin, Director
Town Hall, 10 Kendall Road
Monday - Friday 8:30 a.m. - 4:00 p.m.
508 649-7907

The three members of the Board of Health serve staggered three-year terms, and are paid a yearly salary. The Board of Health meet every second Monday of the month at the Town Hall, Kendall Road.

The Board of Health is responsible for promoting public health in Tyngsborough. It conducts investigations of health and environmental problems and manages and coordinates health programs and services within the town. Major concerns include preventing and controlling communicable diseases and insuring that health requirements governing food service establishments, water supply, sewage disposal, housing and public swimming areas are met. The Board offers the visiting nurse program and handles rabies complaints.

The Board of Health hires the Health Director, and oversees the town's refuse collection contract. The town maintains a contract with a private refuse hauling firm for the collection of residential refuse. The Board of Health also oversees the first successful curbside recycling program.

Board of Health

The Board of Health has successfully serviced the community of Tyngsborough over the past year, by working with the Town's people in enforcing local, state and federal regulations. The Health office has serviced the community by rendering over 200 flu immunization shots, issuing 90 well permits, 110 septic permits and soil testing of over 85 lots.

The office also provided citizens with every day services such as septic nuisance inspections, food establishment inspections, enforcing housing code violations and handling all facets of the trash disposal and recycling needs of the community.

The year 1993 was a successful year for our curbside recycling program as well as the drop-off program at the highway department for condominium residents. The town disposed of 450 tons of recycling and 4,000 tons of trash.

The Board of Health would again like to thank the citizens of Tyngsborough for their co-operation and support and look forward to meeting the challenging needs of the community.

Building Department
Office Hours 8:00 a.m. to 3:30 p.m.
Tuesday - Thursday
10 Kendall Road
508 649-2303

The building inspector is a salaried part time official appointed by the Selectmen. The plumbing/gas inspector and the electrical inspector are also appointed by the Selectmen and are paid a stipend.

Besides enforcing and administering the zoning by-law, the building inspector also is responsible for enforcing state building codes. These codes concern structural strength and stability, adequate egress, proper light and ventilation and other design specifications. All building plans are reviewed before a permit to build is issued.

Permits are required for new construction, renovations or additions to buildings and changes to property, such as the addition of swimming pools. Applications for building permits can be made at the building inspector's office. A fee is charged based on the cost of construction.

Permits are also required for plumbing, gas and electrical work and are issued by the inspectors responsible for enforcing these codes.

REPORT OF THE BUILDING DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of the Town of Tyngsborough.

We submit the following report.

January 1, 1993 to December 31, 1993.

BUILDING DEPARTMENT

Building Permits Issued.....	312
Valuation of Jobs.....	\$ 8,831,238
Fees Collected.....	\$ 52,406

ELECTRICAL DEPARTMENT

Electrical Permits Issued.....	255
Fees Collected.....	\$ 11,381

PLUMBING AND GAS DEPARTMENT

Plumbing/Gas Permits Issued.....	359
Fees Collected.....	\$ 14,255

Total all permits.....	926
Total Building Valuations.....	\$ 8,831,238
Total of inspections made.....	3,233
Total of all fees collected.....	\$ 78,042
Code Violations Investigated.....	300

HOURS OF OPERATION: Tuesday thru Thursday 8am to 3:30pm.

Building Inspector: Donald Crowell, Tuesday, Wednesday, Thursday.

Plumbing/Gas Inspector: David Denommee, Tuesday, Thursday.

Wire Inspector: James Patierno, Tuesday, Thursday.

Respectfully Submitted,

Donald Crowell, Building Inspector
David Denommee, Plumbing/Gas Inspector
James Patierno, Wire Inspector
Linda Drane, Secretary

Council on Aging
Office Hours 10:00 a.m. to 3:00 p.m.
Multi Service Center
Lakeview Avenue
508 649-9211

The seven members of the Council on Aging serve staggered three-year terms. The Council meet once a month at the Multi Service Center, Lakeview Avenue.

The Council on Aging, also know as the Division of Elder Affairs of the Department of Community Services, was established in accordance with Chapter 495 of the Massachusetts General Laws of 1036, Section 8B, Chapter 40 at the Annual Town Meeting, February 17, 1970. A full time salaried Director is responsible for program operation and are listed in the following report.



Council On Aging

Multi Service Center

180 Lakeview Avenue Tyngsborough, MA 01879

649 9211

To the Honorable Board of Selectmen
and Citizens of the Town of Tyngsborough

The motto of the Multi Service Center is "We don't believe in miracles, We rely on them". This witticism understates the mandates of the many funding sources, we routinely confront the barriers which prevent our residents from receiving needed services. Roadblocks begin with our Client's own lack of information about resources, procedure, - and usually extend to both bureaucratic red tape in area agencies and significant service gaps in the community at large.

The Council on Aging is pleased to report that it was able to continue the many successful programs for the benefit of our Senior Citizens. This was accomplished through the receipt of grants and services in the amount of \$341,955.00. The following is an accounting of these grants and services:

GRANTS, DONATIONS AND SERVICES RENDERED THROUGH THE MULTI SERVICE CENTER

From State Department of Elder Services	\$ 1,528.00	\$ 1,528.00
Reinforce Staff		
From Lowell Regional Transit Authority		
(new bus - Value \$25,500.00 - (9/21/87)	25,500.00	
Operation of bus	<u>25,000.00</u>	50,500.00
From Friends of the Council		
BFI - Dumpster	720.00	
Christmas Party	<u>200.00</u>	920.00
From Elder Services of the Merrimack Valley		
2 Senior Aides		
Legal Services		
Meals - On Site and Wheels		
Homemakers and Health Aides	177,583.00	177,583.00
Grant - Lowell Visiting Nurse Association		
Nurse - Well Oldster Clinic	2,299.00	2,299.00
From Community Teamwork, Inc.		
Headstart	9,200.00	
Energy Grants	98,425.00	
Second Phone	<u>600.00</u>	<u>108,225.00</u>
TOTAL		\$341,055.00

** Please note that although the Staff consists of ten people
only two are funded by the Town.

The Tyngsborough Council on Aging was established in accordance with Chapter 495 of the Massachusetts General Laws of 1936, Section 8B, Chapter 40 at the Annual Town Meeting, February 17, 1970.

The Council on Aging is the community "Focal Point" for Seniors. Older persons, as individuals or in groups come together for services and activities which enhance their dignity, support their independence and encourage their involvement in and with the community.

The programs consist of a variety of services and activities in such areas as education, creative arts, recreation, advocacy, leadership development, employment, health, nutrition, social work and other supportive services.

The Center also serves as a community resource for information on aging. New approaches to aging problems are constantly developing. We now are presented with a whole new generation of clients. The adult children of our Senior Citizens are trying to cope with the problems of aging parents.

Brochures that list our many services are available to the Townspeople. A Calendar of events is available on a monthly basis. It includes any new legislation or programs that become available to them on either a federal, state or local level.

Your Council on Aging has responded to the needs of the Community with the following:

TRANSPORTATION: Our Van is equipped with a hydraulic lift to accommodate wheelchairs. We can get you to your doctor, dentist, local hospital and of course to the daily activities at the Center. Call at least one day in advance for scheduling.

NUTRITION: Well balanced meals are served Monday thru Friday at the Center and all Tyngsborough Seniors 60+ are welcome to attend. Reservations must be made two days in advance. If you meet the criteria, we can arrange to have your meals delivered to your home.

CLINICS: are held the first Wednesday of every month with a Nurse from the Lowell Visiting Nurse Association in attendance for blood pressure checks, weight monitoring and personal consultation. Special clinics such as Diabetic Screening are held throughout the year. In the Fall, Flu Shots are available.

MEDICAL EQUIPMENT: walkers, commodes, crutches, and wheelchairs are available for use, free of charge. Just a phone call away.

VIAL OF LIFE: Our Police and Fire personnel are trained to look for this "Vial" in your refrigerator in emergency situations. This Vial should contain your medical information and your choice of person to contact. These Vials are free and can be picked up at the Center.

HOMEMAKER AND CHORE SERVICES: can be arranged for the most frail clients to enable them to retain their independence as long as possible.

I.D. CARDS: are available at age 60 - these can be used for Senior discounts.

COMMODITY I. D. CARDS: are available to Seniors who are income eligible. These cards are used to pick up "Commodity Foods" at the Center whenever they are available.

MONTHLY CALENDAR OF EVENTS: and "News You Can Use" are available at the Center. This is an update of current events and activities.

DIRECT ASSISTANCE: We can cut the red tape in assisting you to apply for SOCIAL SECURITY, SSI, MEDICARE and MEDICAID. We can offer assistance with forms for reimbursement of medical expenses, applications for FUEL ASSISTANCE, REAL ESTATE ABATEMENTS, and INCOME TAXES are done at the Multi Service Center.

INFORMATION AND REFERRAL: The Staff at the Council can readily direct you to other services that are not available at the Center - such as Legal Assistance, Housing, Employment, Protective Services, Volunteer Programs etc.

All Senior Citizens of Tyngsborough are welcome to take part in the services, programs and daily activities scheduled at the Multi Service Center.

We wish to thank all of the Volunteers, without them many programs could not continue.

The Council on Aging wishes to express their gratitude to all of the other Town Departments for their support and cooperation.

Respectfully Submitted,

Elizabeth M. Kalhauser
Executive Director

MEMBERS OF THE COUNCIL ON AGING

Gladys Coughlin - Chairperson	Beatrice Denis
Darryl Alexa - Vice Chairperson	Rose Hurley
Pauline Pierce - Secretary	Ruth Suzedelis
	Jo Williamson

A FEW CURRENT STATISTICS

The Census reveals that there are 1019 Senior Citizens in Town. More than half of them are over 75 years old.

629 - were clients of the Multi Service Center in FY 1993

3795 - Meals on Wheels were delivered to our homebound Seniors.

7949 - Meals were served at the Center.

4824 - telephone calls requesting information and referral

747 - clients were assisted with filing medical reports for reimbursement or payments.

<u>MINI BUS</u>	502 Medical Trips	447 Seniors went Shopping
	5532 Trips made	12,460 Miles traveled
	2189 gallons of gasoline used	

DISABILITY COMMITTEE

P. O. Box 214

508 649-7572

The five members of the Disability Committee serve a one year term. The Committee is appointed by the Board of Selectmen and meet the second Wednesday of the month at the Jr. Sr. High School, Library, Norris Road.

The Disability Committee was established to focus on handicapped affairs. The goal of the committee is to improve the quality of life for all people in Tyngsborough. to accomplish this goal, the committee works to enable people with disabilities to participate in everyday activities by focussing on accessibility, transportation, recreation, housing, and the education of non-disabled people.



Town of Tyngsborough Commission on Disabilities

P.O. Box 214
Tyngsborough, MA 01879

February, 1994

TO THE CITIZENS OF TYNGSBOROUGH

Report of the Commission on Disabilities

"The federal Americans with Disabilities Act of 1990 (P.L. 101-336) prohibits discrimination against people with disabilities in nearly all segments of society. Title I covers employment; Title II covers state and local government services, including public transportation; Title III covers public accommodations, commercial facilities and specified private transportation; Title IV covers telecommunication; and Title V contains miscellaneous provision, including coverage of Congress."

ADA Title II Jurisdiction

"All services, programs and activities provided or made available by public entities.

Public entities means:

- 1) any state or local government
- 2) any department, agency, special purpose district (such as a county), or other instrumentality of a state or local government
- 3) the National Railroad Passenger Corporation and any commuter authority."

"Self-Evaluation and Notice: By January 26, 1993, public entities are required to evaluate current services, policies and practices to identify and modify those that are discriminatory."

Program Accessibility

"Title II requires state and local programs, services, and activities to be readily accessible to and usable by people with disabilities. Programs must be made accessible unless doing so would fundamentally change the nature of the operation or cause an undue financial or administrative burden. Extensive structural alterations of existing facilities are not required when alternative methods, such as reassignment of services to accessible facilities, delivery of services at alternative accessible



Town of Tyngsborough Commission on Disabilities

P.O. Box 214
Tyngsborough, MA 01879

(con't.)

sights, redesign of equipment or home visits, provide adequate access. Structural barrier removal is required only where there is no other way to achieve access. Such changes must be made as soon as possible but no later than January 26, 1995."

The previous paragraphs are quoted from pp. 9-10 of the Access Laws, Community Access Monitor Project of the Massachusetts Office on Disability.

The Tyngsborough Commission on Disabilities has been meeting since January, 1992. Our meetings were initially held every other month. We began with three members, grew to five, then lost two members due to other commitments. At the present time we are five members, four of whom are handicapped. We have since changed our meetings to monthly when we realize the tremendous amount of work to be done and that time was fleeting.

We are in the process of developing a set of goals and self-evaluation forms for Tyngsborough. Our community check-list includes the police station, town hall, fire stations, library, parks, schools, houses of worship, health centers, daycare centers, banks, restaurants, cleaners, retail stores, doctor's offices, dentist's offices, theaters, apartment buildings, etc.

Notices of our meetings are published at the Town Hall, in "Neighbor to Neighbor", on our cable local access channel (8) and in the Sun.

Respectfully submitted,

Frank Berry
Eileen Farrell
Beverly Given
Sylvia Ostman
Gerry Wood

LITTLEFIELD LIBRARY

Carol Bacon, Director

Middlesex Road

Monday - Friday 9:00 a.m. - 5:00 p.m.

Monday and Thursday night till 9:00 p.m.

508 649-7361

The five members of the Library Trustees are elected to a staggered three-year term. The Trustees meet the second Monday of the month at the Library, on Middlesex Road.

The Littlefield Library trustees maintains a range of library material and services for the individual resident's educational, cultural, informational, and recreational needs. And has the ongoing program for preschool children, titled Story Hour. The library trustees hire the director to oversee the daily operations of the library.

REPORT OF THE LIBRARY TRUSTEES

The Trustees of the Littlefield Library have been busy this year in a number of areas. The roof was in need of repair and those repairs were completed following the approval of the warrant article at the Annual Town Meeting. Slate roofing material that could be salvaged was, and will be used for future repairs.

Recipients of the Trustees Scholarships were Mark Gambale, Stacey Cayer, Tami Hennessy and Amy Spickler. Students who have performed community service are eligible for Trustees Scholarships.

New lighting was installed and the old chandeliers taken down. A few people have expressed interest in them, but the chandeliers are still at the library with hopes they can be used in a new or renovated building.

As summer moved into fall, there developed a problem with bees, many of which entered the building. A beekeeper was consulted, who returned when it had become colder, to help with this problem.

Building expansion has been an issue for the Trustees to study for many years. Following the negative vote for a Capital Exclusion Override at the annual election, other options needed to be explored. Members of the Board have investigated other sites and other building possibilities.

A long range plan for library operation has been written and approved by the board. Policies for operation have been updated and refined, and a CD-ROM policy has been approved for use with the new multimedia workstation.

The Board thanks everyone who has helped expand the library services to meet the needs of our ever-growing town.

Donna DuBois
Chairman

MODERATOR
Robert Kydd
Town Hall 10 Kendall Road

The moderator presides over town meeting according to custom using his or her announced rules of operation and some basic parliamentary procedure. He or she must recognize all speakers, may close debate and call for the vote, rule on adjournment time and specify the date for a further session if necessary. The moderator appoints the Finance Committee and any other committee requested by town meeting.

The moderator serves a 3 year term, with a salary of \$200.00.

Planning Board
Office Hours
Schedule Posted in the Town Clerk's Office
10 Kendall Road
508 649-2308

The five members of the Planning Board are elected to a staggered five-year term. The Board meet on alternate Monday and the first Thursday of the month at the Town Hall, on Kendall Road.

State legislation gives the Planning Board three areas of responsibility: planning, zoning and subdivision control.

The Board is directed to anticipate the town's needs in accordance with a master plan, which should be periodically updated to keep the town's growth and development orderly.

The zoning by-law is enforced by the building inspector. In its advisory capacity, the board reviews the by-law constantly and makes recommendations for changes to the town meeting. The board must hold a public hearing and report to the town meeting its opinion on any warrant article dealing with zoning or land use. The town by-laws also require reports from the Planning Board on any matters dealing with town land, public ways and public buildings.

The Planning Board also regulates subdivision plans. The board may approve a plan subject to conditions that protect the safety, convenience and welfare of the town's citizens. In Tyngsborough the board's rules and regulations are administered and enforced by the town's building inspector.

RECREATION COMMITTEE
Tony Saracco, Chairman
10 Kendall Road
508 649-2300

The nine members of the Recreation Committee are appointed by the Board of Selectmen to a one year term. The Committee meet once a month.

The Committee is responsible for the planning and administration of public playgrounds and recreational centers in the town. The Committee is charged with administering, expanding, and promoting recreation, leisure activities, play, sports and physical education.



TOWN OF TYNGSBOROUGH RECREATION COMMITTEE

10 KENDALL ROAD, TYNGSBOROUGH, MASSACHUSETTS 01879

To The Citizens of Tyngsborough

1993 was a year of both project beginnings and project endings for our Recreation Committee.

The new soccer field at the Community Center is now complete and will be ready for use next fall. Our Traveling Youth Soccer Teams now have a home soccer field to call their own and be proud of. This also gives our Town one more park for general Recreational Activities.

Another project which is nearing completion is the new parking area at the Wicassee Ball Park. The land is completely prepared and the paving will be done in the Spring. This will be a tremendous asset to the Wicassee neighborhood as well as the entire Town of Tyngsborough.

Our tennis court, on Kendall Road is now back on line. This is available for all the Townspeople of Tyngsborough.

There are the new fields and facilities being completed at the Brook Meadow development off of Swan Road. One new Soccer field is completed and will be ready for use next Fall, with one more being planned. There is a Babe Ruth baseball field being developed and the work should be completed in the Spring. There are also plans to have bathroom facilities at the site.

A continuous effort for all of these and the existing parks is the maintenance.

All of the above projects took much planning, preparation, cooperation, and work. Special thanks should go out to Mr. Walter Erickson, Mr. Ron Corchoran and the entire Tyngsborough Highway Department. Without them, none of this could have been a reality.

We now have a permit system in place for all of these facilities. Information can be obtained by calling the Town Hall and your call will be directed to the proper person.

We are in the beginning stages of publishing a monthly activities calendar. This calendar will highlight monthly activities which each month will be targeted for different age groups of children.

We would like to thank all the people of Tyngsborough for your past support as well as your anticipated support for the future year.

Tony Saracco / Chairman
Pauline Knight/ Town Beach Coordinator
Rick Mosca

Darlene Riley
Tom Coomas

SEALER OF WEIGHTS AND MEASURES

The sealer is a part-time civil servant appointed by the Board of Selectmen but responsible also to the state Division of Standards. The sealer's duty is to protect the seller and purchaser at retail, wholesale and commercial levels by inspecting all weighing and measuring devices in town, ranging from grocery and drug store scales to gasoline pump meters. A "seal" of approval is attached when accuracy has been determined. The sealer also inspects packages and containers of all types for proper labeling, weight and count.

TOWN COUNSEL

The town counsel renders legal opinions to all town departments, reviews contracts and represents the town or any board in all legal matters, including court cases. The counsel checks the wording of warrant articles for correctness and legality (although an unfavorable opinion cannot keep the article off the warrant) and may be asked for an opinion on the legality of proposed amendments at town meeting. He or she is appointed by the board of selectmen and serves a 3 year term.

TOWN COUNSEL REPORT
CHARLES J. ZAROULIS, ESQ.

In 1993, Attorney Charles J. Zaroulis, Town Counsel, has represented the Town of Tyngsborough in litigation before the Middlesex Superior Court and the Land Court.

The Town received favorable judgments in the following cases tried in the Superior Court:

Tyngsborough Conservation Commission v. Delmore,
Dover Storage v. Zoning Board of Appeals and Building
Inspector,
Tatseos v. Zoning Board of Appeals, and
Joanne Coulter v. Board of Selectmen and Police Chief.

The Town is still awaiting a decision from the Land Court in the case of V.H. Shea v. Board of Selectmen.

In regard to Redgate v. Zoning Board of Appeals, a hearing before the Housing Appeals Committee, concerning affordable housing, the decision was as anticipated but the Board did obtain certain time limits which it had sought.

In addition to court and administrative hearings, your Town Counsel has appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments, and he has drafted by-laws, rules and regulations for boards and Town Meetings articles.

Town Counsel encourages preventive law and requests that if there is a potential problem, one should communicate with Town Counsel as soon as possible to prevent any damages and litigation and in order to make town government more responsive to the safety and well-being of its citizens.

Town Counsel will continue his program of municipal law memoranda addressing important and current issues of law and interpretation of laws for the several Boards, Committees, Commissions and Departments.

I again wish to thank the Board of Selectmen, the Town Administrator, the several Boards, Committees, Commissions and Departments and their officers and employees for the excellent cooperation again afforded to me during the past year.

Charles J. Zaroulis
Town Counsel

THE TYNGSBOROUGH HOUSING AUTHORITY

Lorrie Berube, Director

Brinley Terrace, Middlesex Road

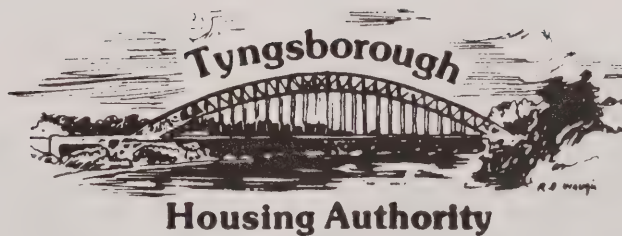
Monday - Friday 9:00 - 2:00 p.m.

508 649-9941

The four members of the Housing Authority are elected to a staggered five-year term, the fifth member is appointed by the Governor. The Authority meet on the last Wednesday of the month at Brinley Terrace, Middlesex Road.

The Tyngsborough Housing Authority was established in 1979. It is responsible for initiating and overseeing all public housing projects in town. Operating independently of other town officials and boards, the authority employs an Executive Director, who is responsible for the management of the three housing projects in Tyngsborough. There are 94 elderly units, and 14 family units and the 689-1 duplex dedicated to 8 geriatric consumers, and 2 congregate units. Other employees are an Administrative Assistant, and 3 maintenance men.

The main office is located at Brinley Terrace, 198 Middlesex Road. Office hours are Monday, Wednesday, and Friday from 9 a.m. to 4 p.m. and Tuesday and Thursday from 9 a.m. to 2 p.m. To apply for housing you may pick up an application or call the office at 508 649-9941. Eligibility for low-income housing requires that a candidate must meet age, asset and income requirements. The rent is based on the income of the household. The waiting list is based on priority and the order in which applications are received. Tyngsborough residents will be housed before non-residents.



(508) 649-9941
FAX (508) 649-3807

To the Honorable Board of Selectmen and the Citizens of the Town of Tyngsborough:

ANNUAL REPORT OF FISCAL YEAR 1993

The Tyngsborough Housing Authority was established in 1979, with a five member Board of Commissioners, of which 4 are elected by the citizens of Tyngsborough and one is appointed by the Governor of Massachusetts. The Board of Commissioners meet on the last Wednesday of each month at 4:00 pm at Brinley Terrace, 198 Middlesex Road.

The main office is located at Brinley Terrace, 198 Middlesex Road. Office hours are Monday, Wednesday and Friday from 9:00 am to 4:00 pm; and Tuesday and Thursday from 9:00 am to 2:00 pm.

BRINLEY TERRACE, 198 Middlesex Road:

The construction of Brinley Terrace began in 1981, this development has 58 elderly apartments, including 1 quad unit dedicated to congregate facilities.

RED PINE TERRACE, 186 Frost Road:

The Red Pine Terrace Development started ground breaking in 1990, with the construction of 36 elderly units, and 14 family units, two of these units are designed specifically for handicap residents.

LIVE OAK TERRACE, 130 Coburn Road:

Our 689-1 duplex is dedicated to geriatric consumers. These are group homes that have afforded citizens with learning disabilities to de-institutionalize, with monies awarded through our state funding agency, EOCD.

The Tyngsboro Housing Authority leases this house to the Department of Mental Retardation. Requests for applications for housing and/or employment at this facility can be directed to:

Hogan Berry Regional
P.O. Box A
Hawthorn, MA 03179
1-774-5000

198 Middlesex Road

Tyngsborough, MA 01879

To apply for elderly or family housing, the Tyngsborough Housing Authority has applications at their main office located at 198 Middlesex Road. You may pick up an application or you may call the office with your name and address and we would be glad to mail you one.

To be eligible for low-income housing, you must meet age, asset and income requirements. The age limit for elderly housing is 62 years of age or older, disabled or handicapped. If you are interested in family housing, you must be an emancipated minor or 18 years of age with a need for family housing.

The asset limit is \$15,000. This includes property, bank accounts, Certificate of Deposits, stocks, bonds, trust agreements, etc. It does not include furniture, clothing or a vehicle.

The income limits increase every two years, and they vary according to the amount of people who will be residing in the household. Currently the net income limits for low-income housing are:

One person	\$21,280	Two people	\$24,320
Three people	\$27,360	Four people	\$30,400
Five people	\$32,300	Six people	\$34,200

The rent is based on the income of the household. Elderly residents pay 30% of their net income with all utilities included and families pay 25% of their net income and are responsible for their own utilities.

The waiting list is based on priority and the order in which applications are received. Tyngsborough residents will be housed before non-residents. The Tyngsborough Housing Authority Board of Commissioners adopted a local preference priority.

You may apply for emergency housing if the following applies: homeless through extenuating circumstances; fire or other natural causes; the residence is condemned; documented physical abuse; or living in inadequate accommodations for their medical needs.

The waiting list for residents of Tyngsborough for elderly housing is approximately 6 months to 1 year. Non-resident elderly is 3 to 5 years. The wait for family residents of Tyngsborough is currently over 10 years. An emergency application would place the applicant at the top of the waiting list, and therefore he/she would be housed as soon as possible.

The Tyngsborough Housing Authority also has 2 congregate units. Congregate housing is a group living situation which offers a private bedroom for each resident. Residents share common space with one another (kitchen, living room, dining room, bathroom). A hot meal is provided to the residents in the dining room at lunch time each day.

Any person who is 62 years of age or disabled who needs some assistance in daily living, and meets the income and asset qualifications of the housing authority are eligible for congregate housing. You may apply by contacting Elder Services of the Merrimack Valley (ESMV) at 1-800-892-0890 to start the application procedure. ESMV will advise clients on the application procedure for the housing authority and will assign a Congregate Coordinator to work with the individual and the family.

If there are any questions, you may contact Lorrie Berube, the Tyngsborough Housing Authority Executive Director, at 649-9941.

Respectfully submitted,

Donald A. Lampron, Chairman
A. Lucien Lacourse, Vice-Chairman/Asst. Treasurer
Dorothy Clark, Treasurer
Elizabeth Kalhauser, Member
Richard Lemoine, Member

Veterans' Office

Office hours

Monday 8:00 a.m. to 10:00 a.m.

Tuesday - Thursday 8:00 a.m. to 12 Noon

10 Kendall Road

508 649-2305

The Veterans' Agent is appointed by the Selectmen and is salaried. Veteran's services are available seven days a week and you are encouraged to call for an appointment. When the office is closed a veteran may contact the agent at the home telephone number 508 649-7771.

The veteran's services fall into two general categories: 1) direct financial aid, and 2) assistance in claiming federal benefits such as compensation, burial allowance, pensions, school and training programs, insurance, medical care, hospitalization and several other benefits.



Town of Tyngsborough

Office of Veterans' Services

Town Hall - 10 Kendall Road - Box 13
Tyngsborough, Massachusetts 01879-0549
Area Code (508)649-2305

Kevin V. O'Connor
Director

REPORT OF THE VETERAN'S AGENT

To the Honorable Board of Selectmen and the Citizens of the Town of Tyngsborough:

The Veterans' office is located in the town hall, Lower level. Veterans' services are available seven days a week and you are encouraged to call for an appointment. The office is open Monday morning 8:00 A.M. to 10:00 A.M., Tuesday thru Thursday, 8:00 A.M. to noon. You can reach the Veterans' Agent, Kevin V. O'Connor, any evening after 6:00 P.M. at 649-7771 (Home) or 649-2305 (office). Also, you can contact Kevin Saturday and Sunday anytime at the home telephone number.

I have compiled an informative booklet of benefits and services that are available to our veterans and/or their widows. Stop by the office and pick one up. I have been pro-active veteran services for twenty-five years and Veterans' Agent for twelve. If I do not have your answer immediately, we'll have it in twenty-four hours.

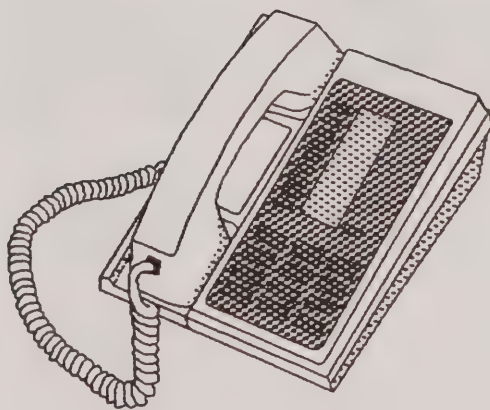
The most important document a veteran will ever have is his/her discharge papers, DD-214. If you do not have your discharge papers, for any reason, give me a call, I can get them. Don't wait for an emergency to happen! Your wife may need your discharge papers to prove you are a veteran, if something happens to you. The veterans' agent is also the keeper of records. We will be happy to file a copy of your discharge papers in the office, for future reference.

The laws affecting veterans benefits are constantly changing. It's a full time job keeping up with the changes but we are confident we are up to the task. The town of Tyngsborough prides itself in having a "ONE STOP CENTER", for veterans' services, seven days a week! If you need help, call.

Respectfully submitted,

Kevin V. O'Connor, Director
Office of Veterans' Services

Public Safety



911

Police Department
20 Westford Road
508 649-7504 (routine calls)
911 - (emergency calls)

The services of the Police Department include crime prevention as well as protection and crime investigation. The Police Department issues work permits for Sunday or holiday work, it also dispenses pistol permits, firearms identification cards and licenses for gunsmiths, ammunition dealers and sellers of rifles and shotguns.

The Police Department consists of a Chief, 1 Administrative Assistant, 4 sergeants, 12 patrolmen, 10 reserve/intermittent police officers, 7 dispatchers, 3 Matrons, 1 custodian,

The communication center and 7 police vehicles are linked by mobile radio with other communities and the State Police. The Police Department is also connected to other departments by a teletype computer with a central, nationwide information bank.

The Enhanced 9-1-1 is scheduled for installation in Tyngsborough during the spring of 1995.

The Security Center contains five cells, monitored by TV cameras, that hold offenders for a short time. It also houses a firing range, squad room, training room and a physical fitness room.

TYNGSBOROUGH POLICE DEPARTMENT
ANNUAL REPORT FOR YEAR ENDING 12/31/93

To the Honorable Board of Selectmen and Residents of Tyngsborough:

On behalf of entire Police Department, I wish to thank all of you for your support, financial or otherwise, during 1993.

Your financial support provided:

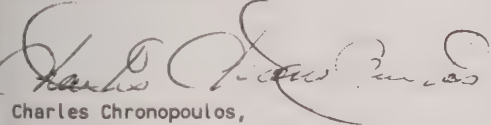
1. Matching funds (\$12,500) to qualify for a State Grant (\$37,500). This grant is being used to purchase Sophisticated Computer Equipment and Software which is vital to the operation of a Professional Police Department.
2. Funds to hire an additional Police Officer. This Officer's primary duty is traffic enforcement. The position serves two purposes: it ensures safer roadways and it generates revenue.
3. Funds to upgrade the Radio Communications' System. This is a costly project, but I can assure you, it is one of your best investments in Public Safety.

The following is a brief summary of Police Activity during 1993:

Robbery.....	4	Abandoned Auto.....	67	Accident Property Damage.....	334
Assault.....	65	Disabled Auto.....	701	Accident Personal Injury.....	76
Burglary/Breaking & Entering...	227	Disturbance General.....	212	Accident (Hit & Run).....	46
Larceny.....	122	Sudden Death.....	5	Accident (Pedestrian).....	6
Motor Vehicle Theft.....	112	Suicide Attempt.....	15	Accident (Fatal).....	1
Fraud.....	11	Abandon Property/Dumping.....	16	Road Hazard.....	36
Vandalism.....	154	Bomb Threat.....	3	Alarm Holdup.....	13
Weapons Violations.....	19	Trespassing.....	19	Parking violation.....	124
Sex Offenses.....	9	Alarm Fire.....	120	Escort (Bank, Funeral, etc.)....	124
Liquor Law Violations.....	5	Alarm Burglar.....	666	Assist Other Police Department.	328
Protective Custody.....	34	Suspicious Auto.....	944	OUI Arrest.....	32
Disorderly Conduct.....	7	Suspicious (Other).....	179	Notification.....	42
Assist Other Agency.....	244	Non-Violent Family Offenses....	65	Arrest Warrant.....	30
Motor Vehicle Violations.....	1641	Domestic Violence.....	82	Summons Service.....	141
Recovered Motor Vehicle.....	49	Disturbance Loud Noise.....	126	Disturbance-Motor Vehicle.....	164
Loitering.....	68	Disturbance Neighbor.....	65	Serve 209A.....	34
Runaway.....	26	Disturbance Gang.....	32	Animal Complaint.....	211
Public Drinking.....	1	Assist Motorist.....	191	Arrest.....	69
Annoying Phone Calls.....	81	Liquor Establishment Check....	426	Medical Emergency.....	343
Missing Person.....	31	Open Door/Window.....	97	Suspicious Person.....	244
Property (lost).....	8	Public Service Other.....	356	Kidnapping.....	1
Property (found).....	20	Officer Wanted.....	124	Drug/Narcotics Violation.....	1

Enhanced 9-1-1 is scheduled for installation in Tyngsborough during the spring of 1995. Please take a moment to be sure that you have properly identified your home or business with the correct street number and check your property location with the Telephone Company to ensure the accuracy of their information. A review of their data base information indicates that many individuals are using lot numbers instead of the house numbers. If you are not sure of the correct number, please contact the Assessors' Office at 649-2302.

Respectfully Submitted,


Charles Chronopoulos,
Police Chief

Fire Department
Kendall Road Fire Station 1
508 649-7671 (routine calls)
911 - (emergency calls)

The Fire Chief is appointed by the Board of Fire Engineers, as are the call fire fighters. The Board of Fire Engineers are appointed by the Board of Selectmen. The Fire Chief is the fire prevention officer, Forest Warden, the Right to Know Officer. He or she also works closely with the Building Department.

The department includes 1 Chief, 1 Deputy Chief, 1 Captain, 4 Lieutenants and 40 call firefighters.

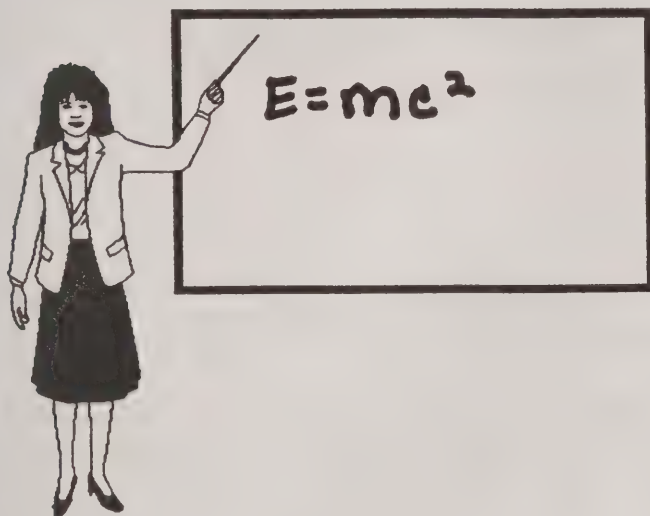
The Fire Department personnel conduct fire drills, present programs on fire prevention to school children and regularly inspect public places such as businesses, schools, nursing homes and churches. They also issue permits for smoke detector installation, oil burners, liquid propane gas installations, storage and use of explosives for blasting operations, and storage of flammable liquids.

Fire Stations: Fire Station 1, Kendall Road, houses 2 engines, 1 rescue vehicle and 1 aerial ladder truck, a boat and other equipment necessary for water or ice rescues. Fire Station 3, the Chestnut Road substation houses 1 3,000 gal tank truck, 1 6-wheel brush truck and 1 engine. Fire Station 2, the Lakeview Avenue substation, houses 2 engines.

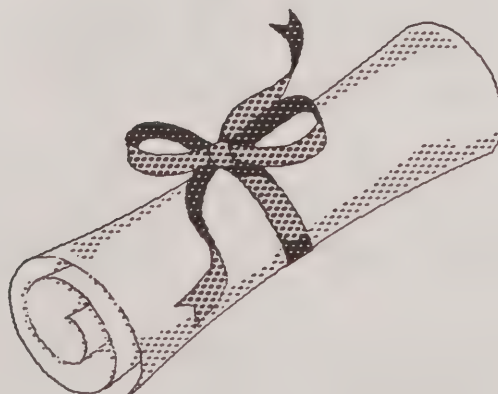
The Ambulance service is contracted out to Frontline Ambulance, a private carrier.

Civil Defense
Tyngsborough Police Station
20 Westford Road
508 649-7079
508 649-7504 (routine calls)
911 (emergency calls)

State law requires each city and town in Massachusetts to have a civil defense director. In Tyngsborough, he or she is appointed to a one year term by the Board of Selectmen and receives a small salary for part-time duties. The director is responsible for establishing and maintaining an organization for civilian defense in case of enemy attack or for disaster relief in any natural emergency. All of the other civil defense personnel are volunteers, including interested citizens and amateur radio operators. The local unit works very closely with state and regional organizations and participates in emergency drills and simulated exercises.



Education



TYNGSBOROUGH SCHOOL DEPARTMENT
David Hawkins, Superintendent of Schools
School Administration Offices
Norris Road Elementary Norris Road
508 649-7488

School Committee

The five members of the School Committee are elected to a staggered three-year term. The Committee meet every other Tuesday at the Norris Road Elementary, Norris Road.

The School Committee determines educational policy, monitors the operation of the school system and has final appointment power of all personnel, including the superintendent of schools. The committee is responsible for the school system budget, program evaluation and implementation of all laws concerning education.

Superintendent of Schools

The Superintendent of Schools is appointed by the School Committee. He or she supervises school personnel and property and administers the educational program and policies set by the School Committee. A professional educator, he or she attends all School Committee meetings to make recommendations and to receive directions. The superintendent's staff includes the school principals and other personnel determined by the School Committee.

Funding the Public Schools

Proposition 2 1/2 was approved by Massachusetts voters in the November 1980 election. It eliminated the fiscal autonomy of school committees across the state by providing that "no city or town shall be required to provide more money for the support of the public schools than is appropriated by the vote of the legislative body of the city or town".

In Tyngsborough, the School Committee still is responsible for preparing the school budget. Input is sought from the school department administration, from citizens at open hearings, and from the Finance Committee. Because of Proposition 2 1/2, town meeting now must give final approval to the school budget.

In Massachusetts, local property taxes finance a large proportion of the cost of public education. Certain expenses can be partially reimbursed by state and federal funding. This reimbursement goes into the town's General Fund. Examples of reimbursable expenses include transportation, the hot lunch program, vocational education, school building assistance and all programs for children with special needs. Total reimbursements from state and federal funds amount to approximately 15 per cent of the school budget.

Teachers

The State Board of Education sets standards for teacher certification and tenure that all towns must follow. Every year, the School Committee appoints new personnel and considers the reappointment of those who have been in the system less than three years. By state law, a teacher or administrator reelected to the same position for the fourth time has tenure in the system.



Tyngsborough Public Schools

50 Norris Road
Tyngsborough, Massachusetts 01879

David J. Hawkins
Superintendent of Schools
Tel. 649-7488

To the Citizens of Tyngsborough:

Hardly a week goes by without the Media being awash with some report or article critical of American education. Some of these studies are well founded and others are quite shoddy and worthy of only their intended purpose.....to sell newspapers or air time. As an educator, I often wonder why a society that has expected so much and received so much from its educational system, can tolerate the constant bashing we all receive.

I would never deny that schools can improve and should constantly adjust themselves to a changing world. Today's American students are receiving a better education and in greater numbers than at any time in our history. That fact is undeniable and remains constant throughout all respected studies. The problem lies in that, as a nation, we are not doing enough for our students to prepare them for what they will actually need. Our curriculum, as a nation, was designed to prepare students for college or for the assembly line. The colleges and universities of this nation remain the best in the world, but the work force can no longer absorb our noncollege bound students without specialized skills. Factory jobs have all but disappeared, and the few that remain require workers to interact with symbols on a computer and be familiar with technical reading and writing.

Change must and is occurring within your school system. The process is often made difficult in that your children are being exposed to things we, as parents, never were. While we were taught as individuals, greater emphasis is now being placed on working as a team. While we studied facts, today's students are being asked to understand concepts, apply those concepts, and access information.

The 21st century will demand three things from its students: to access information; to apply that information; and to communicate that information. To this end, your school system is working, but we need your help. Nothing remains as important in a child's education as the support and encouragement of the family. Good students have more than good teachers and a good school system, they have families who support and encourage their efforts.

It has been a good year for The Tyngsborough Public Schools and much has been accomplished. I acknowledge and thank the community for its continued support. As we move closer to the 21st century, I urge you to continue to invest yourself in your child's education and to work with the many teachers of this system to insure that your child receives the very best opportunity possible.

Respectfully submitted:

David J. Hawkins
Superintendent of Schools



NORRIS ROAD ELEMENTARY SCHOOL

50 Norris Road, Tyngsborough, Massachusetts 01879

Thomas E. Saad
Principal

(508) 649-3115
(508) 649-4614

To the Citizens of Tyngsborough,

As education evolves, the Norris Road Elementary School continues to accept the challenge to prepare and develop each student to his/her fullest potential. The Massachusetts Educational Reform Act of 1993 will be the catalyst for new and innovative programs. The first step in implementing this program was the establishment of the School Site Council. The Norris Road Elementary Council is made up of nine members -- four parents from the P.T.S.O. (Parent, Teacher, Student, Organization), three staff members, one representative -at-large and the principal. The Council meets monthly and is working to develop a school improvement plan which will be implemented by September of 1994 and span three years.

In addition to the programs created by the Reform Act, the Norris Road Elementary has been accepted as a candidate school for the accreditation process through the New England Association of Schools and Colleges. This important process will enable us to look at all aspects of our school and provide direction for future growth.

To be better prepared for the challenges ahead which will be generated by the programs mentioned above, the Norris Road Elementary staff has been actively involved in numerous graduate courses and inservice workshops. This year our focus has been in computers, science and math. The University of Massachusetts Lowell continues to provide us with inservice programs. In addition we have written grants and received funding for computer courses for the fiscal year 1993-94. We are also fortunate to have a staff member on the state wide Science Framework Committee. Her participation has given us and will continue to give us an inside view of how to develop and improve our science curriculum.

As we look to the future, a major concern is increased enrollment. Our projections suggest that we will be dealing with significant increases in numbers over the next several years. At present, our enrollment is 521 for grades three through six. By the year 1996, we will have approximately 600 students which reflects a fifteen percent increase in enrollment. This will have a dramatic effect on our school and will influence issues such as budget and classroom size. Much of the space which was available to us in February of 1993 has already been utilized. Next year with the increase in enrollment more classroom space will be needed.

In closing, the staff and students of the Norris Road Elementary would like to acknowledge the support of the community and volunteers (Library helpers, P.T.S.O. and S.P.I.C.E.). They have enabled us to provide our children with a wide range of programs.

Respectfully submitted,

Thomas E. Saad

Winslow School

250 Middlesex Road
Tyngsborough, MA 01879
(508) 649-7531



Lakeview School

135 Coburn Road
Tyngsborough, MA 01879
(508) 649-6071

Phyllis A. Souders
Principal

To the Citizens of Tyngsborough,

The last year has been fraught with debate over school reform, both within the legislature and in educational circles. The passage of the Reform Law, last June, brought with it many new initiatives and focused the attention of the public on educational issues. As a result of the Reform Law, school councils, composed of parents, teachers, members of the community and the school principal are being held accountable for setting goals, reviewing budget and developing a long-range school improvement plan, which must be submitted to the school committee each year.

Although the School Councils represent a new dimension in education, many initiatives introduced during the last few years have continued to flourish: the self supporting Preschool and full-day Kindergarten programs, curriculum revision and implementation of new methodologies, and the partnership with the University of Massachusetts-Lowell. Professional development continues to be a vital component in keeping abreast of current Educational thought. As a result, several of this year's early release days have been devoted to gaining greater expertise in the area of Developmental Education, the fundamental principle of our school philosophy.

After exploring the concept of Elementary School Accreditation during the last couple of years, the staff has officially commenced this initiative. During the first phase of the process, parents, staff, school committee members and members of the community will reflect upon our educational beliefs and the methods by which the academic and social needs of the students are being met. Through this assessment, an analysis of our strengths and weaknesses will emerge, providing the school councils with a plan for relevant and realistic short and long-term goals.

As we strive toward excellence in all areas of education, we must continue to remain informed, to accept challenge and to initiate change. Although our greatest responsibility is to instill within our young students a thirst for knowledge and a dedication to life-long learning, parent involvement is the key to student success. We applaud those parents who provide support through organizations such as PTSO and SPICE, and we are indebted to those who serve in a variety of other capacities. I urge you to consider that the challenge to educate belongs to society as a whole. The alternatives are devastating. As educators we will continue to dedicate ourselves to this purpose. As a society, we must begin to view education as a priority.

Respectfully Submitted,

Phyllis A. Souders
Phyllis A. Souders



Tyngsborough Public Schools

50 Norris Road
Tyngsborough, Massachusetts 01879

Barbara J. Rich
Administrator of Special Education
Tel. 649-7488

Dear Community Members:

Special Education programs for students with special needs involve cooperation between regular and special education staff. Everyone is working together to provide a high-quality consistent educational approach for the children of Tyngsborough.

More and more three and four year old children with special needs are being referred for special education services. This trend is being seen in all the surrounding cities and towns. In January 1994, we began a second Special Education preschool program at the Winslow School in order to provide developmentally-appropriate services for three/four year olds. We are working very closely with the Anne Sullivan Early Intervention Program and the Department of Social Services.

Through a Massachusetts grant called **Strengthening Pre-referral and Integration**, we are providing a year-long in-service program on Developmental Education for all Winslow and Lakeview teachers. The Boston University Wang Center has generously donated meeting room facilities for this in-service.

Two classrooms at the Lakeview School are co-taught by regular and special education teachers. This allows us to integrate and include students with special needs who might otherwise require pull-out or resource room programs. At the Norris Road Elementary, one section of grade four and one section of grade five are co-taught by regular and special education teachers. The classroom for multi-handicapped students continues to thrive at Norris Road Elementary, benefitting both able and disabled students throughout the building. At Tyngsborough Senior High School, there is a great deal of cooperation and collaboration among regular and special education staff. We have a federally-funded grant to plan transition service for students 16 years old and over. These person-centered transitional services will enable handicapped students to function appropriately after graduation with the assistance of outside agencies. The Merrimac Special Education Collaborative pre-employment work/study program, funded through a federal grant, will continue this summer. This grant provides credit plus an hourly wage to at-risk students and has proven to be very successful in the past.

We continue to meet federal and state mandated guidelines concerning special education law while providing quality education to the students of Tyngsborough.

Respectfully submitted:

Barbara J. Rich

Barbara J. Rich
Administrator of Special Education



Tyngsborough Jr. - Sr. High School

36 Norris Road
Tyngsborough, Massachusetts 01879

649-7571
649-9554

To The Honorable Board of Selectmen and Citizens of the Town of Tyngsborough

Tyngsborough Junior/Senior High School continues to grow and expand with the town. There are currently two hundred and forty-one students enrolled in grades seven and eight. There are three hundred and fifty-nine students in grades nine through twelve. This years graduating class of 72, though larger than last years', will be the smallest for years to come.

Our Adult Education Program continues to be well received by the community. Over one hundred and twenty-five participated in each semester. Additionally, there have been many inquiries about and requests for expansion of our evening offerings.

The technological assets of the building continue to play a measurable role in the faculty's ability to prepare the students for the twenty-first century. Interactive television with the University of Massachusetts-Lowell, Massachusetts Center for Educational Television, computers, etc. are being increasingly utilized by, not only Math and Science teachers, but across the curriculum.

Finally, the Educational Reform Act of 1993 mandates that a School Improvement Plan be developed that takes into consideration the following elements:

- Class Size and the impact on student performance,
- Professional Development,
- Enhancement of Parental Involvement,
- School Safety and Discipline,
- School Climate,
- Extra Curricular Activities,
- Means for mainstreaming students currently assigned to separate programs,
- Any other as determined by the principal in consultation with the council.

The Tyngsborough Junior/Senior High School council has designated the following as the focus of the school improvement plan:

- I. Communication
- II. Curriculum
- III. Student Services

Respectfully Submitted,

Lawrence Kelleher, Principal



NEW ENGLAND
ASSOCIATION
OF SCHOOLS
AND COLLEGES

The Greater Lowell Regional Vocation Technical High School
William Collins, Superintendent
Pawtucket Blvd.
508 454-5411

The School Committee Members are elected from each member community to serve as a school committee for the school, with essentially the same powers and duties as local school committees. The members prepare the budget and present it to the communities. Costs are apportioned to each community, with reimbursement from state funds.

Eighth-graders must take an adminssions test before enrolling in the school. There are no limits on the number of students attending from each community.

**GREATER LOWELL REGIONAL
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

1993 ANNUAL REPORT

The Greater Lowell Regional School Committee meets in the Administrative Office (room 2260) at the school on Pawtucket Boulevard in Tyngsboro, MA. Meetings are public and district residents are welcome to attend.

The proposed FY1994 budget in the amount of \$14,498,195 was approved unanimously by the School Committee at its meeting on January 21st. This figure represented a .039% increase in the total budget as compared to FY93.

The Admissions Examination for area 8th graders considering entering Greater Lowell in September 1993 was held at the school on Saturday, January 23rd. With over 700 8th graders applying for admission to Greater Lowell, it's apparent that interest in attending the school remains very high.

16 Greater Lowell students were award winners at the annual Distributive Education Clubs of America district competitions held at the Lowell Sheraton on January 29th.

In February, it was announced that the school, in cooperation with Saints Memorial Medical Center, St. John's Campus, will implement a School Based Health Clinic during the 1993-94 school year. This clinic will provide such services as physical exams, illness visits, immunizations, laboratory testing, sports medicine, and counseling.

The 13th annual Superintendent's Dinner was held at the school on Wednesday evening, February 10th. Over 140 tickets were sold to this year's dinner, a 12% increase over 1992. In excess of \$5,000 was raised thereby facilitating a Superintendent's Dinner \$1,000 scholarship and the disbursement of funds to the various school clubs and organizations.

The newly created Greater Lowell Drama Club presented its first production "Beauty and the Beast" on February 12th and 13th in the Lecture Hall at the school. The presentations on both days were very well attended.

At its meeting on March 19th, the School Committee accepted a recommendation from the Administration regarding Chapter 3 of the Acts of 1992. It was the finding of the Administration that the employees who would qualify for early retirement under the Middlesex County Early Retirement Plan are employees who would have to be replaced, thus resulting in a net loss to the district rather than a savings. Therefore, the recommendation accepted by the Committee was not to adopt the Middlesex County Early Retirement Plan.

In late March, it was announced that Dr. Carol Cowan, President of Middlesex Community College, had agreed to serve as Commencement Speaker at Commencement Exercises for the Class of 1993, scheduled for June 4th at the Lowell Memorial Auditorium.

The selection of the Valedictorian and Salutatorian of the Class of 1993 was officially announced in early April. John Heintz, the son of Mr. & Mrs. John A. Heintz, Sr., of 118 Mt. Pleasant Street in Lowell, was selected as Salutatorian, and Marcy Desarden, daughter of Miguel and Deborah Desarden of 74 Chambers Street in Lowell, was selected as the Valedictorian.

An Evening of Appreciation was held to honor Greater Lowell's State Championship Football Team and Fall Cheerleading Squad. The Gryphon football team was recognized for its unprecedented achievement of winning 3 consecutive state championships at festivities held at the Lowell Lodge of Elks.

On April 22nd, the Greater Lowell Regional School Committee elected a new slate of officers. Elected were Chairman Lorraine Christman, Dracut; Vice-Chairman George Kouloheras, Lowell; and Secretary David Tully, Dunstable.

On April 28th Greater Lowell hosted its second Open House of the 1992-93 school year from 7:00 to 9:00 p.m. The Open House included an orientation meeting for incoming freshmen and their parents.

In late April, 7 Greater Lowell students were medal winners at the Vocational Industrial Clubs of America State Competitions.

Renowned motivational speaker Roger Crawford received an enthusiastic reception as he spoke to the entire faculty and staff at Greater Lowell on May 3rd. Mr. Crawford focused on the subjects of accepting life's challenges and reaching beyond to achieve dreams and goals.

32 outstanding students, 15 Seniors and 17 Juniors, were formally inducted into the National Vocational Technical Honor Society at ceremonies held in the Lecture Hall at the school on the evening of May 12th.

The 1993 Senior Class Prom was held on May 13th at the Andover Marriott Hotel in No. Andover.

On May 18th, the Town of Dunstable became the first member community to approve Greater Lowell's assessment request for fiscal year 1994. Before the end of the month, the school announced that its fiscal year 1994 Operating Budget had been approved by 3 of the 4 district communities. The final and approved total budget was \$14,498,195. This figure, less carry-over and reimbursement monies, included assessments to the four communities as follows: Lowell, \$3,819,260; Dracut, \$705,729; Tyngsboro, \$232,425; and Dunstable, \$30,454.

On June 3rd, the Greater Lowell Regional School Committee voted to consolidate the school's Adult Education Night School Program with its 16 Adult Post-Secondary Programs. The Committee also accepted newly recommended tuition and fee structures for all adult programs for fiscal year 1994.

On Friday evening, June 4th, over 400 members of the Class of 1993 received their diplomas at impressive Commencement Exercises held at the Lowell Memorial Auditorium.

The Greater Lowell Regional School Committee, at its meeting of July 1st, discussed the newly enacted Education Reform Package as it relates to the Early Retirement Bill. The Committee was informed that it must make one of three choices regarding early retirement - to accept the bill this year; to delay acceptance until next year; or to reject it all together. It was the recommendation of the Administration that the Committee not accept the Early Retirement Bill for this year with the rationale being that next year more teachers will be eligible to take advantage of this bill. The School Committee concurred with this recommendation.

Also in July, the school announced that it would be taking a series of new safety, security, and health related measures, all of which will go in effect at the start of the 1993-94 school year. In addition and as a result of the Education Reform Bill, smoking is prohibited within the school building as well as on the school grounds. New safety and security measures which will go into effect at the start of the school year include an emergency in-house hot line - ext. 777, a registration and information desk located in the foyer just inside the main entrance of the school, student I.D. cards, staff identification badges, and a passing bell rung two minutes into each instructional period.

At its meeting on August 5th, the School Committee welcomed Dunstable Selectman Walter Alterisio, who had been selected earlier that evening by representatives of Lowell, Dracut, Tyngsboro, and Dunstable to represent the district communities in all contract negotiations. This action was mandated by the Education Reform Act which requires that a community representative be selected to participate in employee contract negotiations.

At that same meeting, the Committee approved as presented the 1993-94 Teacher Handbook and the 1993-94 Student Handbook, both of which included new regulations brought about by passage of the Education Reform Act.

On September 1st, 650 freshmen reported for their first day of school at Greater Lowell and on September 2nd, 1,500 upper classmen joined these 9th graders as they reported for their first day of school.

At its meeting on September 9th, the School Committee was notified that, as dictated by the Education Reform Act of 1993, the total budget for the Greater Lowell Regional School District for fiscal year 1994 must be increased by \$1,046,745, for a new total budget of \$15,544,940. The additional assessment to the district communities amounted to a total of \$134,610 - Lowell \$121,435; Dracut \$14,216; Tyngsboro \$876; Dunstable (\$1,917). The School Committee unanimously approved these new budget figures.

A public forum on school reform was held in the Lecture Hall at the school on September 13th. Area superintendents, school committee members, administrators, and teachers were in attendance to hear Mr. Peter Finn, Executive Director of the Massachusetts Superintendents' Association; Dr. David Driscoll, Deputy Commissioner of Education; Mr. Mark O'Connell, Executive Director of the Massachusetts Association of School Committees; and Mr. Ed Moscovitz, Cape Ann Economics, discuss aspects of school reform.

In early October, the newly formed Greater Lowell Regional Vocational Technical School Council conducted its first meeting. The School Council, as mandated by the new Education Reform Act, consists of 4 members from the school community, 5 members from the parent community, and 2 community representatives.

At its October 14th meeting, the School Committee was informed that the Education Reform Act supercedes the agreement the district has had with the communities as to the allocation of dollars. As a result, the formula for the FY95 budget will be state driven. The state will now give the school the foundation for the budget; therefore, the School Committee will not be receiving the proposed budget in December as it has in the past.

The Gryphon Hall of Fame Selection Committee formally inducted 6 new members into the Gryphon Sports Hall of Fame at the 6th Annual Hall of Fame Induction Dinner which was held at the Lowell Lodge of Elks on October 17th.. 1993 inductees were Jim Hamilton, Sandra Martinez, David Carrasco, Scott Georgoulis, Fr. Steve Poitras, and Laurie McTeague.

In cooperation with the Merrimack Valley Training Resources, two separate sexual harassment workshops were held at the school. An administrators workshop was held on September 30th and an instructional staff workshop was held on October 20th.

On October 25th, the school hosted its annual Advisory Board dinner. The purpose of this dinner is to express appreciation to the business and community representatives who continue to demonstrate an unselfish commitment and deep concern for vocational education. Over 250 attended this year's dinner, the largest crowd ever at this annual event.

Finally in October, the school announced plans to install a new sign at the main entrance off Pawtucket Boulevard. The sign will also include a message center, which will enable the school to publicize various school related functions throughout the year.

The school conducted its annual 8th grade orientations during the week of November 1st. 8th graders from the Greater Lowell Regional School District visited the school and received information about Greater Lowell's programs, activities, etc., during presentations which were held in the Lecture Hall.

The first Parent Night/Open House of the 1993-94 school year was held on Wednesday evening, November 17th from 7:00 to 9:00 p.m.

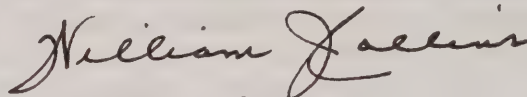
In November, incumbent Regional School Committeeman John Reid was reelected to his position as a Lowell representative on the Greater Lowell Regional School Committee. Mr. Michael Hayden of Lowell was elected to serve in his first term on the School Committee.

In late November the school announced the selection of senior students Joel Naticchioni and Eric Decker as this year's recipients of the Superintendent's Awards for Academic Excellence. Joel and Eric were honored for this achievement at the November meeting of the Greater Lowell Regional School Committee.

In December, the school announced that senior student Brandy Larkin had been selected as Greater Lowell's 1994 Daughters of the American Revolution's Good Citizen award winner. Brandy was selected for this prestigious award due to her consistent demonstration of such qualities as dependability, leadership, and patriotism.

One of the top high school Christmas Basketball Tournaments anywhere in the country was held at Greater Lowell December 27-30. Girls and boys teams from Massachusetts, New Hampshire, Connecticut, New York, Maine, and Ontario, Canada, participated in the tournament.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "William J. Collins". The signature is fluid and cursive, with the first name "William" being more prominent and the last name "Collins" written in a more compact, cursive style.

William J. Collins
Superintendent-Director

Public Works



HIGHWAY DEPARTMENT
Ronald Corcoran, Superintendent
Highway Garage, Kendall Road
Monday - Friday
7:00 a.m. to 3:30 p.m.
508 649-2310

The three members of the Road Commission are elected to a staggered three-year term. The Commission meets as needed at the Highway Garage, Kendall Road.

The Highway Commission oversees street cleaning and maintenance of accepted public roads, curb, sidewalks, and berm repair, maintenance of the street sign and traffic control devices and snow removal. The Commission appoints the Highway Superintendent.

Highway Maintenance - the staff is responsible for the upkeep and maintenance of accepted public roads, maintains the town's sidewalks, traffic signals and street signs, cross walk and street line painting. In addition the staff perform road maintenance, which includes patching, resurfacing, and pothole repair, including the resurfacing of roads. The division is responsible for snow removal from the town's roads and sidewalks, public areas, and parking lots. In addition, the Highway Dept. staff handle street sweeping, berm installation and repair of the towns catch basins. The Superintendent of the Highway Department supervises one working foreman, light equipment operators, heavy equipment operator, a grader-shovel operator and laborers.

The Highway Department is also responsible for removing snow from town street, sidewalks and parking lots. Snow removal operations involve salting, sanding, and plowing, and in some cases collection and removal of snow piles. During storm alerts, town employees and private contractors are on-call for snow removal.

The Highway Department supervises a program designed to combat Dutch Elm Disease in the town's elm trees.



TOWN OF TYNGSBOROUGH

ROAD COMMISSION

Kendall Road, P.O. Box 403, Tyngsborough, Massachusetts 01879
(617) 649-7261

To The Honorable Board of Selectmen and
the Citizens of Tyngsborough:

The Road Commissioners were very saddened to lose fellow Commissioner Wilson C. DuBois. His services were very much appreciated and he will be greatly missed at the Highway Department.

The Road Commission meets the third Monday of each month at the Highway Garage on Kendall Road at 7:00 p.m.

For FY'94, the Road Commission completed the resurfacing of Cannon Gate Road, Constantine Drive and Worden Road. Also resurfaced portions of Lakeview Avenue, Parham Road, Gail Avenue, Margaret Road, Dupras Road and completed new culvert across Sherburne Avenue and resurfaced Sherburne Avenue from Frost Road to Coburn Road. Dirt portion of Willowdale Avenue was resurfaced and crack sealed portions of Sherburne Avenue and Kendall Road.

The Town of Tyngsborough Highway Department has been approved for the Federal and State funding to complete reconstruction of Parham Road and Lakeview Avenue. This project begins at the Dracut line and continues to the corner of Coburn Road and Lakeview Avenue.

The Highway Department will continue to maintain the community's roads and thorough-fares in the best possible condition with the allocated funding. Rapid growth, unforeseen weather changes or severe conditions, and new construction may strain the effort. However, the department continues to maintain existing roads and satisfy new construction obligations as they arise.

FY'95 targeted projections are resurfacing portions of Ingalls Road, Massapoag Road, Willowdale Road, Long Pond Road, Coburn Road, Park Road, Lawndale Avenue, Curtis Hill and resurface section of Westford Road and also to hot top portion of Davis Road. These projects are based on needs and are funding dependent.

The Road Commissioners would like to take this opportunity to thank everyone for their cooperation during the past year.

Respectfully submitted,

Donald B. Singleton, Chairman
Wilson C. DuBois, Member (Deceased)
David E. Denommee, Member
Ronald V. Corcoran, Superintendent

CEMETERY COMMISSIONERS
Robert DeCarteret
Town Hall 10 Kendall Road
508 251-3197

The three members of the Cemetery Commission are elected to a staggered three-year term. The Committee meets as needed at the Highway Garage, Kendall Road.

The Cemetery Division maintains town cemeteries and the buildings and equipment associated with cemetery operations. The staff is responsible for the care and up-keep of facilities as well as handling burial preparations at the town cemeteries. Purchase of burial lots is available through the Commission.

SEWER DEPARTMENT

David Whelan, Chairman

Fire Station 2, Lakeview Avenue

Monday 6:00 p.m. - 8:00 p.m.

Saturday 8:00 a.m. - 12:00 p.m.

by Appointment

508 649-2311

The three members of the Sewer Commission are elected to a staggered three-year term. The Commission meets on the second Tuesday of the month at Fire Station 2, Lakeview Avenue.

The Sewer Department has a three member board elected to staggered three year terms. The sewer commissioners hire a part-time clerk to assist them in the day to day operations of the department and the commissioners hire a part-time inspector.



Tyngsborough Sewer Commission

P.O. Box 11

Tyngsborough, Massachusetts 01879

Tel: 508-649-6344

To the Honorable Board of Selectman and
the Citizens of the Town of Tyngsborough

The Sewer Commission meets the second Tuesday of each month in the office located above the Lakeview Avenue Fire Station.

As of this date approximately 650 homes and businesses are connected to the system. The Commission will continue to pursue ways to make sewer available to the entire town. We therefore ask for your continued support in these endeavors.

The Commission is dedicated to operating and maintaining the sewerage system as efficiently, economically and responsibly as possible. We wish to take this opportunity to thank all departments and residents for their cooperation during the past year.

Respectfully submitted,

Sewer Commission

David M. Whelan, Chairman
Ronald Vieira
Thomas J. Mulligan Jr.

Financial



FINANCE

The Budget

The town budget is prepared by the Executive Administrator for the Selectmen. The school budgets are submitted to the town administrator by the School Committee and the finance officer of the GLRVTHS. The budgets are then reviewed by the Board of Selectmen and the Finance Committee. The final decisions on all appropriations are made by the voters at the annual town meeting through their votes on departmental budgets and warrant articles.

Because Proposition 2-1/2 limits the tax dollars available to fund municipal services, the Board of Selectmen, School Committee and Finance Committee begin the budget process with basic agreements about the total funds available for the coming year and how these resources should be divided between the town and schools. Tyngsborough's total budget for both the town and schools for fiscal 1994 was approximately \$. The tax on real and personal property is the principal source of revenue for the town.

Increases in the property tax levy are limited by Proposition 2-1/2. Other significant sources of revenue supporting the town and school services are state aid, the motor vehicle excise tax, the sewer user fees, fees for licenses and permits and other miscellaneous user fees.

Tax Rate

Setting the town's tax rate is the responsibility of the Board of Assessors, with state approval. The board calculates the amount of money that must be raised from property taxes by taking the total amount needed to fund all town and school operations for the year as determined by Town Meeting. It then subtracts the total of what Tyngsborough anticipates receiving from other sources such as state aid, the motor vehicle excise tax and various user fees. The amount that must be raised, which may not exceed the limit allowed under Proposition 21/2, then is expressed as a tax rate for each \$1000 of property valuation.

The Board of Selectmen, after a public hearing, has the option of shifting some of the tax burden from the residential and open-space property owners to the commercial, industrial and personal property owners through classification. The current tax rate is \$18.61.

Tax Bills

The fiscal year of the town runs from July 1 to June 30, coinciding with the state and county. Property tax payments are due and payable in two six month installments on November 1 and May 1 each year. Motor vehicle excise taxes must be paid at the collector's office in the Town Offices within 60 days of the receipt of the bill.

BUDGET GLOSSARY

APPROPRIATION - An authorization granted by the Town Meeting to make expenditures and to incur obligations for specific purposes. Appropriations for any expenditures are limited in dollar amount and time.

ASSESSED VALUATION - A valuation set upon real estate or other property by the Town Assessor and the state as a basis for levying taxes.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and proposed means of financing. A budget is a financial plan that is established for a single fiscal year.

BUDGET MESSAGE - A general discussion of the proposed budget as presented in writing by the Executive Administrator to the Selectmen which detail's the Administrator's budgeting strategy and philosophy.

DEBT SERVICE - Payment of interest and principal on an obligation resulting from the issuance of bonds.

ELEMENT - The smallest unit of budgetary accountability and control, which encompasses specific and distinguishable lines of work performed by an organizational unit for the purpose of accomplishing a function for which the Town is responsible.

ENTERPRISE FUND - A self-supporting account for a specific service or program that the Town operates as a separate "business." Enterprise funds do not depend on taxes for operating revenue. Ideally, overall revenue and expenses should balance over time.

GOAL - A statement of broad direction, purpose, or intent based on the needs of the community.

OPERATING FUNDS - Resources derived from recurring revenue sources and used to finance ongoing operating expenditures.

PROGRAM - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the Town is responsible.

RESOURCES - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning fund balances.

TAX LEVY - The total amount to be raised by general property taxes.

TAX RATE - The amount of tax levied for each \$1,000 of assessed valuation.

USER FEES - Fees paid for direct receipt of a public service by the party benefitting from their service.

TOWN FINANCE TERMINOLOGY

The following terms are frequently used in the annual town report and at the town meeting. In order to provide everyone with a better understanding of the meaning, the following definitions are provided.

AVAILABLE FUNDS - "FREE CASH"

The amount certified annually by the Bureau of Accounts, Department of Revenue. The certified amount is the Unreserved Fund Balance less all outstanding taxes. This fund may be used by a vote of the town meeting as available funds for appropriation.

AVAILABLE FUNDS - OTHER

Usually refers to balances in special funds or balances remaining in specific articles for which previous town meetings had approved appropriations. When the project is complete, the balance is available either for re-appropriation or being turned back along with unexpended operating budgets to the town's general fund balance.

"CHERRY SHEET"

A financial statement from the State, printed on cherry-colored paper, which itemizes state disbursements due the town, and the state and country charges to the town, usually resulting in a net receipt of funds usable by the town for the items specified. It is due from the state in March, and necessary before the assessors can set the tax rate.

ENTERPRISE FUND

A self-supporting account for a specific service or program that the town operates as a separate "business." Enterprise funds do not depend on taxes for operating revenue. Ideally, overall revenue and expenses should balance over time.

OVERLAY

The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted by the Board of Assessors.

RESERVE FUND

This appropriation is voted at the annual town meeting in an amount not to exceed 5% of the tax levy of the preceding year. Transfers from the reserve fund are within the exclusive control of the Appropriation Committee and are for "extraordinary or unforeseen expenditures."

UNRESERVED FUND BALANCE

This term was previously referred to as Surplus Revenue or Excess and Deficiency. This fund represents the amount by which assets exceed Liabilities and Reserves.

Board of Assessors
Office Hours 8:00 a.m. to 4:00 p.m.
Monday through Friday
Town Hall 10 Kendall Road
508 649-2302

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the first Tuesday of the month at the Town Hall, Kendall Road.

The Board of Assessors is responsible for valuing real estate and personal property in the town, for processing motor vehicle excise taxes and for processing statutory tax exemptions, such as for disabled veterans, elderly, widows, etc., and for setting the tax rate each year.

REPORT OF THE BOARD OF ASSESSORS

To The Honorable Board of Selectmen and Citizens of Tyngsborough:

The Board of Assessors is responsible for valuing Real Estate and Personal Property in the Town, for processing Motor Vehicle Excise Tax and for processing Statutory Tax Exemptions such as for disabled veterans, elderly, widows, etc.

As of this writing, we are in the process of updating the assessments for Fiscal 1995, back to 100% of their fair market value. This procedure is mandated by the State, to be done every three years. Taxpayers may appeal their real or personal assessments by filing an application form with the Board within thirty days of the mailing of the first actual bill for the fiscal year in question. An abatement form may be obtained from the Board of Assessors Office at the Town Hall.

The Board of Assessors is responsible for setting the tax rate each year, with the approval of the State's Department of Revenue. The Board calculates the amount of money that must be raised from property taxes by taking the total amount needed to fund all Town and School operations for the year as determined by Town Meeting. It then subtracts the total of what Tyngsborough anticipates receiving from other sources, such as State Aid, Motor Vehicle excise tax and various user fees. The amount that must be raised which may not exceed the limit allowed under proposition two and one half, then is expressed as a tax rate for each one thousand dollars of property valuation.

Each year The Board of Selectmen conduct a public hearing, and with the information provided by the Assessing Office, determines if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial and personal property owners through classification.

The Assessors office hours are as follows:

Mon, Tue, Thurs, Fri ----- 8 am to 4 pm

Wed ----- Office is closed to the public

Anyone wishing an appointment with the Board should contact the Assistant Assessor/Appraiser at 649-2302.

Respectfully submitted

Philip F. O'Brien, Jr., Chairman

David R. Abreu

Victor E. Stewart, Assistant Assessor/Appraiser

Claire Bagley, Secretary

1993 (F/Y 94) TAX LEVY COMPUTATIONS

Total amount to be raised	13,294,297.05
Total receipts and other revenue	4,519,710.55
Local tax levy	8,774,586.50

F/Y 94 VALUATION OF REAL ESTATE BY CLASS

	Value	Levy Percent	Tax Dollars
Residential	376,009,830	79.7479	6,997,542.94
Commercial	51,297,284	10.8796	954,642.45
Industrial	31,173,105	6.6115	580,131.48
Personal Property	13,018,250	2.7610	242,269.63
Total	471,498,469	100%	8,774,586.50

F/Y 94 TAX RATE - 18.61 PER THOUSAND ALL CLASSES

LEVY LIMIT COMPUTATIONS

1992 (F/Y 93 Base	7,300,128
+ 2.5%	182,503
Allowable Growth	176,894
Debt Exclusion	1,116,911
Total	8,776,436

FINANCE COMMITTEE
Jerome Goldhammer, Chairman
Town Hall 10 Kendall Road
508 649-6585

The nine members of the Finance Committee are elected to a staggered three-year term. The Committee meets on the second Wednesday of the month at Fire Station 2, Lakeview Avenue.

The Finance Committee advises the town meeting on financial matters. The Finance Committee reviews the budget requests of the Board of Selectmen, the superintendent of schools and School Committee and makes detailed recommendations concerning appropriations to the voters at town meeting. All articles in the warrant that have financial implications for the town are reviewed by the Finance Committee. The committee conducts public meetings on these articles and distributes these reports on election day.

The Finance Committee must approve all transfers of money from the reserve fund to supplement departmental budgets for emergencies or other expenses not anticipated at budget time. Committee members serve staggered three-year terms and receive no salary.

TAX COLLECTOR

Office Hours are 8:00 a.m. to 5:00 p.m.

Monday through Friday

10 Kendall Road

508 649-2306

The Tax Collector in Tyngsborough is a salaried official elected by the people to a three year term, with a salary of \$29,780. It is the collector's responsibility, after receiving a tax list and warrant from the assessors, to collect the taxes therein set forth, with interest, and pay over such funds to the treasurer, and record the receipts on the tax lists. The collector must also give the treasurer an account of all charges and fees collected as well as interest earned. Demand and warrant fees are penalties imposed by state statutes for the added expense incurred to collect past due taxes.

Municipal Lien Certificates are legal documents prepared for most real estate sales and refinancing purposes. They certify all taxes and other assessments for a minimum 3-year period both paid and unpaid.

ANNUAL REPORT OF THE TAX COLLECTOR'S OFFICE

To: The Honorable Board of Selectmen & the Citizens of Tyngsborough

The Tax Collector in Tyngsborough is a public official elected to a three year term. It is the collector's responsibility, after receiving a tax list and warrant from the assessors, to collect the taxes therein set forth, with interest, and pay over such funds to the treasurer, and record the receipts on the tax lists. The collector must also give the treasurer an account of all charges and fees collected as well as interest earned from the depositing of funds received.

Taxes committed in fiscal 1993 increased by \$ 245,254.35 from \$ 8,696,393.40 in fiscal 1992 to \$ 8,941,647.75 in fiscal 1993.

Receipts to the treasurer from commitments increased by \$ 543,630.66 to \$ 8,714,073.53 in fiscal 1993 compared to \$ 8,170,442.87 in fiscal 1992.

Demand and warrant fees are penalties imposed by state statutes for the added expense incurred to collect past due taxes. These fees amounted to \$ 17,589.22 for fiscal 1993, and were turned over to General Revenue per the acceptance of Article 4 at the 1992 Annual Town Meeting.

Municipal Lien Certificates are legal documents prepared for most real estate sales and refinancing purposes. They certify all taxes and other assessments for a minimum 3 year period, both paid and unpaid, for a parcel of real estate. The usual fee for these is \$ 25.00, with larger parcels and commercial/industrial properties being more. The fees collected from their preparation increased from \$ 16,625.29 in fiscal 1992 to \$ 26,375.00 in fiscal 1993.

The creation of a "tax title" has proven to be the most effective remedy for collection of real estate taxes. As a general rule, a lien is automatically in effect on all real estate from January 1, of each year until taxes are paid. However this lien can be defeated under certain circumstances. The formal "tax taking" protects the town's claim for the taxes on those properties. On January 1, 1992, there were 144 parcels with past due taxes for fiscal 1990 real estate taxes totaling \$ 136,662.22. Using a systematic procedure of written correspondence, follow up telephone calls, and willingness to establish payment plans reduced the actual "tax title takings" to 30 parcels totaling \$ 43,473.58.

Please see the following page for financial balances by account.

TAX COLLECTOR'S REPORT
JULY 1, 1992 THROUGH JUNE 30, 1993

YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS	REFUNDS	RECEIPTS TO TREASURER	ABATEMENTS & EXEMPTIONS	SBSQT/DEFRD & TAX TITLE	ENDING BALANCE
1993							
REAL ESTATE		8,239,500.82	18,669.22	7,536,044.21	64,456.38	91,721.74	565,947.71
PERSONAL PROPERTY		225,281.40	57.84	220,925.52	1,387.11		3,026.61
MOTOR VEHICLE EXCISE		375,701.12	2,363.16	322,335.37	13,309.91		42,419.00
1992							
REAL ESTATE	821,049.82		24,166.70	334,295.33	2,625.79	136,710.39	371,585.01
PERSONAL PROPERTY	5,137.32			1,676.06			3,461.26
MOTOR VEHICLE EXCISE	33,387.29	100,993.78	2,237.88	114,540.65	6,136.85		15,941.45
1991							
REAL ESTATE	291,574.18		297.92	100,831.61		57,214.05	133,826.44
PERSONAL PROPERTY	2,791.78			1,287.43			1,504.35
MOTOR VEHICLE EXCISE	22,525.05	170.63	1,921.43	9,832.90	750.37		14,033.84
1990							
REAL ESTATE	108,537.83			64,310.58		44,489.90	(262.65)
PERSONAL PROPERTY	2,299.63						2,299.63
MOTOR VEHICLE EXCISE	19,327.79		57.70	3,530.57			15,854.92
1989							
PERSONAL PROPERTY	1,971.43			17.29			1,954.14
MOTOR VEHICLE EXCISE	18,919.05		8.30	2,188.55			16,738.80
1988							
PERSONAL PROPERTY	816.69			6.21			810.48
MOTOR VEHICLE EXCISE	15,001.23		5.00	1,124.18			13,882.05
1987							
PERSONAL PROPERTY	490.27			5.99			484.28
MOTOR VEHICLE EXCISE	16,474.24			657.19			15,817.05
1986							
MOTOR VEHICLE EXCISE	12,953.80			348.95			12,604.85
1985							
MOTOR VEHICLE EXCISE	11,859.41			55.00			11,804.41
1984							
MOTOR VEHICLE EXCISE	5,251.96			59.94			5,192.02
SUB TOTALS	1,390,368.77	8,941,647.75	49,785.15	8,714,073.53	88,666.41	330,136.08	1,248,925.65
TAXES IN LITIGATION	4,619.38			809.03			3,810.35
LIEN CERTIFICATE FEES				26,375.00			
SPECIAL WATER ASSESSMENTS				5,048.77			
PAYMENTS AFTER ABATEMENTS				183.33			
DEMAND & WARRANT FEES				17,589.22			
RMV FEES COLLECTED				5,750.00			
LEGAL FEES COLLECTED				350.00			
INTEREST EARNED				3,136.16			
INSF CHECK FEES COLLECTED				318.00			
INSF CHECK BANK CHARGES				(61.00)			
TOTALS	1,394,988.15	8,941,647.75	49,785.15	8,773,572.04	88,666.41	330,136.08	1,252,736.00

RESPECTFULLY SUBMITTED,

GENE R. SPICKLER, TAX COLLECTOR
LEAH J. COLBURN, ASST. TAX COLLECTOR

Town Accountant
Richard Choate
Town Hall, 10 Kendall Road
508 649-2309

The Town Accountant's duties include keeping a record of all town expenditures and making certain that they are charged to the proper department and do not exceed the approved appropriation for that department. He or she audits the accounts of each department and furnishes an annual report on the town's financial condition. The town account is appointed by the Selectmen and serves part time and is salaried.

REPORT OF THE TOWN ACCOUNTANT

To the Honorable Board of Selectmen
and Citizens of Tyngsborough:

I herewith submit the report of the financial transactions for the Town of Tyngsborough. This report is in accordance with Chapter 41, Section 61 as prescribed by the Director of Accounts, Department of Corporations and Taxation, Commonwealth of Massachusetts.

Payrolls and Invoices are on file in the Accounting Department and may be examined by appointment.

Weekly bills received until 12 noon Thursdays.

Respectfully submitted,

Richard H. Choate
Certified Governmental Accountant

TOWN OF TYNGSBOROUGH
CAPITOL PROJECT - LONG POND SEWER
JUNE 30, 1993

ASSETS	
Cash	5,358.46
Due From Other Governments	43,698.00
Deferred Rev Due Other Gov,ts.	(43,698.00)
Amt Provided Pmt of Note	43,698.00
Total Assets	<u>49,056.46</u> =====
LIABILITIES & FUND EQUITY	
Notes Payable	43,698.00
F.B. Reserve for Expenditures	5,358.46
Total Liabilities & Fund Equity	<u>49,056.46</u> =====

TOWN OF TYNGSBOROUGH
CAPITOL PROJECT - HIGH SCHOOL
JUNE 30, 1993

ASSETS	
Cash	\$10,311.47
Total Assets	<u>\$10,311.47</u> =====
LIABILITIES & FUND EQUITY	
F.B. Reserve for Expenditures	10,311.47
Total Liabilities & Fund Equity	<u>\$10,311.47</u> =====

TOWN OF TYNGBOROUGH
COMBINED BALANCE SHEET ALL FUND TYPES & GROUPS
JUNE 30, 1993

ASSETS	GENERAL FUND	SPECIAL REVENUE	SEWER ENTERPRISE	CAPITAL PROJECTS	TRUST FUNDS	LONG TERM DEBT	GROUP TOTAL
Cash & Investments	1,039,684.55	441,002.63	134,221.45	15,669.93	648,073.33		2,278,651.89
Petty Cash	200.00						200.00
Receivables:							
Personal Property Tax Prior	10,514.14						10,514.14
Personal Property Tax Current	3,026.61						3,026.61
Real Estate Tax Prior	505,148.80						505,148.80
Real Estate Tax Current	565,947.71						565,947.71
Provisions for Abateements	(129,230.66)						(129,230.66)
Deferred Revenue Property Tax	(805,276.22)						(805,276.22)
Tax Liens Receivable	567,949.47						567,949.47
Deferred Revenue Tax Liens	(567,949.47)						(567,949.47)
Tax Foreclosures	57,817.83						57,817.83
Deferred Rev Tax Foreclosures	(57,817.83)						(57,817.83)
Taxes in Litigation	3,810.35						3,810.35
Deferred Rev Taxes in Litigation	(3,810.35)						(3,810.35)
Deferred Tax Receivable	8,512.09						8,512.09
Deferred Receivable Deferred Tax	(8,512.09)						(8,512.09)
Motor Vehicle Excise Prior	121,869.39						121,869.39
Motor Vehicle Excise Current	42,419.00						42,419.00
Deferred Rev Motor Vehicle Excise	(164,288.39)						(164,288.39)
Department Receivable Veterans	41,285.83						41,285.83
Deferred Rev Department Receivable	(41,285.83)						(41,285.83)
Sewer User Charges Prior			15,324.85				15,324.85
Sewer User Charges Current			8,340.00				8,340.00
Deferred Rev Sewer User Charges			(23,664.85)				(23,664.85)
Sewer Liens Receivable			180.00				180.00
Deferred Revenue Sewer Liens			(180.00)				(180.00)
Sewer Special Assessments			340,527.42				340,527.42
Deferred Rev Special Assess.			(340,527.42)				(340,527.42)
Due from Other Funds	18,289.58						18,289.58
Deferred Rev Gov't's							
Deferred Rev Gov't Receivable							
Due from Treas Cash Discrepancy		260,857.00					260,857.00
Deferred Rev Due from Treasurer		(260,857.00)					(260,857.00)
Amt to be Provided for Pmt of Notes	2,034.00						2,034.00
Amt to be Provided for Pmt of Bonds	(2,034.00)						(2,034.00)
				43,698.00			43,698.00
						15,237,100.00	15,237,100.00
TOTAL ASSETS	1,208,304.51	441,002.63	134,221.45	59,367.93	648,073.33	15,237,100.00	17,728,069.85
LIABILITIES AND FUND EQUITY							
Warrants Payable	210,491.90						210,491.90
Withholdings	96,470.95	58,620.75	10,042.04				165,134.69
Unclaimed Items	3,371.55						3,371.55
Excess Sale of Low Value Land	37,799.24						37,799.24
Due to Other Funds					18,289.58		18,289.58
Due to Other Governments		40.16	2,208.45				2,248.61
Notes Payable				43,698.00			43,698.00
Bonds Payable						15,237,100.00	15,237,100.00
TOTAL LIABILITIES	348,133.64	58,660.91	12,250.49	43,698.00	18,289.58	15,237,100.00	15,718,132.62
FUND EQUITY							
Reserve for Encumbrances	31,230.12			15,669.93			46,900.05
Reserve for Expenditures	30,137.55						30,137.55
Reserve for Special Purposes		382,341.72	69,542.03				451,883.75
Reserve for Appropriation Deficits	(75,118.03)						(75,118.03)
Unreserved Fund Balance	873,921.23	382,341.72	52,428.93		629,783.75		1,556,133.91
TOTAL FUND EQUITY	860,170.87	382,341.72	121,970.96	15,669.93	629,783.75		2,009,937.23
TOTAL LIABILITIES & FUND EQUITY	1,208,304.51	441,002.63	134,221.45	59,367.93	648,073.33	15,237,100.00	17,728,069.85

TOWN OF TYNGSBOROUGH
SEWER ENTERPRISE FUND
JULY 1, 1992 - JUNE 30, 1993

REVENUES

User Charges Prior Years	\$10,692.00
User Charges Current	73,077.26
Interest on User Charges	2,083.34
Permits & Connections	6,367.75
Receipts Reserve for Others	2,000.00

\$94,220.35

EXPENDITURES

Wages	13,104.85
Office Supplies	1,319.69
Professional Services	1,851.98
Telephone/Alarm	1,308.87
Electric	5,786.42
Repairs	13,210.95
Heat	372.74
New Equipment	1,074.00
Town of Dracut	21,457.36
Transfer to General Fund	8,000.00
Postage	522.42
Water	415.93
Dues & Subscriptions	50.00

68,475.21

EXCESS OF REVENUES OVER

(UNDER) EXPENDITURES

FUND BALANCE JULY 1, 1992

25,745.14

98,434.27

124,179.41

FUND BALANCE RES FOR OTHERS

FUND BALANCE FOR CAPITAL PROJECTS

UNRESERVED RETAINED EARNINGS

2,208.45

69,542.03

52,428.93

TOTAL FUND EQUITY

124,179.41

TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 1993

TITLE	BALANCE JULY 1, 1992	REVENUE	EXPENDED	BALANCE JUNE 30, 1993
Insurance Receipts Payable	2,669.24	32,988.47	27,601.81	8,055.90
Escrow Surety Bonds	1,000.00	101,434.64	45,044.50	57,390.14
Special Consultant Fees	8,531.98	266.17		8,798.15
Pheasant Lane Mall Donation		80,000.00	70,000.00	10,000.00
Arts Lottery Council	2,624.88	2,084.92	3,160.00	1,549.80
Super Fund Legal Judgement		225,640.29	180,000.00	45,640.29
Deputy Tax Collector		699.00	699.00	0.00
Dog Pound Fees	12,050.00	1,206.00		13,256.00
State Census	1,635.15		850.00	785.15
Impact Fee - Conserv/Rec	6,982.37			6,982.37
Impact Fee - Fire	291.19			291.19
Police Drug Free Program		5,000.00	4,438.50	561.50
Waterway Improvement Act	2,914.55			2,914.55
Impact Fee - Highway	55,859.00			55,859.00
Hwy Machinery Fund Reserve	14,637.14	7,981.00	22,000.00	618.14
Hwy Ch 90 Construction		56,837.00	153,984.03	(97,147.03)
Cemetery Sale of Lots	8,181.00	2,130.00	3,000.00	7,311.00
Lake Mascuppic DEDE Project	1,416.17			1,416.17
Conservation Wetland Act	13,105.99	13,702.75	20,000.00	6,808.74
Police Special Detail	6,906.38	171,972.53	177,170.63	1,708.28
Police Law Enforcement Trust	5,745.86			5,745.86
Police Personnel S & W	6,121.62	25,000.00	30,967.92	153.70
Police Offset Receipts		2,665.00	2,665.00	0.00
School Lunch Program	14,250.27	256,371.87	266,856.94	3,765.20
School Athletic Revolving	9,455.47	13,706.38	14,890.81	8,271.04
School Pale State Laison		750.00	750.00	0.00
School Non Resident Tuition	658.77			658.77
School Adult Education	7,823.43	12,651.00	10,793.71	9,680.72
School P L 874	788.74	5,740.00		6,528.74
School Sarah Winslow Fund		509.09	509.09	0.00
School Program CH I	2,617.72	76,226.30	64,602.08	14,241.14
School Early Childhood Grant	541.30	6,070.00	6,504.30	107.00
School Reg. Tech. Assistance		4,500.00	2,678.60	1,821.40
School Project Re-Entry		4,350.00	3,991.00	359.00
School Project Help		61,947.00	59,952.00	1,995.00
School Intergrated Preschool		1,996.00	1,996.00	0.00
School ECIA CH II		6,291.00	6,291.00	0.00
School Math/Science Update		5,142.00	2,315.68	2,826.32
School Use of Building	16,151.41	26,226.00	27,929.29	14,448.12
School E E O Grant		333,012.00	333,012.00	0.00
School Expenditure Aid		145,000.00	145,000.00	0.00
School Drug Free Program	427.52	9,658.00	9,160.70	924.82
School Student Activity		4,598.32	4,230.36	367.96
School Pre-Kindergarten Tuition		57,794.30	37,958.27	19,836.03
School Choice Program		101,134.00	23,475.09	77,658.91
School Tech Tools for Teaching		2,160.00	2,081.30	78.70
School Parents Want to Know		2,559.00		2,559.00
C O A DEA Grant	1,837.85	1,485.00	3,322.85	0.00
C O A LRTA GRANT Prior	20,200.00	27,746.77	22,139.30	25,807.47
C O A LRTA Grant Current	608.19		608.19	0.00
C O A Physical Fitness	1,638.05	60.00	790.00	908.05
Library County D L		1,791.55	1,791.55	0.00
Library Incentive Grant	8,538.80	8,461.43	9,117.69	7,882.54
Recreation Revolving Fund		450.00	450.00	0.00
Health Claims Trust	4,530.49	387,584.72	364,231.32	27,883.89
Federal Relief Hurricane Bob	15,033.00			15,033.00
TOTAL SPECIAL REVENUE	255,773.53	2,295,579.50	2,169,011.31	382,341.72

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 1993

F.H.A. SEWER LOAN

Original Loan: \$424,300.00

Dated April 9, 1982

\$15,200.00 Due 4/09/83 - 4/09/97

\$15,100.00 DUE 4/09/98 - 4/09/10

BALANCE: \$257,100.00

SERIES A SEWER

Original Loan: \$825,000.00

Dated June 15, 1983

\$75,000.00 Due 11/15/83 - 11/15/85

\$50,000.00 Due 11/15/86 - 11/15/97

BALANCE: \$250,000.00

POLICE STATION

Original Loan: \$325,000.00

Dated April 13, 1990

\$65,000.00 Due 4/13/91 - 4/13/95

BALANCE: \$130,000.00

POLICE STATION

Original Loan: \$350,000.00

Dated August 1, 1989

\$25,000.00 Due 8/01/90 - 8/01/99

\$20,000.00 Due 8/01/00 - 8/01/2004

BALANCE: \$275,000.00

CONSERVATION LAND

Original Loan: \$250,000.00

Dated August 1, 1989

\$25,000.00 Due 8/01/90 - 8/01/91

\$20,000.00 Due 8/01/92

\$15,000.00 Due 8/01/93 - 8/01/2004

BALANCE: \$180,000.00

LONG POND SEWER

Original Loan: \$585,000.00

Dated August 1, 1989

\$40,000.00 Due 8/01/90 - 8/01/2002

\$35,000.00 Due 8/01/2003

\$30,000.00 Due 8/01/2004

BALANCE: \$465,000.00

HIGH SCHOOL

Original Loan: \$3,750,000.00

Dated August 1, 1989

\$250,000.00 Due 8/01/90 - 8/01/2004

BALANCE: \$3,000,000.00

LONG POND SEWER STATE HOUSE NOTE

Original Loan: \$50,000.00

Dated July 30, 1990

\$10,000.00 Due 7/30/91 - 7/30/95

BALANCE: \$30,000.00

HIGH SCHOOL

Original Loan: \$11,800,000.00

Dated July 15, 1992

\$625,000.00 Due 5/15/92 - 5/15/07

\$600,000.00 5/15/08 - 5/15/10

BALANCE: \$10,550,000.00

HIGH SCHOOL

Original Loan: \$100,000.00

Dated February 25, 1993

\$20,000.00 Due 2/25/94 - 2/25/98

BALANCE: \$100,000.00

TOTAL LONG TERM DEBT

\$15,237,100.00

TOWN OF TYNGSBOROUGH
STATEMENT OF REVENUE, BUDGET VS ACTUAL
JULY 1, 1992 - JUNE 30, 1993

	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE UNFAVORABLE)
TAXES			
Personal Property Prior		\$2,992.98	\$2,992.98
Personal Property Current	225,281.40	220,867.68	(\$4,413.72)
Real Estate Prior		443,454.17	\$443,454.17
Real Estate Current	8,239,500.82	7,517,374.99	(\$722,125.83)
Prov. for Abatements & Exempt.	(102,473.18)		\$102,473.18
Tax Liens		258,669.01	\$258,669.01
Motor Vehicle Excise	400,200.00	449,713.81	\$49,513.81
Taxes in Litigation		809.03	\$809.03
In Lieu of Taxes	4,400.00	15,548.77	\$11,148.77
	8,766,909.04	8,909,430.44	142,521.40
INTEREST			
Interest on Property Tax	73,000.00	125,272.00	52,272.00
Interest on Motor Vehicle	2,000.00	4,314.35	2,314.35
Interest on Tax Liens	32,000.00	95,939.47	63,939.47
Interest on Capital Projects	3,000.00	2,255.10	(744.90)
Interest on Investments-Treas.	47,000.00	41,248.01	(5,751.99)
Interest on Investments-Coll.	2,000.00	3,136.16	1,136.16
	159,000.00	272,165.09	113,165.09
LICENSES & PERMITS			
Alcoholic Licenses	38,000.00	41,076.00	3,076.00
Alcoholic One Day	350.00	100.00	(250.00)
Wine & Malt	12,000.00	7,950.00	(4,050.00)
Hearings	300.00	350.00	50.00
Used Car	1,500.00	2,900.00	1,400.00
Common Victullar	2,000.00	2,530.00	530.00
Cable T.V.	1,000.00	1,113.00	113.00
Automatic Amusement	7,500.00	9,145.00	1,645.00
Junk Dealer		175.00	175.00
Sunday Licenses	4,000.00	2,465.00	(1,535.00)
Skating Licenses	700.00	700.00	0.00
Gravel Permits		500.00	500.00
Building Permits	27,000.00	37,334.00	10,334.00
Gas Permits	3,000.00	4,332.00	1,332.00
Plumbing Permits	5,000.00	5,562.00	562.00
Electrical Permits	9,000.00	8,799.00	(201.00)
Theatre Licenses	3,800.00	3,000.00	(800.00)
	115,150.00	128,031.00	12,881.00
GENERAL GOVERNMENT			
Selectmen			
Photocopies	100.00		(100.00)
Rental	100.00		(100.00)
Special Application Permit	250.00	11.50	(238.50)
Treasurer			
Redemption Certificates	350.00	350.00	0.00
Tax Title Expense	2,000.00	8,413.94	6,413.94
Bank Charges	250.00	415.00	165.00
Tax Collector			
Lein Certificates	17,000.00	26,375.00	9,375.00
Payments After Abatements	200.00	183.33	(16.67)
Demand Fees		17,589.22	17,589.22
Registry of M V Fees		5,750.00	5,750.00
Legal Fees		350.00	350.00
Assessors	50.00	415.85	365.85
Town Clerk			

Fish & Wildlife Fees	250.00	275.15	25.15
Dog License Fees	700.00	882.00	182.00
Birth Certificates	400.00	476.00	76.00
Marriage Certificates	400.00	380.00	(20.00)
Death Certificates	450.00	345.00	(105.00)
Marriage Licenses	1,000.00	975.00	(25.00)
UCC Filings	1,250.00	978.00	(272.00)
Business Certificates	950.00	708.00	(242.00)
Pole Locations	500.00	140.00	(360.00)
Street Listings	150.00	276.00	126.00
Beach Stickers	150.00	104.00	(46.00)
Voter Registration	150.00	205.00	55.00
Gasoline Permits	200.00	165.00	(35.00)
Raffle Permits		50.00	50.00
Zoning Maps & Books	550.00	554.00	4.00
Postage, Photo & Misc	100.00	149.58	49.58
Planning Board			
Hearings	2,575.00	4,950.00	2,375.00
Engineer	5,000.00	4,381.45	(618.55)
Board of Appeals	1,500.00	3,600.00	2,100.00
Conservation Commission		766.75	766.75
	36,575.00	80,214.77	43,639.77
PUBLIC SAFETY			
Police Department			
FID Cards	125.00	240.00	115.00
License to Carry	750.00	960.00	210.00
Police Reports	700.00	1,210.00	510.00
Court Fines	25,000.00	33,790.00	8,790.00
Court Restitution	1,500.00	1,060.00	(440.00)
Sp. Duty Surcharge	600.00	14,414.84	13,814.84
Photocopies		967.50	967.50
Parking Fees		295.00	295.00
Other		32.72	32.72
Fire Department			
Oil Burner Permits	225.00	190.00	(35.00)
Blasting Permits	50.00	120.00	70.00
Smoke Alarm	1,500.00	1,400.00	(100.00)
Fire Reports		225.00	225.00
Gasoline Storage	225.00	395.00	170.00
Alarm Applications	350.00	1,030.00	680.00
Other	100.00	190.00	90.00
	31,125.00	56,520.06	25,395.06
OTHER DEPARTMENTAL			
School Dept Pay Phone		115.19	115.19
Board of Health	24,000.00	29,485.50	5485.50
Weights & Measurers	150.00	346.00	196.00
Cemetery Deeds	50.00	90.00	40.00
Cemetery Internments	5,000.00	7,080.00	2080.00
Library Fax Machine		185.00	185.00
Library Fines	850.00	907.32	57.32
	30,050.00	38,209.01	8,159.01
STATE & FEDERAL RECEIPTS			
Federal Gasoline Tax		6,459.07	6,459.07
Abate. for Surviving Spouse	2,013.00	4,200.00	2,187.00
Abate. for Veterans	2,975.00	6,650.00	3,675.00
Abate. for Elderly	16,324.00	16,500.00	176.00
Abate. for Blind	525.00	1,138.00	613.00
Veterans Benefits	13,835.00	13,189.25	(645.75)
School Aid Ch. 70	890,973.00	890,973.00	0.00
Trans. of Pupils	134,154.00	130,240.00	(3,914.00)
School Construction	976,243.00	976,243.00	0.00
Hwy. Const & Maint	78,010.00	78,010.00	0.00
State Lottery	291,568.00	291,568.00	0.00
State Owned Land	5,023.00	5,013.00	(10.00)
Additional Polling Hours		1,670.00	1,670.00
School Choice Reim		10,780.00	10,780.00

Room Occupancy Tax		22,111.00	22,111.00
Federal Relief Hurricane Bob		4,524.00	4,524.00
State Census		978.00	978.00
	2,411,643.00	2,460,246.32	48,603.32
INTERGOVERNMENTAL			
Sewer Assessments	42,200.00	46,681.24	4,481.24
Sewer Indirect Costs		8,000.00	8,000.00
	42,200.00	54,681.24	12,481.24
REFUNDS & MISC RECEIPTS			
Insurance Reim		1,880.19	1,880.19
Workers Compensation		1,765.87	1,765.87
Prior Yr Veteran Pmts.		10,959.93	10,959.93
Other Misc. Refunds	15,000.00	2,403.01	(12,596.99)
	15,000.00	17,009.00	2,009.00
TOTAL REVENUES		<u>\$11,607,652.04</u>	<u>\$12,016,506.93</u>
		=====	=====
			408,854.89

SUMMARY OF APPROPRIATIONS

FISCAL 1993

Account	Transfers In (Out)	Appropriated	Expended	Balance
Moderator Salary		200.00	200.00	0.00
Moderator Expense		150.00		150.00
Selectmen Salaries		6,000.00	6,000.00	0.00
Executive Administrator		31,500.00	30,214.27	1,285.73
Unpaid Bills		2,100.00	2,047.01	52.99
Selectmen Secretary		19,730.00	19,730.00	0.00
Selectmen Expense	1,000.00	10,911.00	8,494.46	3,416.54
Selectmen S/L Coverage		400.00		400.00
Town Reports		3,000.00	2,307.45	692.55
Finance Comm Clerical		432.00		432.00
Finance Comm Expense		1,920.00	1,684.96	235.04
Finance Comm Res Fund	(13,675.34)	18,636.50		4,961.16
Accountant Salary		22,831.00	22,831.00	0.00
Accountant Clerical		5,253.00	4,474.34	778.66
Accountant Stipend		1,000.00	1,000.00	0.00
Accountant Expense		2,625.00	2,580.84	44.16
Annual Audit 1992		12,500.00	11,250.00	1,250.00
Treasurer Salary		23,347.00	23,347.00	0.00
Treasurer Assistant		15,515.00	12,095.15	3,419.85
Treasurer Clerical		7,154.00	6,627.08	526.92
Treasurer Expense		7,735.00	5,640.97	2,094.03
Treasurer Banking Charges		2,200.00	412.00	1,788.00
Treasurer Tax Title Exp		15,000.00	8,543.86	6,456.14
Treasurer Prof Services		1,000.00	200.00	800.00
Treasurer Note Certification		2,500.00	125.00	2,375.00
Tax Collector Salary		28,000.00	28,000.00	0.00
Tax Collector Clerical		18,980.00	18,969.50	10.50
Tax Collector Expense		11,265.00	10,961.69	303.31
Tax Collector Tax Title		19,544.00	10,658.70	8,885.30
Assessors Salary		6,825.00	6,825.00	0.00
Associate Assessor		34,192.00	34,192.00	0.00
Assessors Clerical		19,912.00	19,790.64	121.36
Assessors Expense		13,000.00	12,994.45	5.55
Town Counsel Salary		31,500.00	31,500.00	0.00
Town Counsel Expense		2,000.00	409.65	1,590.35
Special Legal Counsel		40,000.00	39,512.34	487.66
Town Clerk Salary		30,000.00	30,000.00	0.00
Town Clerk Assistant		20,639.00	20,335.22	303.78
Town Clerk Stipend		1,000.00	1,000.00	0.00
Town Clerk Expense		3,113.00	2,885.49	227.51
Elect & Reg S & W		8,300.00	7,109.31	1,190.69
Elect Police Detail		3,000.00	2,624.14	375.86
Elect & Reg Expense	700.00	3,370.00	3,276.23	793.77
Voting Equipment Art 28		1,200.00	1,200.00	0.00
American Disabilities Act		1,000.00	122.46	877.54
Conservation Comm. Salary		1,750.00	1,622.73	127.27
Conservation Comm. Agent		27,167.00	27,167.00	0.00
Conservation Comm. Clerical		6,665.00	6,109.80	555.20
Conservation Comm. Expense		4,100.00	3,660.38	439.62
Planning Bd Salaries		1,500.00	1,250.00	250.00
Planning Bd Clerical		4,978.00	1,664.72	3,313.28
Planning Bd Expense		4,000.00	1,644.95	2,355.05
Planning Bd Engineer		15,000.00	7,868.27	7,131.73
N M A C Assessment		2,227.00	2,226.15	0.85

Bd of Appeals Salaries		2,450.00	2,129.17	320.83
Bd of Appeals Clerical		3,756.00	3,209.68	546.32
Bd of Appeals Expense		1,500.00	1,190.13	309.87
Town Hall Cleaning		6,405.00	5,575.72	829.28
Town Hall Expense		13,778.00	13,366.46	411.54
TOTAL GENERAL GOVERNMENT (11,975.34)		605,755.50	530,857.37	62,922.79
Police Dept S & W	1,929.00	556,303.65	523,029.48	35,203.17
Police Dept S & W Other		76,582.61	74,852.21	1,730.40
Police Dept Expense	1,975.00	59,379.00	59,486.88	1,867.12
Police Cruiser		19,000.00	19,000.00	0.00
Police Radio Lease/Purchase		3,000.00	3,000.00	0.00
Police Parking Clerk		2,500.00	23.75	2,476.25
Police Station Expense	1,300.00	11,050.00	11,914.83	435.17
Police Station Custodian		8,574.00	8,547.90	26.10
Fire Dept S & W		149,745.00	149,713.40	31.60
Fire Dept Expense		65,216.00	65,148.00	68.00
Fire Dept Truck Lease/Purchase		20,680.00	20,679.37	0.63
Communication Ctr S & W		115,165.74	112,776.75	2,388.99
Communication Ctr. Expense		10,000.00	9,264.53	735.47
Ambulance Contract		14,250.00	14,250.00	0.00
Building Insp Salary		23,618.00	23,618.00	0.00
Building Insp S & W Cl.		11,754.00	11,084.57	669.43
Building Insp Expense		3,300.00	2,097.42	1,202.58
Building Insp Travel		1,200.00	1,200.00	0.00
Gas Insp Salary		5,460.00	5,460.00	0.00
Gas Insp Travel Allow		600.00	600.00	0.00
Plumbing Insp Salary		5,460.00	5,460.00	0.00
Plumbing Insp Travel Allow		600.00	600.00	0.00
Wire Insp Salary		7,890.00	7,890.00	0.00
Wire Insp Travel Allow		1,200.00	1,200.00	0.00
Civil Defense Salary		1,200.00	1,200.00	0.00
Civil Defense Expense		2,360.00	2,022.05	337.95
Dog Officer Time & Expense		11,040.00	11,040.00	0.00
Insect & Pest Control		968.00	281.20	686.80
Dutch Elm Disease		1,008.00	550.00	458.00
Tree Warden Time & Expense		6,288.00	6,288.00	0.00
Fence Viewer		1.00		1.00
Weights & Measurers		480.00	346.00	134.00
TOTAL PUBLIC SAFETY	5,204.00	1,195,873.00	1,152,624.34	48,452.66
School S & W		3,996,978.65	3,996,978.65	0.00
School Expense		1,202,217.35	1,202,217.35	0.00
Gr Lowell Reg Voc School		246,649.00	246,649.00	0.00
TOTAL SCHOOLS		5,445,845.00	5,445,845.00	0.00
Highway S & W		243,309.00	240,838.01	2,470.99
Highway Machinery Fund		47,100.00	47,074.35	25.65
Highway Snow Removal		100,000.00	175,118.03	(75,118.03)
Highway Snow Unaccepted		5,000.00	5,000.00	0.00
Highway Construction		46,314.00	46,314.00	0.00
Highway Maintenance		55,409.00	55,233.45	175.55
Highway Street Lighting		32,000.00	29,728.71	2,271.29
Highway Special Signs		1,150.00	1,150.00	0.00
Highway Uniform Allowance		7,320.00	7,273.40	46.60
Highway Front End Loader		9,894.00	9,893.03	0.97
Highway Dump Truck		22,000.00	0.00	22,000.00
TOTAL HIGHWAY DEPT.		569,496.00	617,622.98	(48,126.98)
Cemetery S & W		11,673.00	11,605.00	68.00
Cemetery Expense		2,780.00	2,780.00	0.00
Cemetery Internments	3,700.00	3,000.00	6,700.00	0.00

TOTAL CEMETERY DEPT.	3,700.00	17,453.00	21,085.00	68.00
Bd of Health Mem Salary		1,680.00	1,680.00	0.00
Bd of Health SL/Vac		320.00	232.56	87.44
Bd of Health Director Sal		26,728.50	20,565.54	6,162.96
Bd of Health Secretary		16,834.00	16,834.00	0.00
Bd of Health Expense	3,636.50	6,000.00	8,365.68	1,270.82
Bd of Health Nursing		2,000.00	255.00	1,745.00
Bd of Health Dental Clinic		2,000.00	1,941.45	58.55
Lowell Mental Health		400.00	400.00	0.00
Rubbish Collection		307,600.00	306,029.50	1,570.50
Recycle Program		43,160.00	43,160.00	0.00
Animal Disposal		432.00	425.00	7.00
Inspector of Slaughter		25.00		25.00
Demolition of Buildings		257.00		257.00
Solid Waste Comm		1,000.00	651.05	348.95
HEALTH & SANITATION	3,636.50	408,436.50	400,539.78	11,533.22
Veteran Agent Salary		4,800.00	4,800.00	0.00
Veteran Agent Expense		2,610.00	2,150.33	459.67
Veteran S & W Clerical		6,846.00	6,609.96	236.04
Veteran Benefits		38,203.00	37,939.74	263.26
Veteran Agent Stipend		500.00	500.00	0.00
Veteran Graves		400.00	388.80	11.20
Veterans Flags		200.00	200.00	0.00
TOTAL VETERANS SERVICES		53,559.00	52,588.83	970.17
Library Director Salary		30,640.00	30,640.00	0.00
Library S & W Cl.		50,168.00	50,167.99	0.01
Library Custodian		2,295.00	1,983.02	311.98
Library Expense	382.96	12,512.00	12,888.52	6.44
Library County D L		2,223.37	2,222.90	0.47
Library Books		7,000.00	7,000.00	0.00
TOTAL LIBRARY	382.96	104,838.37	104,902.43	318.90
Wicassee Ballpark		1,440.00	1,439.83	0.17
Baseball Equipment		1,440.00	1,440.00	0.00
Town Beach Expense		5,760.00	5,277.67	482.33
Summer Recreation Program		700.00	699.60	0.40
COA Director Salary		25,288.00	25,288.00	0.00
COA S & W Clerical		21,621.00	21,518.47	102.53
COA Director Milage		600.00	577.32	22.68
COA Director Stipend		1,000.00	1,000.00	0.00
COA Expense		4,200.00	2,546.45	1,653.55
Community Center Expense		4,000.00	3,873.31	126.69
Memorial Day Committee		1,006.00	463.98	542.02
Historical Commission		260.00	100.00	160.00
Workers Compensation		47,320.00	37,495.00	9,825.00
Unemployment Compensation		30,000.00	10,905.98	19,094.02
Health Ins Town Share		470,000.00	467,927.53	2,072.47
Life Ins Town Share		1,200.00	967.98	232.02
Medicare Town Share	2,063.84	30,000.00	32,063.84	0.00
Soc. Security Town Share		11,000.00	9,923.21	1,076.79
AD & D Firemen Ins		8,200.00	7,664.00	536.00
AD & D Policemen Ins		5,100.00	5,000.00	100.00
Law Enforcement Liab		18,700.00	17,725.00	975.00
Bldg/Vehicle Liab Ins		73,000.00	69,660.00	3,340.00
Public Official Liab		7,200.00	7,009.00	191.00
Midx County Retire Syste		308,328.00	303,645.00	4,683.00
TOTAL REC. & UNCLASS.	2,063.84	1,077,363.00	1,034,211.17	45,215.67

Interest on Temporary Loans	29,800.00	10,930.84	18,869.16
Long Term Debt Sewer	115,200.00	115,200.00	0.00
Long Term Debt High School	875,000.00	875,000.00	0.00
Long Term Debt Police Station	90,000.00	90,000.00	0.00
Long Term Debt Consv Land	20,000.00	20,000.00	0.00
Long Term Interest Sewer	70,876.00	70,875.00	1.00
Long Term Interest High School	956,325.00	956,325.00	0.00
Long Term Interest Police	33,514.00	33,513.50	0.50
Long Term Interest Land	12,250.00	12,250.00	0.00

TOTAL INTEREST & DEBT	2,202,965.00	2,184,094.34	18,870.66
-----------------------	--------------	--------------	-----------

TOTAL APPROPRIATIONS	3,011.96	11,681,584.37	11,544,371.24	140,225.09
=====				

PRIOR YEAR APPROPRIATIONS

Accountant Computer Update	1,800.00		1,800.00
Moderator Salary	200.00	200.00	0.00
Development Committee Expense	100.00		100.00
Industrial Financing Authority	300.00		300.00
Town Hall Renovations	2,943.58	580.00	2,363.58
Police Salaries	30,345.36	25,000.00	5,345.36
Police Wages Other	4,748.70		4,748.70

TOTAL PRIOR YEAR APPROPRIATIONS	40,437.64	25,780.00	14,657.64
=====			

TOWN OF TYNGSBOROUGH
TRUST FUNDS
BALANCE SHEET
JUNE 30, 1993

	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
ASSETS			
Cash in Custody of Treasurer	\$69,888.12	\$511,934.64	\$581,822.76
Cash in Custody of Selectmen	18,500.00	47,750.57	66,250.57
TOTAL ASSETS	\$88,388.12	\$559,685.21	\$648,073.33
=====			
FUND BALANCES			
In Custody of Treasurer			
School Fund:			
Charles H Coburn	\$2,000.00	\$48.78	\$2,048.78
Enlo Perham	5,000.00	4,857.71	\$9,857.71
Wang Institute		6,845.71	\$6,845.71
Library Fund:			
Mary E Bennett Fund		5,883.83	\$5,883.83
Polly Bennett Fund	300.00	543.31	\$843.31
Frederick Blanchard Fund		1,551.31	\$1,551.31
Anna F Elliott Fund	1,100.00	1,758.86	\$2,858.86
Mary F Bridges Fund	100.00	177.11	\$277.11
Lucy Littlefield Fund		2,920.79	\$2,920.79
Bessie Norris Memorial	965.00	678.88	\$1,643.88
Lucy A Parks Fund	148.12	413.37	\$561.49
Edgar Perham Fund	1,000.00	3,797.32	\$4,797.32
Carl & Catherine Richmond Fun	1,000.00	1,848.98	\$2,848.98
Library Expansion Fund		25,577.26	\$25,577.26
Maude Coburn Memorial		727.44	\$727.44
Cemetery Fund:			
David Parham Income		814.47	\$814.47
Perpetual Care Fund	57,955.00	28,423.59	\$86,378.59
Investment Fund:			
Unfunded Pension Fund		34,817.05	\$34,817.05
Stabilization - Town Hall		350,075.72	\$350,075.72
Due to General Fund		18,289.58	\$18,289.58
Historical Fund:			
Catherine Lambert	320.00	484.81	\$804.81
Conservation Fund:			
Land & Recreation		21,398.76	\$21,398.76
In Custody of Selectmen			
Welfare Fund:			
David Lawrence Charity	8,000.00	20,150.48	\$28,150.48
David Lawrence Woodlot	1,000.00	2,080.05	\$3,080.05
Town Farm Investment	7,000.00	16,002.22	\$23,002.22
Lawrence & Town Farm Income	2,000.00	6,698.97	\$8,698.97
Cemetery Fund:			
Clara A Perham	500.00	2,818.85	\$3,318.85
TOTAL FUND BALANCES	\$88,388.12	\$559,685.21	\$648,073.33
=====			

TOWN OF TYNGSBOROUGH
 COMBINED STATEMENT OF REVENUES EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
 YEAR ENDING JUNE 30, 1993

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	TOTALS MEMORANDUM ONLY
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	EXPENDABLE TRUSTS	
REVENUES:					
Property Taxes	8,459,716				8,459,716
Motor Vehicle Excise Tax	449,714				449,714
Intergovernmental - Federal	10,985	5,740			16,725
Intergovernmental - State	2,449,263	921,835			3,371,098
Intergovernmental - Sewer	54,681				54,681
Licenses and Permits	128,031				128,031
Interest and Penalties	225,525	1,206			226,731
Investment Income	46,640	351		14,057	61,048
Departmental	191,952	1,365,749		255,500	1,813,201
TOTAL REVENUES	12,016,507	2,294,881	0	269,557	14,580,945
EXPENDITURES:					
General Government	1,501,626	480,127		3,975	1,985,728
Public Safety	1,177,624	240,179			1,417,803
Education	5,445,845	1,024,979	262,817		6,733,641
Public Works	638,708	153,984			792,692
Human Services	453,129	180,000			633,129
Culture and Recreation	168,742	39,587		4,715	213,044
Debt and Interest	2,184,094				2,184,094
State and County Assessments	49,078				49,078
TOTAL EXPENDITURES	11,618,846	2,118,856	262,817	8,690	14,009,209
Excess (Deficiency) of Revenues Over Expenditures	397,661	176,025	(262,817)	260,867	571,736
Other Financing Sources (Uses)					
Operating Transfers In	67,432		143,698		211,130
Operating Transfers Out		(49,457)	(57,222)	(15,346)	(122,025)
TOTAL	67,432	(49,457)	86,476	(15,346)	89,105
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	465,093	126,568	(176,341)	245,521	660,841
Fund Balance Beginning of Year	395,078	255,774	192,011	295,874	1,138,737
Fund Balance End of Year	860,171	382,342	15,670	541,395	1,799,578

Town Treasurer
David Desgroseillier
Town Hall, 10 Kendall Road
508 649-2307

The Treasurer is responsible for collecting and disbursing all town funds. H or she has the power to invest the town funds in short-term notes (usually 90-day duration) and to borrow money for the town in anticipation of need. The treasurer decides where the funds are to be deposited and negotiates for the town in the sale of bonds when the town borrows for capital spending. All payments for taxes, water bills, betterment and so on are received and recorded at the treasurer's office. Appointed by the Selectmen, the position is part time and salaried.

ANNUAL REPORT OF THE TOWN TREASURER

To The Honorable Board of Selectmen,
and the Citizens of Tyngsborough

The Treasurer's office performs various functions and provides services as follows:

Cash Management
Payroll and Personnel Function
Custodian of all Town Funds, including Trust Funds
Maintenance of Tax Title Accounts, including collection

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds, and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During the fiscal year ended June 1993, the Town earned interest income of approximately \$44,000 on general funds, and \$2,000 on capital funds. These amounts are down from the previous year as a result of lower interest rates, and a capital fund which is almost fully expended. Although lower interest rates generate lower investment earnings, there is a benefit in lower interest expense.

As for borrowing, there were no long term bond issues since the major High School issue of 7/9/91. However, in February 1993, an additional borrowing for completion of the High School in the amount of \$100,000 was made. It consisted of a 5 year note with annual payments at an interest rate of 4.98%. Short term borrowing has decreased in the last few years due primarily to the improved financial condition of the State, and the return to quarterly distribution of State Aid. The last short term notes were issued in July 1993 amounting to \$1.2 million at 2.42%.

The Town has been monitoring the possibility of refinancing our long term debt in view of the lower interest rates. This process requires a vote of the Board of Selectmen, and is being given serious consideration at this time.

Payroll & Personnel

As of December 1993, the Town employs the following:

Elected employees over 20 hours per week	2
Elected employees under 20 hours per week	21
Regular employees over 20 hours per week	216
Regular employees under 20 hours per week	35
Temporary employees	* 434
Total (includes only paid personnel)	708

* Consists primarily of election workers, substitute teachers, athletic referees and call firemen.

For the calendar year 1993, the total gross payroll paid through this office was \$6,966,192. This amount represents an increase of \$603,948 (9.5%) over 1992.

During 1992, significant changes and improvements were made to our health insurance plans which now include TUFTS PPO and HMO as well as Harvard Community Health Plan HMO. At our last open enrollment date (June 1993), the rates for Tufts plans were increased by 12% and 15% while the Harvard rates remained the same - a dramatic improvement over past years.

In addition to preparing the payroll in-house, this department also administers various benefit programs, payroll deductions, and payroll withholding taxes,

- Health Insurance, 3 plans (including IRS Sec 125 Pre-Tax)
- Life Insurance

- Retirement Plans (County & School plans)

- Union Dues, 3 unions

- Tax Deferred Annuity, State Sponsored Plan (PEBSCO)

- Tax Sheltered Annuities (TSA), 15 Plans offered

- Credit Unions (2), United Fund, and US Savings Bonds

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Stabilization, Charity, Pension, and miscellaneous other funds. As of June 30, 1993, there was some \$648,000 distributed among 27 individual funds.

Tax Title Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection.

The amount of collections during FY 1993 (excluding interest) was \$259,000.

As of June 30, 1993, there were approximately 73 properties in this category, with the total amount due (excluding interest) of \$568,000 (vs \$477,000 at 6/30/92). The majority of properties are commercial/industrial and land holdings by developers. Many are in Land Court awaiting foreclosure on behalf of the Town.

1/27/94

TOWN OF TYNGSBOROUGH

TELEPHONE DIRECTORY

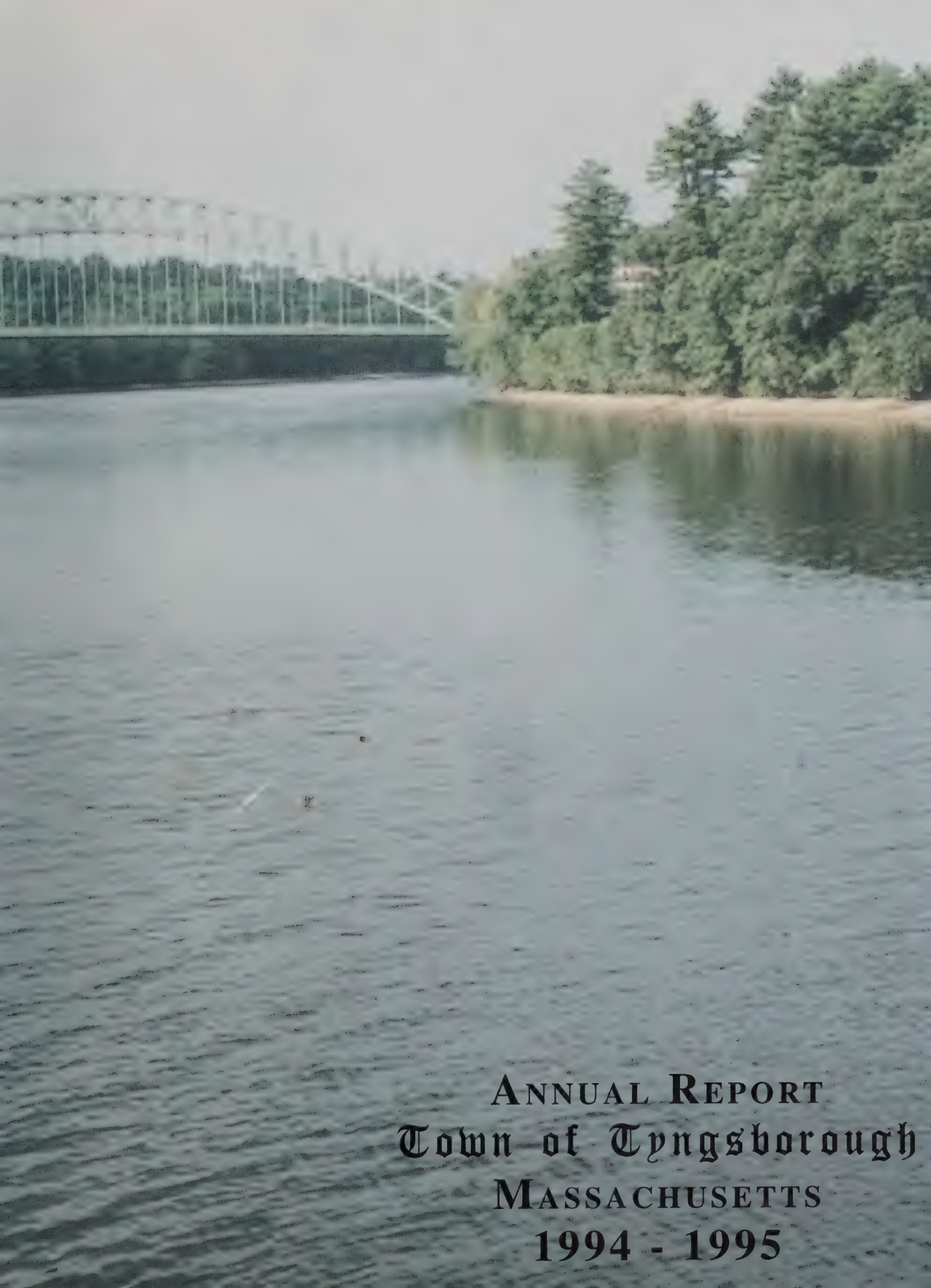
	EXTERNAL	INTERNAL
Town Hall:		
Selectman's Office	649-2300	300
Executive Sec/Fax	649-2301	
Assessor's	649-2302	302
Building	649-2303	303
Conservation	649-2304	304
Town Clerk	649-7103	103
Veteran's	649-2305	305
Tax Collector	649-2306	306
Treasurer	649-2307	307
Board of Health	649-7907	907
Planning Board	649-2308	308
Town Accountant	649-2309	309
 Police Department:		
Business Number	649-7504	504
Fax	649-3670	
 Fire Department:		
Main Number	649-7671	671
 Littlefield Library:		
Main Number	649-7361	361
 Highway Department:		
Main Number	649-2310	310
Sue Pellitier	649-2311	311
 Sewer Department:		
Main Number	649-2311	311



The Town of Tyngsborough is a small residential community located in the northwest section of Middlesex County. Composed of 17.86 square miles of land and surface water, bordering the towns of Dunstable, Groton, Westford, Chelmsford, Dracut, the City of Lowell, as well as the State of New Hampshire, and divided by the Merrimack River, Tyngsborough is dotted with numerous streams, lakes and great ponds. Long recognized as the 'gateway' to the White Mountains and located only thirty minutes from Boston along the Route 3 corridor, Tyngsborough enjoys a strategic position in the Merrimack Valley. During the past three years Tyngsborough has experienced a tremendous burst in residential construction but has retained the charm of a small rural community.

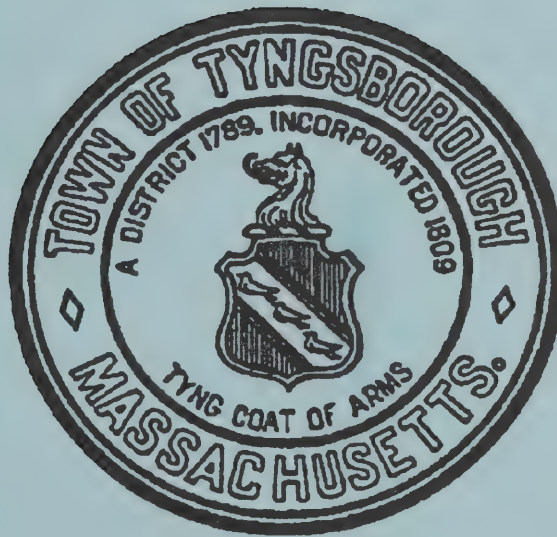
Tyngsborough, was founded in 1675 by Colonel Jonathan Tyng, and the Tyng Mansion House, was one of the oldest homes north of Boston. During the founding period, settlers of Tyngsborough fought a series of small, but often bloody skirmishes with local indian tribes, several colonial era homes in town still have emergency passage ways used during attacks. On February 23, 1809, Tyngsborough was incorporated as a town, breaking from Chelmsford, Dunstable, and the parishes in Billerica. As the town grew, Tyngsborough became known for its ferries, quarries, and box companies. Until the late 1960's, Tyngsborough was a vacation community with a large seasonal population.

Today, Tyngsborough is a growing community of over 10,000 residents. A new Junior Senior High School, a new Police Station, and a progressive capital plan epitomize the community's desire to have the services of a larger community and all the charm of a small New England town.



ANNUAL REPORT
Town of Tyngsborough
MASSACHUSETTS
1994 - 1995

**ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
Town of Tyngsborough**



For the Year Ending December 31,

1994

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TYNGSBOROUGH
DIRECTORY

DIRECTORY OF SERVICES

HOW MAY WE BETTER SERVE YOU?

In an effort to assist the residents of Tyngsborough with questions about the Town, the office of the Selectmen has initiated the printing of a list of its officials and committees in the new Tyngsborough Report Profile. Including a bit of history about Tyngsborough and some of the demographic and the outline of how government works.

Several new directories and listings have been included in this report 1) phone numbers of each of the groups which have been formed to help serve the Town, 2) main department numbers and officers, 3) a list of outside telephone numbers which might be helpful to the residents, including the outside numbers of Senators, Congressman and Representative.

There is a new directory list outlining the fees and charges the different departments charge for the services they provide. And a new director listing the licenses and permits issued by the various Town Boards.

These directories of services will make it easier to contact the person or department needed to answer your questions. Employees are expected to help callers and to re-direct your calls, if needed, especially if you don't know where to call.

TYNGSBOROUGH

A Bit of History
by Herbert Norton

Originally part of Dunstable, Tyngsborough became a district in 1789 due to a gift of money donated by Madam Sarah Tyng Winslow. It stipulated that the money be used in support of a church and a school in the present town center. But Tyngsborough's independence began much earlier, during the period between 1741 and 1755.

The community evolved around the First Parish Church in the center of town. This meeting house was built in 1755 and served those people who found it too difficult to travel to the Second Parish of Dunstable, located about one mile west of the present town line.

Both Tyngsborough's and Dunstable's new parishes were necessary because the Massachusetts/New Hampshire state line, drawn in 1741, caused the town's meeting house to be located in New Hampshire. With the 1755 building of the First Parish, residents began to split with their Dunstable brethren.

Winslow's grant served to widen that gap. The Winslow Academy was begun in 1789, named in her honor, and a district of Dunstable was formed, called Tyngsborough, in honor of Madam Winslow's esteemed ancestors.

TYNGSBOROUGH, MASSACHUSETTS
Middlesex County

A Community Profile - 1994
Narrative by Robert P. Griffin, Jr.

The Town of Tyngsborough is a small residential community located in the northwest section of Middlesex County. Composed of 17.86 square miles of land and surface water, bordering the towns of Dunstable, Groton, Westford, Chelmsford, Dracut, the City of Lowell, as well as the State of New Hampshire, and divided by the Merrimack River, Tyngsborough is dotted with numerous streams, lakes and great ponds. Long recognized as the "gateway" to the White Mountains and located only thirty minutes from Boston Along the Route 3 corridor, Tyngsborough enjoys a strategic position in the Merrimack Valley. During the past three years Tyngsborough has experienced a tremendous burst in residential construction but has retained the charm of a small rural community.

Tyngsborough was founded in 1675 by Colonel Jonathan Tyng, and the Tyng's Mansion House was one of the oldest homes north of Boston. During the founding period, settlers of Tyngsborough fought a series of small, but often bloody skirmishes with local Indian tribes; several colonial era homes in town still have emergency passage ways used during attacks. On February 23, 1809, Tyngsborough was incorporated as a town, breaking from Chelmsford, Dunstable, and the parishes in Billerica. As the town grew, Tyngsborough became known for its ferries, quarries, and box companies. Until the late 1960's, Tyngsborough was a vacation community with a large seasonal population.

Today, Tyngsborough is a growing community of over 8,000 residents. A new Junior/Senior High School, a new Police Station, and a progressive capital plan epitomize the community's desire to have the services of a larger community and all the charm of a small New England town.

GEOGRAPHY

Location: Northeastern Massachusetts, bordered by Westford and Chelmsford on the south; Lowell and Dracut on the east; Nashua and Hudson, New Hampshire, on the north; and Groton and Dunstable on the west and northwest. Tyngsborough is about 7 miles west of Lowell, 31 miles northwest of Boston, 26 miles northeast of Fitchburg, and 235 miles from New York City.

Total Area: 18.05 square miles

Land Area: 16.85 square miles

Population: 8,640 (Federal Census Number)
8,455 (Town's Actual Number)

Density: 513 per square mile

Climate (National Climatic Data Center)
(Bedford Station)

Normal temperature in January	24.3 F
Normal temperature in July	71.2 F
Normal annual precipitation	44.8"

U.S.G.S. Topographical Plates

Nashua, South, Lowell, Westford

Regional Planning Agency

Northern Middlesex Council of Governments

Metropolitan Statistical Area

(1993 Definition)

Lowell

GOVERNMENT

Municipal Offices

Main Numbers: Area Code - (508)

Selectmen's Office - 649-2300
Town Clerk's Office - 649-7103
Assessors' Office - 649-2302
Building Department - 649-2303
Tax Collector's Office - 649-2306

Tax Rate

\$20.06 per \$1,000 (1995)

Form of Government

Board of Selectmen
Executive Administrator
Open Town Meeting

Registered Voters (Secretary of State 1992)

	Number	%
Total Registered	4,654	
Democrats	1,395	30.0
Republicans	631	13.6
Other parties	25	0.5
Unenrolled Voters	2,603	55.9

Year Incorporated

As a town: 1809

Legislators

US Senator Edward M. Kennedy

JFK Federal Office Bldg., Rm 2400, Boston, MA 02116 (617) 565-3170
SR-315, United States Senate, Washington, DC 20510 (202) 224-4543

US Senator John F. Kerry

SR-358, United States Senate, Washington, DC 20510 (202) 224-2742
Rm 3220, Transportation Bldg., 10 Park Plaza, Boston, MA 02116 (617) 565-8519
222 Milliken Place, Rm 311, Fall River, MA 02722 (Tu. & Th.) (508) 677-0522
53 North 6th Street, Suite 264, New Bedford 02740 (M.&F.) (508) 994-7651
145 State Street, Rm 504, Springfield, MA 01103 (413) 785-4610

US Congressman Martin T. Meehan

11 Kearney Sq., Lowell, MA 01852 (508) 459-0101
1216 Longwood St., Washington, D.C. 20515 (202) 225-3411

State Senator Senator Daniel P. Leahy

10 Bridge St., Lowell, MA 01852 (508) 459-0181
State House Rm 517, Boston, MA 02133 (617) 722-1630

State Representative Colleen Garry

State House, Boston, MA 02133 (617) 722-2800 Ext. 7320

DEMOGRAPHICS

Population Trends (M.I.S.E.R.)

	Persons	% change
1980	5,683	
1990	8,642	+52.1
1995	10,044	+16.2
2000	11,445	+13.9

Persons by Sex (1990 US Census)

Male	4,286
Female	4,356

Age Distribution (1990 US Census)

	Persons	%
Under 5	842	9.7
5-14	1,346	15.6
15-44	4,500	52.1
45-64	1,348	15.6
65 & Over	606	7.0

Vital Statistics (Dept. of Public Health 1992) Statewide

1991 Resident Births	139	
per 1,000 women 15-44	61.7	59.4
1991 Resident Deaths	49	
per 100,000 residents	567	881

Race & Ethnicity (1990 US Census)

	Persons	%
White	8,467	98.0
Black	39	0.5
Am. Ind., Esk., Aleut	3	0.0
Asian or Pacific Isl.	81	0.9
Hispanic Org.	52	0.6
Other	0	0.0

Households (1990 US Census)

		% change
1980	1,834	
1990	2,823	+53

Household Size (1990 US Census)

3.04 persons per household

Households by Type (1990 US Census)

	Households	%
Married Couple Fam	1,948	69.0
Male Householder	81	2.9
Female Householder	245	8.7
Non-Fam Household	549	19.4

Income Distribution (1990 US Census)

	Households	%
Less than \$5,000	63	2.2
\$5,000-\$9,999	195	6.9
\$10,000-\$24,999	333	11.8
\$25,000-\$34,999	306	10.8
\$35,000-\$49,999	569	20.2
\$50,000-\$74,999	961	34.0
\$75,000-\$99,999	301	10.7
\$100,000 or more	116	4.1

Median Household Income	\$48,842
state rank	76
% of state average	132.2%

Per Capita Income	\$16,633
state rank	174
% of state average	96.6%

Source of Income (1990 US Census)

	Number of Households	Average Income
Wage & Salary	2,493	\$49,155
NonFarm Self-Emp.	417	12,652
Farm Self-Emp.	20	7,000
Social Security	567	6,504
Public Assist	95	4,148
Retirement	318	9,707
Interest	1,296	3,558
Other	383	3,946

HOUSING CHARACTERISTICS

Housing Units (1990 US Census)

	Units	%
Total Units	3,033	
Total Occupied	2,823	
owner occupied	2,319	82.1
renter occupied	504	17.9

Total vacant	210	
for sale	37	17.6
for rent	24	11.4
other vacant	149	71.0

Owner Vacancy Rate 1.6

Bureau 1992)

Rental Vacancy Rate 4.5

Median Value \$169,700

(owner occupied)

Median Contract Rent \$590

(renter occupied)

Type of Structure (1990 US Census)

	Units	%
Single Unit	2,423	79.9
2-4 Units	198	6.5
5 or More Units	352	11.6
Other	60	2.0

Year Structure Built (1990 US Census)

	Units	%
1989 - March 1990	59	1.9
1980 - 1988	1,041	34.3
1970 - 1979	593	19.6
1960 - 1969	343	11.3
1950 - 1959	400	13.2
1940 - 1949	213	7.0
1939 or earlier	383	12.6

Home Sales (Banker & Tradesman)

	Number	% Change
1990	136	-22.3
1991	130	+2.2
1992	155	+11.5

Median Sales Price (Banker & Tradesman)

	Price	% Change
1990	149,000	-0.7
1991	144,000	-3.4
1992	122,400	-15.0

Residential Building Permits (US Census

(New Construction)

	Single Family	Multi Family
1990	44	16
1991	32	2
1992	45	0

Subsidized Housing Units (EOCD 1993)

Aggregate number	116
% Subsidized	3.85

Public Housing Units (EOCD 1993)

Conventional State	116
Conventional Federal	0

Rental Assistance (EOCD 1993)

State (MRVP)	2
Federal (Section 8)	2

1. **Value:** Value is the Census respondent's estimate of how much the property, including lot, would sell for if it were for sale.

2. **Home Sale & Home Prices:** Data for all transactions between \$25,000 and \$1,000,000. Condominium sales and prices are included.

3. **Subsidized Housing Units:** The number of housing units which count toward the municipality's 10% goal for low- and moderate-income housing. It includes both subsidized affordable units and market rate units in certain eligible subsidized developments.

EDUCATION

Student Population (Dept. of Education)

Total students 91/92	1,719
at public schools	87.6%
at private schools	12.4%

Pupil Cost (Dept. of Education)

Integrated per Pupil Cost 91/92	\$4,358
state average	\$5,034

Public Schools (Dept. of Education)

Tyngsborough	
Winslow	K
Lakeview	01-02
Norris Road Elementary	03-06
Tyngsborough Jr Sr High	07-12

Greater Lowell	
Gr Lowell Reg Voc Tech	09-13

Educational Attainment (1990 US Census)

High School Graduate or Higher	80.7%
Bachelor's Degree or Higher	19.6%

School District Membership (Dept of Education)

Tyngsborough	(K-12)
Greater Lowell	(09-13)

School Enrollment (Dept. of Education)

	Enrollment	Change	Statewide
Council)	91/92	1981-91	
Tyngsborough	1,450	7.0%	-15.5%
Greater Lowell	2,116	-10.6%	

Colleges and Universities

(Higher Education Coordinating

None

Dropout Rate (Dept of Education)

	Rate 09/91	Statewide
Tyngsborough	0.3%	4.0%
Greater Lowell	3.6%	

Average Teacher Salary (Dept. of Education)

	Salary 91/92	Statewide
Tyngsborough	\$41,358	\$37,845
Greater Lowell	\$38,272	

For further school district information contact: Information % Outreach Services, Department of Education, 350 Main Street, Malden, MA 02148 Phone: 617 388-3300.

ECONOMIC DEVELOPMENT

ECONOMIC BASE

Labor Force (1990 US Census)

employees	
Employed	4,610
Unemployed	388
Unemployment Rate	7.8%
statewide	6.7%

Industry Groups of Residents (1990 Census)

Agriculture	19
Mining	9
Construction	435
Manufacturing	1,094
Transportation & Communication	391
Wholesale & Retail Trade	868
Finance, Insurance & Real Estate	232
Government	206
Services	1,356
Sales	
Total	4,610
(\$,000)	

EMPLOYMENT, PAYROLL & SALES

Average Annual Employment by Place of Work

(Dept. of Employment & Training 1991)

Agriculture	9
Mining	0
Construction	84
Manufacturing	218
Transportation & Communication	149
Wholesale & Retail Trade	557
Finance, Insurance & Real Estate	78
Government	740
Services	481
Total	2,316

Largest Employers

(Supplied by community 1993)

#

Retail Establishments

(US Census of Retail Trade 1987)

Establishments	
Sales (\$,000)	0
Per Capita Sales (\$)	0
Paid Employees in work week	0

Retail Sales by Retail Group

(US Census of Retail Trade 1987)

Establishments

-0-

Bldg. materials, garden supplies
General merchandise
Food Stores
Automotive dealers
Gasoline service stations
Apparel, accessories stores
Furniture, home furnishings
Eating & drinking places
Drug & proprietary stores
Misc. retail stores

ECONOMIC DEVELOPMENT ORGANIZATIONS

(Supplied by community 1993)

Economic Development cont'd

Total Annual Payroll (\$,000)	54,512
Average Annual Wage (\$)	23,537
Number of Establishments	208

Employment & Wages: Data for employment and wages covered by unemployment compensation. Data is confidential (identified with a "C") if there are less than three reporting units in the total, or if one unit accounts for 80% or more of the total. Reporting problems of multi-location employers may result in some over or under reporting.

Retail Establishments & Sales: Data is reported for municipalities of 10,000 inhabitants or more. Sales is withheld (indicated with a "D") where it would disclose the operations of individual companies or businesses.

ECONOMIC DEVELOPMENT

TRANSPORTATION AND ACCESS

The development of transportation resources in the Merrimack River Valley, where Tyngsborough is situated, was shaped by the history of the region as a major site of American industrial development in the nineteenth century. The area has exceptionally good highway and rail facilities linking the major cities and towns to each other and to the port, airport, and intermodal facilities of Boston.

Major Highways

Principal highways are U. S. Route 3 running N-S between Nashua, New Hampshire, and the Boston region, and State Route 113.

Rail

Commuter rail service to North Station, Boston is available from neighboring Lowell. Travel time 45-49 min.; 680 MBTA parking spaces. Freight rail service is available from the Springfield Terminal Railway. Contact number: 508 663-1073.

Bus

Tyngsborough is a member of the Regional Transit Authority (LRTA), located in the Gallagher Transportation Terminal, 115 Thorndike Street, Lowell, MA 01852, which provides fixed bus service between Lowell and Tyngsborough. For information and scheduling call 508-459-0164. Paratransit service for the elderly and disabled are available through the Council on Aging, Multi Service Center, Lakeview Ave. tel: 508-649-9211.

Other

The Tew-Mac Airport, a General Aviation (GA) facility, is easily accessible. It has 2 asphalt runways, 2,600' x 60' and 2,830' x 26'. Instrument approaches available: Non-precision. Other nearby airports include the Lawrence Municipal Airport in North Andover and L. G. Hanscom Field in Bedford.

Commuting to Work (1990 US Census)

Drove alone	85.6%
Carpools	10.2%
Public transportation	1.0%
Other means	0.0%
Walked or worked at home	3.2%
Average time to work (mins)	26.2

LAND USE CLASSIFICATION

(Office of Environmental Affairs 1985)

	Acres	
Residential	1,756	15.1%
Commercial	87	0.7%
Industrial	28	0.2%
Transportation	262	2.3%
Agriculture	559	4.8%
Urban Open Land	298	2.6%
Recreation	248	2.1%
Water	745	6.4%
Other	7,619	65.7%

Economic Development
Transportation

ZONING REGULATIONS

(supplied by community 1993)

	Single Family	Two Family	Multi Family
Minimum lot size (sf)	65,000	65,000	65,000
Minimum lot width or frontage (ft)	200	200	200

GROWTH MANAGEMENT

(supplied by community 1993)

Comprehensive Plans	Yes
Rent Control	No
Condominium Controls	No
Groundwater Protection	No
Subdivision Control Laws	Yes
Site Plan Approval Required	Yes
Other Growth Limits	No

CULTURE AND RECREATION

LIBRARIES

(Board of Library Commissioners 1991/92)

Littlefield Library
252 Middlesex Road
(508) 649-7361

Total Holdings	23,162	Statewide
per capita		4.73
Total Circulation	59,988	6.76
per capita	6.94	

MUSEUMS

None

RECREATION

Recreation Department

(supplied by community 1993)
Recreation Department
10 Kendall Road Box 5
Tyngsborough, MA 01879

RECREATIONAL FACILITIES

(Department of Environment Management)

Largest recreational sites, and activities:
Lowell Dracut Tyngsborough State Forest
(1,040 acres)

atv motoring, bicycling, boating-non motor,
cross country skiing, four wheeling,
fresh water fishing, hiking, horseback riding,
hunting, ice skating, nature observing,
organized events, picnicking, sight seeing,
snowmobiling, walking/jogging.

MIT Property (251 acres)
nature observing

Notre Dame Academy (199 acres)
hiking, nature observing, picnicking, tennis

Vesper Country Club (170 acres)
golf, hiking, nature observing, pool
swimming, tennis

Elbow Meadow (132 acres)
hiking, nature observing

Tyngsborough Country Club (87 acres)
golf, hiking, nature observing,
picnicking

Greater Lowell Reg Voc Tech (85 acres)
Baseball/softball, basketball, football/soccer,
general play, organized events, other-team
sports

MISCELLANEOUS

HEALTH FACILITIES

(Dept. of Public Health 1992)

Hospitals

None

Long Term Care

None

Hospices

None

Rest Homes

None

Utilities

(Office of Business Development)

Electric Mass. Electric Co.

Gas Colonial Gas Co.

Sewer Lowell WWTF

Water Sources Ground, Purch'd

PUBLIC SAFETY

(Office of Public Safety 1992)

Total Crimes Reported

n/a

Statewide

rate per 1,000 persons

51.51

change from 1991

- 7%

Violent Crimes

n/a

rate per 1,000 persons

8.17

change from 1991

+1%

Property Crimes

n/a

rate per 1,000 persons

43.33

change from 1991

+8%

WELFARE ASSISTANCE (Dept. Public Welfare 1992)

Cash Assistance

Cases

Refugee Assistance

0

Supplemental Security Income (SSI)-Aged

28

Aid to Fam. w/Dependent Children (AFDC)

55

Suppl. Security Income (SSI)-Disabled

55

Emergency Aid (formerly General Relief)

5

Medicaid Only

Aged

15

Families

41

Disabled

16

Children

2

Food Stamps Only

38

Total

255

DPW caseloads are compiled by zip code. The cases shown are for the zip code(s) in which the community is located, and may include cases for other communities with the same code.

TOWN INFORMATION

Town Government

The town meeting is the governing body of Tyngsborough. This form of government, typical of many New England communities, encourages citizen participation in town decisions through discussion and voting. Town meeting is open to all registered voters. A quorum is not needed to transact town meeting business.

Special Town Meetings

Special town meetings may be called by the selectmen or by petition of 200 registered voters. If the selectmen refuse to call the meeting after the 200 signatures have been filed, an additional 100 signatures must be submitted. Only the matters contained in the special town meeting petition may be acted upon at such a special town meeting.

The Warrant

The warrant, a document prepared by the selectmen, is the name given to the agenda for the town meeting. It is the "warning" or notification to the citizens giving the time, place and business to be discussed. The warrant is posted in public places at least seven days prior to the meeting. A copy of the warrant is also printed and placed at the back of the Town Report and handed to voters on election days.

Each item of business is called a warrant article, the first of which is the election of town officials. Those elected on the ballot include: Moderator, Assessor, Finance Committee, Selectmen, Board of Health, Cemetery Commissioner, Constables, Regional Vocational Technical High School Committee, Road Commissioner, School Committee, Sewer Commissioner, Town Clerk, Trustees to the Littlefield Library, Planning Board, Housing Authority, Planning Board, Tax Collector.

The selectmen announce when the warrant is open for the submission of articles and also specify the date when it will close, at least 35 days later. After this date, no further articles may be entered, but the selectman, if necessary, call a special town meeting to occur during a session of the regular town meeting. The selectmen also may reopen the warrant by a majority vote of the board if the situation is merited.

Town officials, boards and departments, as well as the selectmen, submit articles. Private articles may be entered on a petition of at least ten registered voters for the annual town meeting and at least 100 registered voters for a special town meeting. Town meeting may not be dissolved and no action is considered legal and binding until all the articles in the warrant have been acted upon. Typical articles are school and municipal budgets; zoning changes; authorization to issue bonds for a new building, water main or sewer lines; town bylaw amendments, and acceptance of new streets

Town Information cont'd

Town Meeting Procedure

Articles in the town meeting warrant are usually taken up in the order printed, but the moderator may announce changes in this procedure. All articles are presented and voted upon as motions, and neither the motion nor an amendment may expand the scope of the article as written. Voting is done by a voice vote and a show of hands if the moderator is in doubt. Materials for a secret ballot must always be available, since this method must be used if requested by a majority voice count. Certain articles requiring a two-thirds vote for passage, such as bonding, borrowing, zoning changes, and authorization for eminent domain necessitate a counted vote unless unanimous.

BUDGET GLOSSARY

APPROPRIATION - An authorization granted by the Town Meeting to make expenditures and to incur obligations for specific purposes. Appropriations for any expenditures are limited in dollar amount and time.

ASSESSED VALUATION - A valuation set upon real estate or other property by the Town Assessor and the state as a basis for levying taxes.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and proposed means of financing. A budget is a financial plan that is established for a single fiscal year.

BUDGET MESSAGE - A general discussion of the proposed budget as presented in writing by the Executive Administrator to the Selectmen which details the Administrator's budgeting strategy and philosophy.

DEBT SERVICE - Payment of interest and principal on an obligation resulting from the issuance of bonds.

ELEMENT - The smallest unit of budgetary accountability and control, which encompasses specific and distinguishable lines of work performed by an organizational unit for the purpose of accomplishing a function for which the Town is responsible.

ENTERPRISE FUND - A self-supporting account for a specific service or program that the Town operates as a separate "business." Enterprise funds do not depend on taxes for operating revenue. Ideally, overall revenue and expenses should balance over time.

GOAL - A statement of broad direction, purpose, or intent based on the needs of the community.

OPERATING FUNDS - Resources derived from recurring revenue sources and used to finance ongoing operating expenditures.

PROGRAM - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the Town is responsible.

RESOURCES - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning fund balances.

TAX LEVY - The total amount to be raised by general property taxes.

TAX RATE - The amount of tax levied for each \$1,000 of assessed valuation.

USER FEES - Fees paid for direct receipt of a public service by the party benefiting from their service.

TOWN FINANCE TERMINOLOGY

The following terms are frequently used in the annual town report and at the town meeting. In order to provide everyone with a better understanding of the meaning, the following definitions are provided.

AVAILABLE FUNDS - "FREE CASH"

The amount certified annually by the Bureau of Accounts, Department of Revenue. The certified amount is the Unreserved Fund Balance less all outstanding taxes. This fund may be used by a vote of the town meeting as available funds for appropriation.

AVAILABLE FUNDS - OTHER

Usually refers to balances in special funds or balances remaining in specific articles for which previous town meetings had approved appropriations. When the project is complete, the balance is available either for re-appropriation or being turned back along with unexpended operating budgets to the town's general fund balance.

"CHERRY SHEET"

A financial statement from the State, printed on cherry-colored paper, which itemizes state disbursements due the town, and the state and country charges to the town, usually resulting in a net receipt of funds usable by the town for the items specified. It is due from the state in March, and necessary before the assessors can set the tax rate.

ENTERPRISE FUND

A self-supporting account for a specific service or program that the town operates as a separate "business." Enterprise funds do not depend on taxes for operating revenue. Ideally, overall revenue and expenses should balance over time.

OVERLAY

The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted by the Board of Assessors.

RESERVE FUND

This appropriation is voted at the annual town meeting in an amount not to exceed 5% of the tax levy of the preceding year. Transfers from the reserve fund are within the exclusive control of the Appropriation Committee and are for "extraordinary or unforeseen expenditures."

UNRESERVED FUND BALANCE

This term was previously referred to as Surplus Revenue or Excess and Deficiency. This fund represents the amount by which assets exceed Liabilities and Reserves.

FINANCE

The Budget

The town budget is prepared by the Executive Administrator for the Selectmen. The school budgets are submitted to the town administrator by the School Committee and the finance officer of the GLRVTHS. The budgets are then reviewed by the Board of Selectmen and the Finance Committee. The final decisions on all appropriations are made by the voters at the annual town meeting through their votes on departmental budgets and warrant articles.

Because Proposition 21/2 limits the tax dollars available to fund municipal services, the Board of Selectmen, School Committee and Finance Committee begin the budget process with basic agreements about the total funds available for the coming year and how these resources should be divided between the town and schools. Tyngsborough's total budget for both the town and schools for fiscal 1994 was approximately \$. The tax on real and personal property is the principal source of revenue for the town.

Increases in the property tax levy are limited by Proposition 21/2. Other significant sources of revenue supporting the town and school services are state aid, the motor vehicle excise tax, the sewer user fees, fees for licenses and permits and other miscellaneous user fees.

Tax Rate

Setting the town's tax rate is the responsibility of the Board of Assessors, with state approval. The board calculates the amount of money that must be raised from property taxes by taking the total amount needed to fund all town and school operations for the year as determined by Town Meeting. It then subtracts the total of what Tyngsborough anticipates receiving from other sources such as state aid, the motor vehicle excise tax and various user fees. The amount that must be raised, which may not exceed the limit allowed under Proposition 21/2, then is expressed as a tax rate for each \$1000 of property valuation.

The Board of Selectmen, after a public hearing, has the option of shifting some of the tax burden from the residential and open-space property owners to the commercial, industrial and personal property owners through classification. The current tax rate is \$18.61.

Tax Bills

The fiscal year of the town runs from July 1 to June 30, coinciding with the state and county. Property tax payments are due and payable in two six month installments on November 1 and May 1 of each year. Motor vehicle excise taxes must be paid at the collector's office in the Town Offices within 30 days of the receipt of the bill.

CALENDAR OF EVENTS

TOWN ELECTIONS

Tuesday, May 09, 1995

Polls Open - 7:00 a.m. - 8:00p.m.

Precinct 1 Lakeview School, Coburn Road

Precinct 2 Multi Service Center, Lakeview Avenue

Precinct 3 Brinley Terrace, Middlesex Road

TOWN MEETING DATES

Annual Town Meeting

Tuesday, May 16, 1995

Town Meeting begins 7:00 p.m.

At the Jr. Sr. High School Auditorium

36 Norris Road

Special Town Meeting Within the Annual Town Meeting

Special Town Meeting begins 7:30 p.m.

Jr. Sr. High School Auditorium

36 Norris Road

FALL SPECIAL TOWN MEETING

Tuesday, September 24, 1995

Special Town Meeting begins 7:00 p.m.

Jr. Sr. High School Auditorium

36 Norris Road

DEPARTMENT TELEPHONE NUMBER

Emergency

Police 911

Fire 911

BY DEPARTMENTS:

Animal Control	692-4574
Arts and Humanities Council	649-7870
Assessors Office	649-2302
Board of Appeals	649-2303
Board of Selectmen	649-2300
Executive Administrator	649-2300
Building / Inspection	649-2303
Cemetery Commission	649-3197
Civil Defense	649-7079
Conservation	649-2304
Council on Aging	649-9211
Fire	649-7671
Health	649-7907
Highway Department	649-2310
Library	649-7361
Personnel	649-2300
Planning Board	649-2308
Police	649-7504
Public Works	649-2310
Recreation	649-3234
Sewer Dept.	649-2311
Tax Collector	649-2306
Treasurer	649-2307
Tree Warden	649-6056
Town Accountant	649-2309
Town Clerk	649-7103
Tyngsborough Housing Authority	649-9941
Tyngsborough School Department	649-7488
Winslow School Kindergarten	649-7531
Lakeview School 1-2	649-6071
Norris Rd Elementary 3-6	649-3115
Jr. Sr. High School 7-12	649-7571
Greater Lowell Voke	454-5411
Tyngsborough Water District	649-4577
Veterans' Agent	649-2305

TOWN OFFICIALS

Selectmen - 508 649-2300 / FAX 508 649-2301

Warren W. Allgrove, Jr., (Chairman)

Robert P. Griffin, Jr., (Executive Administrator)

Therese Gay, (Administrative Assistant)

Animal Control Officer - 508 692-4574
George Fletcher

Arts & Humanities - 508 649-7870
Julia Cote

Assessors - 508 649-2302
Phil O'Brien, (Chairman)
Victor Stewart, (Assist. Assessor)
Claire Bagley, (Secretary)

Board of Appeals - 508 649-2303
Kevin O'Connor, (Chairman)
Linda Drane, (Secretary)

Board of Fire Engineers - 508 649-7671
Timothy Madden, Chief
Arthur Michaud, (Chairman)

Board of Health - 508 649-7907
Carol Devaney, (Chairman)
James Morin, (Director)
Joan Ferrari, (Admin. Assist.)

Board of Registrars - 508 649-7103
Joseph Kalhauser, (Chairman)

Building Department - 508 649-2303
Donald Crowell, (Bldg. Insp.)
David Denommee, (Gas/Plum Insp.)
Jim Patierno, (Inspector of Wires)
Linda Drane, (Secretary)

Cemetery Commission - 508 251-3197
Robert DeCarteret

Civil Defense Director 508 649-7079
Paul V. Larkham

Conservation Comm - 508 649-230
Susan Fisher, (Chairman)
Sarah Early, (Agent)
Kathy Cayer, (Clerk)

Council on Aging - 508 649-9211
Gladys Coughlin, (Chairman)
Elizabeth Kalhauser, (Director)
Carol Carter, (Clerk)

Finance Committee - 508 649-6585
Jerome Goldhammer, (Chairman)

Highway Comm - 508 649-2310
Donald Singleton, (Chairman)
Ron Corcoran, (Superintendent)

Historical Comm - 508 649-7768
Richard Provencher, (Chairman)

Housing Authority - 508 649-9941
Richard Lemoine, (Chairman)
Lorrie Berube, (Director)
, (Secretary)

Littlefield Library - 508 649-7361
Donna Dubois, (Chairman)
Carol Bacon, (Director)
Connie Spickler, (Assist. Director)

Moderator - 508 - 649-6754
Robert Kydd, Jr.,

Planning Board - 508 649-2308
Carol Fisher, (Chairman)
David Trout, (Assist. Planner)

Town Officials cont'd

Police Department - 508 649-7504

Charles C. Chronopoulos, Chief
Betty Maille, (Admin. Assist.)

Recreation Commission - 508 649-3234

Tony Saracco, Chairman

School Committee (GLRVTHS) - 508 454-5411

Harold O. Bell, Jr., (Tyngsborough's Representative)
William J. Collins (Superintendent-Director)

School Committee (Tyngsborough) - 508 649-7488

Shirley Coutu, (Chairman)
David Hawkins, (Superintendent)

Sewer Commission - 508 649-2311

David Whelan, (Chairman)
Sue Pelletier, (Secretary)

Tax Collector - 508 649-2306

Gene Spickler, (Collector)
Leah Colburn, (Assist. Collector)

Town Accountant - 508 649-2309

Richard Choate, (Accountant)
Vicki Janowicz, (Clerk)

Town Clerk - 508 649-7103

Dorothy Dunderdale, (Clerk)
Betty Choate, (Assist. Clerk)

Town Counsel - 508 458-4583

Charles Zaroulis, Esq.

Treasurer - 508 649-2307

David Desgroseillier, (Treasurer)
Pauline Guilmette, (Assist to the Treasurer)
Vicki Janowicz, (Clerk)

Tree Warden - 508 649-6056

Paul Bergeron

Veterans' Agent - 508 649-2305

Kenvin O'Connor, (Agent)
Nancy Johnson, (Clerk)

OUTSIDE TELEPHONE NUMBERS

Chamber of Commerce	459-8154
Cablevision	692-6500
Post Office	649-6111
Stonehedge Inn	649-4342
Best Press	649-9376
Printing Pals	649-6124
Fisheries & Wildlife	617-727-1614
Better Business Bureau	617-426-9000
Mass Electric Emergency	688-2000
New England Telephone (NYNEX) repairs	617-555-1611

SOCIAL SERVICES

Exec Off of Elder Affairs	1-800-882-2003
Elder Serv of Merrimack Valley	1-800-892-0890
Merrimack Valley Legal Services	508-458-1465
Lowell Welfare Office	508-454-8061
33 Middle Street - Lowell	
Food Stamps	
Supplemental Social Security	
Aid - Families w/Children	
General Relief - Medicaid	
Medicaid (Long Term Care-Nursing Home)	1-800-322-1448
Medicare Information	1-800-882-1228
Medex Information	1-800-258-2226
Social Security Office	508-452-5509
26 Palmer Street	
Title III - Nutrition	1-508-686-1422
Lowell Visiting Nurse Association	508-459-9343
Nashoba Visiting Nurse Association	1-800-698-3307
Mass Rehabilitation Commission Lowell	488-4544 Voice/TDD
Northeast Independent Living Program	508-687-4288 Voice/TDD
Mass Commission for the Blind Lowell	452-3941

HOSPITALS

Lowell General Hospital	508-937-6000
Saints Memorial - St. John's Campus	508-458-1411
Saints Memorial - St. Joseph's Campus	508-453-1761
Solomon Mental Health Center	508-454-8851
Nashua Memorial - Nashua, NH	1-603-883-5521
St. Joseph's Nashua, NH	1-603-882-3000

Outside Telephone Numbers cont'd

TRANSPORTATION

Lowell Regional Transit Authority	
Bus Information	508-452-6161
Train Information	508-459-7101
Elderly Mini Bus	508-649-9211
Tyngsborough Housing Authority	508-649-9941
Citizen Information Service	1-800-392-6070
(State Agencies)	

Important State Names & Numbers

US Senator Edward M. Kennedy	617-565-3170
US Senator John F. Kerry	617-565-8519
US Congressman Martin T. Meehan	508-459-0101
State Senator Daniel P. Leahy	508-459-0181
State Representative Colleen Garry	616-722-2800 ext. 7320
Mass Office on Disability	617-727-7440 Voice/TDD 800-322-2020 Voice/TDD
Mass Architectural Access Board	617-727-0660 Voice/TDD 800-828-7222 Voice/TDD
Mass Commission Against Discrimination	617-727-3990 617-727-399000000 Ex. 204/TDD
Mass Commission for the Blind	617-727-5550 800-392-6450 800-392-6556/TDD
Mass Commission for the Deaf	617-727-5106 Voice/TDD 800-882-1155/TDD
Mass Dept. of Mental Health	617-727-5500 617-727-9842/TDD
Mass Rehabilitation Commission	617-727-2183 800-422-7200 800-223-3213/TDD
Disability Law Center	617-723-8455 Voice/TDD 800-872-9992 Voice
Federation for Children with Special Needs	617-482-2915 Voice/TDD 800-331-0688 Voice/TDD
Information Center for Individuals with Disabilities	617-727-5540 Voice/TDD 800-462-5015 Voice/TDD

HOUSES OF WORSHIP

Catholic
St. Mary Magdeline's Church
Father John Kiley, Pastor
Tyngsboro Road, Dracut, MA 01826
The Rector is located on Lakeview Avenue, Tyngsborough - (508) 649-7315

Church of Christ of Greater Lowell
27 Old Tyng Road, (508) 649-7418
Tyngsborough, MA 01879

Evangelical Congregation Church
Reverend Robert (Bob) Noy, Pastor
Kendall Road, (Parsonage) (508) 251-9837, Chelmsford, MA 01824
Tyngsborough, MA 01879

Faith Baptist Church
Reverend Charles Viens, Pastor
Pondview Place, (603) 886-9764
Tyngsborough, MA 01879

Tyngsboro Baptist Church
Reverend Rex Coggins, Pastor
214 Middlesex Road, (508) 649-4406
Tyngsborough, MA 01879

TYNGSBOROUGH TRASH AND RECYCLING PICKUP SCHEDULE FOR JULY 1, 1994 - JUNE 30, 1997

You will be glad to know that recycling will now be picked up every other week. Trash and recyclables will be collected on the same day of the week. Trash will continue to be picked once a week while recyclables will be picked up on alternate weeks ("A" or "B") as shown on the street listing and the calendar. Please remember that recycling is mandatory. On weeks in which holidays fall, the pickup will come one day later than usual for the remainder of that week. One large item can be put out weekly. No refrigerators, freezers, air conditioners will be collected without removal of the freon.

Monday "A" Week

Bancroft Street
Bridle Path Way
Brookline Street
Butterfield Road
*Coburn Road
(Park St. to Sherburne Ave)
Corcoran Drive
Cormier Avenue
*Dunstable Road
(Westford Rd. to Chelmsford Line)
Dupras Road
First Street
Hamblat Avenue
Indian Lane
Island Road
Lynn Avenue
Margaret Road
Michaels Drive
*Middlesex Road
(Westford Rd. to Chelmsford Line)
Mission Road
Montgomery Avenue
Nottingham Road
Old Tyngsboro Road
Park Road
Pawtucket Blvd
Robinhood Road
Sherburne Avenue
Tyngsboro Road
Village Lane
*Westford Road
(Rte 3 to Middlesex Rd)
Wood Road
Worden Road

Monday "B" Week

Ashford Drive
Benoit Lane
Bessie Lane
Brookside Road
Buckhill Road
Curtis Road
Descheneaux Lane
Ducharme Lane
Evergreen Drive
Fletcher Drive
Fox Hunt Road
Frost Road
Gaudet Lane
Katy Lane
Larson Avenue
Lawndale Road
Lawrence Road
Lemire Avenue
Madeline Terrace
Mt. Paul Rd.
Norris Road
Parker Lane
Patricia Drive
Phalanx Street
Poitras Avenue
Red Pine Terrace
Riverbend Road
Silk Lane
Utardo Road
Wicasse Road

Tuesday "A" Week

Colorado Drive
Connell Drive
Davis Road
Faye Memorial Drive
Geraldine Place
Groton Road
Idaho Drive
Indiana Lane
Ingalls Road
Kansas Drive
Maryland Drive
Massapoag Road
Michigan Road
Montana Road
Nevada Road
Ohio Road
Oregon Road
Texas Lane
Vermont Road
Virginia Road
Wyoming Road

Tuesday "B" Week

Anderson Way
Apaloosa Circle
Arabian Way
Bishop Drive
Cantar Road
Chelsea Way
Chestnut Road
Cloverhill Cir.
Colonial Drive
Daisy Lane
Hillcrest Drive
Jacques Road
Laurel Lane
Mayflower Way
Minuteman Drive
Morgan Way
Pace Road
Paddock Road
Palomino Drive
Patriot Road
Pilgrim Circle
Roberge Drive
Scribner Road
Shetland Circle
Skyline Drive
Swan Road
Violet Lane
*Westford Road
(Dunstable Rd to Westford Line)

Wednesday "A" Week

Balcom Street
Beech Street
Blossom Street
Cedar Grove Avenue
Cedar Lane
*Coburn Road
(Park St to Lakeview Ave)
Cypress Lane
Davis Street
Elmgrove Avenue
Forest Park Avenue
*Lakeview Avenue
(Coburn Rd to Parham Rd)
Linwood Avenue
Magnolia Avenue
Malvern Avenue
Maplewood Avenue
Mascuppic Trail
Mt. Rock Avenue
Wadina Drive
Oak Street
Oakland Avenue
Palmetto Avenue
Pinehurst Avenue
Pleasantview Avenue
Pointsettia Drive
Poplar Avenue
Roy Avenue

Wednesday "B" Week

Althea Avenue
Baystate Road
Beechtree Road
Bowers Avenue
Chester Avenue
Demauro Drive
Giguere Road
Hemlock Lane
Indian Road
King David Road
Land Ends Road
Liberty Way
Louis Avenue
Lovers Lane
Oakridge Avenue
Pine Avenue
Sequoia Drive
Snay Circle
Spruce Avenue
Trotting Park Rd
Tyngsboro Avenue
Westland Road
Willowdale Ave
Willowdale Road

Recycling

Newspaper & Corrugated Cardboard
(Must be cut down to 30" or less)

Glass - Clear, green and amber food
beverage containers only

Aluminium and metal cans

plastic - marked with a 1 or 2 in
triangle on bottom of container.

Month	Week	Sun	Mon	Tue	Wed	Thrs	Fri	Sat
	A						1	2
	B	3	4	5	6	7	8	9
July	A	10	11	12	13	14	15	16
1994	B	17	18	19	20	21	22	23
	A	24	25	26	27	28	29	30
	B	31	1	2	3	4	5	6
	A	7	8	9	10	11	12	13
	B	14	15	16	17	18	19	20
August	A	21	22	23	24	25	26	27
1994	B	28	29	30	31	1	2	3
	A	4	5	6	7	8	9	10
	B	11	12	13	14	15	16	17
September	A	18	19	20	21	22	23	24
1994	B	25	26	27	28	29	30	1
	A	2	3	4	5	6	7	8
	B	9	10	11	12	13	14	15
	A	16	17	18	19	20	21	22
October	B	23	24	25	26	27	28	29
1994	A	30	31	1	2	3	4	5
	B	6	7	8	9	10	11	12
November	A	13	14	15	16	17	18	19
1994	B	20	21	22	23	24	25	26
	A	27	28	29	30	1	2	3
	B	4	5	6	7	8	9	10
	A	11	12	13	14	15	16	17
December	B	18	19	20	21	22	23	24
1994	A	25	26	27	28	29	30	31
	B	1	2	3	4	5	6	7
	A	8	9	10	11	12	13	14
	B	15	16	17	18	19	20	21
January	A	22	23	24	25	26	27	28
1995	B	29	30	31	1	2	3	4
	A	5	6	7	8	9	10	11
	B	12	13	14	15	16	17	18
February	A	19	20	21	22	23	24	25
1995	B	26	27	28	1	2	3	4
	A	5	6	7	8	9	10	11
	B	12	13	14	15	16	17	18
March	A	19	20	21	22	23	24	25
1995	B	26	27	28	29	30	31	1
	A	2	3	4	5	6	7	8
	B	9	10	11	12	13	14	15
April	A	16	17	18	19	20	21	22
1995	B	23	24	25	26	27	28	29
	A	30	1	2	3	4	5	6
	B	7	8	9	10	11	12	13
May	A	14	15	16	17	18	19	20
1995	B	21	22	23	24	25	26	27
	A	28	29	30	31	1	2	3
	B	4	5	6	7	8	9	10
June	A	11	12	13	14	15	16	17
1995	B	18	19	20	21	22	23	24
	A	25	26	27	28	29	30	1

key: holiday - trash/recyclables pickup day
will be one day later than usual for the
rest of the week.

Thursday "A" Week

Beverlee Road
Chard Road
Christine Avenue
*Coburn Road
(Lakeview Ave to Parham Rd)
Coolidge Drive
Dixon Street
Florence Way
Franklin Drive
Gail Avenue
Gloria Avenue
Jasper Lane
Jefferson Drive
*Lakeview Avenue
(Frost Rd to Coburn Rd)
Makos Street
Robert Road
Robins Drive
Rock Road
Washington Street

Thursday "B" Week

Alard Drive
Alden Street
Birchmont Street
Bridget Ave
Cricones Drive
Elm Street
Fairview Avenue
Glendale Avenue
Independence Dr.
Lincoln Drive
Long Pond Road
Oak Avenue
Parham Road
Pine Street
Ratner Road
Sherbrooke St.
Spring Street
Summer Street
Winter Street
Woodlawn Street

Friday "A" Week

Axletree Road
Cannongate Road
Carriage House Road
Constantine Drive
*Dunstable Road
(Westford Rd. to Dunstable Line)
Kristen Way
Redgate Road
Redgate Road Ext.
Turnbuckle Lane

Friday "B" Week

Brimley Terrace
Bryant's Lane
Chisolm Road
Cummings Road
Danforth Road
Farwell Road
Ferry Lane
Flint Road
Flint Pk. Rd.
Helena Drive
Joyce Drive
Kendall Rd.
Locust Avenue
*Middlesex Rd.
(Westford Rd. to Nashua Line)
Old Kendall Rd.
River Road
Sargent Avenue
Upton Drive
Windcrest Drive
Winslow Drive

VOTING AND ELECTION INFORMATION

Where to Register

Town Clerk's Office
Town Hall, 10 Kendall Road
Telephone 508 649-7103

Qualifications

Any person who is eighteen years old by primary day, a citizen of the United States and a resident of Tyngsborough may register to vote in town, state and national elections. No minimum time of residency is required to register, but to vote in an election, registration must be in advance -- 20 days before town elections and 28 days before state and national elections and primaries.

When to Register

Monday - Friday
9:00 a.m. - 4:00 p.m.

Before an election, special evening hours are arranged to accommodate people who find regular hours inconvenient. NOTE -- Starting July 1, 1994 mail in registration will occur and starting January 1, 1995, people will be able to register at the Registry of Motor Vehicles office, Welfare offices and other public agencies. Also, no special evening or Saturday sessions will be held after January 1, 1995.

How Often to Register

A voter need register only once if Tyngsborough residency is maintained and the census listing form mailed annually to each household is returned. The name and address should be kept up to date so that all information will appear correctly on the voting list. The voting list is checked against the town census each year. Any voter not listed in the census is removed from the voter listing.

Party Designation

When registering, a voter may request a party designation or unenrolled status. In a primary election, registered Republicans or Democrats may request only the ballot of the party in which they are enrolled. In Massachusetts, an Unenrolled may vote in either party primary by requesting the primary ballot of choice. By doing so, the voter becomes automatically enrolled in that party. After voting, any voter may change party enrollment by filling out a party enrollment certificate and giving or sending it to the town clerk. A party enrollment certificate may be obtained at the polls or in the town clerk's office.

Voting and Election Information

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Town Elections

The following officials are elected by the town's registered voters:

- Moderator of the annual town meeting (three year term)
- Board of Selectmen (three year term)
- School Committee (three year term)
- Assessors (three year term)
- Board of Health (three year term)
- Cemetery Commissioner (three year term)
- Constables (three year term)
- Finance Committee (three year term)
- Tyngsborough Housing Authority (five year term)
- Planning Board (five year term)
- Regional Vocation School Committee (three year term)
- Road Commissioner (three year term)
- Sewer Commissioner (three year term)
- Tax Collector (three year term)
- Town Clerk (three year term)
- Tree Warden (three year term)
- Trustees of the Littlefield Library (three year term)
- Memorial Committee (three year term, elected at town meeting from the floor)
- Surveyors of Wood, Bark and Lumber (three year term, elected at town meeting from the floor)

Voting

Tyngsborough is divided into three precincts they are:

- | | |
|------------|-----------------------------------|
| Precinct 1 | Lakeview School, Coburn Road |
| Precinct 2 | Multi Service Center, Lakview Ave |
| Precinct 3 | Brinley Terrace, Middlesex Road |

See map to determine your precinct. For further information call the Town Clerk's Office, 508 649-7103.

Election Information

Local Election - Second Tuesday in May
Polling Hours - 7:00 a.m. to 8:00 p.m.

Electoral Districts

- United States Congressman	5th	Massachusetts Congressional
- Governor's Councillor	3rd	Councillor
- State Senator	1st	Middlesex
- State Representative	39th	Middlesex
- County Officers		Middlesex County

Absentee Ballots

Absentee ballots are allowed in national, state and local elections and primaries.

People eligible for an absentee ballot are registered voters who:

- will be away from home on election day and at a specific address,
- are temporarily living away from home in the United States or overseas,
- are physically unable to get to the polls,
- have religious beliefs that prevent voting at the polls on election day.

The registered voter must apply in writing for an absentee ballot for each election.

A parent can apply for an absentee ballot on behalf of a college student who will be away on voting day.

He or she may mail the request or take it to the town clerk's office. The application must be received not later than noon of the day before the election or primary.

The voter must be sure to allow enough time for mailing. He or she should fill out the ballot in the presence of a witness as soon as it is received. No witness is needed for a voter who is on the certified permanently disabled list. To be on this list, the disabled voter has to have a letter of permanent disability written by a physician, which is then filed in the town clerk's office.

The absentee ballot should be mailed back to the town clerk as soon as possible because it must be received no later than 8 p.m. on election day. If time is too short for mailing or if the voter will be absent on election day with no mailing address, he or she may vote before the election at the town clerk's office. The town clerk will witness the ballot. Applications for this ballot may be made no later than noon on the day before the election.

Certain unregistered voters are entitled to vote absentee on a Federal Personnel ballot only. Included in this category are people on active duty with the Armed Forces, their spouses and dependents, people in the U. S. Merchant Marine, their spouses and dependents and U. S. citizens who are absent from the Commonwealth.

Voting and Election Information

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These people must be eligible voters whose legal residence is in Massachusetts or who lived in the Commonwealth just before leaving the country. The voter should register in person when he or she returns to Massachusetts.

Candidate Information

Any Tyngsborough registered voter may be a candidate for town elective offices. He or she must:

- Obtain nomination papers from the town clerk.
- Have the designated number of registered voters sign the papers.
- Have valid signatures; that is, names written substantially as they appear on the voting list complete with address.
- Sign and return the papers to the town clerk's office by 5 p.m. the day specified (42 days before the election).
- A voter may not sign more nomination papers for a given office than the number of people to be elected to the office.

Members of Tyngsborough's Republican and Democratic town committees are elected in the presidential primary. Town committees may have 35 members. Five signatures of registered voters are required to place a candidate's name on the ballot.

TYNGSBOROUGH OFFICIALS, BOARDS AND COMMISSIONS

ELECTED

Board of Selectmen

Warren W. Allgrove, Jr. Chairman, 1995
Eileen Farrell, 1996
Robert M. Wallace, 1996
Donald A. Lampron, 1997
John S. O'Gorman, 1997

Board of Assessors

Philip F. O'Brien, Jr., Chairman, 1997
Michael J. Kidder, 1995
David R. Abreu, 1996

Board of Health

Carol A. Devanney, Chairman, 1995
Mark B. Bown, 1996
Robert P. Peary, Jr., 1997

Cemetery Commissioners

Robert P. DeCarteret, Chairman, 1997
Robert J. Koczarski, 1995
Nelson L. Brake, 1996

Constables

Thomas G. Melvin, 1997
John D. Tiano, 1997

Finance Committee

Jerome S. Goldhammer, Chairman, 1997
John R. Kratoska, 1995
Richard Zecchino, 1995
Joseph S. Morrissey, 1996
Ken Pappas, 1996
Claire Belanger, 1997

Housing Authority

Richard B. Lamoine, Chairman, 1999
Elizabeth M. Kalhauser, 1995

Tyngsborough Officials, Boards and Commissions
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Housing Authority cont'd

A. Lucien Lacourse, 1996

Dorothy I. Clark, 1998

Nelson L. Brake, 1999

Moderator

Robert L. Kydd, Jr., 1996

Planning Board

Carole A. Fisher, Chairman, 1998

William R. Masson, 1995

Ronald V. Corcoran, 1996

Phyllis V. O'Brien, 1997

Regional Vocational High School Committee

Harold O. Bell, Jr., 1997

Road Commissioners

Donald B. Singleton, Chairman, 1996

Irmin L. Pierce, Jr., 1995

David E. Denommee, 1997

School Committee

Shirley M. Coutu, Chairman, 1996

Robert D. Baker, 1997

Helen L. Graham, 1995

James F. Bither, 1996

Kathleen T. Niejadlik, 1996

Corliss F. Lambert, 1997

Real R. Turcotte, 1997

Sewer Commissioners

David M. Whelan, Chairman, 1995

Ronald A. Vieira, 1996

Thomas J. Mulligan, 1997

Tax Collector

Gene R. Spickler, 1995

Tyngsborough Officials, Boards, and Commissions
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Town Clerk

Dorothy A. Dunderdale, 1997

Tree Warden

Paul W. Bergeron, 1996

Trustees of the Littlefield Library

Donna B. Dubois, Chairman, 1997

William J. Franks, 1995

Jean E. Jacoppi, 1995

Francis Galvin, Jr., 1996

W. Michael Hill, 1996

Constance B. Dubois, 1997

TOWN MEETING APPOINTMENTS

Memorial Day Committee

Kevin V. O'connor

John F. Koczarski

Janet Renk

Surveyors of Wood, Bark and Lumber

Robert W. Clarke

Robert W. Sherburne

Alan A. Sherburne

SELECTMEN'S APPOINTMENTS

Annual Unless Otherwise Specified

Accountant's Office

Richard H. Choate, Accountant, 1997

Vicki Janowicz, Clerk

Animal Control Officer

George Fletcher

Tyngsborough Officials, Boards and Commissions
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Arts and Humanities Council

Donna M. Downie, 1995
Mary F. Johnson-Lally, 1995
Claire L. Cloutier, 1996
Jan M. Smith, 1996
Julia E. Cote, 1997
Janice M. O'Brien, 1997

Board of Appeals

Kevin V. O'Connor, Chairman, 1997
Donald W. Curry, 1995
Gary J. Ralls, 1996
John J. Halloran, II, 1997
Phillip L. Scannell, 1997
John Russo, Alternate
Stephen T. Gilchrist, Alternate

Board of Registrars

Joseph F. Kalhauser, Chairman, 1995
Gloria M. Callahan, 1996
Therese Gay, 1997

Board of Selectmen/Executive Administrator

Robert P. Griffin, Jr.

Board of Selectmen/Chief Procurement Officer, Personnel Director

Robert P. Griffin, Jr.

Board of Selectmen/Administrative Assistant

Therese Gay

Building Inspector

Donald Crowell

Building Department Secretary

Linda B. Drane

Burial Agent

Robert P. Decarteret

Tyngsborough Officials, Boards and Commissions
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Cable Advisory Committee

Brian J. Burgess, Sr.

John T. Dalton

Tami J. Hennessey

William J. Hennessey

Henry Jungman

Robert Lareau

Civil Defense Director

Paul V. Larkham

Conservation Commission

Susan K. Fisher, Chairman, 1995

Patricia Cogswell, 1995

Janice Costa, 1995

Krista Kanes, 1995

Cynthia H. Anderson, 1996

Martin E. Betz, 1996

Henry Jungman, 1997

Conservation Agent

Sarah Early

Conservation Clerk

Kathy Cayer

Constables

Kenneth Arseneault

Paul Brown

Joseph Connell

Walter McAvoy

David M. Muscovitz

Armand Soucy

Donald Stout

Henry E. Sullivan

Tyngsborough Officials, Boards and Commissions
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Council On Aging

Darryl R. Alexa, 1995
Beatrice R. Denis, 1995
Pauline L. Pierce, 1995
Bertha Trubey, 1995
Gladys M. Coughlin, 1996
Rosanna J. Hurley, 1996
Esther Makevich, 1996
Dorothy Clark, 1997
Ruth H. Suzedelis, 1997
Jo E. Willimanson, 1997

Council on Aging Director
Elizabeth M. Kalhauser

Disability Commission

Frank Berry
Beverly C. Given
Sylvia J. Ostman
Geraldine Wood

Emergency Planning Committee

Charles C. Chronopoulos
Ronald V. Corcoran
Saray Early
Robert P. Griffin, Jr.
Paul V. Larkham
Timothy J. Madden

Fire Engineers

Robert C. Bowen
Ronald V. Corcoran
James P. Doster
Raymond J. Ledoux
Timothy J. Madden
Arthur E. Michaud
Frank P. Niejadlik

Fire Department

Timothy J. Madden, Chief

Richard N. Blechman, Deputy Chief

Fire Station 1 and 2

Wilfred Mercier, Capt.

Dana M. Coccoziello, Lt.

James E. O'Brien, Lt.

Fire Station 3

Wesley W. Russell, Lt.

Leo F. Whitman, Lt.

Forest Warden

Timothy J. Madden

Gas Inspector/Plumbing Inspector

David E. Denommee

Historical Commission

Christopher R. Frye, Chairman, 1995

Marie R. Lambert, 1995

Richard W. Provencher, 1996

Rodney J. Wood, 1996

G. Louise Derbyshire, 1997

Deborah L. Lagassee, 1997

Insect and Pest Control Officer

Ronald V. Corcoran

Inspector of Wires

James Patierno

Insurance Advisory Committee

Brian Alley

Carol Bacon

Claire Bagley

David Desgroseilliers

Tyngsborough Officials, Boards and Commissions
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Insurance Advisory Committee cont'd

Dorothy Dunderdale
Arthur Lacombe
Paul Larkham
David Senecal

Labor Counsel

Richard White

Open Space Committee

Peter Hoffman
Henry Jungman
Donald Lampron
William Masson
Phillip F. O'Brien
Anthony Saracco
Jean Soucy

Police Department - 1996

Charles C. Chronopoulos, Chief
Betty A. Maille, Admin. Assist.

Sargeants - 1996

Charles C. Chronopoulos, Jr.
Howard F. given
Paul V. Larkham
William J. McAnistan

Patrolmen - 1996

Brian R. Alley
Roger E. Boulette
Richard C. Burrows
Christopher C. Chronopoulos
John P. Georges
Stephen R. Georges
Michael Leclair
Michael Luth
Gregory R. Kasabian
John J. Manning
Steven R. Manning
Joseph P. Pivrotto
Thomas F. Walsh

Police Department cont'd

Reserve Intermittent Officers

Thomas A. Casper
Eileen A. Castonguay
Robert B. Gray
Raymond O. Grenier
M. Michael Johnson
Betty A. Maille
Ronald Provost
Joseph E. Taff
John Martin

Clerk Dispatchers - 1996

Eileen A. Castonguay
M. Michael Johnson
John P. Martin

Part-time Clerk Dispatchers

Thomas A. Casper
Robert B. Gray
Glenna G. Greenslade
Ronald Provost

Matrons

Eileen A. Castonguay
Glenna G. Greenslade
Maureen Lamarre
Betty A. Maille

Recreation Committee

Anthony A. Saracco, Chairman
Robert Arsenault
Maureen Conrad
Thomas T. Coomes
Susan C. Deschenes
Pauline S. Knight
Darlene V. Riley
Real R. Turcotte
Doreen M. Weber

Tyngsborough Officials, Boards and Commissions
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Right to Know Officer

Timothy J. Madden

School Needs Assessment Committee

James Bryan

Roger Decelles

Wolf Piegorsch

Tom Revane

Ronald Schneider

Audrey Singleton

Brian Wyman

Town Beach Committee

Dianne H. O'Keefe

Pauline S. Knight

Treasurer's Office

David F. Desgroseilliers, Treasurer

Pauline Guilmette, Assistant to the Treasurer

Vicki Janowicz, Clerk

Trust Fund Committee

Charles C. Chronopoulos

Robert P. Griffin, Jr.

Elizabeth A. Kalhauser

Kevin V. O'Connor

Veterans' Services, Agent, Graves Officer and Burial Agent

Kevin V. O'Connor

Town of Tyngsborough Officials, Board and Committees
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Assessors' Appointments

Victor Stewart, Assistant Assessor/Appraiser

Road Commissioner's Appointment

Ronald V. Corcoran, Superintendent

Town Clerk's Appointment

Elizabeth M. Choate, Assistant Town Clerk

Trustees of the Littlefield Library's Appointment

Carol Bacon

BOARD OF SELECTMEN
10 Kendall Road Box 5
Monday - Friday 8:00 a.m. - 4:00 p.m.
Tel. 508 649-2300
Fax 508 649-2301

The five members of the Board of Selectmen serve staggered three year terms, and are paid a yearly stipend. The Board meets on the first and third Mondays of the month, changes to the schedule are posted (in the Town Clerk's Office) as needed. The meetings take place at the Jr. Sr. High School Library, 36 Norris Road.

Members of the Board are: Warren W. Allgrove, Jr., Eileen Farrell, Donald A. Lampron, John S. O'Gorman, Robert M. Wallace.

Executive Administrator: Robert P. Griffin, Jr.

The Board of Selectmen is the policy-making body of the town except for those policy matters reserved to town meeting. The Selectmen appoint all officers and boards not elected by the voters or the moderator. The Executive Administrator is appointed by the Board of Selectmen to oversee the day-to-day operation of the Town.

The Administrator assists the board in the day to day business, and sets the weekly meetings. He prepares the warrant for the annual and special town meetings, oversees the licensing of the local restaurants, package stores, recreational facilities and Inns. And Class II Used Cars Sales and Class III Junkyards. Assists the Board in conducting hearings for special permit petitions (per section 2.11.30 of the Tyngsborough Zoning By-laws), for the transfers of licenses (those pertaining to restaurants, convenient stores ect.) and to issue new licenses.

The Administrator is the Chief Procurement Officer and Plan Administrator for the town's Personnel Policy. He sits with the Selectmen's sub-committee on negotiations of three of the town's unions. Acts as a liaison between the board and the citizens of the town, other town boards, surrounding municipalities and state agencies.

FIRE DEPARTMENT
Timothy Madden, Fire Chief
Kendall Road Fire Station 1
508 649-7671 (routine calls)
911 - (emergency calls)

The Fire Chief is appointed by the Board of Fire Engineers, as are the call fire fighters. The Board of Fire Engineers are appointed by the Board of Selectmen. The Fire Chief is the fire prevention officer, Forest Warden, the Right to Know Officer. He or she also works closely with the Building Department.

The department includes 1 Chief, 1 Deputy Chief, 1 Captain, 4 Lieutenants and 40 call firefighters.

The Fire Department personnel conduct fire drills, present programs on fire prevention to school children and regularly inspect public places such as businesses, schools, nursing homes and churches. They also issue permits for smoke detector installation, oil burners, liquid propane gas installations, storage and use of explosives for blasting operations, and storage of flammable liquids.

Fire Stations: Fire Station 1, Kendall Road, houses 2 engines, 1 rescue vehicle and 1 aerial ladder truck, a boat and other equipment necessary for water or ice rescues. Fire Station 3, the Chestnut Road substation houses 1 3,000 gal tank truck, 1 - 6 wheel brush truck, and 1 engine. Fire Station 2, the Lakeview Avenue substation houses 2 engines.

The Ambulance service is contracted out to Frontline Ambulance a private carrier.

CIVIL DEFENSE DIRECTOR
Sargeant Paul V. Larkham
Tyngsborough Police Station
20 Westford Road
508 649-7079

State law requires each city and town in Massachusetts to have a civil defense director. In Tyngsborough, he or she is appointed to a one year term by the Board of Selectmen and receives a small salary for part-time duties. The director is responsible for establishing and maintaining an organization for civilian defense in case of enemy attack or for disaster relief in any natural emergency. All of the other civil defense personnel are volunteers, including interested citizens and amateur radio operators. The local unit works very closely with state and regional organizations and participates in emergency drills and simulated exercises.

CEMETERY COMMISSIONERS

Robert DeCarteret
Town Hall 10 Kendall Road
508 251-3197

The three members of the Cemetery Commission are elected to staggered three-year terms. The commissioners meet as needed at the Highway Garage, Kendall Road.

The Cemetery Division maintains town cemeteries and the buildings and equipment associated with cemetery operations. The staff is responsible for the care and up-keep of facilities as well as handling burial preparations at the town cemeteries. Purchase of burial lots is available through the Commission.

FINANCE COMMITTEE
Jerome Goldhammer, Chairman
Town Hall 10 Kendall Road
508 649-6585

The nine members of the Finance Committee are elected to a staggered three-year term. The committee meets on the second Wednesday of the month at the Jr. Sr. High School Library. During the budget cycle the Committee meet weekly starting in January up to Town Meeting time.

The Finance Committee advises the town meeting on financial matters. The Finance Committee reviews the budget requests of the Board of Selectmen, the superintendent of schools and School Committee and makes detailed recommendations concerning appropriations to the voters at town meeting. All articles in the warrant that have financial implications for the town are reviewed by the Finance Committee. The committee conducts public meetings on these articles and distributes these reports on election day.

The Finance Committee must approve all transfers of money from the reserve fund to supplement departmental budgets for emergencies or other expenses not anticipated at budget time. Committee members serve staggered three-year terms and receive no salary.

MODERATOR
Robert Kydd
Town Hall 10 Kendall Road

The moderator presides over town meeting according to custom using his or her announced rules of operation and some basic parliamentary procedure. He or she must recognize all speakers, may close debate and call for the vote, rule on adjournment time, and specify the date for a further session if necessary. The moderator appoints the Finance Committee and any other committee requested by town meeting. The moderator serves a 3 year term, with a salary of \$200.00.

PLANNING BOARD
Thursday 9:00 a.m. - 4:00 p.m.
Board Meeting First Thursday of the Month
Monday Nights as Posted
10 Kendall Road
TEL: 508 649-2308
FAX: 508 649-2301

The five members of the Planning Board are elected to a staggered five-year term. The Board meets on alternate Monday and the first Thursday of the month at the Town Hall, 10 Kendall Road.

State legislation gives the Planning Board three areas of responsibility: planning, zoning and subdivision control.

The Board is directed to anticipate the town's needs in accordance with a master plan, which should be periodically updated to keep the town's growth and development orderly.

The zoning bylaw is enforced by the building inspector who is also the zoning enforcement officer. In its advisory capacity, the board reviews the bylaw constantly and makes recommendations for changes to the town meeting. The board must hold a public hearing and report to the town meeting its opinion on any warrant article dealing with zoning or land use. The town bylaws also require reports from the Planning Board on any matters dealing with town land, public ways and public buildings.

The Planning Board also regulates subdivision plans. The board may approve a plan subject to conditions that protect the safety, convenience and welfare of the town's citizens. In Tyngsborough the board's rules and regulations are administered and enforced by the town's building inspector.

PLANNING AND DEVELOPMENT

Zoning

The state Zoning Enabling Act of 1920 permitted Massachusetts towns to pass zoning by-laws to regulate the use of land for certain purposes. In Tyngsborough, the zoning power lies with town meeting. A majority vote is required to pass an original zoning by-law and a two-third vote is necessary to amend. Zoning by-law amendments are effective upon the close of the meeting unless struck down by the state attorney general within 90 days.

All of the land in Tyngsborough is zoned according to its purpose: single residency, industry and business. Each zone has restrictions on such things as frontage lot size and use.

RECREATION COMMISSION

Anthony Saracco, Chairman

10 Kendall Road

508 649-2300

The nine members of the Recreation Commission are appointed by the Board of Selectmen to a one year term. The Commission meets one a month at the Jr. Sr. High School Library.

The Commission is responsible for the planning and administration of public playgrounds and recreational centers in the town. The commission is charged with administering, expanding, and promoting recreation, leisure activities, play, sports and physical education.

The new soccer field at the Community Center on Lakeview Avenue is complete and operational. The traveling Youth Soccer Teams now have a home soccer field, and also gives our Town one more park for general recreational activities.

The Wicassee Ball Park, located on Wicassee Road now has a new parking lot, and the tennis court, on Kendall Road is now back on line. The tennis court is available to all the Townspeople. Adding to the present field will be new fields and activities at the Brook Meadow development off Swan Road. Two new soccer fields are being completed, and there is a Babe Ruth baseball field in the works.

For information call the town hall and someone will direct your call to the proper person.

SEALER OF WEIGHTS AND MEASURES

The sealer is a part-time civil servant appointed by the Board of Selectmen but responsible also to the state Division of Standards. The sealer's duty is to protect the seller and purchaser at retail, wholesale and commercial levels by inspecting all weighing and measuring devices in town, ranging from grocery and drug store scales to gasoline pump meters. A "seal" of approval is attached when accuracy has been determined. The sealer also inspects packages and containers of all types for proper labeling, weight, and count.

SEWER COMMISSION
David Whelan, Chairman
Sue Pelletier, Clerk
Fire Station 2, Lakeview Avenue
Monday 6:00 p.m. - 8:00 p.m.
Saturday 8:00 a.m. - 12:00 p.m.
by Appointment
508 649-2311

The Sewer Commission has a three member board elected to staggered three year terms. The Commission meets on the second Tuesday of the month unless posted otherwise, they meet at Fire Station 2, 2nd floor, Lakeview Avenue.

The Sewer Commissioners hire a part-time clerk to assist them in the day to day operations of the department and a part-time inspector to over see the maintenance.

The Sewer Commission services to date approximately 650 homes and businesses. The Commission will continue to pursue ways to make sewer available to the entire town. We, therefore, ask for your continued support in these endeavors.

The Commission is dedicated to operating and maintaining the seweragesystem as efficiently, economically and responsibly as possible. The Commission takes this time to thank all departments and residents for their cooperation during the past year.

THE TYNGSBOROUGH HOUSING AUTHORITY
Lorrie Berube, Director
Brinley Terrace, Middlesex Road
Monday - Wednesday - Friday 9:00 a.m. - 4:00 p.m.
Tuesday and Thursday 9:00 a.m. - 2:00 p.m.
508 649-9941

The four members of the Housing Authority are elected to a staggered five-year term, the fifth member is appointed by the Governor. The Authority meet on the last Wednesday of each month at Brinley Terrace, 198 Middlesex Road.

The Tyngsborough Housing Authority was established in 1979. It is responsible for initiating and overseeing all public housing projects in town. Operating independently of other town officials and boards, the authority employs an Executive Director, who is responsible for the management of the three housing projects in Tyngsborough, there are 94 elderly units, and 14 family units and the 689-1 duplex dedicated to 8 geriatric consumers, and 2 congregate units. Other employees are an Administrative Assistant, and 3 maintenance men.

The main office is located at Brinley Terrace, 198 Middlesex Road. Office hours are Monday, Wednesday, and Friday from 9 a.m. to 4 p.m. and Tuesday and Thursday from 9 a.m. to 2 p.m. To apply for housing you may pick up an application or call the office at 508 649-9941. Eligibility for low-income housing; a candidate must meet age, asset and income requirements, the rent is based on the income of the household. The waiting list is based on priority and the order in which applications are received. Tyngsborough residents will be housed before non-residents.

Veterans' Office
Kevin V. O'Connor, Veterans' Agent
Office hours
Monday 8:00 a.m. to 10:00 a.m.
Tuesday - Thursday 8:00 a.m. to 12:00 Noon
10 Kendall Road
508 649-2305

The Veterans' Agent also has the titles of Veterans' Services Officer, Veterans' Graves Officer and Veterans' Burial Agent and is appointed by the Board of Selectmen. Veteran's services are available seven days a week and you are encouraged to call for an appointment. You can reach the Veterans' Agent any evening after 6:00 p.m. and Saturday and Sunday at 508 649-7771 (Home).

The veteran's services fall into two general categories: 1) direct financial aid and 2) assistance in claiming federal benefits such as compensation, burial allowance, pensions, school and training programs, insurance, medical care, hospitalization and several other benefits.

There is an informative booklet of benefits and services available to the veterans and/or their widows, stop by the office and pick one up.

The laws affecting veterans' benefits are constantly changing. It's a full time job keeping up with the changes. The Town of Tyngsborough prides itself in having a "ONE STOP CENTER", for veterans' services, seven days a week! If you need help, call.

LICENSES/PERMITS

A

Absentee Ballots
Accounts Payable
Air Pollution Complaints
Alcoholic Beverages License
Ambulance
Ammunition Sales License
Animal Control
Appeals (Zoning)
Archery/Prim Firearms Stamp
Asbestos Hazards
Auctioneer License
Auto Excise Tax Information
Abatements
Payments/Information

B

Ballfield Permit
Baseball Permit
Bazaars & Raffle Permit
Beano License
Betterments, Pymnts, Releases
Bicycle License
Birth Certificates
Black Powder Permit
Blasting Powder Permit
Block Parties
Board of Appeals Decisions
Brook Cleaning
Burglar Alarm Install Permit
Burning Permits
Business Certificate Reg.

C

Cable TV Complaints
Cannon Permit
Catch Basin Cleaning
Cemetery Information
Census Federal and State
Class I, & II Licenses (used cars)
Class III Licenses (Junk yard)
Coed Softball League
Committees/Members List
Common Victualler License
Common Carrier License

Contact:

Town Clerk's Office
Town Accountant's Office
Health Office
Selectmen's Office
Police/Selectmen
Police Dept.
Selectmen's Office
Appeals Board
Town Clerk's Office
Health Office
Selectmen's Office
Assessors' Office

Tax Collector's Office

Recreation Dept.
Recreation Dept.
Town Clerk's Office
Selectmen's Office
Tax Collector's Office
Police Dept.
Town Clerk's Office
Fire Dept.
Fire Dept.
Selectmen's Office
Town Clerk's Office
Conservation Office
Police Dept.
Fire Dept.
Town Clerk's Office

Cable Committee
Fire Dept.
Highway Dept.
Cemetery Commission
Town Clerk's Office
Selectmen's Office
Selectmen's Office
Recreation Dept.
Town Clerk's Office
Selectmen's Office
Selectmen's Office

Licenses/Permits cont'd

Communicable Disease Control
Epidemiology Investigation
Sexually Transmitted Disease
Tuberculosis

Commuter Bus
Conservation Land
Conservation Land Use Permit
Conservation Restrictions
Constable Listing
Council on Aging
Crime Incident Report
Curb Installation & Repair

D

Dead Animals
Death Certificates
Deeds (Town Property)
Dog Licenses
Dog Officer

E

Elder Affairs
Election Information
Entertainment License
Excise Tax (Auto)
Abatements
Payments/Information

F

Fire Insurance Report
Firearms Permit
Firearms ID Cards
Fireworks Permit
Fishing Licenses
Flag
Flammable Storage Permit
Flammable Fluids Storage License
Flood Map
Floodplains Map
Food Services
Establishments Plan Review
Inspections
USDA Food Recalls

Health Office

Lowell Regional Transit Authority
Conservation Office
Conservation Office
Conservation Office
Town Clerk's Office
Senior Center
Police Dept.
Highway Dept.

Highway Dept.
Town Clerk's Office
Assessors' Office
Town Clerk's Office
Selectmen's Office

Council on Aging Office
Town Clerk's Office
Selectmen's Office

Assessors' Office
Tax Collector's Office

Police Dept.
Police Dept.
Police Dept.
Fire Dept.
Town Clerk's Office
Selectmen's Office
Fire Dept.
Selectmen's Office
Planning Board Office
Conservation Office
Health Office

Licenses/Permits cont'd

G

Garage Sale Permit	Selectmen's Office
Gasoline Storage Renewal Permit	Town Clerk's Office
Genealogy	Town Clerk's Office
General By-laws	Town Clerk's Office
General Real Estate Market	Assessors' Office
Gunsmith License	Police Dept.
General Road Maintenance	Highway Dept.
Brook Cleaning	
Catch Basin Cleaning	
Curb Installation & Repair	
Drainage System Cleaning/Repair	
Plowing & Sanding	
Pothole Repair	
Roadside Mowing	
Sign Installation/Repair	
Street Sweeping	

H

Hackney License, Jitney	Selectmen's Office
Hawkers & Peddlers License	Police Dept.
Hazardous Waste Incidents	Health Office
Health Insurance	Treasurer's Office
Housing	Tyngsborough Housing Authority
Housing Nuisance Complaint	Health Office
Hunting/Sporting License	Town Clerk's Office

I

Innkeeper License	Selectmen's Office
Insect Control	Highway Dept.
Inspections	Building Dept.
Building	
Gas	
Plumbing	
Wiring	
Installation Permits	Highway Dept.
Street Opening Permit	
Water Installation Permit	Tyngsborough Water District & Dracut Water District
Sewer Installation Permit	Sewer Office

J

Justices of the Peace Listing	Town Clerk's Office
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Licenses/Permits cont'd

L

Lead Issues
(pain, water, food, etc.)

Leaf Composting

Leash Law Administrator

Library

Licenses/Permits

Alcoholic Beverages

Ammunition Sales

Auctioneer

Ballfield

Baseball

Bazaars & Raffles

Beano

Bicycle

Black Powder

Blasting

Block Parties

Burglar Alarm Installation

Cannon

Class I & II (used cars)

Class III (Junk yards)

Common Victualler

Common Carrier

Camping Conservation Land

Dogs

Entertainment

Licenses/Permits

Firearms

Fireworks

Fishing

Flammable Storage

Garage Sale

Gas Storage Renewal

Gunsmith

Hawkers/Peddlers

Hunting/Sporting

Innkeeper

Limousine

Liquor

Lodging House

Marriage

Oil Burner

Health Office

Health Office

Animal Control Officer

Littlefield Library

Selectmen's Office

Police Dept.

Selectmen's Office

Recreation Dept.

Recreation Dept.

Town Clerk's Office

Selectmen

Police Dept.

Fire Dept.

Fire Dept.

Selectmen's Office

Police Dept.

Fire Dept.

Selectmen's Office

Selectmen's Office

Selectmen's Office

Selectmen's Office

Conservation Office

Animal Control Officer

Selectmen's Office

Police Dept.

Fire Dept.

Town Clerk's Office

Fire Dept.

Selectmen's Office

Town Clerk's Office

Police Dept.

Police Dept.

Town Clerk's Office

Selectmen's Office

Selectmen's Office

Selectmen's Office

Selectmen's Office

Town Clerk's Office

Fire Dept.

Licenses/Permits cont'd

Parade
Picnic Areas
Propane

Selectmen's Office
Selectmen's Office
Fire Dept.

M

Maps
Marriage Intentions/Licenses
Marriage Certificates
LRTA Schedules
Meeting Notices (Public)
Military Discharge Reg.
Military Registration
Milk Inspector
Mosquito Commissioner
Motor Vehicle Accident Report
Municipal Liens

Selectmen's Office
Town Clerk's
Town Clerk's
Lowell Regional Transit Authority
Town Clerk's Office
Town Clerk's Office
Post Office
Health Office
Highway Dept.
Police Dept.
Tax Collector's Office

N

Notaries Public
Nuisance Complaints
 Housing
 Rubbish
 Sewage Disposal
 Solid Wastes
 Hazardous Wastes
 Air Pollution
 Noise Pollution

Selectmen/Town Clerk
Health Office

O

Oaths Administration
Office Bldg. Maintenance
Oil Burner Permit
Oil Spills
Open Burning Complaint

Town Clerk's Office
Custodian's Office
Fire Dept.
Health Office
Fire Dept.

P

Parade Permit
Park Division
 Flower Planning & Care
Passport Information
Payroll
 Permits/Licenses
 Alcohol Beverages
 Ammunition Sales

Selectmen's Office
Recreation Dept.

U. S. Post Office
Treasurer

Selectmen's Office
Police Dept.

Licenses/Permits cont'd

Public Meeting Notices

R

Rabies Clinic
Radiation Incidents (Radon)
Raffle & Bazaars Permit
Real Estate Information
Recreation Programs
Recycling
Referendum
Representative Information
Resident List
Retirement (Town Employees)
Revenue/Tax Collector
 Municipal Liens
Receive Payment of
 Real Estate
 Personal Property
 Motor Vehicle Excise
 Water Bills
 Sewer Bills

S

Senior Center
Sewage Disposal System
 Blocked Sewers
 Sewer Odors
Sign Installation & Repair
Soccer Permits
Sporting/Hunting License
Street Sweeping
Subdivisions
Swim
Swim Lessons
Swimming Pools
 Public/Semi-Public Inspection

T

Tank Truck Permit
Tar Kettle Permit
Tax Payments
Tax Rate Information
Tax (State) Lien Recording

Town Clerk's Office:

Health Office
Health Office
Town Clerk's Office
Assessors' Office
Recreation Dept.
Health Office
Selectmen's Office
Town Clerk's Office
Town Clerk's Office
Treasurer's Office
Tax Collector's Office

Tax Collector's Office

Council on Aging Office
Sewer Dept./Health Office

Highway Dept.
Recreation Dept.
Town Clerk's Office
Highway Dept.
Planning Board Office
Town Clerk's Office
Beach Committee
Health Office

Fire Dept.
Fire Dept.
Tax Collector's Office
Assessors' Office
Town Clerk's Office

Licenses/Permits cont'd

Tax Exempt Information

- Blind
- Elderly
- Hardship
- Property Tax Deferral
- Veterans
- Widow

Taxi Operator License

Taxicab License

Tennis

Theater License

Town Flag

Town Meeting Minutes/Record

Town Meeting Members List

Traffic Safety

Trails

Transportation Commuter Bus

Trapping License

Trash & Recycling Information

U

Underground Tank Replacement

Uniform Commercial Code

(UCC) Recording

Urea Formaldehyde Foam Insulation

Used Car License

V

Veterans Issues

Video Games License

Voter Registration/Drop Notice

Voter ID Cards

W

Warrant Articles

Water Information

- High Water Bills

- Leaky Meters

- Low Pressure

- Rusty Water

Water Supply (Private)

Assessors' Office

Selectmen's Office

Selectmen's Office

Recreation Dept.

Selectmen's Office

Selectmen's Office

Town Clerk's Office

Town Clerk's Office

Police Dept.

Conservation Office

Lowell Regional Transit Authority

State Offices

Health Office

Fire Dept.

Town Clerk's Office

Health Office

Selectmen's Office

Veterans Agent's Office

Selectmen's Office

Town Clerk's Office

Town Clerk's Office

Selectmen's Office

Tyngsborough Water District &

Dracut Water District

Health Office

Licenses/Permits cont'd

Waterfowl Stamp (Federal)
Waterfowl Stamp (State)
Wetlands Protection
Wetlands Orders of Conditions

U. S. Post Office
State House Boston, MA
Conservation Office
Conservation Office

Z

Zoning Matters

Building Inspector's Office

SCHEDULE OF FEES AND CHARGES

The Town of Tyngsborough maintains a program of fees in many departments in order to offset the cost of providing services to the public. User fees are a common means by which a municipality can diversify its revenue base to relieve the burden on the tax levy while maintaining essential and valuable services. User fees are generally charged for public services that are not used by all citizens in order that the costs of such services not be borne by the general tax levy. A periodic analysis of the income generated by any given fee will help to determine the need for certain services provided by the town.

The justification for the charging of fees is that the tax levy should not be required to bear the cost of providing all services to its citizens. The actual cost incurred by the town in work hours, materials and supplies, and other operating costs can place a tremendous burden on other revenue sources. Fees must be levied equitably based on the perceived beneficiaries of any service; in other words, a balance must be maintained between who pays for given service and who benefits from that service. Some fees provide purely individual benefits (e.g. birth and death certificates, marriage licenses, and maps) and warrant that the full cost of the service be borne by the user. Other fees (e.g. community programs and the town transportation system) provide indirect community benefits. Those services are paid for in part by the users but are subsidized by the municipality.

The most common type of fee; that is, all users are charged equality for a service. The flat fee is easy to collect and to administer, and it covers a broad spectrum of public demand with ease. The other type of fee levies charge by type, class, ability to pay, or level of consumption. This affords flexibility in requiring different levels of payment from certain groups (such as corporations as opposed to individuals) and it can be used to encourage the use of certain facilities by certain user groups. For instance, a lower fee for youth and elderly citizens can increase their use of recreational facilities. An example of a fee that is based on level of consumption is water and sewer service.

Each department in the town government that levies fees and charges under the jurisdiction of the Board of Selectmen will submit its recommendations for fee changes annually to the Executive Administrator who, in turn, will submit recommendations to the Board of Selectmen. Each department will be responsible for reporting any information concerning fees charged in other communities. The Board of Selectmen will be expected to review these recommendations each year and to adjust fees periodically in order to keep up with any changes in the cost of providing services. Up-to-date user fees and charges can be expected to generate significant alternative revenues for the town.

The attached schedule of fees and charges is a comprehensive survey of most of the fees charged by the Town as of November 1, 1993. A few departments, such as Recreation, sponsor a wide range of seasonal activities that are not included in this booklet. Some departments also issue their own fee schedules.

BOARD OF HEALTH FEE SCHEDULE

<u>Food Services:</u>	<u>Fees:</u>
<u>Food Establishments:</u>	
Food service establishment	
under 25 seats	\$ 50.00
20 - 100 seats	100.00
over 100 seats	200.00
Mobile food license	75.00
Catering License	75.00
Milk and Cream License	10.00
Bakery License	75.00
Summer Camps	10.00
Campgrounds	50.00
Hot Dog Cart	25.00
 <u>Retail food:</u>	
Retail food establishments	75.00
 <u>Swimming Pools:</u>	
Swimming Pools	25.00/year
 <u>Sewage, sewage disposal, rubbish:</u>	
Disposal works installer's license	150.00
Disposal works hauler's license	150.00
Permit to repair or replace a septic system	
(residential)	100.00
(commercial)	150.00
Additional Site Visit (non compliance)	75.00
Septic system installer's test	50.00
Septic system installer's retest	25.00
 <u>Applications for soil testing:</u>	
Deep Hole Test - Percolation Test - Permit Fee	
Single Family	275.00
Multi Family	minimum plus
per unit	275.00
per unit	30.00
Commercial	minimum plus
per 1,000 sq.ft.	300.00
per 1,000 sq.ft.	40.00
 <u>Other Fees:</u>	
Board of Health Septic System Regulations	5.00
Plan Review (resubmission)	50.00
Well Permit	50.00
Tanning Salons	first 4 booths
each additional booth	50.00
each additional booth	25.00

BOARD OF APPEALS FEE SCHEDULE

Application Fee:

Hearing application fee	\$100.00
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BUILDING DEPARTMENT FEE SCHEDULE

Building Permit:

Assembly	\$ 55.00 s.f.
Business	50.00 s.f.
Factory High Hazard Storage	35.00 s.f.
Mercantile	40.00 s.f.
Institutional	60.00 s.f.

Fees:

One and Two Dwelling and Accessory:

One and two family dwelling	\$40.00 s.f.
Attached garage	20.00 s.f.
Decks	10.00 s.f.
Screened porches	10.00 s.f.
Glassed-in porch	10.00 s.f.
Shed (over 12x12)	15.00 s.f.
Occupancy permit	35.00 s.f.

*Note - A building permit expires after (6) months.

Cost Schedule Based on Value of Construction

New Building, Additions, Alterations, Structures, etc.	
\$1,000 or less	\$15.00
Over \$1,000, but not over \$2,000	25.00
Over \$2,000, but not over \$3,000	35.00
Over \$3,000, but not over \$4,000	45.00
Over \$4,000, but not over \$5,000	55.00
Plus \$4.00 per \$1,000, or fraction thereof, over \$5,000, and less than \$1,000,000.	
Plus \$2.00 per \$1,000, or fraction thereof, over \$1,000,000.	

Swimming Pools - Private:

In ground pools	\$35.00
Above ground w/standard deck	25.00
Above ground - no deck	20.00

*Pool decks exceeding the standard pre-fabricated pool decks will be computed using Schedule A New Structures.

Building Department Fees
page 2

Swimming Pools - Public & Semi-Public:

\$10,000, or less	\$45.00
Over \$10,000	45.00 plus,
\$2.00 per \$1,000 or a fraction thereof over \$10,000.	

Signs:

All signs are \$3.00 for each square feet of sign (political signs are exempt).

Foundations	\$50.00
Fireplaces (includes wood burning stoves)	30.00
Retaining Walls	25.00
Demolition 3 stories or less	40.00
4 or 5 stories	40.00
over 5 stories	60.00

Roofing/Siding Based on Cost:

One and two family dwelling	\$30.00
Over two family dwelling	50.00

Yearly occupancy permit assembly bldg.	\$ 40.00
Emergency temporary mobile home	100.00
Storage & Construction trailers (temp)	100.00

Stop Work Order:

Residence	\$ 50.00
Business/Industries	100.00

Applications for remodeling or alteration permits must be accompanied with cost documentation.

Work started without a permit is double the fee.

Permit fees are non-refundable.

Fee for renewal or expired permits shall be the same as original fee.

Re-Inspections	\$ 25.00
Research/Inspections	25.00
re:appraisals or bank requests	
Official letters required by banks etc.	10.00

Building Department Fee Schedule
page 3

Electrical Permits:

Residential

New dwelling - single family

100 amp serv. (complete)	\$ 40.00
200 amp serv.	50.00
Service change to 100 amp serv.	20.00
Service change to 200 amp serv.	30.00
Temporary service	20.00
Swimming pools in ground	20.00
Swimming pools above ground	20.00
Ground aluminum siding	20.00
Additions (2) inspections	20.00
Misc. wiring per inspection	20.00
Re-inspection due to defective work	20.00
Burglar and fire alarm systems	25.00

Industrial or Commercial:

Minimum fee of \$50, plus \$2.00 per \$1,000 of the building evaluation.

Residential Non Single Family:

\$10.00 per room, plus \$10.00 per 100 amps over 200 amps.

(All work started without a permit double the fee.)

Plumbing Fees:

Residential - first 5 fixtures	\$ 30.00
each additional fixtures	30.00
Remodeling first 5 fixtures	25.00
each additional fixtures	3.00
Water heaters (replacements)	10.00
Commercial - first fixture	60.00
each additional fixture	5.00

* includes condos, stores, apts., rest., garages etc.
three inspections per permit.

Gas Fees:

Residential - first 5 fixtures	\$ 30.00
each additional fixtures	4.00
Water heaters (replacement)	5.00
Remodeling first 5 fixtures	15.00
each additional fixture	3.00
Commercial	
Remodeling first 5 fixtures	40.00
each additional fixture	5.00

(All work started without a permit double the fee.)

TYNGSBOROUGH WATER DISTRICT
TIE IN FEE SCHEDULE

East Side - Lowell

City of Lowell	\$ 500.00
Tyngsborough Water District	650.00
Meter, Read and Valve	<u>175.00</u>
TOTAL	\$1,325.00

East Side - Dracut

Dracut Water District	\$1,100.00
Tyngsborough Water District	650.00
Meter, Read and Valve	<u>175.00</u>
TOTAL	\$1,925.00

West Side - Tyngsborough

Tyngsborough Water District	\$ 650.00
Meter and Read	<u>175.00</u>
TOTAL	\$ 825.00

Cannongate Area	\$ 350.00
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TAX COLLECTOR FEE SCHEDULE

Lien Certificates:

Land under one acre, no permanent structure	\$ 25.00
Land/single family residence and outbuildings	25.00
Land/two family residence and outbuildings	25.00
Land/three family residence and outbuildings	25.00
Land/four or more family residences/outbuildings	100.00
Land/commercial, industrial, or public utility	150.00
Farms, forest land, and all other real property	50.00

(N.B. In no case shall fee exceed 1/2% of assessed value of Real Estate.)

Releases	4.00
Recording affidavit parcel of land	2.00
Preparing deed RE instrument of sale or taking	2.00
Preparing advertisement of sale or taking	2.00
Notice of sale of taking posted parcel of real estate	2.00
Returned checks 1% of check value	\$ 25.00 min.

SEWER DEPARTMENT FEE SCHEDULE

Sewer Tie-in (existing homes)	\$ 250.00
Sewer Tie-in (new construction)	\$1,500.00

COUNCIL ON AGING FEE SCHEDULE

Bus Transportation (within town limits)	\$.25
Bus Transportation (outside town limits)	2.00
Hot lunch	1.25

CEMETERY FEE SCHEDULE

Gravesite, with headstone privilege (resident)	\$130.00
Gravesite, with headstone privilege (non-resident)	230.00

Headstone one (1) per lot, stone size suitable to lot size with Commissioner's approval.

Opening of Grave (week day)	300.00
Opening of Grave (Saturday)	350.00
Still Born or Cemation Opening	50.00

Still Born gravesite not to be used for full size burial later.

Headstone foundations, per s.f. minimum	35.00 to 70.00
Flat marker installation	25.00
Corner stone installation	5.00 each
Veteran marker installation	No Charge
Duplicate Deed	5.00

No burials on Sunday and Holidays

CONSERVATION COMMISSION FEE SCHEDULE

Request for Determination of Applicability	\$ 25.00
Request for Determination of Applicability abbreviated	15.00
Notice of Intent	
Dependant on type of work, fees start at	50.00

Description of work with associated fees is available from the Conservation Office.

TOWN CLERK FEE SCHEDULE

Unitform Commercial Code Filings	\$ 10.00
Uniform Commercial Code Terminations	5.00
Certified birth, death, marriage record	5.00
Abstract birth record	4.00
Business Certificate filing	20.00
Correction to a business certificate	10.00
Termination of a business certificate	5.00
Location of poles, conduit, wire, cable etc.	40.00
Additional streets	10.00
Examining records of birth, death, marriage	5.00
Voters certificate	5.00
Beach permits	1.00
Gasoline permits	vary by gallons
Fishing and hunting licenses	vary by class
Dog licenses	10.00
spayed or neutered	7.00
Marriage licenses	15.00
Zoning Books	10.00
Zoning Maps	2.00
Street lists	8.00
Raffle permit	10.00
Taxicab licnese	20.00
Town by-law book	5.00
Document certification	2.00

LITTLEFIELD LIBRARY FEE SCHEDULE

Overdue books, magazines	\$.05 day per item
audio cassettes	up to 10.00 (maximum)
Overdue Video	1.00 day per item
Copies - up to 20	.15 each
over 20	.10 each
Copies free to students copying reference material, within the limits of copyright laws.	
Fax - first page sending	3.00
additional pages	1.00 each
receiving	1.00 page
Interlibrary reference material	.15 page
Research on mail request for geneology (donation)	

BOARD OF SELECTMEN FEE SCHEDULE

Liquor License

All Alcoholic Beverages (Common Victualler/Club: Non-Profit)	\$1,000.00
All Alcoholic Beverages (Common Victualler/Club: Profit)	2,500.00
All Alcoholic Beverages (Package Goods Store)	2,000.00
Wine & Malt Beverages (Common Victualler/Club)	1,500.00
Wine & Malt Beverages (Package Goods Store)	1,500.00
Special One-DAY Alcoholic Beverage	50.00
Inn Holders	2,500.00
Drug Stores	1,000.00

General Licenses

Common Victualer Licenses	\$ 50.00
Roller Skating	350.00
Automatic Amusement Devices (per machine)	100.00
Poker Machines (limit: 2 machines)	100.00
Weekday Entertainment	75.00
Cinemas (per screen)	500.00
Taxi Cab/Livery	20.00
Drive-In-Theatre	350.00
Auctioneer (yearly)	25.00
Campgrounds	100.00

Automotive Licenses

Class I (sale of new cars)	\$ 100.00
Class II (sale of used cars)	100.00
Class III (sale of junk parts)	100.00

Sunday Entertainment Licenses

State (certified check) (per subject)	\$ 85.00
Town (per subject)	85.00

Application Fee

State (Liquor Only: Certified)	\$ 50.00
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Special Permit Fees

A. Application Filing Fee Schedule

Basic Application Fee	\$ 350.00
List of parties in interest certified by Board of Assessors \$1.00 per party + postage	

Postage*

*Actual cost as per USPS for first class mail certified return receipt.

B. Project Review Fees

Pursuant to Section III.A.4 of the Rules and Regulations a Project Review Fee shall be charged according to the following schedule:

1. Uses involving a special permit from the Board of Selectmen:

	Applicable Zone		Review and Fees	
			Basic	Additional
<u>General Use</u>				
Earth Removal	I-1	I-2	\$1,000	+\$200 per acre

Governmental, Institutional, and Public Service Uses

	Applicable Zone				Review and Fees	
					Basic	Additional
Educational	R-1	R-2	R-3	B-1	\$ 500 +	\$250 per 1,000 GSF of floor area <u>1/</u>
Public or Private Utility Facilities	R-1	R-2	R-3	B-1 B-2 B-3 B-4	\$1,000	
Hospitals	B-1	B-2	B-3	B-4	\$1,000 +	\$ 50 per bed
Correctional Facilities	I-1	I-2			\$1,000 +	\$ 50 per bed

Business Uses

Lodge or Club	R-2	R-3	\$ 500 +	\$ 25 per parking space <u>2/</u>
Funeral Home	R-3	\$1,000 +	\$ 25 per parking space	
Veterinary Care	B-1	\$1,000 +	\$ 25 per parking space	
Commercial Kennel	B-3	B-4	\$ 500 +	\$ 10 per animal
Building Trade Shop	B-2	\$ 500 +	\$250 per 1,000 GSF of flr area <u>1/</u>	

Board of Selectmen Fee Schedule
page 2

Lounge or Pub <u>3/</u>	B-2 B-3 B-4	\$1,000 + \$ 25 per seat
Commercial Recreational <u>3/</u>	B-3 B-4 I-1	\$1,000 + \$ 25 per parking space <u>2/</u>
Commercial/Trade School	B-2	\$1,000 + \$ 25 per parking space <u>2/</u>
Amusement Facility Indoor <u>3/</u>	B-2 B-3 B-4	\$1,000 + \$ 10 per 100 sq ft of flr area <u>1/</u>
Amusement Facility Outdoor <u>3/</u>	B-3 B-4 I-1	\$1,000 + \$ 10 per parking space <u>2/</u>
MV Serv Sta <u>3/</u>	B-1 B-2 B-3 B-4	\$1,000 + \$ 20 per 100 GSF flr area <u>1/</u>
Car Wash <u>3/</u>	B-3 B-4 I-1	\$2,000
MV Repair/Body Shop <u>3/</u>		\$ 500 + \$ 20 [er 100 GSF flr area <u>1/</u>
Light Vehicle Sales	B-3 B-4	\$1,000 + \$ 20 per 100 GSF flr area <u>1/</u>
Vehicle Equip Sales	B-3 B-4	\$1,000+ \$ 10 per 100 GSF of sales area <u>4/</u>
Parking Facility <u>3/</u>	B-1 B-2 B-4 I-1	\$1,000 + \$ 10 per parking space <u>2/</u>
Commercial Breeding Facility	I-1	\$ 500 + \$ 10 per 100 GSF flr area
Zoo	B-3 B-4 I-1	\$1,000 + \$ 25 per parking space <u>2/</u>
Commercial Broadcast Facility (Excluding Studio)	B-2 B-3 B-4 I-1	\$ 500
Rifle Range (Outdoor)	I-1 I-2	\$1,000
Day Care Facility	R-1 R-2 R-3 B-1 B-2	\$ 500 + \$ 10 per 100 GSF devoted to use <u>5/</u>
<u>Industrial Uses</u>		
Heavy Vehicle Sales	B-4 I-1	\$1,000 + \$ 10 per 1,000 GSF sales area <u>4/</u>
Waste Treatment <u>3/</u>	I-2	\$5,000
Waste Recovery <u>3/</u>	I-2	\$5,000
Waste Transfer Facility <u>3/</u>	I-2	\$5,000

Board of Selectmen Fee Schedule
page 3

<u>Other Uses</u>		
Storage <u>3/</u>	I-2	\$1,000 + \$ 10 per 1,000 GSF devoted to use <u>5/</u>
Truck Terminal <u>3/</u>	I-2	\$1,000 + \$ 10 per 1,000 GSF devoted to use <u>5/</u>
Slaughterhouse & Similar Processing	I-2	\$5,000
Biological Research	I-1	\$2,000 + \$ 10 per 100 GSF of flr area <u>1/</u>
Adult Entertainment	B-4	\$2,000 + \$ 10 per 100 GSF of flr area <u>1/</u>
Fairs, Carnivals, etc. <u>4/</u>	B-2 B-3 B-4 I-1 I-2	\$ 500
Accessory Uses in Residential Zones	R-1 R-2 R-3	\$ 500

1/ Gross square footage (GSF shall be determined by the floor area within the perimeter of the outside walls of the structure without deduction for hallways, stairs, closets, thickness of walls, columns or other features.

2/ Parking spaces as required or determined by Zoning By-law.

3/ May require concurrent site plan review. (See Section 2.11.30 of the Zoning By-laws).

4/ Includes all space designated for sales of equipment including interior GSF and outside area.

5/ Includes all area devoted to subject use, interior and exterior.

ANNUAL REPORT
OF THE
TOWN OFFICERS
1994

TOWN CLERK'S OFFICE
Monday 8:30 a.m. to 4:00 p.m.
Friday 9:00 a.m. to 4:00 p.m.
10 Kendall Road
508 649-7103

Town Clerk: Dorothy Dunderdale
Assistant Town Clerk: Betty Choate

The town clerk is a full-time, salaried official elected by the voters. The town clerk acts as chief election official, supervising elections and election officials. The Town Clerk maintains the voting lists and registering voters. His/her duties also include keeping records of vital statistics and minutes of the annual town meetings and special town meetings. For further information on addresses and phone numbers of public officials or for information about town, state or federal government contact the Town Clerk's Office.

The Annual Report of the Town Clerk
Submitted by Dorothy Dunderdale

Town Clerk Receipts

There were 1,261 fish and wildlife licenses sold at a cost of \$13,085.65; the amount of \$12,798.50 was paid to the state and \$287.15 was retained by the town as town clerk fees.

There were 715 dog licenses sold at a cost of \$5,007.00; the amount of \$3,933.00 was paid to Middlesex County and \$1,075.00 was retained by the town as town clerk fees.

Other town clerk fees turned over to the town amounted to \$10,338.69

Audit Report

A Town Audit for the year ended June 30, 1994 was performed by Brown and Barrett, copies of which may be viewed in the Office of the Town Clerk.

TOWN ELECTION - MAY 10, 1994

Total Voting 1499

SELECTMAN - Three Years	Vote for two	
John S. O'Gorman	944	
Eleanor A. Eliopoulos	625	
Donald A. Lampron	965	
Others	2	
Blanks	462	2998
TOWN CLERK - Three Years	Vote for one	
Dorothy A. Dunderdale	1254	
Others	1	
Blanks	244	1499
ASSESSOR - Three Years	Vote for one	
Phillip F. O'Brien	1120	
Others	8	
Blanks	371	1499
ASSESSOR - One Year	Vote for one	
Michael Kidder (Write-In)	33	
Kathlyn Eaton (Write-In)	10	
Others	15	
Blanks	1441	1499
BOARD OF HEALTH - Three Years		
Robert E. Peary, Jr.	1061	
Others	1	
Blanks	437	1499
CEMETERY COMMISSIONER - Three Years	Vote for one	
Robert P. DeCarteret	1152	
Others	1	
Blanks	346	1499
HOUSING AUTHORITY - Five Years	Vote for one	
Nelson L. Brake	1145	
Others	2	
Blanks	352	1499
PLANNING BOARD - Five Years	Vote for one	
Peter P. Cricones	943	
Others	16	
Blanks	540	1499
SEWER COMMISSIONER - Three Years	Vote for one	
Thomas J. Mulligan, Jr.	1029	
Others	5	
Blanks	465	1499

SCHOOL COMMITTEE - Three Years Vote for three

Robert D. Baker	892	
Wolf Piegorsch	615	
Corliss F. Lambert	879	
Barbara A. Melvin	482	
Real A. Turcotte	683	
Others	1	
Blanks	945	4497

TRUSTEES OF THE LITTLEFIELD LIBRARY - Three Years - Vote for two

Donna B. Dubois	1141	
Constance K. Dubois	974	
Others	1	
Blanks	882	2998

TRUSTEES OF THE LITTLEFIELD LIBRARY - Two Years - Vote for one

Francis J. Glavin, Jr.	1080	
Others	1	
Blanks	418	1499

ROAD COMMISSIONER - Three Years - Vote for one

David E. Denomme	1100	
Others	2	
Blanks	397	1499

ROAD COMMISSIONER - One Year Vote for one

Irmin L. Pierce, Jr.	1084	
Blanks	415	1499

GREATER LOWELL REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL COMMITTEE

Three years - Vote for one

Harold O. Bell, Jr.	891	
Scott P. MacKenzie	483	
Blanks	125	1499

CONSTABLE - Three Years Vote for two

Thomas G. Melvin	947	
John D. Tiano	870	
Others	2	
Blanks	1179	2998

FINANCE COMMITTEE - Three Years Vote for two

Jerome S. Goldhammer	978	
Claire Belanger (Write-In)	5	
Others	12	
Blanks	2003	2998

FINANCE COMMITTEE - One Year Vote for two

John R. Kratoska	1003	
Others	29	
Blanks	1966	2998

STATE PRIMARY ELECTION

SEPTEMBER 20, 1994

DEMOCRATIC BALLOT

UNITED STATES SENATOR

Edward M. Kennedy	586	
Blanks	277	863

GOVERNOR

George A. Bachrach	151	
Michael J. Barrett	213	
Mark Roosevelt	314	
Blanks	185	863

LIEUTENANT GOVERNOR

Marc D. Draisen	237	
Robert K. Massie	355	
Blanks	271	863

ATTORNEY GENERAL

L. Scott Harshbarger	610	
Blanks	253	863

SECRETARY OF STATE

William F. Galvin	421	
Augusto F. Grace	263	
Blanks	179	863

TREASURER

Shannon P. O'Brien	557	
Blanks	306	863

AUDITOR

A. Joseph Denucci	580	
Blanks	283	863

REPRESENTATIVE IN CONGRESS

Martin T. Meehan	581	
Thomas J. Quinn	217	
Blanks	65	863

COUNCILLOR

Cynthia E. Creem	95	
Joseph P. Downes, Jr.	477	
Robert A. Kahn	25	
Jackie Morrissey	76	
Blanks	190	863

SENATOR IN GENERAL COURT

Daniel P. Leahy	578	
Blanks	285	863

REPRESENTATIVE IN GENERAL COURT

Colleen M. Garry	273	
Nicholas Lambros	160	
Warren L. Shaw	385	
Blanks	45	863

DISTRICT ATTORNEY

Thomas J. Riley	562	
Blanks	301	863

CLERK OF COURTS

Edward J. Sullivan	291	
James P. Kennedy	408	
Blanks	164	863

REGISTER OF DEEDS

Walter P. Flynn	48	
Richard P. Howe, Jr.	129	
Patricia A. Kirwin Keilty	110	
Edward J. Kennedy	72	
Dennis E. McHugh	101	
Dennis Scannell	61	
David A. Shaughnessy	24	
Frederick L. Simon	102	
Karin Theodoros	167	
Blanks	49	863

COUNTY COMMISSIONER

Francis X. Flaherty	146	
Gerald J. Flynn, Jr.	489	
Douglas E. MacDonald	31	
John M. MacGillivray	55	
Blanks	142	863

REPUBLICAN PARTY

SENATOR IN CONGRESS

John R. Lakian	98	
W. Mitt Romney	265	
Blanks	13	376

GOVERNOR

William P. Weld	336	
Blanks	40	376

LIEUTENANT GOVERNOR

ARGEO PAUL CELLUCCI	307	
BLANKS	69	376

ATTORNEY GENERAL

Janis M. Berry	242	
Guy A. Cabone	67	
Blanks	67	376

SECRETARY OF STATE		
Arthur E. Chase	192	
Peter V. Forman	108	
Blanks	76	376
TREASURER		
Joseph P. Malone	302	
Blanks	74	376
AUDITOR		
Forrester Clark, Jr.	181	
Earle B. Stroll	102	
Blanks	93	376
REPRESENTATIVE IN CONGRESS		
David E. Coleman	254	
Blanks	122	376
COUNCILLOR		
William M. Monnie	238	
Blanks	138	376
SENATOR IN GENERAL COURT		
Michael G. Conway	261	
Blanks	115	376
REPRESENTATIVE IN GENERAL COURT		
Sheila M. Richardson	275	
Blanks	101	376
DISTRICT ATTORNEY		
Blanks	376	376
CLERK OF COURTS		
Blanks	376	376
REGISTER OF DEEDS		
John L. Noonan	222	
Blanks	154	376
COUNTY COMMISSIONER		
Others	3	
Blanks	373	376

STATE ELECTION
NOVEMBER 8, 1994

UNITED STATES SENATOR

Edward M. Kennedy	1701	
W. Mitt Romney	1529	
Lauraleigh Dozier	38	
William A. Fergerson, Jr.	5	
Blanks	40	3313

GOVERNOR /LIEUTENANT GOVERNOR

Weld and Cellucci	2575	
Roosevelt and Massie	669	
Cook and Crawford	27	
Rebello and Giske	3	
Blanks	39	3313

ATTORNEY GENERAL

L. Scott Harshbarger	1980	
Janis M. Berry	1215	
Blanks	118	3313

SECRETARY OF STATE

Arthur E. Chase	1281	
William Francis Galvin	1570	
Peter C. Everett	134	
Blanks	328	3313

TREASURER

Joseph Daniel Malone	2215	
Shannon Patrick O'Brien	815	
Susan B. Poulin	96	
Thomas P. Tierney	62	
Blanks	125	3313

AUDITOR

A. Joseph Denucci	2017	
Forrester A. "Tim" Clark, Jr	903	
Geoff M. Weil	95	
Blanks	298	3313

REPRESENTATIVE IN CONGRESS

Martin T. Meehan	2183	
David E. Coleman	993	
Blanks	137	3313

COUNCILLOR

Cynthia S. Creem	1533	
William M. Monnie	1213	
Blanks	567	3313

SENATOR IN GENERAL COURT

Daniel P. Leahy	1594	
Michael G. Conway	1442	
Blanks	277	3313

REPRESENTATIVE IN GENERAL COURT			
	Colleen M. Garry	1605	
	Sheila M. Richardson	1517	
	Blanks	191	3313
DISTRICT ATTORNEY			
	Thomas F. Reilly	2305	
	Blanks	1008	3313
CLERK OF COURTS			
	Edward J. Sullivan	2248	
	Blanks	1065	3313
REGISTER OF DEEDS			
	Richard P. HOWE, Jr.	1653	
	John L. Noonan	978	
	Patrick A. O'Connor	375	
	Blanks	307	3313
COUNTY COMMISSIONER			
	Francis X. Flaherty	1552	
	Barbara J. Collins	1171	
	Blanks	590	3313
QUESTION ONE REGULATING SPENDING ON BALLOT QUESTION CAMPAIGNS			
	YES	1280	
	NO	1852	
	BLANKS	181	3313
QUESTION TWO SEAT BELT LAW			
	YES	1600	
	NO	1617	
	BLANKS	96	3313
QUESTION THREE CHANGING THE LAW REGARDING STUDENT FEES			
	YES	1457	
	NO	1564	
	BLANKS	292	3313
QUESTION FOUR TERM LIMITS			
	YES	1791	
	NO	1331	
	BLANKS	191	3313
QUESTION FIVE OPENING OF RETAIL STORES ON SUNDAY MORNINGS AND CERTAIN HOLIDAYS			
	YES	2237	
	NO	973	
	BLANKS	103	3313
QUESTION SIX GRADUATED INCOME TAX			
	YES	797	
	NO	2385	
	BLANKS	131	3313
QUESTION SEVEN PERSONAL INCOME TAX CHANGES			
	YES	761	
	NO	2417	
	BLANKS	135	3313

QUESTION EIGHT	STATE HIGHWAY FUND CHANGES		
YES		2491	
NO		680	
BLANKS		142	3313

QUESTION NINE	PROHIBITING RENT CONTROL		
YES		1636	
NO		1443	
BLANKS		234	3313

ANNUAL TOWN MEETING

MAY 17, 1994

Place: Jr/Sr High School
Time: 7:00PM

Moderator: Robert L. Kydd Jr.
Voters Present: 259

Article 2. ACCEPTANCE OF REPORTS

To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action in relation thereto.

Motion: To accept the reports of the Town Officers and Committees as printed.

Action: Voted in the affirmative.

Article 3. CHOOSE OFFICERS

To choose all officers not named in Article 1 of the Annual Town Election Warrant, or take any other action in relation thereto.

Motion: To appoint Kevin V. O'Connor, John F. Koczarski and Janet Renk to the Memorial Committee. Also, to appoint Robert W. Clarke, Robert W. Sherburne and Alan A. Sherburne as Surveyors of Wood, Bark and Lumber.

Action: Voted in the affirmative.

Article 4. DOG LICENSE FEES TO LIBRARY

To see if the Town will vote to transfer the dog license fees to the Littlefield Library, or take any other action in relation thereto.

Motion: That the Town vote to transfer the sum of \$2,126.58 from the dog license fees to the Littlefield Library.

Action: Voted in the affirmative.

Article 5. FIX SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41, of the Massachusetts General Laws, as amended, for the Fiscal Year (July 1, 1994 - June 30, 1995), or take any other action in relation thereto.

Salaries of the Elected Officials are included in the Department Appropriations.

Motion: To fix the salary and compensation of elective officers as follows:

Moderator:	\$ 200.
Selectmen members (5)	1,200.
Tax Collector	30,822.
Assessors (3)	
Chairman	2,415.

Members (2)	\$ 2,205.
Town Clerk	32,603.
Board of Health (3)	
Chairman	640.
Members (2)	520.
Tree Warden	-0-
Cemetery Commissioners (3)	-0-
School Committee (7)	-0-
Trustees of	
Littlefield Library (6)	-0-
Sewer Commissioners (3)	
Chairman	2,000.
Members (2)	1,500.
Planning Board (5)	
Chairman	500.
Members (4)	250.
Finance Committee (7)	-0-
Constables (2)	-0-
Housing Authority (5)	-0-
Greater Lowell Regional (1)	
Technical Vocational	
School	-0-
Road Commissioners (3)	-0-
Action: Voted in the affirmative.	

Article 6. ACCEPTANCE OF MONEY FROM THE MASSACHUSETTS DEPT. OF
FISHERIES AND WILDLIFE - HIGHWAY DEPT.

To see if the town will vote to accept a sum of money from the Massachusetts Department of Fisheries and Wildlife, to be expended by the Road Commissioners for the purpose of repairing and upgrading the boat launch and parking area at Flint's Pond, said funds to be transferred to the Highway Department's Town Construction Account, or take any other action in relation thereto.

Motion: To postpone Article 6 to the fall special town meeting.

Action: Voted in the affirmative to postpone.

Article 7. OPERATING BUDGET

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town expenses for the ensuing year, or take any other action in relation thereto.

Motion: To raise and appropriate the following recommended sums of money with the exception of line items 171, 292, 310, & Sewer. Line Item 171

Motion: To transfer \$13,000. from the Conservation Commission Wetlands Protection Act Account to the Conservation Agent Salary and to raise and appropriate the sum of \$14,167. for the Conservation Agent's Salary.

Action: Voted in the affirmative.

Line Item 292

Motion: To raise and appropriate the sum of \$11,040. for the purpose of funding an inter municipal agreement with the Town of Westford for the services of a full-time Animal Control Officer and use of the Westford kennel and Animal Control vehicle.

Action: Voted in the affirmative.

Line Item 310

Motion: To raise and appropriate ,332,714. to the Tyngsborough School Department to be supplemented by Education Reform Act aid totaling \$2,049,766. Break down as follows:Base Aid--\$1,578,181; Foundation Aid--\$451,301.;and New Choice Aid--\$20,284. and that the town raise and appropriate \$462,279. to the Tyngsborough School Department for transportation.

Action: Voted in the affirmative..

Sewer

Motion: To raise and appropriate \$15,249. for Sewer Commission salary and wages.

Action: Voted in the affirmative.

Action on Article 7 as follows: Voted in the affirmative.

GENERAL GOVERNMENT -- 100

Moderator 114

Salary	200.
Expenses	150.

Board of Selectmen 122

Selectmen Salary	6,000.
Executive Sec. Salary 12	40,000.
Secretary Salary	21,839.
Sick Coverage	0.
Expenses	8,950.
Unpaid Bills 125	0.

Finance Committee 131

Clerical Wages	0.
Expenses	500.
Reserve Fund 132	20,000.

Town Accountant 135

Town Accountant Salary	24,671.
Certification	1,000.
Clerical Wage	5,253.
Expenses	3,125.

Annual Audit 136		11,250.
Board of Assessors 141		
Assessors' Salary		6,825.
Associate Assessor		36,096.
Senior Clerk		19,912.
Expenses		11,400.
Treasurer 145		
Treasurer Salary		24,648.
Asst. Treasurer		13,100.
Clerical		7,080.
Certification		1,000.
Tax Title		12,000.
Expenses		8,435.
Tax Collector 146		
Tax Collector Salary		30,822.
Clerical Wages		18,980.
Tax Title		10,000.
Expense		15,475.
Legal Expenses 151		
Counsel STipend		31,500.
Counsel Expense		2,000.
Special Counsel 152		5,000.
Labor Counsel		5,000.
Litigation		15,000.
Landfill Agreement		50,000.
Town Clerk 160		
Town Clerk Salary		32,416.
Certification		1,000.
Asst. Town Clerk		20,639.
Expenses		3,050.
Elections/Registration 162		
Salaries		11,700.
Expenses		3,370.
Voting Equipment		0.
Conservation Commission 171		
Commissioners Salary		1,750.
Agent Salary	Trans.	13,000.
	R&A	14,167.
Salaries		6,665.
Expenses		4,600.
NMCOG 174		2,227.
Planning Board 175		
Board Salaries		1,500.
Clerical Wages		4,570.
Expenses/Engineer		19,000.

Zoning Board 176		
Board Salaries		2,450.
Clerical Wages		3,756.
Expenses		1,500.
Devel. Comm. Prior 181		100.
Ind. Finance		300.
ADA Committee 185		1,000.
Town Hall Care 192		
Custodian Wages		6,405.
Expenses		13,330.
Renovations		0.
Town Reports 195		6,000.
TOTAL GEN. GOV.		
	R&A	628,706.
	TRANS.	<u>13,000</u>
		641,706.
PUBLIC SAFETY -- 200		
Police 210		
Police Salaries & Wages		621,469.
Other Salaries & Wages		101,852.
Expenses		65,950.
Police Station Care 211		
Custodian Salary		8,574.
Expenses		17,498.
Police Cruiser 212		20,000.
Parking Clerk 213		2,500.
Police Radio Lease 215		6,200.
Fire 220		
Fire Salaries & Wages		163,465.
Expenses		67,404.
Fire Engine Purchase		20,680.
Communications 225		
Comm Ctr Salaries & Wages		125,442.
Expenses		12,406.
Ambulance Contract 230		17,250.
Building Inspector 241		
Inspector-Salary		23,618.
Mileage		2,000.
Clerk		11,754.
Expenses		3,300.
Gas Inspector 242		5,460.
Mileage		1,000.
Plumbing Inspector 243		5,460.
Mileage		1,000.

Sealer of Wghts & Meas.	480.
Electrical Inspector 245	7,890.
Mileage	2,000.
Civil Preparedness 291	
Civil Prep. Salary	1,200.
Expenses	2,360.
Dog Officer 292	11,040.
Tree Warden 294	6,288.
Insect and Pest Cont 296	968.
Dutch Elm Disease 297	1,008.
Fence Viewer 298	1.
TOTAL PUBLIC SAFETY	1,337,517.
EDUCATION -- 300	
School Department 310	6,332,714.
School Salaries & Wages	0.
Expenses	0.
Transportation	462,279.
(Assumes transfer of Ed Reform	
Aid to be \$2,049,766.)	
Gr.Lowell Tech. 311	161,052.
TOTAL EDUCATION	6,956,045.
STREETS & HIGHWAYS -- 400	
Highway Department 421	
Salaries & Wages	254,266.
Machinery Fund 422	49,455.
Winter Operations 423	100,000.
Snow Unacct. 424	5,000.
Construction 425	48,440.
Town Maint. 426	58,180.
Uniform Allowance 427	3,440.
Street Lights 429	33,600.
Special Signs 430	1,200.
Front End Loader	0.
Cemetery Depart. 490	
Salaries & Wages	13,173.
Expenses	3,280.
Cemetery Intern. 492	
Internment Salaries	3,500.
Expenses	2,500.
TOTAL STREETS	576,034.

HUMAN SERVICES -- 500

Board of Health 520	
Board Salaries	1,680.
Director Salaries	29,365.
Admin. Asst. Salary	16,834.
Sick Coverage	345.
Expenses	5,975.
Dental Program 521	2,000.
Town Nurse 522	2,000.
Mental Health 523	400.
Rubbish Contract 524	315,000.
Recycling	66,700.
Animal Disposal 525	432.
Animal Inspector 526	0.
Inspect. of Slaughter 527	25.
Solid Waste Study Comm	1,500.
Demolition & Health 530	257
Council on Aging 541	
Director Salary	27,325
Stipend	1,000.
Clerical Wages	21,621.
Expenses/Mileage	4,797.
Community Center 542	4,000.
Veterans Agent 543	
Vet. Agent Salary	10,000.
Certification	500.
Clerical Wages	6,846.
Expenses	2,610.
Veterans Benefits 544	40,000.
Veterans Graves 545	500.
Veterans Flags 546	400.
TOTAL HUMAN SERV.	562,112.

CULTURE & RECREATION -- 600

Library 610	
Director Salary	33,109.
Salaries & Wages	54,810.
Custodian	2,295.
Vacation Wages	1,376.
Expenses	29,400.
Library Books 611	0.
TOWN BEACH WAGES 630	4,500.
Expenses	960.
Baseball Equipment	1,440.
Ballpark Main.	8,960.
Summer Recreation	1,000.
Memorial Day 660	700.
Historical Comm 691	260.
TOTAL CULTURE	138,810.

DEBT SERVICE -- 700		
Principle Long Term 710	1,133,200.	
Interest Long Term 752	933,599.	
Interest-Short Term	35,000.	
TOTAL DEBT SERVICE	2,101,799.	
INSURANCE -- 800		
Middlesex County RETire.	334,956.	
Workers Compen	51,317.	
Unemployment Compen	30,000.	
Employee Health Ins.	540,000.	
Employee Life Ins.	1,250.	
Medicare	40,000.	
FICA	0.	
Property/Liability	99,142.	
TOTAL INSURANCE	1,096,665.	<u>13,410,688.</u>
SEWER COMMISSION		
Salary & Wages	15,249.	
Expenses	67,150.	
TOTAL SEWER	82,399.	

Article 8. POLICE INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS
UNION CONTRACT - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate a sum of money to fund the cost items contained in a contract between the Town and the International Brotherhood of Police Officers local, or take any other action in relation thereto.

Motion: That the Town raise and appropriate the sum of \$24,914. to be broken down as follows: 1) Police Salary & Wages \$16,563., 2) Police Other Wages \$3,370., 3) Communications Salary & Wages \$4,981., to fund the cost items contained in a contract between the Town and the International Brotherhood of Police Officers.

Action: Voted in the affirmative.

Article 9. NAGE/TOWN HALL EMPLOYEES UNION CONTRACT - BOARD
OF SELECTMEN

To see if the Town will vote to raise and appropriate a sum of money to fund the cost items contained in a contract between the Town and the NAGE/Town Hall Employee Union local, or take any other action in relation thereto.

Motion: To postpone Article 9 to the fall special town meeting.

Action: Voted in the affirmative to postpone.

Article 10. NAGE/HIGHWAY UNION CONTRACT - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate a sum of money to fund the cost items contained in a contract between the Town and the NAGE/Highway Union local, or take any other action in relation thereto.

Motion: To postpone Article 10 to the fall special town meeting.
Action: Voted in the affirmative to postpone.

Article 11. AMEND SECTION XXXIX OF THE TOWN BY-LAWS - SELECTMEN

To see if the town will vote to amend the Town By-Laws by inserting section XXXIX as follows:

Any member appointed to a seat on any board, committee, commission, or study group who is absent from one-third of the regular meetings in a fiscal year may be removed by a two-thirds vote of the appointing authority present and voting at a public hearing called for the purpose. No vote shall be made to remove delinquent members until the member has been notified in writing at least fourteen days in advance. No member shall be removed from any board, committee, commission, or study group forty-five days prior to a town election, or take any other action in relation thereto.

Motion: To accept Article 11 as printed.

Action: Unanimously voted in the affirmative.

Article 12 DEMOLITION OF ABANDONED BUILDINGS - SELECTMEN

To see if the town will vote to raise and appropriate a sum of money to be expended for the demolition of abandoned buildings, which prove to be a threat to public health and safety, or take any other action in relation thereto.

Motion: To postpone Article 12 to the fall special town meeting.

Action: Voted in the affirmative to postpone.

Article 13. FUNDING OF FEASIBILITY STUDY ON TOWN OWNED LAND - SELECTMEN/LIBRARY TRUSTEES

To see if the town will raise and appropriate the sum of \$20,000. for the purpose of funding a feasibility study on the town owned land on Middlesex Road to be expended by the Board of Selectmen and by the Board of Trustees of the Littlefield Library, or take any other action in relation thereto.

Motion: To raise and appropriate the sum of \$20,000. for the purpose of funding a feasibility study on the town owned land on Middlesex Road to be expended by the Board of Selectmen and by the Board of Trustees of the Littlefield Library.

Action: Voted in the affirmative.

Article 14. PURCHASE OF AN EMERGENCY 911 COMMUNICATIONS CONSOLE POLICE

To see if the town will vote to raise and appropriate the sum of \$50,000. to be expended by the Police Department, for the purchase and installation of an Emergency 911 (E911) communications console and any related equipment, or take any other action in relation thereto.

Motion: To raise and appropriate the sum of \$50,000. to be expended by the Police Department, for the purchase and installation of an Emergency 911 (E911) communications console and any related equipment.

Action: Voted in the affirmative.

Article 15. PURCHASE OF TRUCK WITH PLOW - ROAD COMMISSIONERS

To see if the town will raise and appropriate or transfer from available funds the sum of \$35,000. for the purpose of providing one (1) new dump truck with plow. Such purchase to be under the supervision of the Highway Commission, or take any other action in relation thereto.

Motion: To raise and appropriate the sum of \$10,000. and vote to transfer the sum of \$25,000. from the Highway Machinery Fund Reserve Account, for the purpose of providing one (1) new dump truck with plow. Such purchase to be under the supervision of the Road Commissioners.

Action: Voted in the affirmative.

Article 16. PURCHASE OF ONE (1) SANDER - ROAD COMMISSIONERS

To see if the Town will raise and appropriate or transfer from available funds the sum of \$12,000. for the purpose of providing one (1) new sander. Such purchase to be under the supervision of the Highway Commissioners, or take any other action in relation thereto.

Motion: To postpone Article 16 to the fall special town meeting.

Action: Voted in the affirmative to postpone.

Article 17. PURCHASE OF SALT SHED - ROAD COMMISSIONERS

To see if the town will vote to raise and appropriate the sum of \$100,000. to be expended by the Road Commissioners for the purchase and construction of a Salt Shed to be located behind the Town Highway Garage, or take any other action in relation thereto.

Motion: To postpone Article 17 to the fall special town meeting.

Action: Voted in the affirmative to postpone.

**Article 18. ACCEPTANCE OF MONEY FROM YULE DEVELOPMENT CORP. -
ROAD COMMISSIONERS**

To see if the town will vote to accept a sum of money from Yule Development Corporation to be expended by the Road Commissioners for the purpose of resurfacing portions of Coburn Road, Park Road, Lawndale Road, and Curtis Hill Road, or take any other action in relation thereto.

Motion: To accept \$15,000. from Yule Development Corporation to be expended by the Road Commissioners for the purpose of resurfacing portions of Coburn Road, Park Road, Lawndale Road, and Curtis Hill Road.

Action: Voted in the affirmative.

**Article 19. AMEND ARTICLE II FINANCE COMMITTEE, SECTION 1 OF
THE TOWN BY-LAWS - FINANCE COMMITTEE**

To see if the Town will vote to amend Article II, Finance Committee Section 1 of the Town By-Laws as follows:

SECTION 1. There shall be a Finance Committee consisting of seven (7) citizens of the town, other than town officers, appointed or elected. The moderator shall implement this amendment by not filling vacancies until such time as there is a seven (7) person committee. Any members of said committee who shall be appointed or elected to town office or a committee or board other than the capital program committee or

the industrial development committee, or any successors thereto with the same function, or any future committees concerned with long range planning for economic incentives intended to attract business or industry, shall forthwith upon qualifying for such office, and any member who shall remove from the town shall upon such removal, cease to be a member of said committee. Members absent from one-third of the regular meeting in any calendar year may be removed by a two-thirds vote of the other members, present and voting. Said committee shall serve without salary, or take any other action in relation thereto.

Motion: To accept Article 19 as printed.

Action: Unanimously voted in the affirmative.

Article 20. EARLY RETIREMENT INCENTIVE PROGRAM - SCHOOL COMMITTEE

To see if the Town will vote to accept the provisions of the Act Relative to the Improvement of Education in the Commonwealth (the so-called Education Reform Act), Section 83 of the Acts of 1993, an act providing for the establishment and implementation of an early retirement incentive program for members of the teachers' retirement system, and subject to all the provisions, limitations and requirements of said Act, or take any other action in relation thereto.

Motion: To accept Article 20 as printed.

Action: Voted in the affirmative.

Article 21. BOND REDUCTION - BOARD OF SELECTMEN

To see if the town will vote to rescind the authority given by Town Meeting vote under Article 3 of the Special Town Meeting of September 20, 1989 to borrow \$2,205,186.00 to construct a high school, insofar as the remaining sum of \$55,186.00 is concerned, the project having been completed, or take any other action in relation thereto.

Motion: To postpone Article 21 to the fall special town meeting.

Action: Voted in the affirmative to postpone.

Article 22. ACCEPTANCE OF A GIFT OF LAND ON DESCHENEUX LANE- BOARD OF SELECTMEN

To see if the Town will vote to accept a gift of land from the Federal Deposit Insurance Corporation situated on Descheneaux Lane and shown as Lots 31, 33 and 34 and Descheneaux Lane, on plan of land entitled Land Court Subdivision Plan 28426-J, drawn by Armand E. Provost, Registered Land Surveyor, dated August, 1987, together with all other right, title and interest that the Federal Deposit Insurance Corporation, or its successors might have, or take any other action in relation thereto.

Motion: To accept a gift of land from the Federal Deposit Insurance Corporation situated on Descheneaux Lane and shown as Lots 31, 33, and 34 and Descheneaux Lane, on plan of land entitled Land Court Subdivision Plan 28426-J, drawn by Armand E. Provost, Registered Land Surveyor, dated August, 1987,

together with all other right, title and interest that the Federal Deposit Insurance Corporation, or its successors might have.

Action: Voted in the affirmative.

Article 23. AMEND THE TOWN BY-LAWS BY ADDING ARTICLE XL - BY PETITION

To see if the Town will vote to amend the Town of Tyngsborough By-Laws, by adding Article XL:

Municipal Services for Condominiums and Housing Cooperative Corporations:

A. Except as provided for in Subsection (C) of this section, the Town of Tyngsborough shall provide the following services to residential condominiums organized under M.G.L. C 183A and to Housing Cooperative Corporations organized under M.G.L. C 157(B), s4, whether owner occupied or rental, and regardless of the number of units in the building, or buildings, comprising the Condominium or Housing Cooperative Corporation in the same fashion as the Town of Tyngsborough provides those services to single family residences:

1. Removal of snow, ice and other related services from the private roads and streets;
2. Lighting of the roads and streets, to the extent of payments for electricity required, but not including the installation or maintenance of lamps, standards, wiring or other equipment; and
3. Collection of recyclable materials and garbage.

B. Condominiums and Housing Cooperative Corporations shall be required to pay to the Town of Tyngsborough the cost of any insurance riders required by the Town of Tyngsborough.

C. In lieu of providing some or all of the services set forth in Subsection A(1), A(2), and A(3) above, a municipality shall reimburse the Condominium or the Housing Cooperative Corporation an amount equal to the costs incurred by the Condominium or Housing Cooperative Corporation for providing those services, but not more than the costs that would be incurred by the Town of Tyngsborough in providing those services directly. Any costs in excess of the amount which would have been incurred by the Town of Tyngsborough shall be the responsibility of the Condominium or Housing Cooperative Corporation:

1. Where the Town of Tyngsborough elects to reimburse as here provided for, the Town of Tyngsborough shall reimburse quarterly upon submission to the Town of Tyngsborough by the Condominium or Housing Cooperative Corporation of an accounting of its costs incurred for those services for the preceding quarter; and
2. Notwithstanding the foregoing Subsection C(1), a municipality election to reimburse in lieu of providing some or all the services shall reimburse to the Condominium or Housing Cooperative Corporation in each of the four (4) fiscal years beginning on and after the operative date of this Act, only a portion of the cost of

providing those services in each fiscal year in the following manner:

1995.....20% of the total cost of services in 1995

1996.....40% of the total cost of services in 1996

1997.....60% of the total cost of services in 1997

1998.....80% of the total cost of services in 1998

In fiscal year 1999 and for each fiscal year thereafter, the Town of Tyngsborough shall either provide the services provided in Subsection A(1), A(2), and A(3) above, or reimburse the Condominium of Housing Cooperative Corporation in full.

3. Wherever the term "municipality" is used hereunder, the term shall mean the Town of Tyngsborough, its subdivisions, agents, servants and/or employees, or take any other action in relation thereto.

Motion: To accept Article 23 as printed.

Motion #2: To allow the attorney for the condominium associations to address the meeting, even though he is a non-resident of the town.

Action on Motion #2: Voted in the negative.

Motion #3: To delete sections 1 and 2 from the article.

Motion #4: To indefinitely postpone Article 23.

Action on Motion #3. Voted in the affirmative.

Action on main Motion: Voted in the negative.

Article 24. APPROPRIATION FOR THE IMPLEMENTATION OF ARTICLE XL OF THE TOWN BY-LAWS - BY PETITION

To see if the Town will raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the stabilization fund, and/or borrow a certain sum of money for the purpose of implementing the prior Article of this Town Meeting (the Amendment creating Article XL of the Town of Tyngsborough By-Laws) and to see if the Town will vote to require and authorize the Board of Selectmen, Board of Health and any and all other applicable Boards or Departments within the Town of Tyngsborough with jurisdiction over the areas set forth therein; to execute all necessary and proper agreements and documents for the purpose of implementing said Article; or take any other action in relation thereto.

Motion: To withdraw Article 24.

Action: Voted in the affirmative to withdraw.

Motion: To adjourn the meeting.

Action: Meeting adjourned at 9:00PM

Attest: true copy Dorothy A. Dunderdale, Town Clerk

SPECIAL TOWN MEETING

MAY 17, 1994

Place: Jr/Sr High School

Moderator: Robert L. Kydd Jr.

Time: 7:30PM

Voters Present: 259

Article 1. TRANSFER OF FUNDS - TREASURER

To see if the Town will vote to transfer from available funds to Health Insurance the sum of \$12,000.00 or take any other action in relation thereto.

Motion: To transfer \$12,000.00 from the Interest on Temporary Loans Account to Health Insurance Account.

Action: Voted in the affirmative.

Article 2. TRANSFER OF FUNDS - TREASURER

To see if the Town will vote to transfer from available funds to Medicare Tax - Town Share the sum of \$3,000.00, or take any other action in relation thereto.

Motion: To transfer \$3,000.00 from Interest of Temporary Debt Account to Medicare Tax - Town Share.

Action: Voted in the affirmative.

Motion: To adjourn the special town meeting.

Action: Adjourned at 7:35PM.

Attest: true copy Dorothy A. Dunderdale, Town Clerk

SPECIAL TOWN MEETING SEPTEMBER 27, 1994

Moderator: Robert L. Kydd Jr.
Time: 7:00PM

Place: Jr/Sr High School
Voters Present: 219

Article 1. UNPAID BILLS PRIOR YEAR - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate the sum of \$12,757 to pay prior year unpaid bills, breakdown is as follows: Board of Health - \$8,093 for garbage pick-up and disposal; School Dept. - \$3,776 for Special Education Expenses; GLRVTHS - \$40 Town's Share of the assessment; Town Accountant - \$848 Fuel tax increase, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$12,757 to pay prior year unpaid bills.

ACTION: Unanimously voted in the affirmative.

Article 2. UPDATING OF THE OPEN SPACE PLAN - CONSERVATION COMMISSION

To see if the town will vote to transfer the sum of \$10,000 from the Conservation Commission's Wetland Protection Trust Fund, to be expended by the Conservation Commissioners for the purpose of updating the town's Open Space plan, or take any other action in relation thereto.

MOTION: That the town vote to transfer the sum of \$10,000 from the Conservation Commission's Wetland Protection Trust Fund, to be expended by the Conservation Commissioners for the purpose of updating the town's Open Space plan.

ACTION: Voted in the affirmative.

Article 3. AMEND THE PROFESSIONAL SERVICES ACCOUNT - CONSERVATION COMMISSION

To see if the town will vote to transfer the sum of \$500 from the Conservation Commission's Wetland Protection Trust Fund to the Conservation Commission's Professional Services account to be expended by the Conservation Commission, or take any other action in relation thereto.

MOTION: That the town vote to transfer the sum of \$500 from the Conservation Commission's Wetland Protection Trust Fund to the Conservation Commission's Professional Services account to be expended by the Conservation Commission.

ACTION: Voted in the affirmative.

Article 4. ADDITIONAL SERVICE OF A 71 PASSENGER SCHOOL BUS-SCHOOL COMMITTEE

To see if the Town will vote to raise and appropriate the sum of \$29,700 to secure the services of an additional 71 passenger school bus for the purpose of improving services throughout the town, to be expended by the School Committee, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$29,700 to secure the services of an additional 71 passenger school bus for the purpose of improving services throughout the town, to be expended by the School Committee.

ACTION: Voted in the affirmative.

Article 5. CONSTRUCTION OF A SALT SHED - ROAD COMMISSIONERS

To see if the town will vote to raise and appropriate the sum of \$15,000 to be expended by the Road Commissioners for the pad construction and wiring associated with the construction of a new salt shed to be located behind the Town highway Garage, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$15,000. for Article 5.

ACTION: Voted in the affirmative.

Article 6. PURCHASE OF BULLET PROOF VESTS - POLICE DEPARTMENT

To see if the town will vote to raise and appropriate the sum of \$10,000 to purchase personal soft body armor (bullet proof vests) for the Police Department. Such purchase to be expended by the Police Department, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$7,700 to purchase personal soft body armor (bullet proof vests) for the Police Department. Such purchase to be expended by the Police Department.

ACTION: Voted in the affirmative.

Article 7. SUPPLEMENT TRAINING EXPENSES - POLICE DEPARTMENT

To see if the town will vote to raise and appropriate the sum of \$1,800 to be expended by the Police Department to pay the expenses incurred in the training of one police officer, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$1,800 to be expended by the Police Department to pay the expenses incurred in the training of one police officer.

ACTION: Voted in the affirmative.

Article 8. NAGE/HIGHWAY UNION CONTRACT - BOARD OF SELECTMEN

To see if the town will vote to raise and appropriate a sum of \$8,008 to the Highway Department Salary and Wages and \$120 to the Highway Uniform Allowance a total of \$8,128 to fund the cost items contained in a contract between the Town and the NAGE/Highway Union local. Said funds to be expended by the Road Commissioners, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate a sum of \$8,008 to the Highway Department Salary and Wages and \$120 to the Highway Uniform Allowance a total of \$8,128 to fund the cost items contained in a contract between the Town and the NAGE/Highway Union local. Said funds to be expended by the Road Commissioners.

ACTION: Voted in the affirmative.

Article 9. ACCEPTANCE OF MONEY FROM THE MASSACHUSETTS DEPT.
OF FISHERIES AND WILDLIFE - ROAD COMMISSIONERS

To see if the town will vote to accept the sum of \$10,000 from the Massachusetts Department of Fisheries and Wildlife, to be expended by the Road Commissioners for the purpose of repairing and upgrading the boat launch and parking area at Flint's Pond, said funds to be expended by the Road Commissioners

or take any other action in relation thereto.

MOTION: To accept Article 9 as printed.

ACTION: Voted in the affirmative.

Article 10. NAGE/TOWN HALL EMPLOYEES UNION CONTRACT - BOARD OF
SELECTMEN

To see if the town will vote to raise and appropriate a sum of money to fund the cost items contained in a contract between the Town and the NAGE/Town Hall Employee Union local, or take any other action in relation thereto.

MOTION: To withdraw Article 10.

ACTION: Voted in the affirmative to withdraw.

Article 11. BOND REDUCTION - BOARD OF SELECTMEN

To see if the town will vote to rescind the authority given by Town Meeting vote under Article 3 of the Special Town Meeting of September 20, 1989 to borrow \$2,205,186 to construct a high school, insofar as the remaining sum of \$55,186 is concerned, the project having been completed, or take any other action in relation thereto.

MOTION: To accept Article 11 as printed.

ACTION: Voted in the affirmative.

Article 12. CONSTRUCTION OF SEWER LINE/LONG POND - SEWER
COMMISSIONERS

To see if the town will vote to rescind the authority given by Town Meeting vote under Article 30 of the Annual Town Meeting of May 19, 1987 to borrow \$838,000 to construct a sewer line around Long Pond, insofar as the remaining sum of \$203,000 is concerned, the project having been completed, or take any other action in relation thereto.

MOTION: To accept Article 12 as printed.

ACTION: Voted in the affirmative.

Article 13. SUPPLEMENT TRASH CONTRACT - BOARD OF HEALTH

To see if the town will vote to raise and appropriate the sum of \$15,000 to the Rubbish Contract line item to fund the collection and disposal of additional tonnage, to be expended by the Board of Health, or take any other action in relation thereto.

MOTION: To accept Article 13 as printed.

ACTION: Voted in the affirmative.

Article 14. SUPPLEMENT COMMUNITY CENTER BUDGET - COUNCIL ON
AGING

To see if the town will vote to raise and appropriate the sum of \$1,000 to the Community Center expense line item to be expended by the Council on Aging, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$1,000 to the Community Center expense line item to be expended by the Council on Aging.

ACTION: Voted in the affirmative.

Article 15. SUPPLEMENT SELECTMEN BUDGET - BOARD OF SELECTMEN

To see if the town will vote to raise and appropriate the sum of \$67 to the Board of Selectmen Clerical Salary Line Item, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$67 to the Board of Selectmen Clerical Salary Line Item.

ACTION: Voted in the affirmative.

Article 16. SUPPLEMENT THE MEDICARE TAX TOWN SHARE ACCOUNT- BOARD OF SELECTMEN

To see if the town will vote to raise and appropriate the sum of \$2,000 to the town's Medicare Tax Town Share Line Item, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$2,000 to the town's Medicare Tax Town Share Line Item.

ACTION: Voted in the affirmative.

Article 17. SUPPLEMENT THE HEALTH INSURANCE LINE ITEM -BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate the sum of \$40,000 to the Health Insurance Line Item, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$40,000 to the Health Insurance Line Item.

ACTION: Voted in the affirmative.

Article 18. PURCHASE OF POLICE CRUISER - POLICE DEPARTMENT

To see if the town will vote to raise and appropriate the sum of \$20,000 to purchase a new Police Cruiser to be expended by the Police Department, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$20,000 to purchase a new Police Cruiser to be expended by the Police Department

ACTION: Voted in the affirmative.

Article 19. SUPPLEMENT THE HIGHWAY DEPARTMENT ROAD MAINTENANCE LINE ITEM - ROAD COMMISSIONERS

To see if the town will vote to raise and appropriate the sum of \$35,000 to the Highway Department Road Maintenance Line Item to be expended by the Road Commissioners, for the purpose of replacing Massapoag Road/Groton Road culvert, street repair and line painting, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$35,000 for Article 19.

ACTION: Voted in the affirmative.

Article 20. REDUCTION IN OPERATING BUDGET - TAX COLLECTOR

To see if the town will vote to reduce the Tax Collector's account #146-5510, Tax Title Expense, from \$10,000 to \$6,000, or take any other action in relation thereto.

MOTION: To accept Article 20 as printed.

ACTION: Voted in the affirmative.

Article 21. TOWN'S MATCH FOR THE CLEAN LAKE AND POND 50/50
GRANT - BOARD OF SELECTMEN

To see if the town will vote to transfer the sum of \$4,286.17 from the Lake Mascuppig DEP Cleanup Account, and to raise and appropriate the sum of \$4,000 to act as the town's cash match for the Clean Lake and Pond 50/50 Grant Program to be expended by the Board of Selectmen, or take any other action in relation thereto.

MOTION: That the town vote to transfer the sum of \$4,286.17 from the Lake Mascuppig DEP Cleanup Account, and to raise and appropriate the sum of \$3,000, and accept a gift of \$1,000 from the Lake Mascuppig Association to act as the town's cash match for the Clean Lake and Pond 50/50 Grant program to be expended by the Board of Selectmen.

ACTION: Voted in the affirmative.

Article 22. PURCHASE PART-TIME PROFESSIONAL PLANNING
ASSISTANCE - PLANNING BOARD

To see if the town will vote to raise and appropriate the sum of \$10,000 to purchase part-time Professional Planning Assistance from Northern Middlesex Council of Governments to be expended by the Planning Board, for the purpose of providing part-time planning services, economic development assistance, and weekly office hours, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate the sum of \$10,000 to purchase part-time Professional Planning Assistance from Northern Middlesex Council of Governments to be expended by the Planning Board, for the purpose of providing part-time planning services, economic development assistance, and weekly office hours.

AMENDMENT: To add "and provide input to School Needs Assessment Committee and the Municipal Complex Study as requested" to the motion.

ACTION: Voted in the affirmative as amended.

Article 23. SUPPLEMENT THE DOG OFFICER LINE ITEM - BOARD OF
SELECTMEN

To see if the town will vote to transfer the sum of \$5,000 to the Dog Officer Line Item to be expended by the Board of Selectmen, or take any other action in relation thereto.

MOTION: That the town vote to transfer the sum of \$5,000 to the Dog Officer Line Item to be expended by the Board of Selectmen.

ACTION: Voted in the affirmative.

Article 24. ABANDONMENT OF A PORTION OF ELM STREET EXTENSION -
BOARD OF SELECTMEN

To see if the town, in accordance with M.G.L. c.82 s.21, will vote to abandon and discontinue that portion of Elm Street Extension situated in Tyngsborough, as shown on a plan filed in the office of the Town Clerk and in the Office of the Board of Selectmen, or take any other action in relation thereto.

MOTION: That the town, in accordance with M.G.L. c.82 s.21, vote to abandon and discontinue that portion of Elm Street Extension situated in Tyngsborough, as shown on a plan filed in the office of the Town Clerk and in the office of the Board of Selectmen.

ACTION: Voted in the affirmative.

Article 25. DEMOLITION OF ABANDONED BUILDINGS - BOARD OF
SELECTMEN

To see if the town will vote to raise and appropriate a sum of money to be expended by the Board of Selectmen for the demolition of abandoned buildings, which prove to be a threat to public health and safety, or take any other action in relation thereto.

MOTION: That the town vote to raise and appropriate \$2,000 to be expended by the Building Inspector and the Board of Selectmen for the purpose of demolition of abandoned buildings, making safe, or corrective action to buildings which constitute a threat to safety or are a public nuisance.

ACTION: Voted in the affirmative.

Article 26. CONSTRUCTION OF ELEVATOR - SCHOOL COMMITTEE

To see if the town will vote to transfer from available funds the sum of \$102,900 for the variance petition, design, construction, and licensing of one elevator for the Norris Road Elementary School as partial compliance to the Americans with Disabilities Act to be expended by the School committee, or take any other action in relation thereto.

MOTION: That the town vote to transfer from free cash the sum of \$102,900 for the variance petition, design, construction, and licensing of one elevator for the Norris Road Elementary School as partial compliance to the Americans with Disabilities Act to be expended by the School Committee.

ACTION: Voted in the affirmative.

Article 27. ACCESS EASEMENT AT 12-14 KENDALL ROAD - BOARD OF
SELECTMEN

To see if the town will vote to authorize the Board of Selectmen to grant an access easement to Robert and Shelly Kydd, their successors and assigns, for the property at 12-14 Kendall Road as shown on a proposed Easement Plan, or take any other action in relation thereto.

Because of the Moderator's direct interest in this article, Mr. Kydd stepped down from his position and Gene Spickler was sworn

in as acting moderator for this one article.

MOTION: That the town vote to authorize the Board of Selectmen to grant an access easement to Robert and Shelly Kydd, their successors and assigns, for the property at 12-14 Kendall Road as shown on a proposed Easement Plan.

ACTION: Voted in the affirmative.

Article 28. PURCHASE SANDER UNIT - ROAD COMMISSIONERS

To see if the town will vote to transfer and raise and appropriate the sum of \$4,000 from the Highway Machinery Reserve for the purpose of purchasing a new sander unit. Such purchase to be expended by the Road Commissioners, or take any other action in relation thereto.

MOTION: That the town vote to transfer the sum of \$4,800 from the Highway machinery Reserve and to raise and appropriate the sum of \$4,000 for the purpose of purchasing a new sander unit. Such purchase to be expended by the Road Commissioners.

ACTION: Voted in the affirmative.

Article 29. ACCEPT MASSACHUSETTS GENERAL LAW CHAPTER 40, SECTION 22F - TREASURER

To see if the town will vote to accept Massachusetts General law Chapter 40, Section 22F, acceptance of this will give statutory authorization for the Town Departments to charge reasonable fees for not only licenses, permits, etc, but also for any services rendered, or take any other action in relation thereto.

MOTION: That the town vote to accept Massachusetts General Law Chapter 40, Section 22F, acceptance of this will give statutory authorization for the Town Departments to charge reasonable fees for not only licenses, permits, etc, but also for any services rendered.

ACTION: Voted in the affirmative.

Article 30. ACCEPTANCE OF FUNDS - ROAD COMMISSIONERS

To see if the town will vote to accept the sum of \$504,644 in two equal payments as enacted in Chapter 85 of the Acts of 1994, for road repair and maintenance. Said funds to be expended by the Road Commissioners, or take any other action in relation thereto.

MOTION: That the town vote to accept the sum of \$504,644 in two equal payments as enacted in Chapter 85 of the Acts of 1994, for road repair and maintenance. Said funds to be expended by the Road Commissioners.

ACTION: Voted in the affirmative.

Article 31. ACCEPTANCE OF MGL CHAPTER 143, SECTION 3Y - BOARD OF SELECTMEN

To see if the town will vote to accept the provisions of M.G.L. Chapter 143, section 3Y to create the position of Building Commissioner, or take any other action in relation thereto.

MOTION: To withdraw Article 31.

ACTION: Voted in the affirmative to withdraw.

Article 32. SUPPLEMENT THE BUILDING INSPECTOR'S BUDGET - BOARD OF SELECTMEN

To see if the town will vote to raise and appropriate the sum of \$17,882 -- \$16,382 to the Building Inspector's salary and wage and \$1,500 to the Building Inspector's travel account -- to fund full time Building Inspections Services. Said funds to be expended by the Board of Selectmen, or take any other action in relation thereto.

MOTION: To withdraw Article 32.

ACTION: Voted in the affirmative to withdraw.

Article 33. STABILIZATION FUND - BOARD OF SELECTMEN

To see if the town will vote to transfer from free cash a sum of money to the Stabilization Account, or take any other action in relation thereto.

MOTION: That the town vote to transfer from free cash the sum of \$700,000 to the Stabilization Account.

ACTION: Voted in the affirmative.

Article 34. STABILIZATION OF THE TAX RATE - ASSESSORS

To see if the Town will vote to transfer from surplus revenue, a sum of money to be used to stabilize the tax rate for Fiscal Year 1995, or take any other action in relation thereto.

MOTION: That the town vote to transfer from free cash the sum of \$303,110 to stabilize the Fiscal Year 1995 tax rate.

ACTION: Voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 8:40PM

Attest: a true copy

Dorothy A. Dunderdale, Town Clerk

TOWN OF TYNGSBOROUGH

SPECIAL TOWN MEETING

MARCH 29, 1994

Place: Jr/Sr High School
Time: 7:15PM

Moderator: Robert L. Kydd Jr.
Voters Present: 418

Article 1. To Accept the Provisions of Massachusetts General Laws Chapter 138 Section 12B - by petition

To see if the Town will vote to accept the provisions of Massachusetts General laws, Chapter 138, Section 12B, or take any other action in relation thereto.

Motion: To accept the provisions of Massachusetts General Laws, Chapter 138, Section 12B.

Action: Unanimously voted in the affirmative.

Article 2. Transfer of Available Funds - Selectmen

To see if the town will vote to transfer from available funds the sum of \$50,000.00 to the Special Legal Counsel Account, or take any other action in relation thereto.

Motion: To transfer \$25,000.00 from free cash for Article 2.

Action: Voted in the affirmative.

Article 3. Transfer of Available Funds - Police Department

To see if the town will vote to transfer from available funds the sum of \$10,000.00 to the Police Department - Special Investigation Account, or take any other action in relation thereto.

Motion: To transfer \$10,000.00 from free cash for Article 3.

Action: Unanimously voted in the affirmative.

Article 4. Amend the Tyngsborough Zoning By-Law - Planning Board

To see if the town will vote to amend the Tyngsborough Zoning By-Law and the zoning map accompanying said by-law and on file with the clerk of the Town of Tyngsborough by changing from an industrial district (I-1) to a business district four (B-4) so much of the following parcels of land as located within the Town of Tyngsborough, or take any other action in relation thereto.

Area 1 - is identified as Industrial Way and shown as lots A, B,C,D,E,2,3,4,5, on a plan Book 161 Page 4 recorded August 17, 1987 at the Middlesex County Registry of Deeds North District.

Lot	Assessors ID	Area
A	Map 21 Lot 3B	2.29 acres
B	Map 21 Lot 3A	1.52 acres
C	Map 21 Lot 3	1.07 acres
D	Map 21 Lot 2A	4.41 acres
E	Map 21 Lot 2F	1.03 acres
2	Map 21 Lot 2C	2.35 acres
3	Map 21 Lot 2D	3.10 acres
4	Map 21 Lot 2E	4.26 acres
5	Map 21 Lot 2	3.47 acres

The entire tract is bounded to the North by N/F Academy of Notre Dame, East by N/F Phillips Realty Trust Book 4365, Page 234 Lot 1 on Plan, and Westford Road, South by the Commonwealth of Massachusetts Highway Route 3, and West by Academy of Notre Dame.

Lot 1, containing 1.712 acres as shown on this plan is excluded from this zone, or take any other action in relation thereto.

Motion: To accept Article 4 as printed.

Planning Board reported verbally that the Board voted unanimously in favor of the article with 4 members present and voting.

Amendment: To eliminate all parcels from the article except Lots 2 and 2A for a total of 7.88 acres.

Action on Amendment: Unanimously voted in the affirmative.

Motion: To adjourn the meeting.

Action: Meeting adjourned at 8:45PM.

Dorothy A. Dunderdale, Town Clerk

ANIMAL CONTROL OFFICER

George Fletcher
Westford, MA
508 692-4574

The animal control officer's main duties are to make sure all dogs are licensed, to pick up stray, injured or killed dogs, to investigate complaints and to enforce the leash law. Dog licenses are due on by January 1 and are purchased at the town clerk's office. After March 1 a ten dollar fine is added to the cost of the license. A certificate of rabies vaccination within two years must be shown at the time of licensing. Owners are subject to a fine and boarding fee for any dog picked up by the animal control officer. All complaints and requests for assistance with animal problems should be directed to the animal control officer at the town hall office.

In addition the Animal Control Officer must make an annual domestic animal survey, using the "barnbook" which is issued from the State office, and must check any cattle which are imported from another state or country after being notified to do so by the State office.

Annual Report of the Animal Control Officer

Submitted by George S. Fletcher

I wish to thank the Town Clerk, Board of Health, and the Police Department for their assistance. I has made my first year much easier.

A rabies clinic was held which was very successful, 192 dogs and cats were vaccinated. I hope this will be an annual event, where animals can be vaccinated and dogs be licensed at the same time.

A cat and a skunk were transported to the state lab in Jamaica Plain. The skunk was tested positive and the dog it was involved with was guarrentined for six months. This incident should stress the importance of having your animal vaccinated for Rabies.

Loose dogs, lost dogs, and barking dogs have been the center of most of the calls to my office. It reinforces the need to keep dogs confined to their own property. Ten dogs were killed on the streets, another good reason to tie your dog.

Number of Calls

Domestic Animals -- 206
Barn yard Animals -- 137
Wild Animals -- 14

Love, leash, and license your dog.

TOWN OF TYNGSBOROUGH
TOWN BY-LAW -- ARTICLE XVII
DOG LEASH LAW

Dog Leash Law

Article XVII, Sections 1, 2, 3, 4, and 5 of the Tyngsborough Town By-laws state:

Section 1. As used in this and subsequent sections:

- a. "Owner" shall be intended to mean any person or persons, firm, association or corporation, owning, keeping, or harboring a dog owned or kept in the town.
- b. "At Large" shall be intended to mean off the premises of the owner, and not under the control of the owner or authorized escort either by leash, cord, chain or otherwise.

Section 2. No owner or keeper of any dog shall permit such dog to run at large at any time between the hours of 7:00 a.m. and 9:00 p.m., licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to seeing-eye dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained or actually being used for hunting purposes.

Section 3. Nothing contained in the foregoing sections shall prevent the selectmen from passing any orders authorized by Section 167 of Chapter 140 at such times as they shall deem necessary to safeguard the public.

Section 4. Whoever violates any provisions of this by-law shall be punished by the maximum fine permitted by law for each breach thereof.

Section 5. The dog officer shall have the responsibility of enforcing this by-law.

Town Accountant
Richard Choate
Town Hall, 10 Kendall Road
508 649-2309

The Town Accountant is appointed by the Selectmen and serves part time. The Town Accountant's duties include keeping a record of all town expenditures and making certain that they are charged to the proper department and do not exceed the approved appropriation for that department. He/she audits the accounts of each department and furnishes an annual report on the town's financial condition.

Annual Report of the Town Accountant
Submitted by Richard H. Choate, CGA

To the Citizens of Tyngsborough:

I herewith submit the report of the financial transactions for the Town of Tyngsborough. This report is in accordance with Chapter 41, Section 61 as prescribed by the Director of Accounts, Department of Corporations and Taxation, Commonwealth of Massachusetts.

Payrolls and invoices are on file in the Accounting Department and may be examined by appointment. Weekly bills received until 12 noon Thursdays.

TOWN OF TYNGSBOROUGH
COMBINED BALANCE SHEET ALL FUND TYPES & GROUPS
JUNE 30, 1994

ASSETS	GENERAL FUND	SPECIAL REVENUE	SEWER ENTERPRISE	CAPITAL PROJECTS	TRUST FUNDS	LONG TERM DEBT	GROUP TOTAL
Cash & Investments	1,803,812.64	560,710.08	171,181.13	68.70	699,257.39		3,235,029.94
Petty Cash	200.00						200.00
Receivables:							
Personal Property Tax Prior	11,968.57						11,968.57
Personal Property Tax Current	3,285.42						3,285.42
Real Estate Tax Prior	235,783.94						235,783.94
Real Estate Tax Current	372,464.31						372,464.31
Provisions for Abateents	(60,605.87)						(60,605.87)
Deferred Revenue Property Tax	(324,335.83)						(324,335.83)
Tax Liens Receivable	703,197.24						703,197.24
Deferred Revenue Tax Liens	(703,197.24)						(703,197.24)
Tax Foreclosurers	65,564.05						65,564.05
Deferred Rev Tax Foreclosurers	(65,564.05)						(65,564.05)
Taxes in Litigation	12,494.71						12,494.71
Deferred Rev Taxes in Litigation	(12,494.71)						(12,494.71)
Deferred Tax Receivable	17,116.97						17,116.97
Deferred Receivable Deferred Tax	(17,116.97)						(17,116.97)
Motor Vehicle Excise Prior	107,998.74						107,998.74
Motor Vehicle Excise Current	32,090.39						32,090.39
Deferred Rev Motor Vehicle Excise	(140,089.13)						(140,089.13)
Department Receivable Veterans	35,801.24						35,801.24
Deferred Rev Department Receivable	(35,801.24)						(35,801.24)
Sewer User Charges Prior		14,136.51					14,136.51
Sewer User Charges Current		11,016.57					11,016.57
Deferred Rev Sewer User Charges		(25,153.08)					(25,153.08)
Sewer Liens Receivable		3,019.64					3,019.64
Deferred Revenue Sewer Liens		(3,019.64)					(3,019.64)
Sewer Special Assessments		278,135.39					278,135.39
Deferred Rev Special Assess.		(278,135.39)					(278,135.39)
Due from Other Gov'ts		90,011.03					90,011.03
Deferred Rev Gov't Receivable		(90,011.03)					(90,011.03)
Amt to be Provided for Pmt of Bonds				68.70		14,211,900.00	14,211,900.00
TOTAL ASSETS	2,042,573.18	560,710.08	171,181.13	68.70	699,257.39	14,211,900.00	17,685,690.48
LIABILITIES AND FUND EQUITY							
Warrants Payable	285,126.56		2,784.65				346,926.81
Withholdings	92,167.01						92,167.01
Unclaimed Items	3,557.59						3,557.59
Excess Sale of Low Value Land	37,799.24						37,799.24
Due to Other Governments	353.50		2,373.96				2,727.46
Bonds Payable						14,211,900.00	14,211,900.00
TOTAL LIABILITIES	419,003.90	59,015.60	5,158.61			14,211,900.00	14,695,078.11
FUND EQUITY							
Reserve for Encumbrances	50,963.45		100,000.00	68.70			151,032.15
Reserve for Expenditures	40,126.58						40,126.58
Reserve for Special Purposes		501,694.48	64,949.49				566,643.97
Reserve for Unprovided Abateents	(10,983.72)						(10,983.72)
Reserve for Appropriation Deficits	(92,732.71)						(92,732.71)
Unreserved Fund Balance	1,636,195.68		1,073.03				1,637,268.71
TOTAL FUND EQUITY	1,623,569.28	501,694.48	166,022.52	68.70	699,257.39		2,990,612.37
TOTAL LIABILITIES & FUND EQUITY	2,042,573.18	560,710.08	171,181.13	68.70	699,257.39	14,211,900.00	17,685,690.48

TOWN OF TYNGSBOROUGH
SEWER ENTERPRISE FUND
JULY 1, 1993 - JUNE 30, 1994

FUND BALANCE JULY 1, 1993	124,179.41
REVENUES	
User Charges Prior Years	18,629.60
User Charges Current	79,813.13
Interest on User Charges	2,457.75
Permits & Connections	36,298.16
Receipts Reserve for Others	165.51
	<hr/>
	127,364.15
EXPENDITURES	
Wages	13,247.68
Office Supplies	1,713.74
Professional Services	21,328.44
Telephone/Alarm	1,731.42
Electric	11,721.31
Repairs	3,990.78
Heat	611.83
New Equipment	36.00
Town of Dracut	14,780.60
Transfer to General Fund	8,000.00
Transfer to Capitol Project	4,592.54
Postage	487.90
Water	804.84
Insurance	100.00
	<hr/>
	83,147.08
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<hr/> 44,217.07 <hr/>
FUND BALANCE JUNE 30, 1994	168,396.48
 FUND BALANCE RES FOR ENCUMBRANCES	 100,000.00
FUND BALANCE RES FOR OTHERS	2,373.96
FUND BALANCE FOR CAPITAL PROJECTS	64,949.49
UNRESERVED RETAINED EARNINGS	1,073.03
	<hr/>
TOTAL FUND EQUITY	168,396.48

TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 1994

TITLE	BALANCE JULY 1, 1993	REVENUE	EXPENDED	BALANCE JUNE 30, 1994
Insurance Receipts Payable	8,055.90	22,619.24	22,536.57	8,138.57
Escrow Surety Bonds	57,390.14	44,496.92	47,445.07	54,441.99
Special Consultant Fees	8,798.15	256.84	7,105.61	1,949.38
Pheasant Lane Mall Donation	10,000.00	10,000.00	8,073.07	11,926.93
Arts Lottery Council	1,549.80	2,060.37		3,610.17
Super Fund Legal Judgement	45,640.29		45,640.29	0.00
Christmas Lighting Donation		505.00	145.52	359.48
Dog Pound Fees	13,256.00	2,111.00		15,367.00
State Census	785.15			785.15
Impact Fee - Conserv/Rec	6,982.37			6,982.37
Impact Fee - Fire	291.19			291.19
Police Drug Free Program	561.50			561.50
Waterway Improvement Act	2,914.55			2,914.55
Impact Fee - Highway	55,859.00			55,859.00
Hwy Machinery Fund Reserve	618.14	28,274.00	25,000.00	3,892.14
Hwy Ch 90 Construction	(97,147.03)	170,845.97	108,209.61	(34,510.67)
Hwy Paving Bond		15,000.00		15,000.00
Cemetery Sale of Lots	7,311.00	1,880.00		9,191.00
Lake Mascuppic DEQE Project	1,416.17	2,870.00		4,286.17
Conservation Wetland Act	6,808.74	31,297.20	13,000.00	25,105.94
Conservation Development Bond		10,174.60		10,174.60
Police Special Detail	1,708.28	189,400.75	185,975.83	5,133.20
Police Law Enforcement Trust	5,745.86	10,335.00	8,332.37	7,748.49
Police Personnel S & W	153.70	25,000.00	20,503.97	4,649.73
Police Computer Grant		37,500.00	35,560.40	1,939.60
Police D A R E Grant		24,790.00		24,790.00
School Lunch Program	3,765.20	283,754.16	281,662.42	5,856.94
School Athletic Revolving	8,271.04	25,147.04	30,036.54	3,381.54
School Health Protection		48,766.00	48,766.00	0.00
School Non Resident Tuition	658.77		658.77	0.00
School Adult Education	9,680.72	37,562.00	32,198.72	15,044.00
School P L 874	6,528.74	5,442.53	518.33	11,452.94
School Sarah Winslow Fund		432.54	432.54	0.00
School Program CH I	14,241.14	65,500.00	77,560.93	2,188.21
School Early Childhood Grant	107.00	5,837.00	5,841.00	103.00
School Reg. Tech. Assistance	1,021.40	4,500.00	6,321.40	0.00
School Project Re-Entry	359.00	5,250.00	5,176.00	433.00
School Project Help	1,995.00	59,244.00	59,313.82	1,925.18
School Integrated Preschool		5,768.60	5,703.83	64.77
School ECIA CH II		6,152.00	5,459.26	692.74
School Math/Science Update	2,826.32	4,755.00	7,528.76	52.56
School Math/Science Enhancement		2,716.00	2,716.00	0.00
School Math/Science Connection		750.00	750.00	0.00
School Use of Building	14,448.12	29,030.00	37,425.05	6,053.07
School Substitute Teacher		300.00	300.00	0.00
School T E A M S Grant		5,000.00	4,857.25	142.75
School Drug Free Program	924.82	5,369.00	7,107.50	(813.68)
School Student Activity	367.96	1,625.00	1,992.96	(0.00)
School Pre-Kindergarten Tuition	19,836.03	79,653.64	70,554.27	28,935.40
School Choice Program	77,658.91	185,265.00	155,818.78	107,105.13
School Tech Tools for Teaching	78.70		78.70	0.00
School Parents Want to Know	2,559.00		2,559.00	0.00
School D A P Grant		5,000.00	5,000.00	0.00
School Mass Trans Incentive		260.00	260.00	0.00
School Apple Works		2,260.00	2,260.00	0.00
School Apple Tools		2,030.00	2,030.00	0.00
School Staff Development		2,000.00	2,000.00	0.00
C O A DEA Grant		1,528.00	1,527.49	0.51

C O A LRTA GRANT	25,887.47	25,000.00	21,122.64	29,684.83
C O A Physical Fitness	988.05	100.00	759.40	248.65
Library County D L		2,127.13	2,126.58	0.55
Library Incentive Grant	7,882.54	7,901.91	8,146.14	7,638.31
Library Circulation Offset		370.72	294.32	76.40
Library Book Fund		1,912.06	1,907.65	4.41
Recreation Revolving Fund		60.00		60.00
Health Claims Trust	27,883.89	643,809.72	654,849.90	16,843.71
Federal Relief Hurricane Bob	15,033.00	18,867.00	9,968.00	23,932.00
TOTAL SPECIAL REVENUE	382,341.72	2,210,471.02	2,091,118.26	501,694.48

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 1994

F.H.A. SEWER LOAN

Original Loan: \$424,300.00

Dated April 9, 1982

\$15,200.00 Due 4/09/83 - 4/09/97

\$15,100.00 DUE 4/09/98 - 4/09/10

BALANCE: \$241,900.00

SERIES A SEWER

Original Loan: \$825,000.00

Dated June 15, 1983

\$75,000.00 Due 11/15/83 - 11/15/85

\$50,000.00 Due 11/15/86 - 11/15/97

BALANCE: \$200,000.00

POLICE STATION

Original Loan: \$325,000.00

Dated April 13, 1990

\$65,000.00 Due 4/13/91 - 4/13/95

BALANCE: \$65,000.00

POLICE STATION

Original Loan: \$350,000.00

Dated August 1, 1989

\$25,000.00 Due 8/01/90 - 8/01/99

\$20,000.00 Due 8/01/00 - 8/01/2004

BALANCE: \$250,000.00

CONSERVATION LAND

Original Loan: \$250,000.00

Dated August 1, 1989

\$25,000.00 Due 8/01/90 - 8/01/91

\$20,000.00 Due 8/01/92

\$15,000.00 Due 8/01/93 - 8/01/2004

BALANCE: \$165,000.00

LONG POND SEWER

Original Loan: \$585,000.00

Dated August 1, 1989

\$40,000.00 Due 8/01/90 - 8/01/2002

\$35,000.00 Due 8/01/2003

\$30,000.00 Due 8/01/2004

BALANCE: \$425,000.00

HIGH SCHOOL

Original Loan: \$3,750,000.00

Dated August 1, 1989

\$250,000.00 Due 8/01/90 - 8/01/2004

BALANCE: \$2,750,000.00

LONG POND SEWER STATE HOUSE NOTE

Original Loan: \$50,000.00

Dated July 30, 1990

\$10,000.00 Due 7/30/91 - 7/30/95

BALANCE: \$20,000.00

HIGH SCHOOL

Original Loan: \$11,000,000.00

Dated July 15, 1992

\$625,000.00 Due 5/15/92 - 5/15/07

\$600,000.00 5/15/08 - 5/15/10

BALANCE: \$9,925,000.00

HIGH SCHOOL

Original Loan: \$100,000.00

Dated February 25, 1993

\$20,000.00 Due 2/25/94 - 2/25/98

BALANCE: \$80,000.00

FIRE TRUCK STATE HOUSE NOTE

Original Loan: \$90,000.00

Dated March 15, 1994

\$10,000.00 Due 3/15/95 - 3/15/99

BALANCE: \$90,000.00

TOTAL LONG TERM DEBT

\$14,211,900.00

TOWN OF TYNGSBOROUGH
STATEMENT OF REVENUE, BUDGET VS ACTUAL
JULY 1, 1993 - JUNE 30, 1994

	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Prior		1,706.82	1,706.82
Personal Property Current	242,269.76	237,452.74	(4,817.02)
Real Estate Prior		631,995.26	631,995.26
Real Estate Current	8,532,319.45	7,921,518.24	(610,801.21)
Prov. for Abateements & Exempt.	(107,305.67)		107,305.67
Tax Liens		192,877.34	192,877.34
Motor Vehicle Excise	425,000.00	512,313.99	87,313.99
Taxes in Litigation		2,766.28	2,766.28
Deferred Tax		3,821.15	3,821.15
In Lieu of Taxes	5,000.00	20,974.59	15,974.59
	9,097,283.54	9,525,426.41	428,142.87
INTEREST			
Interest on Property Tax	85,000.00	154,056.79	69,056.79
Interest on Motor Vehicle	3,000.00	10,562.72	7,562.72
Interest on Tax Liens		29,674.54	29,674.54
Interest on Capital Projects		126.66	126.66
Interest on Investments-Treas.	40,000.00	70,114.73	30,114.73
Interest on Investments-Coll.	3,000.00	3,098.51	98.51
	131,000.00	267,633.95	136,633.95
LICENSES & PERMITS			
Alcoholic Licenses	40,000.00	39,150.00	(850.00)
Alcoholic One Day	100.00	200.00	100.00
Wine & Malt	8,000.00	7,875.00	(125.00)
Hearings	350.00		(350.00)
Used Car	2,500.00	2,300.00	(200.00)
Common Victular	2,500.00	2,510.00	10.00
Cable T.V.	1,000.00	1,231.00	231.00
Automatic Amusement	9,000.00	12,230.00	3,230.00
Junk Dealer	150.00		(150.00)
Sunday Licenses	2,500.00	4,315.00	1,815.00
Skating Licenses	700.00	700.00	0.00
Entertainment		965.00	965.00
Building Permits	35,000.00	63,066.00	28,066.00
Gas Permits	4,000.00	5,542.00	1,542.00
Plumbing Permits	5,000.00	9,552.00	4,552.00
Electrical Permits	8,000.00	12,509.25	4,509.25
Theatre Licenses	3,000.00	3,000.00	0.00
	121,800.00	165,145.25	43,345.25
GENERAL GOVERNMENT			
Selectmen			
Photocopies		133.40	133.40
Rental		100.00	100.00
Special Application Permit	500.00	350.00	(150.00)
Treasurer			
Redemption Certificates	500.00	140.00	(360.00)
Tax Title Expense	4,500.00	6,503.65	2,003.65
Bank Charges	400.00	485.70	85.70
Tax Collector			
Lein Certificates	20,000.00	24,855.00	4,855.00
Payments After Abateements	200.00	445.89	245.89
Demand Fees	15,000.00	22,332.00	7,332.00
Registry of M V Fees	5,000.00	14,540.00	9,540.00
Legal Fees	350.00	1,437.00	1,087.00
Copy Fees		1,117.50	1,117.50
Miscellaneous		448.60	448.60

Assessors	400.00	457.00	57.00
Town Clerk			
Fish & Wildlife Fees	275.00	293.65	18.65
Dog License Fees	700.00	888.00	188.00
Birth Certificates	450.00	449.00	(1.00)
Marriage Certificates	375.00	400.00	25.00
Death Certificates	350.00	545.00	195.00
Marriage Licenses	900.00	795.00	(105.00)
UCC Filings	900.00	3,208.00	2,308.00
Business Certificates	700.00	950.00	250.00
Pole Locations	100.00	410.00	310.00
Street Listings	275.00	112.00	(163.00)
Beach Stickers	100.00	109.00	9.00
Voter Registration	200.00	90.00	(110.00)
Gasoline Permits	150.00	155.00	5.00
Raffle Permits		40.00	40.00
Zoning Maps & Books	500.00	525.00	25.00
Postage, Photo & Misc	100.00	169.19	69.19
Planning Board			
Hearings	4,000.00	6,533.62	2,533.62
Engineer	4,000.00	11,077.74	7,077.74
Board of Appeals	2,000.00	3,100.00	1,100.00
Conservation Commission	700.00	2,978.35	2,278.35
	63,625.00	106,174.29	42,549.29
PUBLIC SAFETY			
Police Department			
FID Cards	200.00	110.00	(90.00)
License to Carry	900.00	1,260.00	360.00
Police Reports	1,200.00	1,188.00	(12.00)
Court Fines	25,000.00	51,105.00	26,105.00
Court Restitution	1,000.00	675.00	(325.00)
Sp. Duty Surcharge	5,000.00	16,487.37	11,487.37
Photocopies	800.00	1,077.60	277.60
Parking Fees	300.00	5,965.00	5,665.00
Other		176.86	176.86
Fire Department			
Oil Burner Permits	150.00	100.00	(50.00)
Blasting Permits	100.00	310.00	210.00
Smoke Alarm	1,000.00	1,065.00	65.00
Fire Reports	200.00	110.00	(90.00)
Gasoline Storage	300.00	365.00	65.00
Alarm Applications	1,000.00	1,457.50	457.50
Other	100.00	70.00	(30.00)
	37,250.00	81,602.33	44,352.33
OTHER DEPARTMENTAL			
School Dept Pay Phone		342.27	342.27
Board of Health	25,000.00	48,982.60	23,982.60
Weights & Measurers	300.00	220.00	(80.00)
Cemetery Deeds	75.00	105.00	30.00
Cemetery Internments	6,000.00	7,800.00	1,800.00
Library Fax Machine	100.00	355.00	255.00
Library Fines	800.00	985.73	185.73
	32,275.00	58,790.60	26,515.60
STATE & FEDERAL RECEIPTS			
Federal Gasoline Tax		6,250.39	6,250.39
Abate. for Surviving Spouse	2,100.00	2,100.00	0.00
Abate. for Veterans	2,975.00	3,675.00	700.00
Abate. for Elderly	16,500.00	16,576.00	76.00
Abate. for Blind	525.00	525.00	0.00
Veterans Benefits	20,250.00	31,995.66	11,745.66
School Aid Ch. 70	1,598,475.00	1,598,475.00	0.00
Trans. of Pupils	68,506.00	133,215.00	64,709.00
School Construction	976,243.00	976,243.00	0.00
Hwy. Const & Maint	78,728.00	78,728.00	0.00
State Lottery	291,568.00	291,568.00	0.00
State Owned Land	5,143.00	5,135.00	(8.00)

Municipal Stabilization Aid	25,128.00	45,199.00	20,071.00
Room Occupancy Tax		25,933.00	25,933.00
Emergency Snow Removal		3,347.00	3,347.00
	3,006,141.00	3,210,965.05	132,824.05
INTERGOVERNMENTAL			
Sewer Assessments	39,500.00	50,322.65	10,822.65
Sewer Indirect Costs		8,000.00	8,000.00
	39,500.00	58,322.65	18,822.65
REFUNDS & MISC RECEIPTS			
Insurance Reim		669.00	669.00
Workers Compensation		3,421.38	3,421.38
Prior Yr Veteran Pmts.		2,421.84	2,421.84
Restitution		2,015.00	2,015.00
Employee Benefits		5,898.00	5,898.00
Other Misc. Refunds	12,500.00	1,421.77	(11,078.23)
	12,500.00	15,846.99	3,346.99
TOTAL REVENUES	\$12,621,374.54	\$13,497,987.52	\$876,532.98

TOWN OF TUNGBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 1994

Account	Transfers In (Out)	Appropriated	Expended	Balance
Moderator Salary		200.00	200.00	0.00
Moderator Expense		150.00	0.00	150.00
Selectmen Salaries		6,000.00	5,050.00	950.00
Executive Administrator		35,000.00	35,000.00	0.00
Unpaid Bills		7,411.00	7,176.19	234.81
Selectmen Secretary		21,100.00	21,100.00	0.00
Selectmen Expense		8,800.00	6,394.34	2,405.66
Finance Comm Clerical		300.00		300.00
Finance Comm Expense	1,223.15	165.00	1,388.15	0.00
Finance Comm Res Fund	(14,735.19)	30,000.00		15,264.81
Accountant Salary		23,836.00	23,836.00	0.00
Accountant Clerical		5,253.00	3,503.40	1,749.60
Accountant Stipend		1,000.00	1,000.00	0.00
Accountant Expense	210.69	2,625.00	2,835.69	(0.00)
Annual Audit 1992		12,500.00	11,250.00	1,250.00
Treasurer Salary		23,814.00	23,814.00	0.00
Treasurer Assistant		13,100.00	11,521.71	1,578.29
Treasurer Clerical		7,000.00	5,572.62	1,507.38
Treasurer Certification		1,000.00	1,000.00	0.00
Treasurer Expense		10,610.00	9,084.37	1,525.63
Treasurer Tax Title Exp		12,000.00	6,243.25	5,756.75
Tax Collector Salary		29,780.00	29,780.00	0.00
Tax Collector Clerical		18,900.00	18,977.13	2.87
Tax Collector Expense	800.00	14,875.00	14,870.05	804.95
Tax Collector Tax Title		16,000.00	9,085.75	6,914.25
Assessors Salary		6,825.00	5,906.24	918.76
Associate Assessor		34,876.00	34,876.00	0.00
Assessors Clerical		19,912.00	19,794.24	117.76
Assessors Expense		11,400.00	11,397.40	2.60
Assessors Values Art # 30		1,600.00		1,600.00
Town Counsel Salary		31,500.00	31,500.00	0.00
Town Counsel Expense		2,000.00	313.00	1,687.00
Special Legal Counsel		50,000.00	25,917.20	24,082.80
Landfill Court Judgement		50,000.00	48,064.89	1,935.11
Town Clerk Salary		31,320.00	31,320.00	0.00
Town Clerk Assistant		20,639.00	19,577.00	1,061.20
Town Clerk Stipend		1,000.00	1,000.00	0.00
Town Clerk Expense		3,050.00	2,413.19	636.81
Elect & Reg S & W		4,900.00	4,352.62	547.38
Elect Police Detail		1,200.00	823.16	376.84
Elect & Reg Expense		3,370.00	2,430.17	939.83
American Disabilities Act		1,000.00	666.97	333.03
Conservation Comm. Salary		1,750.00	1,687.49	62.51
Conservation Comm. Agent		27,167.00	27,167.00	0.00
Conservation Comm. Clerical		6,665.00	5,846.20	818.80
Conservation Comm. Expense		4,100.00	4,010.88	89.12
Planning Bd Salaries		1,500.00	1,000.00	500.00
Planning Bd Clerical		4,570.00	2,541.12	2,028.88
Planning Bd Expense		4,000.00	1,807.38	2,192.62
Planning Bd Engineer		15,000.00	15,000.00	0.00
N M A C Assessment		2,227.00	2,226.15	0.85
Bd of Appeals Salaries		2,450.00	2,158.34	291.66
Bd of Appeals Clerical		3,756.00	3,341.10	414.90
Bd of Appeals Expense		1,500.00	995.83	504.17
Town Hall Cleaning		6,405.00	4,655.26	1,749.74
Town Hall Expense	866.59	13,330.00	14,188.29	8.30
Town Reports		3,000.00	2,727.30	272.70

Stabilization Fund	25,000.00	25,000.00	0.00
Land Purchase Art # 32	60,000.00	60,000.00	0.00
TOTAL GENERAL GOVERNMENT (7,186.65)	758,591.00	663,387.87	83,568.37
Police Dept S & W	614,360.32	599,764.04	14,596.28
Police Dept S & W Other	86,249.00	75,774.23	10,474.77
Police Dept Expense	65,200.00	60,684.10	4,515.90
Police Cruiser	20,000.00	20,000.00	0.00
Police Radio Lease/Purchase	6,200.00	6,200.00	0.00
Police Hepatitis B Vaccine	2,340.00	2,106.00	234.00
Police Special Investigation	10,000.00		10,000.00
Police Radio Equipment	60,000.00	60,000.00	0.00
Police Equipment Art 18	12,500.00	12,500.00	0.00
Police Training & Equip.	2,500.00	2,490.24	9.76
Police Parking Clerk	2,500.00	782.70	1,717.30
Police Station Expense	16,450.00	15,910.31	539.69
Police Station Custodian	8,574.00	8,574.00	0.00
Fire Dept S & W	155,991.00	148,892.76	7,098.24
Fire Dept Expense	64,716.00	64,336.71	379.29
Fire Dept Truck Lease/Purchase	20,600.00	20,679.37	0.63
Fire Dept Truck Art # 1	135,823.00	135,823.00	0.00
Fire Dept Radio Equip	18,000.00	16,733.48	1,266.52
Communication Ctr S & W	121,291.00	118,048.25	3,242.75
Communication Ctr. Expense	10,000.00	8,902.00	1,097.92
Ambulance Contract	17,250.00	17,250.00	0.00
Building Insp Salary	23,618.00	23,618.00	0.00
Building Insp S & W Cl.	11,754.00	10,982.58	771.42
Building Insp Expense 2,368.00	3,300.00	3,750.85	1,917.15
Building Insp Travel	1,200.00	1,050.00	150.00
Gas Insp Salary	5,460.00	5,460.00	0.00
Gas Insp Travel Allow	600.00	600.00	0.00
Plumbing Insp Salary	5,460.00	5,460.00	0.00
Plumbing Insp Travel Allow	600.00	600.00	0.00
Wire Insp Salary	7,890.00	7,890.00	0.00
Wire Insp Travel Allow	1,200.00	1,200.00	0.00
Civil Defense Salary	1,200.00	1,200.00	0.00
Civil Defense Expense	2,360.00	1,117.84	1,242.16
Dog Officer Time & Expense	11,040.00	11,040.00	0.00
Insect & Pest Control	968.00	116.90	851.10
Dutch Elm Disease	1,000.00	961.90	46.10
Tree Warden Time & Expense	6,288.00	6,288.00	0.00
Fence Viewer	1.00		1.00
Weights & Measurers	400.00	220.00	260.00
TOTAL PUBLIC SAFETY 2,368.00	1,535,051.32	1,477,007.34	60,411.98
School S & W	4,800,696.71	4,800,696.71	0.00
School Expense	1,187,951.29	1,187,951.29	0.00
Gr Lowell Reg Voc School	242,362.00	233,261.00	9,101.00
TOTAL SCHOOLS	6,231,010.00	6,221,909.00	9,101.00
Highway S & W	252,945.00	250,636.25	2,308.75
Highway Machinery Fund	47,100.00	46,993.72	106.28
Highway Snow Removal	120,071.00	212,803.71	(92,732.71)
Highway Snow Unaccepted	5,000.00	5,000.00	0.00
Highway Construction	46,314.00	46,257.17	56.83
Highway Maintenance	55,409.00	55,388.54	20.46
Highway Street Lighting	32,000.00	30,495.88	1,504.12
Highway Special Signs	1,150.00	1,144.58	5.42
Highway Uniform Allowance	3,440.00	3,440.00	0.00
Highway Front End Loader	9,894.00	9,893.03	0.97
Highway Sander Art # 23	12,000.00	9,523.06	2,476.94
Highway Sp Engineer 3,000.00		2,500.00	500.00

TOTAL HIGHWAY DEPT.		585,323.00	674,075.94	(85,752.94)
Cemetery S & W		13,173.00	13,160.00	13.00
Cemetery Expense		3,280.00	3,240.28	39.72
Cemetery Internments	1,700.00	6,000.00	7,700.00	0.00
Cemetery Improvement Fund		3,000.00	142.87	2,857.13
TOTAL CEMETERY DEPT.	50.00	25,453.00	24,243.15	2,909.85
Bd of Health Mem Salary		1,680.00	1,680.00	0.00
Bd of Health SL/Vac		345.00	338.58	6.42
Bd of Health Director Sal		29,365.00	26,486.46	2,878.54
Bd of Health Secretary		16,834.00	16,834.00	0.00
Bd of Health Expense	1,768.65	5,975.00	5,887.38	1,856.35
Bd of Health Nursing		2,000.00	795.00	1,205.00
Bd of Health Dental Clinic		2,000.00	1,951.71	48.29
Lowell Mental Health		400.00	400.00	0.00
Rubbish Collection		336,600.00	336,600.00	0.00
Recycle Program		34,160.00	34,160.00	0.00
Animal Disposal		432.00	432.00	0.00
Inspector of Slaughter		25.00		25.00
Demolition of Buildings		257.00		257.00
Solid Waste Comm		1,500.00		1,500.00
HEALTH & SANITATION	1,768.65	431,573.00	425,565.05	7,776.60
Veteran Agent Salary		4,800.00	4,800.00	0.00
Veteran Agent Expense		2,610.00	2,427.57	182.43
Veteran S & W Clerical		6,846.00	6,609.96	236.04
Veteran Benefits		38,203.00	33,532.98	4,670.02
Veteran Agent Stipend		500.00	500.00	0.00
Veteran Graves		400.00	353.25	46.75
Veterans Flags		200.00	196.25	3.75
TOTAL VETERANS SERVICES		53,559.00	48,420.01	5,138.99
Library Director Salary		31,989.00	31,988.00	1.00
Library S & W Cl.		50,338.00	50,292.90	45.10
Library Custodian		2,295.00	1,967.00	328.00
Library SL/Vac Wages		1,032.00	1,018.90	13.10
Library Expense		27,300.00	27,300.00	0.00
Library County D L		1,791.55	1,791.55	0.00
Library Roof Art #13		10,000.00	7,880.00	2,120.00
TOTAL LIBRARY		124,745.55	122,238.35	2,507.20
Field Maintenance		2,390.00	2,345.40	44.60
Sports Equipment		1,440.00	1,440.00	0.00
Town Beach Expense		5,460.00	4,877.45	582.55
Summer Recreation Program		700.00	673.00	27.00
Wicassee Parking Lot Art 24		5,000.00	5,000.00	0.00
Soccer Fields		4,500.00	4,500.00	0.00
COA Director Salary		26,401.00	26,401.00	0.00
COA S & W Clerical		21,621.00	21,620.75	0.25
COA Director Stipend		1,000.00	1,000.00	0.00
COA Expense		4,797.00	2,863.61	1,933.39
Community Center Expense		4,000.00	4,109.31	(109.31)
Memorial Day Committee		1,006.00	773.74	232.26
Historical Commission		260.00	14.00	246.00
Workers Compensation		51,317.00	42,261.00	9,056.00
Unemployment Compensation		30,000.00	741.98	29,258.02
Health Ins Town Share		505,782.48	497,576.49	8,205.99
Life Ins Town Share	43.15	1,150.00	1,193.15	(0.00)
Medicare Town Share	2,633.15	37,000.00	39,633.15	(0.00)
AD & D Firemen Ins		8,200.00	8,155.00	45.00
AD & D Policemen Ins		7,000.00	7,000.00	0.00

Law Enforcement Liab	17,750.00	11,446.00	6,304.00
Bldg/Vehicle Liab Ins	75,000.00	54,856.63	20,143.37
Public Official Liab	8,410.00	8,393.00	17.00
Midx County Retire Syste	327,794.00	310,104.00	17,690.00
TOTAL REC. & UNCLASS.	1,147,978.48	1,056,978.66	93,676.12
Interest on Temporary Loans	20,000.00	11,456.65	8,543.35
Long Term Debt Sewer	115,200.00	115,200.00	0.00
Long Term Debt High School	895,000.00	895,000.00	0.00
Long Term Debt Police Station	90,000.00	90,000.00	0.00
Long Term Debt Consv Land	15,000.00	15,000.00	0.00
Long Term Interest Sewer	62,671.00	62,670.00	1.00
Long Term Interest High School	903,368.00	903,367.50	0.50
Long Term Interest Police	26,915.00	26,915.25	(0.25)
Long Term Interest Land	11,127.00	11,126.25	0.75
TOTAL INTEREST & DEBT	2,139,281.00	2,130,735.65	8,545.35
TOTAL APPROPRIATIONS	13,032,565.35	12,844,561.02	188,004.33

PRIOR YEAR APPROPRIATIONS

Selectmen Expense	3,416.54	3,000.00	416.54
Accountant Computer Update	1,800.00	1,800.00	0.00
Annual Audit	1,250.00	1,250.00	0.00
Development Committee Expense	100.00		100.00
Industrial Financing Authority	300.00		300.00
Town Hall Renovations	2,363.58	1,805.00	558.58
Highway Dump Truck	22,000.00	21,954.20	45.80
TOTAL PRIOR YEAR APPROPRIATIONS	31,230.12	29,809.20	1,420.92

TOWN OF TYNGBOROUGH
TRUST FUNDS
BALANCE SHEET
JUNE 30, 1994

	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
ASSETS			
Cash in Custody of Treasurer	\$73,518.12	\$557,707.39	\$631,225.51
Cash in Custody of Selectmen	18,500.00	49,531.88	68,031.88
TOTAL ASSETS	\$92,018.12	\$607,239.27	\$699,257.39
FUND BALANCES			
In Custody of Treasurer			
School Fund:			
Charles H Coburn	\$2,000.00	\$3.96	\$2,003.96
Enlo Perham	5,000.00	4,422.10	9,422.10
Wang Institute		6,629.99	6,629.99
Kenneth H Lamb		3,334.78	3,334.78
Library Fund:			
Mary E Bennett Fund		6,648.48	6,648.48
Polly Bennett Fund	300.00	566.00	866.00
Frederick Blanchard Fund		1,733.62	1,733.62
Anna F Elliott Fund	1,100.00	1,835.30	2,935.30
Mary F Bridges Fund	100.00	184.72	284.72
Lucy Littlefield Fund		3,553.37	3,553.37
Bessie Norris Memorial	965.00	723.00	1,688.00
Lucy A Parks Fund	148.12	428.56	576.68
Edgar Perham Fund	1,000.00	3,925.49	4,925.49
Carl & Catherine Richmond Fund	1,000.00	1,925.14	2,925.14
Library Expansion Fund		28,120.98	28,120.98
Maude Coburn Memorial		746.98	746.98
Cemetery Fund:			
David Parham Income		836.33	836.33
Perpetual Care Fund	61,505.00	30,276.40	91,861.40
Investment Fund:			
Unfunded Pension Fund		51,504.25	51,504.25
Stabilization - Town Hall		387,831.14	387,831.14
Historical Fund:			
Catherine Lambert	320.00	506.37	826.37
Conservation Fund:			
Land & Recreation		21,970.43	21,970.43
In Custody of Selectmen			
Welfare Fund:			
David Lawrence Charity	8,000.00	20,902.55	28,902.55
David Lawrence Woodlot	1,000.00	2,162.71	3,162.71
Town Farm Investment	7,000.00	16,625.31	23,625.31
Lawrence & Town Farm Income	2,000.00	6,933.57	8,933.57
Cemetery Fund:			
Clara A Perham	500.00	2,907.74	3,407.74
TOTAL FUND BALANCES	\$92,018.12	\$607,239.27	\$699,257.39

TOWN OF TYNEBOROUGH
COMBINED STATEMENT OF REVENUES EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
YEAR ENDING JUNE 30, 1994

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	TOTALS MEMORANDUM ONLY
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	EXPENDABLE TRUSTS	
REVENUES:					
Property Taxes	9,101,989				9,101,989
Motor Vehicle Excise Tax	512,314				512,314
Intergovernmental - Federal		18,867			18,867
Intergovernmental - State	3,212,715	1,062,200	33,747		4,308,662
Intergovernmental - Sewer	58,323				58,323
Licenses and Permits	167,619				167,619
Interest and Penalties	194,295	12,446			206,741
Investment Income	73,340			21,066	95,206
Departmental	265,743	1,116,958		30,335	1,413,036
TOTAL REVENUES	13,586,338	2,210,471	33,747	52,201	15,882,757
EXPENDITURES:					
General Government	1,652,720	663,068			2,315,788
Public Safety	1,477,007	272,909			1,749,916
Education	6,221,909	870,891	10,243	1,200	7,104,243
Public Works	720,273	164,728			885,001
Human Services	473,985	45,640		1,062	520,687
Culture and Recreation	197,854	33,756			231,610
Debt and Interest	2,130,736				2,130,736
State and County Assessments	63,671				63,671
TOTAL EXPENDITURES	12,938,155	2,050,992	10,243	2,262	15,001,652
Excess (Deficiency) of Revenues Over Expenditures	648,183	159,479	23,504	49,939	881,105
Other Financing Sources (Uses)					
Operating Transfers In	131,120		48,291	15,905	195,316
Operating Transfers Out	(15,905)	(40,127)	(87,396)		(143,428)
TOTAL	115,215	(40,127)	(39,105)	15,905	51,888
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	763,398	119,352	(15,601)	65,844	932,993
Fund Balance Beginning of Year	860,171	382,342	15,670	541,395	1,799,578
Fund Balance End of Year	1,623,569	501,694	69	607,239	2,732,571

BOARD OF ASSESSORS
Victor Stewart, Assistant Assessor/Appraiser
Office Hours 8:00 a.m. to 4:00 p.m.
Monday, Tuesday, Thursday and Friday
Wednesday - Closed to the Public
10 Kendall Road
508 649-2302

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the first Tuesday of the month at the Town Hall, 10 Kendall Road.

The Board of Assessors is responsible for valuing real estate and personal property in the town, for processing motor vehicle excise taxes and for processing statutory tax exemptions, such as for disabled veterans, elderly, widows, etc., and for setting the tax rate each year.

Items subject to personal property taxation include boats, livestock, business machinery and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal their real or property assessments by filing an abatement form with the board prior to October 1 of the year in question or 30 days from receiving the first tax bill. An abatement form may be obtained from the Board of Assessors' Office at the Town Offices.

Annual Report of the Assessors

Submitted by Victor Stewart, Assistant Assessor/Appraiser

To the Citizens of Tyngsborough:

The Assessing Department completed the Tri-Annual update for FY 95, which included establishing new assessments for all properties in the municipality. Since FY 92, when the last update was completed, there has been a shift in the percentage of value held by each class of property. The residential class in FY 92 was 78.1435% of the total. For FY 95, the total for the residential class is 83.3987. This is a shift of over 5% of the town's assessed value. The taxes of which are now being borne by the residential class.

The growth over the past 3 years has been mainly residential homes, with approximately 400 new homes being stated during this period.

The Board of Assessors is responsible for setting the tax rate each year, with the approval of the State's Department of Revenue. The Board calculates the amount of money that must be raised from property taxes by taking the total amount needed to fund all Town and School operations for the year as determined by Town Meeting. It then subtracts the total of what Tyngsborough anticipates receiving from other sources, such as State Aid, Motor Vehicle excise tax and various user fees. The amount that must be raised which may not exceed the limit allowed under proposition two and one half, then is expressed as a tax rate for each one thousand dollars of property valuation.

Annual Report of the Assessors

Each year the Board of Selectmen conduct a public hearing, and with the information provided by the Assessing Office, determines if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial and personal property owners through classification.

Anyone wishing an appointment with the Board should contact the Assistant Assessor/Appraiser at 649-23202.

The 1994 (FY 95) Tax Levy Computations

Total Amount to be raised	\$14,995,382.80
Total Receipts and other revenue	5,779,406.75
Local Tax Levy	9,215,976.05

FY Total Valuations by Class

	Value	Levy%	Tax Dollars
Residential	\$383,150,545	83.3987	\$7,685,999.93
Commercial	40,995,331	8.9233	822,366.34
Industrial	21,893,855	4.7655	439,190.73
Personal Property	13,380,810	2.9125	268,419.05

FY 94 Tax Rate \$20.06 per Thousand, all Classes

Levy Limit Computations

1994 (FY 95) Base	7,659,526
+2.5%	191,488
Allowable Growth	326,107
Debt Exclusion	1,042,994
TOTAL	9,220,115
Excess Levy Capacity	\$4,138.95

BUILDING DEPARTMENT
Office Hours 8:00 a.m. to 3:30 p.m.
Tuesday, Wednesday, Thursday
10 Kendall Road
508 649-2303

The building inspector is a salaried part-time official appointed by the Board of Selectmen. The plumbing/gas inspector and the inspector of wires are also appointed by the Board of Selectmen and are paid a stipend.

Besides enforcing and administering the zoning by-law, the building inspector also is responsible for enforcing state building codes. These codes concern structural strength and stability, adequate egress, proper light and ventilation and other design specifications. The building plans are reviewed before a permit to build is issued.

Permits are required for new construction, renovations or additions to buildings, and changes to property, such as the addition of swimming pools. Applications for building permits can be made at the building inspector's office. A fee is charged based on the cost of construction.

Permits are also required for plumbing, gas and electrical work and are issued by the inspectors responsible for enforcing these codes.

Annual Report of the Building Department
Submitted by Donald A. Crowell, Building Inspector

To the Citizens of Tyngsborough:

The Building Inspector, Inspector of Wires and the Gas/Plumbing Inspectors submit the following for January 1, 1994 to December 31, 1994.

BUILDING DEPARTMENT

Building Permits Issued	360
Valuation of Jobs	\$12,831,938
Fees Collected	\$ 74,160

ELECTRICAL DEPARTMENT

Electrical Permits Issued	311
Fees Collected	\$ 13,423

Annual Report of the Building Department

PLUMBING AND GAS DEPARTMENT

Plumbing/Gas Permits Issued	455
Fees Collected	\$ 16,003
 Total All Permits	 1,126
Total Building Valuations	\$12,831,938
Total of Inspections Made	4,041
Total of all Fees Collected	\$ 103,586
Code Violations Investigated	375

HOURS OF OPERATION: Tuesday thru Thursday 8:00 a.m. to 3:30 p.m.

Building Inspector: Donald Crowell, Tuesday, Wednesday, Thursday.

Plumbing/Gas Inspector: David Denommee, Tuesday, Thursday.

Inspector of Wires: James Patierno, Tuesday, Thursday.

COUNCIL ON AGING
Elizabeth Kalhauser, Director
Multi Service Center, 180 Lakeview Avenue
Office Hourse - 9:00 a.m. to 4:00 p.m.
508 649-9211

The seven members of the council on Aging serve staggered three-year terms. The Council meet on the second Tuesday of the month at the Multi Service Center, 180 Lakeview Avenue.

The Council on Aging, also known as the Division of Elden Affairs of the Department of Community Services, was established in accordance with Chapter 495 of the Massachusetts General Laws of 1036, Section 8B, Chapter 40 at the Annual Town Meeting, February, 17, 1970. A full-time salaried Director is responsible for program operation and are listed in the following report.

Annual Report of the Council on Aging
submitted by Elizabeth M. Kalhauser, Director

To the Citizens of Tyngsborough:

The motto of the Multi Service Center is "We don't just believe in miracles, we rely upon them". We routinely confront the barriers which prevent our residents from receiving needed services. The mandates of many funding sources can be extremely complex. Roadblocks begin with our Client's own lack of information about resources and procedures, but also extend to bureaucratic red tape. In addition, there are significant service gaps in the community at large.

The Council on Aging is pleased to report that it was able to continue the many successful programs for the benefit of our Senior Citizens. This was accomplished through the receipt of grants and services in the amount of \$313,684.94. The following is an accounting of these grants and services:

Grants, Donations and Services Rendered Through the Multi Service Center		
From the State Department of Elder Services		
Physical Fitness Instructor	\$ 2,794.00	\$ 2,794.00
From Lowell Regional Transit Authority		
(new bus - Value \$29,000.00 - 2/94)	29,000.00	
Operation of bus	25,000.00	54,000.00

Annual Report of the Council on Aging

From Friends of the Council		
BFI - Dumpster	\$ 720.00	
Telephone System	1,335.00	
Television - 54 inches	2,789.94	
Christmas Party	<u>200.00</u>	\$ 5,044.94
From Elder Services of the Merrimack Valley		
2 Senior Aids		
Legal Services		
Meals - On Site and Wheels		
Homemakers and Health Aids	\$141,356.00	\$141,356.00
Grant - Lowell Visiting Nurse Association		
Nurse - Well Oldster Clinic	\$ 1,175.00	\$ 1,175.00
From Community Teamwork, Inc.		
Headstart	\$ 9,176.00	
Energy Grants	99,539.00	
Second Phone	<u>500.00</u>	<u>109,315.00</u>
TOTAL		\$313,684.94

A VCR was donated to the Multi Service Center by the Rotary Club.

Please note that although the Staff consists of ten people only two are funded by the Town.

The Council on Aging is the Community "focal Point" for Seniors. Older persons, as individuals or in groups come together for servoces amd activities which enhance their dignity, support their independence and encourage their involvement in and with the community.

The programs consist of a variety of services and activities in such areas as edcuation, creative arts, recreation, advocacy, leadership development, employment, health, nutrition, social work and other supportive services.

The Center also serves as a community resource for information on aging. New approaches to aging problems are constantly developing. We now are presented with a whole new generation of clients. The adult Chilfren of our Senior Citizens are trying to cope with the problems of aging parents.

Brochures that list our many services are available to the Town's people. In addition, a Clendar of Everits and Newsletter is published each month.

Annual Report of the Council on Aging

This is an update of current events and activities. It also includes any new legislation or programs that become available to Seniors on a Federal, State or Local Level.

Your Council on Aging has responded to the needs of the Community with the following:

Transportation: Our Van is equipped with a hydraulic lift to accomodate wheelchairs. We can get you to your doctor, dentist, local hospital and of course to the daily activities at the Center. Call at least one day in advance for scheduling.

Nutrition: Well balanced meals are served Monday thryu Friday at the Center and all Tyngsborough Seniors 60+ are welcome to attend. Reservations must be made two days in advance. If you meet the criteria, we can arrange to have your meals delivered to your home.

Clinics: Are held the first Wednesday of every month with a Nurse from the lowell Visiting Nurse Association in attendance for blood pressure checks, wight monitoring and personal consultation. Special clinics such as Diabetic Screening are held throughtout the year. In the Fall, Flu Shots are available.

Medical Equipment: Walkers, commodes, crutches, and wheelchairs are available for use, free of charge. Just a phone call away.

Vial of Life: Our Police and Fire personnel are trained to look for this "Vial" in your refrigerator in emergency situations. This Vial should contain your medical information and your choice of person to contact. These Vials are free and can be picked up at the Center.

Homemaker and Chore Services: Can be arranged for the most frail clients to enable them to retain their independence as long as possible.

I.D. Cards: Are available at age 60 - these can be used for Senior discounts.

Direct Assistance - Information & Referral: We can cut the red tape with questions or problems involving Social Security, SSI, Medicare and Medicaid. We can offer assistance with forms for reimbursement of mecidal expenses. Applications for Fuel Assistance, Real Estate Abatements and Income Taxes are done at the Multi Service Center.

Annual Report of the Council on Aging

We are available to discuss any of these services. Please feel free to call or come in any day Monday thru Friday 9 a.m. - 4 p.m. The Staff are ready to help you and can also direct you to other services that are not available at the Center such as Legal Assistance, Housing, Employment, Protective Services, Volunteer Programs etc. No problem is to large or too small to find a solution.

All Senior Citizens of Tyngsborough are welcome to take part in the services, programs and daily activities scheduled at the Multi Service Center.

We wish to thank all of the Volunteers, without them many programs would not continue.

The Council on Aging wishes to express their gratitude to all of the other Town Departments for their support and cooperation.

Members of the Council on Aging

Gladys Coughlin - Chairperson	Dorothy Clark
Darryl Alexa - Vice-Chairperson	Beatrice Denis
Pauline Pierce - Secretary	Rose Hurley
Bertha Trubey - Treasurer	Ruth Suzedelis

A Few Current Statistics

The Census reveals that there are 1,069 Senior Citizens in Town.
More than half of them are over 75 years old.

- 681 - Were clients of the Multi Service Center in FY 1994.
- 3,964 - Meals on Wheels were delivered to our homebound Seniors.
- 8,032 - Meals were served at the Center.
- 4,853 - Telephone calls requesting information and referral.
- 769 - Clients were assisted with filing medical reports for reimbursement or payment.

Mini Bus

- 4,784 Trips made
 - 430 Medical trips
 - 424 Shopping trips
- 10,366 Miles traveled
- 1,358 Gallons of gasoline used.

TOWN COUNSEL

The town counsel renders legal opinions to all town departments, reviews contracts and represents the town or any board in all legal matters, including court cases. The counsel checks the wording of warrant articles for correctness and legality (although an unfavorable opinion cannot keep the article off the warrant) and may be asked for an opinion on the legality of proposed amendments at town meeting. He or she is appointed by the board of selectmen and serves an 3 year term.

Annual Report of the Town Counsel

Submitted by Charles J. Zaroulis, Esq.

In 1994, Attorney Charles J. Zaroulis, Town Counsel, represented the Town of Tyngsborough in litigation before the Middlesex Superior Court and the Land Court.

The town received favorable judgments in the following cases:

Land Court upheld the Town's position on all points in the case of V. H. Shea v. Tyngsborough and Others. In Superior Court, the Town obtained favorable decisions in the cases of Building Inspector v. Ducharme, Board of Health v. O'Hearn, and Dover Storage v. the Zoning Board of Appeals.

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; and he has drafted by-laws, rules and regulations for Boards and Town Meeting articles.

Town Counsel encourages preventive law and requests that if there is a potential problem, one should communicate with Town Counsel as soon as possible to prevent any damages and litigation and to make town government more responsive to the safety and well being of its citizens.

Town Counsel will continue his program of providing municipal law memoranda and seminars which address important and current issues of law and the interpretation of laws for the several Boards, Committees, Commissions, and Departments.

Town Counsel again wish, to thank the Board of Selectmen, the Town Administrator, the several Boards, Committees, Commissions and Departments and their officers and employees for the excellent cooperation again afforded to me during the past year.

COMMISSION ON DISABILITY

Sylvia Ostman
P. O. Box 214
Tyngsborough, MA 01879
(508) 649-7572

The Commission on Disability is an appointed board and has five (5) members. The Commission meets on the first Wednesday of each month at the Jr. Sr. High School Library on Norris Road. The meetings are published at the Town Hall, on our local cable access channel, and in the "Neighbor to Neighbor", a monthly news letter.

The Commission on Disability as established is to focus on handicapped affairs. The goal of the commission is to improve the quality of life for all people in Tyngsborough. To accomplish this goal, the commission works to enable people with disabilities to participate in everyday activities by focussing on accessibility, transportation, recreation, housing and the education of non-disabled people.

Annual Report of the Commission on Disability by Sylvia Ostman

In 1990, President Bush signed into law the Americans with Disabilities Act, hailed by many as the most significant civil rights legislation since minorities won landmark protection in 1964.

The law extends civil rights protection to disabled people seeking employment, access to public and commercial buildings, transportation and government services. In the four and a half years since the passage of Americans with Disabilities Act, great strides have been made in education, physical access and communication for citizens with disabilities.

Our project this year has been to publish a brochure containing our history and purpose, our priorities and a list of important local and state phone numbers. If you have not recieved your copy please contact one of our members or drop us a note at our address.

BOARD OF HEALTH
Town Hall, 10 Kendall Road
Monday - Friday 8:00 a.m. - 4:00 p.m.
508 649-7907

The three members of the Board of Health serve staggered three-year terms and are paid a yearly stipend. The Board of Health meets every second Monday of the month at the Town Hall, Kendall Road.

Chairperson	Carol Devanney	(term expires 1995)
Member	Mark Bown, M.D.	(term expires 1996)
Member	Robert Peary	(term expires 1997)
Director	James Morin	
Admin. Assist.	Joan Ferrari	

Annual Report of the Board of Health
by James Morin, Director

To the Citizens of Tyngsborough:

The Board of Health is responsible for promoting public health in Tyngsborough. It conducts investigations of health and environmental problems and manages and coordinates health programs and services within the town. Major concerns include preventing and controlling communicable diseases and insuring that health requirements governing food service establishments, water supply, sewage disposal, housing and public swimming areas are met. The Board offers a wide scope of services, such as the visiting nurse program for the indigent, a dental program in the elementary schools, and follows up on rabies reports.

The director is hired by the Board of Health to oversee the day to day activities in the office such as the town's refuse collection and recycling contracts.

Allied Cartage, Inc., was awarded the weekly curbside solid waste contract through June 1997 which averages 4500 tons of solid waste yearly. Browning Ferris Industries was awarded the bi-monthly recycling contract which is now increased from a monthly pick-up in years past. That contract removed approximately 600 tons of recycling per year from the solid waste stream. (Please see enclosed listing for your solid waste and recycling pick-up day.)

The Board is continuing to service the public by inspecting and issuing 51 food permits in 1994. Flu vaccines are given in the month of October as the vaccine is released from the state. Last year the Board administered 260 flu immunizations at no cost to the residents.

Annual Report of the Board of Health

Also a rabies clinic is offered in January for resident's pets at a cost of six dollars per animal. In 1995 dog officer George Fletcher over saw 195 rabies immunizations.

The Board's environmental work on septic systems includes witnessing soil tests, reviewing septic designs and inspecting installations. The Board has established a February 28th deadline for all soil testing applications. There were 139 septic permits issued in 1994.

Well water regulations are enforced as part as the overall environmental work. The Board has adopted well water requirements that range from coliform to gross alpha. The office issued 56 well permits in 1994 for homes in Tyngsborough.

Important Dates to Remember

- *January rabies immunization
- *February soil testing dead line
- *October flu immunizations (Town Hall & Multiservice Center)
- *May & September leaf & yard waste pick-up

Important Telephone Numbers to Remember

- * Department of Environmental Protection 508 792-7650
- *Department of Public Health 617-727-2700
- *Allied Cartage, Inc. (Trash Contractor) 617-938-5600
- *Browning Ferris Industries (Recycling) 508-649-7564
- *George Fletcher (Dog Officer) 508-692-4574
- *Virginia Day (Solid Waste Committee) 508-692-0370
- *Lead Screening & Prevention 508-681-4940

HIGHWAY DEPARTMENT
Ronald Corcoran, Superintendent
Highway Garage, Kendall Road
Monday - Friday
7:00 a.m. to 3:30 p.m.
508 649-2310

The three members of the Road Commission are elected to staggered three-year terms. The Commission meets the third Monday of each month at 7:00 p.m. at the Highway Garage on Kendall Road.

The Highway Commission oversees street cleaning and maintenance of accepted public roads, curb, sidewalks, and berm repair, maintenance of the street sign and traffic control devices and snow removal. The Commissioners appoint the Highway Superintendent.

Highway Maintenance - the staff is responsible for the upkeep and maintenance of (86) miles of public roads, maintains the town's sidewalks, traffic signals and street signs, cross walk and street line painting. In addition the staff perform road maintenance, which includes patching, resurfacing, and pothole repair, including the resurfacing of roads. The division is responsible for snow removal from the town's roads and sidewalks, public areas, and parking lots. In addition, the Highway Dept. staff handle street sweeping, berm installation and repair of the towns catch basins. The Superintendent of the Highway Department supervises one working foreman, light equipment operators, heavy equipment operator, a grader-shovel operator and laborers.

The Highway Department is also responsible for removing snow from town street, sidewalks and parking lots. Snow removal operations involve salting, sanding, and plowing, and in some cases collection and removal of snow piles. During storm alerts, town employees and private contractors are on-call for snow removal.

The Highway Department supervises a program designed to combat Dutch Elm Disease in the town's elm trees.

Annual Report of the Road Commissioners
by Donald B. Singleton, Chairman

To the Citizens of Tyngsborough:

For GY'94, the Road Commission completed the reconstruction and the resurfacing on portions of Coburn Road, Lawndale Avenue and Park Road. Also, through the combined efforts of FEMA money that we received from the damage to the lower culvert, at the bottom of Groton Road, we completed the replacement of a stone culvert with a new box

Annual Report of the Road Commissioners

culvert, and resurfaced Groton Road during the summer of '94. We also started the installation of a new drainage system on Bridget Avenue.

The Salt Shed was completed through a grant we received for \$100,000.00 from the State Mass Highway Department. The town completed this project with a final cost of \$115,582.00. We worked to obtain this grant from the State for approximately nine (9) years, and we would like to thank all those who helped us. The salt shed will definitely improve our capacity to store the material and also protect the environment.

The reconstruction of the \$1.3 million dollar Lakeview Avenue and Parham Road project has been turned over, and paid for by the State, and at the writing of this letter, they are advertising for bids. Construction should start in the spring or summer of '95 with completion date targeted a year from then. We have done our part on this project and handed it over to the State. We have also handed over to the State a grant request for resurfacing Frost Road/3A from the Hudson line to the Tyngsborough bridge. This is for total resurfacing with curb improvements and possibly a sidewalk if funding is available.

The Highway Department will continue to maintain the community's roads and thoroughfares in the best possible condition with the allocated funding. Rapid growth, unforeseen weather changes or severe conditions, and new construction may strain the effort. However, the department continues to maintain existing roads and satisfy new construction obligations as they arise.

FY'95 targeted projections are resurfacing portions of Ingalls Road, Massapoag Road, Groton Road, Willowdale Road, Long Pond Road, and resurface section of Westford Road and also complete some of the acceptable dirt roads with top binder. These projects are based on needs and are funding dependent.

The Road Commissioners would like to take this opportunity to thank everyone including the Conservation Commission for their cooperation during this year.

LITTLEFIELD LIBRARY
Carol Bacon, Director
252 Middlesex Road
Monday and Wednesday - 9:00 a.m. - 9:00 p.m.
Tuesday, Thursday and Friday 9:00 a.m. - 5:00 p.m.
Saturday 10:00 a.m. to 3:00 p.m.
Tel: 508 649-7361
Fax: 508 649-2578

The six members of the Littlefield Library Trustees are elected to staggered three-year term. And meet at the Littlefield Library, Middlesex Road on the third Monday of the month. The Littlefield Library Trustees maintain a range of library material and services for the individual resident's educational, cultural, informational, and recreational needs, and has ongoing Story Hour for preschool children. The library trustees hire the Library Director to oversee the daily operations of the library.

Annual Report of the Library Trustees
Submitted by Donna DuBois, Chairman

To the Citizens of Tyngsborough:

From a successful Summer Reading Program to eliminating bees in the eaves, this has been a busy year. The Trustees worked on Long Range Planning to update material. It was decided to show concentration in the areas of research, community information and reference materials.

The building expansion question has been on the minds and in the discussions of the Board for many years. At last, initial meetings were held with the town's Executive Administrator to discuss combining the Library and the Town Hall in a multiplex. The Board of Trustees voted to support a "vote of confidence" for the Board of Selectmen in requesting funds at the Annual Town Meeting for a feasibility study.

In March, the Board regretfully accepted the resignation of Mark Bogacz, a long time member of the Board of Trustees. Mark worked very hard for the Library and its programs during his term on the Board. His sharp wit and inexhaustible energy will be missed. Mary Burne, who served as secretary of the Board, retired after several years of service on the Board. The Board will feel the absence of her energy and enthusiasm.

The Board granted three scholarships to graduating Tyngsborough seniors: Christian Burne, Brett McFarland and Tracy Buckjune.

The Trustees, together with Mrs. Bacon and the staff have labored long and hard to create an atmosphere conducive to learning, studying, sharing, and friendship to the patrons of the Littlefield Library.

Littlefield Library

Annual Report of the Library Director

Submitted by Carol Bacon, Director

To the Library Trustees:

1994 was a successful year for the library. The Long Range Plan was completed and used as a basis for obtaining Federal Grants for a Homework Center and a Preservation Survey. The Plan will also be used as the basis for an application for State funding for the Multipurpose Building Complex. The space need continues to be a consideration for all library services and must be considered our most important future goal.

Patron registration and materials data entry have continued with a goal of automated circulation sometime in the next year. Many hours of dedicated staff and volunteer time have been devoted to bar coding books and preparing them for circulation. In addition, the library is planning for a public access computer on-line with the Merrimack Valley Library Consortium sometime in the next year. All of the automation moves take time, and unfortunately, more space, so they must proceed slowly.

The library celebrated its 90th birthday in November 1994. The full day program was filmed and broadcast on cable several times. A copy is available in the library for those who have not seen the tape. The library has also been a regular on the Tyngsborough Magazine show on local access. Connie Spickler, Assistant Director presents information on displays, programs and other items of interest each month.

The Homework Center, funded by a Library Services and Construction Act grant, has been set up in the Meeting Room. Students may come to the library after school for help with using the multimedia computer for research and writing papers, and for instruction in using library materials. The library has staff available for this specific purpose after school each day and for two hours on Saturday. The computer and materials for the Center have all been purchased with grant funds.

The library collection, which is a capital asset of the Town, has come to a stagnation point as far as expansion is concerned. The staff works very hard at keeping it up-to-date, but the size of the building constricts the size of the collection and makes serving the needs of the public difficult. We do provide Interlibrary Loan Service for materials not available locally, and will search for specific materials.

Report of the Library Director

The library is open to the public Monday and Wednesday, 9 to 9; Tuesday, Thursday and Friday, 9 to 5; and Saturday, 10 to 3. The library is closed on Sunday and holidays. We have passes to 9 different museums and attractions that may be reserved in advance. Call the library for information or reservation. All of the passes are used and then returned for the next person to use. Included are the Museum of Science, Museum of Fine Arts, Children's Museum, and Isabella Stewart Gardner Museum in Boston, Drumlin Farm in Lincoln, Children's Discovery Museum in Acton, Christa McAuliffe Planetarium in Concord, NH, Discovery Zone in Tyngsborough, and Fruitlands in Harvard, MA. Funding for most of these passes is provided by the Friends of the Library.

POLICE DEPARTMENT
Charles C. Chronopoulos, Police Chief
20 Westford Road
508 649-7504 (routine calls)
911 - (emergency calls)

The services of the Police Department include crime prevention as well as protection and crime investigation. The Police Department issues work permits for Sunday or holiday work, it also dispenses pistol permits, firearms identification cards and licenses for gunsmiths, ammunition dealers and sellers of rifles and shotguns.

The Police Department consists of a Chief, an Administrative Assistant, 4 Sergeants, 12 Patrolmen, 10 Reserve/Intermittent Police Officers, 3 Dispatchers, 4 Part-Time Dispatchers 3 Matrons, 1 Custodian,

The communication center and 7 police vehicles are linked by mobile radio with other communities and the State Police. The Police Department is also connected to other departments by a teletype computer with a central, nationwide information bank.

The Enhanced 9-1-1 is scheduled for installation in Tyngsborough during the spring of 1995.

The Security Center contains five cells, monitored by TV cameras, that hold offenders for a short time.

The Police Station also houses a firing range, squad room, training room and a physical fitness room.

Annual Report of the Police Department
Submitted by Chief Charles Chronopoulos

To the Citizens of Tyngsborough:

I wish to take this opportunity to thank all of you for your support during 1994.

Through the collaborative effort of the Board of Selectmen, the School Department, and the Police Department, we were successful in obtaining a D.A.R.E. grant (Drug Abuse Resistance Education) from the Executive Office of Public Safety in the amount of \$24,790. A second application was submitted last fall and we were awarded the sum of \$13,617.07 to continue the program.

At the present time, the D.A.R.E. Program is presented to grades five and six. The D.A.R.E. Core Curriculum is a 17 week program.

Annual Report of the Police Department

Patrolman Joseph Pivrotto is the D.A.R.E./Youth Services Officer. Some of the programs he has presented in grades Kindergarten through 12 include School Bus Safety, School Bus Evacuation, Pedestrian Safety, Halloween Safety, Winter Safety, Bicycle and Helmet Safety, Gun Safety, Drug and Alcohol Safety, Say No to Drugs, Stranger Danger, Child Abuse Prevention, Date/Acquaintance Rape, Domestic Violence, Sexual Assault and Harassment, and Resisting Peer Pressure.

The Tyngsborough Police Department has formed a Juvenile Diversion Program in lieu of prosecution for minor offenses with the D.A.R.E./Youth Service Officer overseeing community service programs.

The Following is a Call Analysis for 1994:

Rape	7	Robbery	5	Animal Complaint	159
Assault	125	Burglary/B & E	163	Serve 209A	39
Larceny	224	Motor Vehicle Theft	126	Assist Other Police Dept.	288
Arson	5	Fraud	10	Medical Emergency	324
Vandalism	213	Weapons Violations	26	Suspicious Person	231
Sex Offenses	9	Liquor Law Violations	15	Escort (Bank, Funeral, etc)	24
Ast.other/Agcy	231	MV Violations	2,167	Drug/Narcotics Violations	27
Recovered MV	57	Loitering	2	Disorderly Conduct	15
Runaway	21	Annoying Phone Calls	80	Protective Custody	27
Missing Person	31	Property (lost)	11	Summons Service	155
Property (found)	40	MV Accident	528	Arrest	155
Road Hazard	72	Shoplifting	2	Notification	114
Alarm Holdup	18	Abandoned Auto	38	Public Service Other	429
Disabled Auto	728	Disturbance	558	Open Door/Window	78
Sudden Death	6	Suicide Attempt	6	Officer Wanted	120
Abandoned Property/Dumping			10	Bomb Threat	3
Liquor Establishment Checks			758	Trespassing	26
Alarm Fire	104	Assist Motorist	175	Alarm Burglar	676
Suspicious Auto			750	House Checks	61
Suspicious Other			145	Domestic Violence	97
Non-violent Family Offense			86		

Motor Vehicle citation Analysis for 1994:

Civil		Traffic	Criminal		Total
Complaints	Warnings	Arrests	Complaints	Total	Fines
1,041	349	62	52	1,504	\$80,555
Parking Tickets				421	\$ 7,680

TAX COLLECTOR
Gene S. Spickler, Collector
Leah J. Colburn, Assistant Collector
Office Hours are 8:00 a.m. to 5:00 p.m.
Monday through Friday
10 Kendall Road
508 649-2306

The Tax Collector in Tyngsborough is a salaried official elected by the people to a three year term. It is the collector's responsibility, after receiving a tax list and warrant from the assessors, to collect the taxes therein set forth, with interest, and pay over such funds to the treasurer, and record the receipts on the tax lists. The collector must also give the treasurer an account of all charges and fees collected as well as interest earned from the depositing of funds received.

Annual Report of the Tax Collector
Submitted by Gene R. Spickler

To the Citizens of Tyngsborough:

Taxes committed for collection in fiscal 1994 amounted to \$ 9,288,906. This was \$346,258 more than the fiscal 1993 commitments of \$8,941,648. Collections from commitments increased by \$648,104 to \$ 9,362,178 in fiscal 1994, compared to \$ 8,714,074 in fiscal 1993. During the past two years, the tax commitments have increased by \$ 592,512 while the receipts have increased by \$1,191,735.

The property taxes committed for fiscal 1994 (7/1/93 thru 6/30/94) are based on the assessments of the preceeding January 1, (1/1/93 in this instance). Bills must be mailed to the owner of record of January 1. The creation of a "tax title" has proven to be the most effective remedy for collection of real estate taxes. As a general rule, a lien is automatically in effect on all real estate from January 1, until all taxes are paid, However, this lien does have a time imit and can be defeated uner certain circumstances. The formal "tax taking" protects the town's claim to these taxes until such time as they are paid in full or land court grants the property to the town. This year, in response to the annual town auditors recommendation, we moved the dates ahead, creating two "tax takings" this year. The fiscall 1991 talings in september, 1993 consisted of 67 properties totaling \$ 55,064. The FDIC controlled at least 43 properties and decided not to pay. (The good news is that they paid all back taxes on them in fiscal 1995.) The fiscal 1992 outstanding taxes consisted of 161 accounts totaling \$ 185,504 on 1/3/94. Using a systematic procedure of written correspondence, phone calls, and the willingness to establish payment plans reduced the "tax takings" on 6/28/94, to 4 accounts totaling \$ 4,737.

Annual Report of the Tax Collector

Municipal Lien Certificates are legal documents prepared for most real estate sales and refinancing transactions. They certify all taxes and other municipal assessments, both paid and unpaid, for a minimum 3 year time period for a parcel of real estate. Through 12/31/93, we were on track to do over \$ 32,000 in MLC preparation fees, but the increase in interest rates caused a drastic slow down and we finished the year at \$ 24,855. This was a bit lower than the \$ 26,375 we did in fiscal 1993, but still substantially more than the \$16625 done in fiscal 1992.

Demand and warrant fees are penalties imposed by state statutes for the added expense incurred to collect past due taxes. These fees amounted to \$22,332 in fiscal 1994 compared to \$ 17,589 in fiscal 1993. These fees were turned over to the general revenue account per the acceptance of Article 4 at the 1992 Annual Town Meeting.

TAX COLLECTOR'S REPORT
JULY 1, 1993 THROUGH JUNE 30, 1994

YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS	REFUNDS	RECEIPTS TO TREASURER	ABATEMENTS & EXEMPTIONS	TAX TITLE SBSQT/DEFRD	ENDING BALANCE
1994							
REAL ESTATE		8,532,319.45	27,187.69	7,948,705.93	116,757.79	121,579.11	372,464.31
PERSONAL PROPERTY		242,269.76	325.68	237,778.42	1,531.60		3,285.42
MOTOR VEHICLE EXCISE		422,150.87	2,499.93	377,353.09	15,207.32		32,090.39
1993							
REAL ESTATE	565,947.71		23,310.19	315,169.23	21,741.29	56,642.76	195,704.62
PERSONAL PROPERTY	3,026.61			948.72			2,077.89
MOTOR VEHICLE EXCISE	42,419.00	92,166.56	2,877.94	117,334.71	7,444.33		12,684.46
1992							
REAL ESTATE	371,585.01		43.83	263,881.70		67,667.82	40,079.32
PERSONAL PROPERTY	3,461.26						3,461.26
MOTOR VEHICLE EXCISE	15,941.45	2,015.22	427.57	9,342.96	481.25		8,560.03
1991							
REAL ESTATE	133,826.44		330.00	76,020.62		58,135.82	0.00
PERSONAL PROPERTY	1,504.35			3.06			1,501.29
MOTOR VEHICLE EXCISE	14,033.84			3,845.94			10,187.90
1990							
PERSONAL PROPERTY	2,299.63			1.24			2,298.39
MOTOR VEHICLE EXCISE	15,854.92			3,539.90			12,315.02
1989							
PERSONAL PROPERTY	1,954.14						1,954.14
MOTOR VEHICLE EXCISE	16,738.80			2,548.86			14,189.94
1988							
PERSONAL PROPERTY	810.48			297.27			513.21
MOTOR VEHICLE EXCISE	13,882.05		92.15	2,259.22			11,714.98
1987							
PERSONAL PROPERTY	484.28			321.89			162.39
MOTOR VEHICLE EXCISE	15,817.05		9.49	1,270.80			14,555.74
1986							
MOTOR VEHICLE EXCISE	12,604.85			374.90			12,229.95
1985							
MOTOR VEHICLE EXCISE	11,804.41		85.85	329.54			11,560.72
1984							
MOTOR VEHICLE EXCISE	5,192.02			2.00	5,230.37		(40.35)
SUB TOTALS	1,249,188.30	9,290,921.86	57,190.32	9,361,330.00	168,393.95	304,025.51	763,551.02
TAXES IN LITIGATION	3,810.35	9,920.77		2,766.28			10,964.84
LIEN CERTIFICATE FEES				24,855.00			
PAYMENT IN LIEU OF TAXES				10,174.59			
PAYMENTS AFTER ABATEMENTS				445.89			
DEMAND & WARRANT FEES				22,332.00			
RMV FEES COLLECTED				14,540.00			
LEGAL FEES COLLECTED				1,437.00			
INTEREST EARNED				3,098.51			
DUPLICATE BILL FEES COLLECTED				1,117.50			
MISCELLANEOUS COLLECTIONS				588.60			
TOTALS	1,252,998.65	9,300,842.63	57,190.32	9,442,685.37	168,393.95	304,025.51	774,515.86

RESPECTFULLY SUBMITTED,

GENE R. SPICKLER, TAX COLLECTOR
LEAH J. COLBURN, ASST. TAX COLLECTOR

Town Treasurer
David Desgroseillier
Town Hall, 10 Kendall Road
508 649-2307

The Treasurer is responsible for collecting and disbursing all town funds. He/she has the power to invest the town funds in short-term notes (usually 90-day duration) and to borrow money for the town in anticipation of need. The treasurer decides where the funds are to be deposited and negotiates for the town in the sale of bonds when the town borrows for capital spending. All payments for taxes, water bills, betterment and so on are received and recorded at the treasurer's office. Appointed by the Selectmen, the position is part time and salaried.

Annual Town Report of the Treasurer
Submitted by David Desgroseillier

To the Citizens of Tyngsborough:

The Treasurer's Office performs various functions and provides services as follows:

- Cash Mangement
- Payroll and Personel Function
- Custodian of all Town Funds, including Trust Funds
- Maintenance of Tax Title Accounts, including collection

Cash Management

Cash management involves cas flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cas, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds, and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During the fiscal year ended June 1994, the Town earned interest income of approximately \$73,000 on general funds. This amount is up \$29,000 from the previous year as a result of slightly higher interest rates, and a substantial increase in investable cash. at 6/30/94, Free Cash was certified at \$1,306,281.

As for borrowing, there were no long term bond issues since the major High School issue of 7/9/91. However, in March 1994 the amount of \$90,000 was borrowed for the purchase of a fire truck, at an interest rate of 4.74%, for 5 years. Short term borrowing has consisted of two recent issues: the first on 9/6/94 in the amount of \$500K @ 3.25% and the second on 11/14/94 in the amount of \$900K @ 3.55%.

Last year, the Town had been monitoring the possibility of refinancing our long term debt in view of lower interest rates. Most of our older debt issues with the higher rates did not qualify for refinancing. By the time the market rates were low enough to justify consideration for other more recent qualifying issues, the rates had begun to climb, and the window of opportunity was closed.

Annual Report of the Treasurer

Payroll & Personnel

As of December 1994, the town employs the following:

Elected employees over 20 hours per week	2
Elected employees under 20 hours per week	21
Regular employees over 20 hours per week	226
Regular employees under 20 hours per week	28
Temporary Employees	<u>*227</u>
Total (includes only paid personnel)	504

*Consists primarily of election workers, substitute teachers, and call firemen. Athletic referees are no longer classified as employees, as of 1/1/94.

For the calendar year 1994 the total gross payroll paid through this office was \$7,507,911. This amount represents an increase of \$541,719 (7.8%) over 1993.

The Town purchases health insurance as part of a group of municipalities known as the Minuteman Nashoba Health Group. Our health plans include TUFTS OOP AND EPO as well as Harvard Community Health Plan HMO. At our last open enrollment date (June 1994), the rate for the Harvard plan was increased by only 4% while the Tufts rates remained the same (the second consecutive year of low or no increase) - a dramatic improvement over past years.

In addition to preparing the payroll in-house, this department also administers various benefit programs, payroll deductions, and payroll withholding taxes,

Health Insurance, 3 plans (including IRS Sec 125 Pre-Tax)

Life & Disability Insurance

Retirement Plans (County & School plans)

Union Dues, 3 unions

Tax Deferred Annuity, State Sponsored Plan (Copeland)

Tax Sheltered Annuities (TSA), 15 Plans offered

Credit Unions (2), United Fund, and US Savings Bonds

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Stabilization, Charity, Pension, and miscellaneous other funds. As of June 30, 1994, there was some \$699,000 distributed among 27 individual funds, in cash and equivalents.

Annual Report of the Treasurer

Tax Title Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title Account, becomes the responsibility of the Treasurer for control and collections.

The amount of collections during FY 1994 (excluding interest) was \$195,000.

As of June 30, 1994, there were approximately 90 properties in this category, with the total amount due (excluding interest) of \$722,000 (vs %568,00 at 6/30/93). The majority of properties are commercial/industrial and land holdings by developers. Many are in Land Court awaiting foreclosure on behalf of the the Town.

TYNGSBOROUGH SCHOOL DEPARTMENT
David Hawkins, Superintendent of Schools
School Administration Offices,
Norris Road Elementary, 50 Norris Road
Hours 8:00 a.m. to 4:00 p.m.
508 649 - 7488

School Committee

The five members of the School Committee are elected to staggered three-year terms. The Committee meets every other Tuesday at the Norris Road Elementary, in the Superintendent's Office on Norris Road.

The School Committee determines educational policy, monitors the operation of the school system and has final appointment power of all personnel, including the superintendent of schools. The committee is responsible for the school system budget, program evaluation and implementation of all laws concerning education.

Superintendent of Schools

The superintendent of schools is appointed by the School Committee. He or she supervises school personnel and property and administers the educational program and policies set by the School Committee. A professional educator, he or she attends all School Committee meetings to make recommendations and to receive directions. The superintendent's staff includes the school principals and other personnel determined by the School Committee.

Principals

Winslow School - Ms. Phyllis Sauders
250 Middlesex Road (508) 649-7531

Lakeview School - Ms Phyllis Sauders
135 Coburn Road (508) 649-6071

Norris Road Elementary - Mr. Thomas Saad
50 Norris Road (508) 649-3115, 649-4614

Jr.Sr. High School - Lawrence Kelleher, Assistant Vice-Principal Jim McGlynn
36 Norris Road (508) 649-7571, 649-9554

Tyngsborough School Department

Funding the Public Schools

Proposition 2 1/2 was approved by Massachusetts voters in the November 1980 election. It eliminated the fiscal autonomy of school committees across the state by providing that "no city or town shall be required to provide more money for the support of the public schools than is appropriated by the vote of the legislative body of the city or town".

In Tyngsborough, the School Committee is responsible for preparing the school budget. Input is sought from the school department administration and from citizens at open hearings. The Finance Committee, because of Proposition 2 1/2, town meeting now must give final approval to the school budget.

In Massachusetts, local property taxes finance a large proportion of the cost of public education. Certain expenses can be partially reimbursed by state and federal funding. This reimbursement goes into the town's General Fund. Examples of reimbursable expenses include transportation, the hot lunch program, vocational education, school building assistance and all programs for children with special needs. Total reimbursements from state and federal funds amount to approximately 15 per cent of the school budget.

Teachers

The State Board of Education sets standards for teacher certification and tenure that all towns must follow. Every year, the School Committee appoints new personnel and considers the reappointment of those who have been in the system less than three years. By state law, a teacher or administrator reelected to the same position for the fourth time has tenure in the system.

Annual Report of the Tyngsborough Public School Department

Submitted by David J. Hawkins, Superintendent of Schools

To the Citizens of Tyngsborough:

On June 18, 1993, Governor William Weld signed into law one of this nation's most sweeping Educational Reform Acts. Eighteen months later this school system, as well as every other system in the Commonwealth, is adjusting to the new mandates.

Every aspect of the public school has been affected by this legislation, from the role of the School Committee to school financing to how much time is spent in class. To the public at large and to many parents, most of the changes are subtle and all but invisible, but the dynamics are soon to appear. To your credit, your school system has been very visible at the state level working to develop materials and directions for other systems to follow.

Annual Report of the Tyngsborough School Department

We were most honored to be part of the state-wide P.A.L.M.S. (Partnerships Advancing the Learning of Mathematics and Science) initiative and to have a very capable representative on the Frameworks Committee.

Hopefully, many of you have noticed the difference in you child's classroom because, whether drastic or slight, changes are occurring at almost every level. Next year more visible changes will occur. Children in every school in the Commonwealth will be spending more time in a direct learning situation. All aspects of the nonstructured day....study hall, passing time, holiday parties, etc., will be eliminated. How this will affect your child and the progress of all of the Commonwealth's children is yet to be determined, but change is certainly apparent and your school system is proud to have participated in setting the direction.

Change is never easy and there are always risks involved, but I am confident in reporting to you that the quality of educational opportunity today far exceeds anything in the past.

These opportunities did not happen by themselves, nor did they happen within a short period of time. They came through your investment of time, energy, trust and money. For all of your investment, the children of Tyngsborough are indeed grateful.

It has been a good year, but if we are truly going to build a world class educational opportunity, much still needs to be done. The schools cannot do it alone. We need your continued support and involvement. Without your support and involvement, no school, regardless of their efforts, can succeed.

Annual Report of the Tyngsborough Jr. Sr. High School

Submitted by Principal Lawrence Kelleher

To the Citizens of Tyngsborough:

This past year has witnessed many undertakings in which the students as well as the community can take pride. After a rigorous self-evaluation process involving the School Committee, students, parents, staff and local officials, the Jr.-Sr. High School was evaluated by a team of educators under the auspices of the New England Association of Secondary Schools and Colleges. This organization found the school worthy of continued accreditation, citing many of the programs for recognition, as well as offering recommendations for continuing to improve the educational opportunities afforded Tyngsborough students.

As a result of this process, efforts have been undertaken to expand both the availability of and resources in the media center. The school library is now open until five p.m. on Monday, Tuesday, Wednesday, and Thursday. Additionally, a funding plan has been implemented that will enhance its ability to service the students. Thanks to the generous donations of local organizations, grants, and budget adjustments, \$13,500.00 was made available to purchase equipment, books, and periodicals. A report will be submitted to the N.E.A.S.C. in June to keep them abreast of our efforts in this area.

The Tyngsborough Public Schools have been awarded a \$30,000.00 PALMS Grant from the Massachusetts Department of Education. PALMS (Partnerships Advancing the Learning of Mathematics and Science) encourages teachers to engage their students in hands-on experiences that reflect real-world science and mathematical practice. Through this project-based approach, students utilize inquiry, reasoning, and problem-solving skills to construct their own meanings. Two of our high school teachers, Mrs. Lucy Nickerson and Mr. Steve Coughlin, have received training in the PALMS philosophy.

Coincidentally, the School Committee, school council, administration, and math department have convened a Math Committee to examine existing practices and adjust to the new procedures.

As a result of the Education Reform Bill, increase in student population and staff, and the interest and activism of the school council, many new and exciting programs are in progress:

Project Sail: is a program designed to allow students the opportunity to relate their knowledge from the classroom to the hands on experience of life on a sailing vessel.

Annual Report of the Tyngsborough Jr. Sr. High School

REMS: (Regional Electronic Magnet School) is a program designed to allow qualified students to interact with researchers from academic or business worlds on self directed independent projects.

W.T.H.S.: (Home of Tiger Talk) is a daily news program televised by students to keep the school population informed of important events and activities.

Our athletes, who have historically performed adminably, reached a new pinnacle when the football team participated in the "Super Bowl" and won its first State Championship. Another first was a trip to Washington, D.C., involving the eighth grade. Activities and undertakings such as these can only be maintained with your continued support.

Annual Report of the Norris Road Elementary School
Submitted by Principal Thomas E. Saad

To the Citizens of Tyngsborough:

The Norris Road Elementary School mission is to provide opportunities for all students to learn in a safe and orderly environment. The staff, having high expectations, accepts the responsibility for preparing each student to develop to his/her fullest individual potential.

In order to meet our high expectations and responsibilities, each year numerous events take place. This year we completed and implemented the Curriculum Guide for grades pre-school through six. This was a huge undertaking. The Guide provides a foundation to which we can continually add new procedures. We are committed to constantly explore new and innovative methods of instruction to provide our children with the best educational programs.

Technology has begun to have a significant impact on our children and their academic future. The school system formed a "Technology Team" which is exploring a variety of emerging technologies, such as Interactive Video Programs (MCET), CD-Rom, and Laser Disks. The new technologies will have a direct influence on our children and will change the direction of education.

To prepare our children to meet the challenges of today, we have incorporated the Drug Awareness Resistance Education program (D.A.R.E.) which was instituted at the fifth and sixth grade levels. This program is taught by DARE Officer Joseph Pivrotto and implemented with local and state funds.

The Tyngsborough School System was awarded a Partnership for the Advancement of Math and Science (PALMS) grant. The PALMS initiative is having a striking affect on our methodologies and teaching techniques. We continue to explore hands-on science and math activities that are becoming a regular part of our program.

We continue to serve as a training site of the University of Massachusetts at Lowell, College of Education. As a professional development school, our staff performs the role of mentors for student teachers. It has been our experience that this relationship helps us to keep abreast with current trends and issues in our rapidly changing profession.

The Massachusetts State Reform Act of 1993 has greatly affected our school. An example is the forming of the School Council. The Norris Road Elementary School Council is made up of parents, teachers and a community representative. It meets monthly and has developed goals for the 1994-1995 school year. The council provides a forum that addresses issues important to our children.

Annual Report of the Norris Road Elementary School

The goals have been presented to and approved by the school committee. In a time of rapid change with new directions and influence from state and federal mandates, the Norris Road Elementary School strives to meet the demands and provide our children with the tools for the future.

The staff works diligently to provide for our children's needs. Courses on Inclusion at the Boston University Campus Tyngsborough help to set the stage for a full inclusion model. Throughout the school year we have offered, and a large percentage of staff have participated in, workshops on topics such as developmental stages, technology, the writing process and PALMS methodology. As we continue to evolve and investigate imaginative approaches in education, our training needs to keep pace with these trends.

In closing, the Norris Road Elementary School would like to take this occasion to acknowledge the volunteers and support groups that assist us in many ways and enable us to truly be partners in our children's future.

Annual Report of the Winslow and Lakeview Schools
Submitted by Principal Phyllis A. Souders

To the Citizens of Tyngsborough:

As we continue to strive for excellence in education, we find ourselves in the midst of many exciting and exhilarating initiatives, not the least of which is our pursuit of Elementary School Accreditation through the New England Association of Schools and Colleges (NEASC). In an effort to stretch beyond our present accomplishments and determine future goals, the accreditation process will provide us with a vehicle for serious introspection and an objective review by educators from around New England. Affirmation of accreditation status should be received by the fall of 1996.

Throughout the past year, in-house committees have reviewed present practice and presented recommendations for teaching Handwriting and Organizational Skills. An assessment committee revised the report card to further enhance communication between school and home, while the staff has investigated alternative assessment strategies, in particular, the use of student portfolios. The Preschool through grade six curriculum, which has been under revision for the last few years, is being printed and distributed to each staff member. As a work in progress, it will continue to be revised and edited to meet current educational standards. The Lakeview School, which presently has two student teachers, continues to serve as a Professional Development site for the University of Massachusetts. The self-supporting Preschool Four and the Full Day Kindergarten programs at the Winslow School, have recently received school committee approval for another year.

As a result of the school district's selection as one of Massachusetts' sixty PALMS sites, new initiatives, including family Math and Science nights, are emerging. Furthermore, professional development opportunities for the staff, funded in part through grants, continue to familiarize teachers with new methodologies, especially in the areas of Math, Science and Technology. School Councils, formed last year in response to the Education Reform Act of 1993, continue to meet monthly to review school procedures and set goals for the future.

There is little doubt that this is an exciting time to be in education. It is also demanding and challenging! As educators, we must continue to meet those challenges and to set higher goals for ourselves and for our students. We appreciate the support of parent volunteers, the PTO, and members of the community who join in this pursuit of excellence.

Annual Report of the Special Education Department
Submitted by Barbara J. Rich, Administrator

To the Citizens of Tyngsborough:

As the population increases and more students enter the school system, the number of students with special needs remains at approximately 13% of the total school population. Statewide the figure is 16%

We are seeing excellent cooperation and collaboration between and among regular education and special education from pre-school through high school. Last year we opened a new preschool program for 3 and 4 year olds who were referred to special education. This year that program is able to provide highly individualized services to several of our young students who might otherwise require expensive, out-of-district, private special needs schools.

On March 30, 1995, teachers and specialists from all school buildings will participate in a day-long inservice workshop, funded by a state grant. The focus will be on the use, interpretation and implementation of new Individualized Education Plans (IEP) mandated by the Massachusetts Department of Education. At the Jr. High School, we are providing teacher training on inclusive education by bringing in a consultant who meets with the staff on early release days.

At Norris Road Elementary, we are following up on last summer's inservice on inclusion by continuing the consultation during early release days.

At the High School, the Preparation for Employment program helps prepare students with special needs for the transition from school to work. This program is funded through a federal grant administered by the Merrimac Special Education Collaborative.

The Massachusetts legislature and the Department of Education have proposed some significant changes in Special Education. We are working this year and next on expanding our understanding of inclusive education and on providing Special Education services for those students who truly need them.

While providing quality education to the students of Tyngsborough, we continue to meet state and federal laws governing Special Education.

The Greater Lowell Regional Vocational Technical School
William Collins, Superintendent
Administrative Offices (Room 2260)
Pawtucket Blvd., Tyngsborough, MA 01879
508 454-5411

The School Committee Members are elected for three years and are from the member communities the Vocational School serves: Lowell, Dracut, Tyngsborough and Dunstable. The Committee has the same powers and duties as local school committees. The members prepare the budget and presents it to the communities. Costs are apportioned to each community, with reimbursement from state funds. Eighth-graders must take an admission test before enrolling in the school. There is no limit on the number of students attending from each community.

The Annual Report of the Greater Lowell Regional Vocational Technical School
Submitted by Superintendent-Director William J. Collins

The Greater Lowell Regional School Committee meets in the Administrative Office (Room 2260) at the school on Pawtucket Blvd, Tyngsborough, MA. Meetings are public and district residents are welcome to attend.

In January, from the City of Lowell, newly elected School Committeeman Michael Hayden and re-elected school Committeeman John Reid were sworn in at Inauguration Ceremonies held at City Hall in Lowell.

In January, the School Committee gave preliminary approval to a project to convert the school's electric heating equipment to gas. The project consisted of replacing all the 20 year old roof top units and installing an Energy Management System as well as controls to increase ventilation. The conversion of the heating system from electricity to gas will save the school money and is expected to provide better heating and ventilation throughout the building.

Senior Graphic Arts student Brandy Larkin was selected as the recipient of the school's Daughters of the American Revolution Good Citizenship Award.

At its meeting on January 27, 1994, the Greater Lowell Regional School Committee unanimously agreed to petition the Massachusetts Association of School Committees regarding the granting of Honorary Life Membership to longtime School Committeeman George D. Kouloheras.

Annual Report of the Greater Lowell Regional Vocational Technical School

The Admissions Examination for area 8th graders considering entering Greater Lowell in September 1994 was held at the school on Saturday, January 29th. With over 700 8th graders applying for admission, it's apparent that interest in attending the school remains very high.

From more than 110,000 nationwide applicants, Greater Lowell Senior Carlos Cotto was selected as a semi-finalist in the 1993-94 Coca-Cola Scholars Program.

In February, the school announced plans to run the first annual Greater Lowell Voke Open Golf Tournament. The tournament will be held on Monday, May 2, 1994 at Skymeadow Golf Club in Nashua, NH. Proceeds from this tournament will be used to benefit the Greater Lowell Scholarship Fund.

Senior Sharon Maguire and Sophomore Jen Wasylak were selected to represent Greater Lowell at the 1994 celebration of National Girls and Women in Sport Day held at Faneuil Hall in Boston on February 4th.

The school's Guidance Department announced that it had been notified through the Peer Leadership Program that it had been selected by the Department of Public Health and the Governor's Alliance Against Drugs to initiate a "Words - Not Weapons" campaign to address the growing problem of violence in schools and communities. Schools selected to participate in this program had agreed to make a strong commitment to preventing violence by developing and implementing clear and consistent policies prohibiting threatening and violent behavior and the possession of weapons.

Thanks to the tireless efforts of the staff and students involved, the 14th annual Superintendent's Dinner, held on February 15th was a tremendous success. With over 160 business leaders and cooperative employers in attendance, the 1994 dinner was the best attended in the history of the event. As always, proceeds realized from the Superintendent's Dinner are disbursed to student clubs and organizations.

Senior Auto Technology student Eric Decker was selected as the 1994 Outstanding Vocational Technical Student from the Greater Lowell Regional Vocational Technical School. This award recognizes those students whose scholastic and vocational technical achievements have consistently contributed to their local school district. The award is sponsored by the Massachusetts Association of Vocational Administrators.

Annual Report of the Greater Lowell Regional Vocational Technical School

As a result of being selected as a regional finalist, Carlos Cotto was assured of receiving a renewable award for a minimum of \$1,000 per year applicable to the accredited U.S. College or University of his choice.

On March 15th, the school hosted a High School Newspaper Workshop sponsored by The Sun. Over 250 workshop participants, both students and advisors from schools in the Greater Lowell area, were in attendance.

The official opening of Greater Lowell's School Based Health Clinic, a cooperative venture between Greater Lowell and Saints Memorial Hospital, was held on Monday, March 21st.

The Preliminary Fiscal Year 1995 Budget for the Greater Lowell Regional School District, was approved by the School Committee at its meeting on March 24, 1994. The \$16,262,375 budget represented an increase of 4.6% over the fiscal year 1994 budget. The Preliminary Budget included assessments to the four sending communities as follows: Lowell, \$3,981,816; Dracut, \$615,775; Tyngsborough, \$167,052; Dunstable, \$2,026.

The Greater Lowell Regional School Committee also elected a new slate of officers at its meeting on March 24th. The newly elected officers were Chairman John Ryan, Vice-Chairman David Tully, and Secretary Michael Hayden.

Greater Lowell Senior Edwin Cruz, an outstanding performer on the Gryphon Boys Basketball Team, was selected by IAABO #95, the Local Board of Basketball Officials, as the recipient of the prestigious George B. Sheehan Sportsmanship Award. Edwin was officially honored at the IAABO #95 end of the season banquet held on Sunday, March 26th.

In follow-up to the extremely successful 14th annual Superintendents Dinner held in February, the school announced that a total of \$10,000 in proceeds was realized, making the 1994 dinner the most successful ever held. The \$10,000 was disbursed to student clubs and organizations and \$1,000 was set aside to continue the practice of awarding a Superintendent's Dinner Scholarship to a deserving member of the Senior Class.

The selection of the Valedictorian and Salutatorian of the Class of 1994 was officially announced in early April. Brandy Larkin, a Graphic Arts student, was named the 1994

Annual Report of the Greater Lowell Regional Vocational Technical School

Salutatorian. Eric Decker, a student in the Automotive Technology Program, was named 1994 Valedictorian.

On the evening of April 27th, in conjunction with Open House, the school conducted its annual Freshmen/Parents Orientation Meeting in the Lecture Hall. The objective of this orientation meeting is to inform incoming freshmen and their parents about the school's 9th grade programs, activities, athletics, support services, and grading and attendance policies.

The School Committee conducted a public hearing on the proposed FY 1995 budget at its regularly scheduled meeting on April 28, 1994. Following the public hearing, the Committee voted unanimously to approve the final FY 1995 Budget in the amount of \$16,262,375.

At the same meeting, the School Committee received a presentation from David B. Murphy, Jr., and Eileen Kaskons, Co-Chairpersons of the School Council. The School Council was established in accordance with the Education Reform Act of 1993 and four official meetings of the Council were held during the school year. Following the presentation, the School Committee voted unanimously to accept the report of the School Council as presented.

In May, incumbent School Committeeman from the Town of Tyngsborough, Harold O. Bell, Jr., School Committeewoman from the Town of Dracut, Lorraine I. Christman, and School Committeeman David E. Tully from the Town of Dunstable, were reelected to their seats on the Regional School Board.

The 1994 Senior Class Prom was held on May 12th at the Andover Marriott Hotel in N. Andover.

On Wednesday, May 18, 1994, the school hosted its annual Senior Awards Day. A total of \$39,725 in special award and scholarship money was awarded to deserving members of the Senior Class. A particular highlight was the awarding of seven \$1,000 scholarship by the Godfroy family to seven outstanding members of the Senior Class who will be pursuing college education beginning in September.

As the month of May drew to a close, the school received word from the Massachusetts Association of School Committees that the request of the Greater Lowell Regional and Lowell School Committees to recommend to the 1994 delegate assembly that School

Annual Report of the Greater Lowell Regional Vocational Technical School

Committeeman George Kouloheras will therefore be honored at the annual MASC Conference scheduled for November in Hyannis, MA.

On June 2nd, 394 Senior Students received their diplomas at Commencement Exercises held at the Lowell Memorial Auditorium.

The 8th Annual Distinguished Alumni Awards Ceremony was held on June 3rd. 1994 inductees were Barbara Watts Martin, Class of 1982; John Nagle, Class of 1975; and the Reverend Stephen W. Poitras, Class of 1984.

On June 24th, five large HVAC Units were positioned on the rooftop of the school by helicopter so that they could be installed as the initial step in the installation of a new heating and ventilation system. The project would continue throughout the summer months with all work completed prior to September 7th, the first day of school for incoming 9th graders.

At its meeting on August 25, 1994, the Greater Lowell Regional School Committee voted to name the school's football field after School Committeeman Harold O. Bell, Jr., in order to recognize Mr. Bell for his contributions to the students, parents, and taxpayers of the Greater Lowell Regional Vocational Technical School District. The Committee scheduled a formal dedication ceremony for October 22, 1994.

On September 7th, 680 freshmen, the largest 9th grade class in the history of the school, reported for their first day as students at Greater Lowell. On September 8th, 2,197 students were welcomed to their first official day of school for the 1994-95 school year.

In September, the Gryphon Sports Hall of Fame Selection Committee announced that five new members would be added to the Gryphon Sports Hall of Fame when they are formally inducted at the 7th annual Hall of Fame Induction Dinner scheduled for October 23rd at the Lowell Lodge of Elks. Selected for induction were Michael Gurgess, Robert Brown, Tom Kaslowski, Michael McCarthy, and Kevin Riley.

In October, the Superintendent-Director announced that he had appointed former Science instructor Jane Connell to the position of Assistant Dean of Discipline, a new position recommended by the School Council and approved by the Greater Lowell Regional School Committee.

Annual Report of the Greater Lowell Regional Vocational Technical School

On October 23rd, Greater Lowell's Hospitality Program participated in the Lowell General Hospital's "Taste of the Town" fundraising dinner held at the Speare House in Lowell. Along with 17 local restaurants, Greater Lowell's Hospitality Program hosted a table of culinary delights for the over 400 guests in attendance.

The annual Advisory Board Dinner was held on Monday, October 24th. The purpose of this dinner is to express appreciation to the business community representatives who continue to demonstrate a strong commitment to vocational education. Over 250 attended the dinner, making it one of the best attended Advisory Board dinners ever held at the school.

During the week of October 24th, 8th graders from the Greater Lowell Regional School District visited the school to receive information about Greater Lowell's programs, activities, etc., during presentations which were held in the Lecture Hall.

On November 3rd, School Committeeman George D. Kouloheras was formally granted Honorary Life Membership in the Massachusetts Association of School Committees at the annual MASC Convention held in Hyannis, MA.

On November 5th, sixty 7th grade students from Lowell's Bartlett Middles School spent the day at Greater Lowell's Project Adventure course. The students were able to work together to accomplish tasks that they originally saw as being impossible. This day for the Bartlett students was made possible through a Health Protection Grant.

The school hosted its annual Parents' Night/Open House on the evening of Wednesday, November 16th, from 7:00 p.m. to 9:00 p.m.

As part of a national program to begin on November 29th, the Greater Lowell Regional Vocational Technical School, in cooperation with the American Cancer Society and the Town of Tyngsborough, sponsored "Love Lights a Tree". A Christmas tree was decorated outside the entrance of the school for the entire community. Those wishing to honor a special person with a tree ornament mailed donations to the Cancer Society in the names of loved ones to be honored.

In November, the school announced that Senior students Becky DaSilva and Kelly Neto had been selected to receive Certificates of Academic Excellence presented by the Massachusetts Association of School Superintendents. Both young ladies were honored for this achievement at the November 17th meeting of the Greater Lowell Regional School Committee.

Annual Report of the Greater Lowell Regional Vocational Technical School

On December 1st, the school's Hospitality Department sponsored a highly successful fund-raiser "The Grande Buffet". Over 250 people attended a beautiful and delicious buffet prepared and presented by the students in the Hospitality Program. Profits from this evening will be used to defray the cost to students for their May trip to Pennsylvania.

The annual Greater Lowell Holiday Basketball Tournament was held at the school during the period December 27 through December 30. Girls and boys basketball teams throughout the state, as well as teams from New Hampshire and Rhode Island, participated in this year's tournament.

ACKNOWLEDGMENTS

Cover photograph by Richard S. Blake, III.

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"A Bit of History" written by Herbert Norton.

"A Community Profile" written by Robert P. Griffin, Jr., Town Administrator.

The Geographic, Demographics, etc. information was provided by the Executive Office of Communities and Development, (EOCD), Boston, MA.

Town Information, Finance Information and Election Information excerpts were researched in the Andover Handbook by The League of Women Voters of Andover.

Town Reports submitted by the various Town Officials, Boards and Committees.

Town Map was drawn by Earth Tech , 3 Executive Drive, Bedford, NH 03110.

The data entry and collation of the Town Report was accomplished with the help and cooperation of the Town Administrator and his staff.

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DEPARTMENT TELEPHONE NUMBER

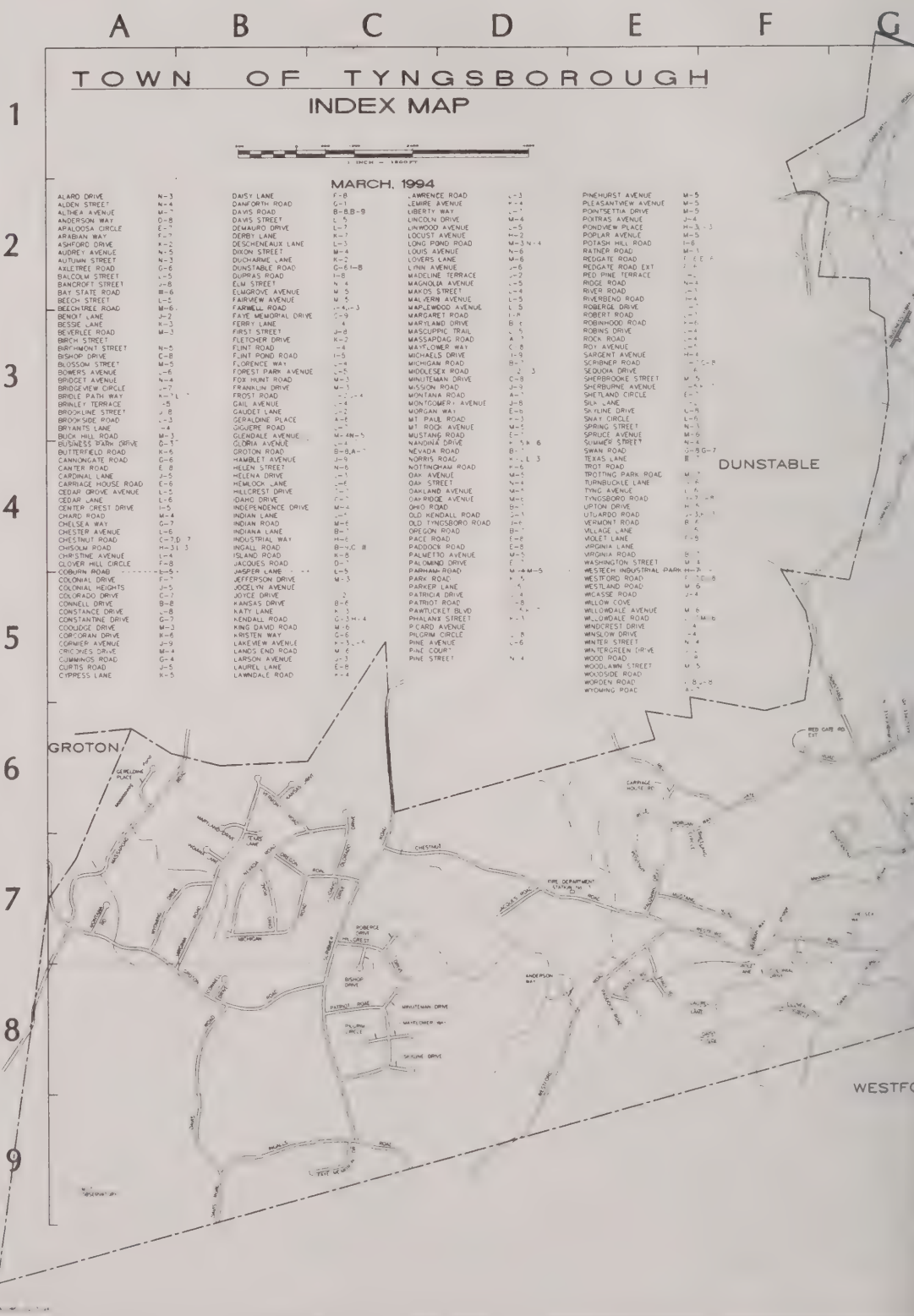
Emergency

Police 911

Fire 911

BY DEPARTMENTS:

Animal Control	692-4574
Arts and Humanities Council	649-7870
Assessors Office	649-2302
Board of Appeals	649-2303
Board of Selectmen	649-2300
Executive Administrator	649-2300
Building / Inspection	649-2303
Cemetery Commission	649-3197
Civil Defense	649-7079
Conservation	649-2304
Council on Aging	649-9211
Fire	649-7671
Health	649-7907
Highway Department	649-2310
Library	649-7361
Personnel	649-2300
Planning Board	649-2308
Police	649-7504
Public Works	649-2310
Recreation	649-3234
Sewer Dept.	649-2311
Tax Collector	649-2306
Treasurer	649-2307
Tree Warden	649-6056
Town Accountant	649-2309
Town Clerk	649-7103
Tyngsborough Housing Authority	649-9941
Tyngsborough School Department	649-7488
Winslow School Kindergarten	649-7531
Lakeview School 1-2	649-6071
Norris Rd Elementary 3-6	649-3115
Jr. Sr. High School 7-12	649-7571
Greater Lowell Voke	454-5411
Tyngsborough Water District	649-4577
Veterans' Agent	649-2305



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TOWN OF TYNGSBOROUGH

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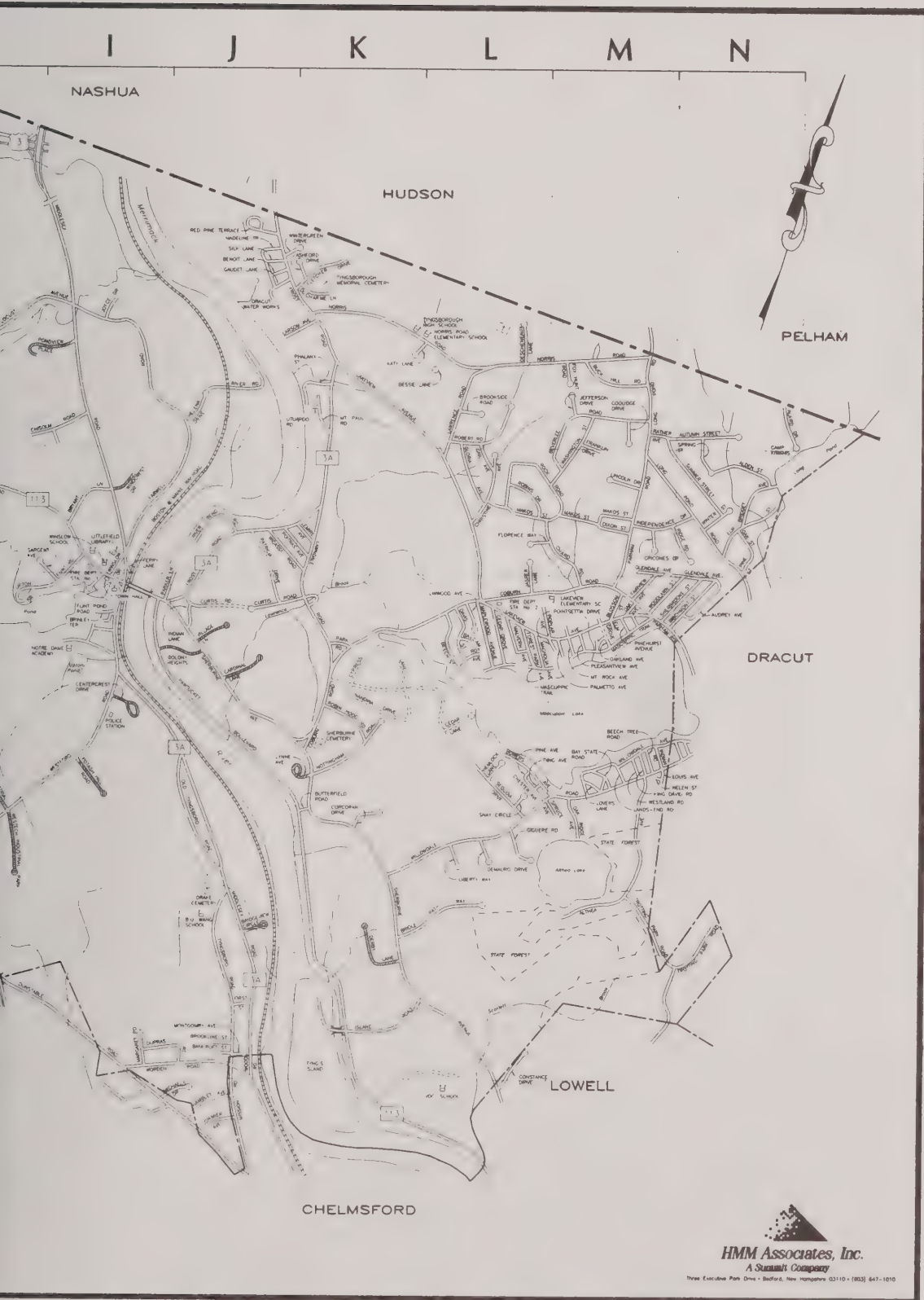
MARCH, 1994

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CYPRESS LANE	N-5	LAKEMAN ROAD	N-5	OAK STREET	N-4	TROT ROAD	N-4

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TOWN HALL 1834



WINSLOW SCHOOL
1789



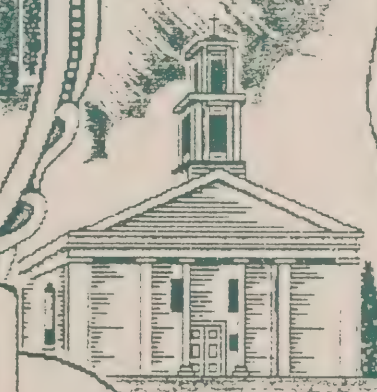
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1892



LITTLEFIELD LIBRARY
1904



EYANGELICAL
CONGREGATIONAL
CHURCH 1868



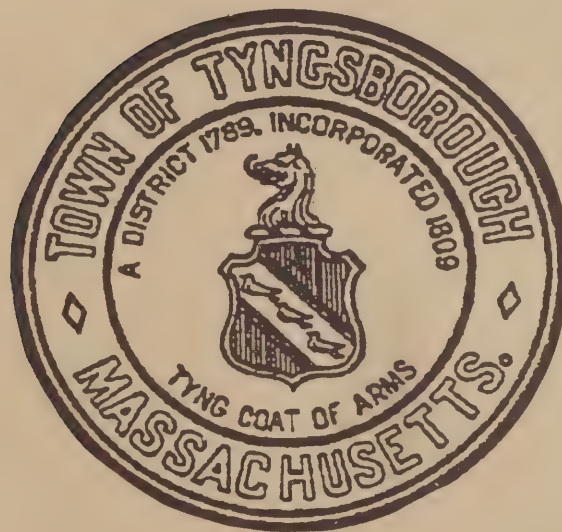
FIRST PARISH
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TYNGSBOROUGH
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TYNGSBOROUGH BRIDGE 1931

ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
TOWN OF TYNGSBOROUGH



For the Year Ending December 31,

1995

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A Bit of History by Herbert Morton

Like many towns north and west of Chelmsford, Tyngsborough was once a part of the Town of Dunstable, and much of the early history occurring before the division needs not repeating. Almost without exception, new towns to break away from a mother town did so because of the central meeting house or church being too far away from the outskirts. Those centers of population on the fringes would eventually form their own church and meeting places which eventually became towns on their own.

Tyngsborough was no exception, but it was the last won to break away from Dunstable, leaving that town which was originally 200 square miles, smaller than most of its offspring.

In 1789 Madam Sarah Winslow, an heir to the vast Tyng estates and the great-granddaughter to Edward Tyng, the first of the name to emigrate to America, proposed a donation to the town of Dunstable. The donation was to support a church and school, and amounted to over 1,334 pounds sterling, or about \$4,555. This was Tyngsborough's beginning.

For almost fifty years the town had been in turmoil as to where to erect a meeting house. The center of town had been north of the state line, and when that line was drawn, cutting Dunstable in two, the town south of the line was left with no meeting house.

Those living near present Tyngsborough center wanted the church there, but those living west toward Groton and Pepperell would not agree to it, wanting it closer to them. For those living on the east side of the Merrimack River, who had to ford or ferry across the river for meetings, the proposed site near the river suited them.

In 1851 a meeting house was built in the present center of Tyngsborough, and was called the First Parish. A few years later another was built farther west in Dunstable proper and was called the Second Parish. This quite possibly would have led to the town's separation eventually, but Madam Winslow's grant of 1789 speeded up the process.

Because Dunstable would not agree to Winslow's request she withdrew her proposal and offered the donation in the form of a Trust to be administered by Harvard College to the east part of town only. On July 22, 1789 the First Parish was formally incorporated as The District of Tyngsborough. The town still receives an annual income from this trust.

The Town of Tyngsborough was formally incorporated twenty years later in 1809, and used the Tyng coat of arms in its seal. Edward Tyng's mother, it was said, hailed from Dunstable, England, thereby naming that town in her honor. Tyngsborough was named thus in the family's honor. The name Tyng is a corruption of the word "ting" translated loosely in Middle English as "a meeting place on a hill", or just "hill". In fact Edward Tyng, father of the founder Jonathan, spelled his name "Ting".

By 1800 Tyngsborough was a thriving town with three stores, a tavern, a tailor, carpenter, cooper, wheelwright, hatter, harnessmaker, saddler, two shoemakers, a blacksmith shop, a gristmill, carding mill, two saw mills, a tanning house, bark mill tan yard, currier's shop and a whip shop. Basically a farming community, the river offered easy access to the south. The building of the railroad in the 1840's further opened the town to travelers and by the late 1800's the town was playing host to many summer residents.

These itinerants were drawn to the quiet peaceful beauty of the river and farms, and to such outing grounds and retreats as the Willowdale Pavilion, the Martin Luther Grounds and Colonial Hall. Steam ferries from Lowell and the railroad, and later trolleys brought hundred of visitors. Henry David Thoreau wrote of his travels through town in "A week on the Concord and Merrimack".

By the time of the automobile, the town grew further with its many gas stations, diners, and road side stands lining both sides of the roads which were the main routes between town to the south and New Hampshire. Though this industry has waned since the 1950's, Tyngsborough still holds the country charm that drew visitors more than a century ago.

TYNGSBOROUGH
AT YOUR
FINGERTIPS

DEPARTMENT TELEPHONE NUMBER

Emergency

Police 911

Fire 911

BY DEPARTMENTS:

Animal Control	692-4574
Arts and Humanities Council	649-7870
Assessors Office	649-2302
Board of Appeals	649-2303
Board of Selectmen	649-2300
FAX Line	649-2301
Building / Inspection	649-2303
Cemetery Commission	649-3197
Civil Defense	649-7079
Conservation	649-2304
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Winslow School Kindergarten	649-7531
Lakeview School 1-2	649-6071
Norris Rd Elementary 3-6	649-3115
Jr. Sr. High School 7-12	649-7571
Greater Lowell Voke	454-5411
Tyngsborough Water District	649-4577
Veterans' Agent	649-2305

TOWN DIRECTORY

Town Offices
10 Kendall Road Box 5
Executive Administrator/Selectmen's Office 649-2300

Animal Control Officer: 692-4574

Appeals, Board of: Town Offices 649-2303
Hours: 8:30 a.m. - 3:30 p.m.
Variances and Special Permits.

Assessors: Town Offices 649-2302
Hours 8:00 a.m. - 4:00 p.m.
Valuation of Real Estate & Personal Property.
Abatements. Real Estate Tax Records.

Bakeries: Frontera Rest & Bakery 649-2399 (serves lunch)
171 Middlesex Road
Great Cakes 649-3336 (Wedding Cakes)
9 Kendall Road

Building Department: Town Offices 649-2303
Hours: 8:00 a.m. - 3:30 p.m.
Enforces the State Building Code, the regulations of the
Architectural Access Board, local Zoning By-law, and
issues signs, building and occupancy permits.

Cable TV: Cablevision, 4 Liberty Way, - TEL: 692-6500
Westford, MA 01886

Car Registration: Registry of Motor Vehicles 459-9397
452 Chelmsford Street, Lowell, MA 01851

Cemetery: Town Offices 649-2300
Hours: 8:00 a.m. - 4:00 p.m.

Chamber of Commerce: Greater Lowell Chamber of Commerce 459-8154
11 Kearney Square, 4th Floor Lowell, 01853

Churches: St. Mary Magdeline's Church 649-7315
Tyngsboro Road, Dracut, MA 01826
St. Mary Magdeline's Rectory
93 Lakeview Ave.
Church of Christ of Greater Lowell 649-7418
27 Old Tyng Road,
First Evangelical Congregation Church 649-2262
23 Kendall Road,

Faith Baptist Church 649-6344
24 Pondview Place,
Tyngsborough Baptist Church 649-4406
214 Middlesex Road

Coffee Shops: Cafe IL Ciproso 649-3128 (pastries & serves lunch)
130 Middlesex Road
Country Donuts 649-7097 (pastries, serves breakfast & lunch)
384 Middlesex Road
Dunkin Donuts 649-9398 (pastries, serves lunch)
440 Middlesex Road (TJ Maxx Plaza)

Conservation Commission: Town Offices 649-2304
Hours: 9:00 a.m. - 5:00 p.m.
Monday through Thursday
Conservation Lands, questions on Wetlands and Flood
Plain Maps.

Drivers License: Registry of Motor Vehicles 453-9397
452 Chelmsford Street, Lowell, MA 01851

Dog Licenses: 649-7103 Licensing January 1 - March 1 of each year

Electricity: Massachusetts Electric 1-800-457-2238

Gas: Colonial Gas Company, Lowell 458-3171

Golf: Vesper Country Club (private membership) 458-8731
185 Pawtucket Blvd
Tyngsboro Country Club (public/memberships) 649-7334
58 Sherburne Ave
Max's Country Golf (miniature golf (May) batting cages, pro shop) 649-2020
383 Middlesex Road
Tyngsboro Miniature Golf 649-2190
194 Frost Road

Government: Open Town Meeting Incorporated 1809
William Weld Governor
State House, Boston, MA 02133
Martin T. Meehan (D) US Congressman - 5th Mass Congressional
11 Kearney Sq. Lowell, MA 01851 - 508 459-0101 or
1216 Longwood St., Washington, D.C. 20515 - 202 225-3411
Daniel P. Leahy (D) Senator - 1st Middlesex District
10 Bridge Street, Lowell, MA 01852 - 508 459-0181 or
State House Rm 517, Boston, MA 02133 - 617 722-2070
Colleen Garry (D) Representative - 39th Middlesex District
55 Chapman Street, Dracut, MA 01826 - 508 453-1356
State House Rm 473G, Boston, MA 02133 - 617 722-2070

Health, Board of: Town Offices 649-7907
Hours: 8:30 a.m. - 4:00 p.m.
Handles contracts for the Solid Waste Removal, the Recycling and the has the pick-up schedule. Also handles wells and septic systems

Help !! Fire: Emergency 911
Other needs 649-7671
Police: Emergency 911
Other needs 649-7504
Ambulance: 911

Hospitals: Lowell General 937-6000
295 Varnum Avenue, Lowell, MA
Saints Memorial Medical Center 458-1411
Lowell, MA 458-1411 (includes St. John's & St. Joseph's)
St. Joseph's Hospital 603 882-3000
172 Kinsley St. Nashua. NH
Nashua Memorial Hospital 603 577-2000
8 Prospect St., Nashua, NH

Housing: Tyngsborough Housing Authority 649-9941 (subsidized housing)
Single and multi family homes; apartments and condominiums available.
For homes minimum lot size is 65,000 square feet.

INNS: Stonehedge Inn 649-4342
160 Pawtucket Blvd. (fine cuisine's, beautiful rooms, heated pool, tennis court and more)

Land Area: 16.85 square miles

Library: Littlefield Library, 252 Middlesex Road 649-3671
Hours: Mon. & Wed. 9:00 a.m. - 9:00 p.m.
Tues. & Thur. 9:00 a.m. - 5:00 p.m.
Friday - 9:00 a.m. - 5:00 p.m.
Sat. - 10:00 a.m. - 3:00 p.m.
Summer Hours
Mon. & Wed. 9:00 a.m. - 9:00 p.m.
Tues. & Thur. 9:00 a.m. - 5:00 p.m.
Friday - 9:00 a.m. - 1:00 p.m.
Sat. Closed

Location: Northeastern Massachusetts, bordered by Westford and Chelmsford on the South; Lowell and Dracut on the east; Nashua and Hudson, New Hampshire, on the north; and Groton and Dunstable on the west and northwest. Tyngsborough is about 7 miles west of Lowell, 31 miles northwest of Boston, 26 miles northeast of Fitchburg, and 235 miles from New York City.

Movie Theater: Tyngsboro Cinema TJ Maxx Plaza 649-4158
440 Middlesex Road (12 screens)

Pizza: Flint's Pizza & Seafood (wine & malt license) 649-3639
150 Westford Road
Olympic Pizza (wine & malt license) 649-6700
240 Lakeview Avenue
Pines Restaurant 649-7662
194 Frost Road
Pizza Pizzazz 649-9912 (delivery service)
130 Middlesex Road
Romano's 649-3308 (delivery service)
266 Middlesex Road

Planning Board: Town Offices 649-2308
Hours: Thursday 9:00 a.m. - 4:00 p.m.
Issue permits for Sub-Division site plans and "Approval Not Required" lots. Holds public Planning Board meeting on alternating Mondays and the first Thursday of the month.

Population: 1995 Census - 9,500

Postal Service: US Govt Postal Service (Post Office) 649-6111
353 Middlesex Road
Postal Center USA 649-6266 (UPS Service & Fed Ex)
440 Middlesex Road (TJ Maxx Plaza)

Recreation Dept: Town Offices 649-2300
Hours: 8:00 a.m. to 4:00 p.m.
Activities for children and adults

Recreation: Discovery Zone 649-4847 (entertainment for young children)
440 Middlesex Road (TJ Maxx Plaza)

Recycling Questions: 649-7907

Restaurants: Anthony's Inland Pier 649-7300 (Family Restaurant)
378 Middlesex Road
Jacoppi's Colonel Tyng Manor 649-9179 (Family Restaurant)
273 Middlesex Road
MA's Restaurant & PA's Ice Cream Parlor 649-6913
(serves breakfast/lunch and offers a soda bar)
22 Westford Road
Outback Steakhouse (Family Restaurant)
440 Middlesex Road TJ Maxx Plaza
The Firehouse Restaurant 649-4118 (Family Restaurant)
130 Middlesex Road
The Red Lobster (Family Restaurant)
431 Middlesex Road

Schools: Superintendent of Schools 649-7488
50 Norris Road
Winslow School, Middlesex Road 649-7531
Preschool, Transitional, Kindergarten
Lakeview School, 135 Coburn Road 649-6071
Grades 1 - 2
Norris Road Elementary 50 Norris Road 649-3115
Grades 3 - 6
Jr/Sr High School, 36 Norris Road 649-7571
Grades 7 - 12
Greater Lowell Regional Vocational Technical School District 454-5415
Pawtucket Blvd Tyngsborough
Grades 9 - 12

Senior Citizens: Council on Aging 649-9211
Lakeview Ave.

Sewer Department: Fire Station 2 649-2311
Lakeview Ave
Hours: Saturday Morning 8:00 a.m. - 12 Noon
Monday Evening - 6:00 p.m. - 8:00 p.m.
Sewer safety plumbing inspection. Sewer installation permits.
Betterment assessment information. Sewer construction and
scheduling information and Sewer user charge information.

Shopping: T. J. Maxx Mall - Middlesex Road near Rte 3, exit 36.
Outback Steakhouse; Big & Tall; Beauty Supply;
Postal Center; Soccer Mainea; Computer Training Center;
Pearl Vision; TJ Maxx Store; Fun-Co Land; Dress Barn;
Discovery Zone; Kelly's Liquors;
Food: Salad Express; Dunkin Donuts; Kentucky Fried Chicken

Skating: Roller Kingdom 649-3439
355 Middlesex Road

Stores, Variety: Bridgeview Convenience Store 649-4380 (wine & malt license)
172 Middlesex Road
G & G Liquors 649-3692 (all alcoholic license)
22 Westford Road
Kelly's Liquors 649-2243 (all alcoholic license)
440 Middlesex Road
Shurfine Market 649-6141 (wine & malt license)
220 Middlesex Road
Sun City Variety 649-2707 (wine & malt license)
240 Lakeview Avenue
The Convenient Mann (wine & malt license)
150 Westford Road
Tyngsboro General Store 649-9070 (wine & malt license)

Tax Rate: As of FY 96 \$20.06 per \$1,000 Residential based on 100% valuation.
\$20.06 - Commercial/Industrial

Tea House: The Victorian Tea Room 649-3852
9 Kendall Road

Telephone Service: Nynex 1-800-870-9999

Town Administrator/Selectmen's Office: 649-2300
Hours: Mon. - Friday 8:00 a.m. - 4:00 p.m.

Town Clerk: Town Offices 649-7103
Hours: Monday - Friday 8:00 a.m. - 4:00 p.m.
Marriage Licenses, Dog Licenses, Fishing and Hunting Licenses,
Vital Records, Birth, Marriage and Death Certificates. Voter
Registration and Business Certificates.

Town Collector: Town Offices 649-2306
Hours: 8:00 a.m. - 4:00 p.m.
Real Estate, Motor Vehicles and Personal property taxes. Sewer
bill payments.

Town Treasurer: Town Offices 649-2307
Hours: Tuesday - Thursday 8:00 a.m. - 4:00 p.m.
Payroll, Insurance information, and Employment information.

Transportation: Lowell Regional Transit Authority Bus line to Lowell 459-0164
Commuter rail service to Boston from Lowell and N. Billerica
1- 800-392-6099

Veteran's Service: Town Offices 649-2305
Hours: Monday - Thursday 8:00 a.m. - 12 Noon

Voter Registration: Town Offices 649-7103
Hours: 8:00 a.m. - 4:00 p.m.

TYNGSBOROUGH'S
DIRECTORY
OF
SERVICES

DIRECTORY OF SERVICES

HOW MAY WE BETTER SERVE YOU?

In an effort to assist the residents of Tyngsborough with questions about the Town, the office of the Selectmen has initiated the printing of a list of its officials and committees in the new Tyngsborough Report Profile. Including a bit of history about Tyngsborough and some of the demographic and the outline of how government works.

Several new directories and listings have been included in this report 1) phone numbers of each of the groups which have been formed to help serve the Town, 2) main department numbers and officers, 3) a list of outside telephone numbers which might be helpful to the residents, including the outside numbers of Senators, Congressman and Representative.

There is a new directory list outlining the fees and charges the different departments charge for the services they provide. And a new director listing the licenses and permits issued by the various Town Boards.

These directories of services will make it easier to contact the person or department needed to answer your questions. Employees are expected to help callers and to re-direct your calls, if needed, especially if you don't know where to call.

CALENDAR OF EVENTS

TOWN ELECTIONS

Tuesday, May 14, 1995

Polls Open - 7:00 a.m. - 8:00 p.m.

Precinct 1 Lakeview School, Coburn Road

Precinct 2 Multi Service Center, Lakeview Avenue

Precinct 3 Brinley Terrace, Middlesex Road

TOWN MEETING DATES

Annual Town Meeting

Tuesday, May 21, 1995

Town Meeting begins 7:00 p.m.

At the Jr. Sr. High School Auditorium

36 Norris Road

Special Town Meeting Within the Annual Town Meeting

Special Town Meeting begins 7:30 p.m.

Jr. Sr. High School Auditorium

36 Norris Road

FALL SPECIAL TOWN MEETING

Tuesday, September 17, 1995

Special Town Meeting begins 7:00 p.m.

Jr. Sr. High School Auditorium

36 Norris Road

HOUSES OF WORSHIP

Catholic

St. Mary Magdeline's Church

Father John Kiley, Pastor

Tyngsboro Road, Dracut, MA 01826

The Rector is located on Lakeview Avenue, Tyngsborough - (508) 649-7315

Church of Christ of Greater Lowell

27 Old Tyng Road, (508) 649-7418

Tyngsborough, MA 01879

Evangelical Congregation Church

Reverend Robert (Bob) Noy, Pastor

Kendall Road, (Parsonage (508) 251-9837, Chelmsford, MA 01824)

Tyngsborough, MA 01879

Faith Baptist Church

Reverend Charles Viens, Pastor

Pondview Place, (603) 886-9764

Tyngsborough, MA 01879

Tyngsboro Baptist Church

Reverend Rex Coggins, Pastor

214 Middlesex Road, (508) 649-4406

Tyngsborough, MA 01879

TOWN OFFICIALS

Selectmen - 508 649-2300 / FAX 508 649-2301

Eileen Farrell, (Chairman)

Robert P. Griffin, Jr., (Executive Administrator)

Therese Gay, (Administrative Assistant)

Animal Control Officer - 508 692-4574

George Fletcher

Arts & Humanities - 508 649-7084

Lynda Gambale

Assessors - 508 649-2302

Phil O'Brien, (Chairman)

Victor Stewart, (Assist. Assessor)

Sandra Giguere, (Secretary)

Board of Appeals - 508 649-2303

Kevin O'Connor, (Chairman)

Linda Drane, (Secretary)

Board of Fire Engineers - 508 649-7671

Timothy Madden, Chief

Arthur Michaud, (Chairman)

Board of Health - 508 649-7907

Carol Devaney, (Chairman)

James Morin, (Director)

Joan Ferrari, (Admin. Assist.)

Board of Registrars - 508 649-7103

Joseph Kalhauser, (Chairman)

Building Department - 508 649-2303

Donald Crowell, (Bldg. Insp.)

David Denommee, (Gas/Plum Insp.)

Jim Patierno, (Inspector of Wires)

Linda Drane, (Secretary)

Cemetery Commission - 508 251-3197

Robert DeCarteret

Civil Defense Director 508 649-7079

Sgt. Paul V. Larkham

Conservation Comm - 508 649-230

Susan Fisher, (Chairman)

Sarah Early, (Agent)

Kathy Cayer, (Clerk)

Council on Aging - 508 649-9211

Gladys Coughlin, (Chairman)

Elizabeth Kalhauser, (Director)

Carol Carter, (Clerk)

Finance Committee - 508 649-6585

Joe Morrissey, (Chairman)

Highway Comm - 508 649-2310

Donald Singleton, (Chairman)

Ron Corcoran, (Superintendent)

Historical Comm - 508 649-7768

Richard Provencher, (Chairman)

Housing Authority - 508 649-9941

Richard Lemoine, (Chairman)

Lorrie Berube, (Director)

Littlefield Library - 508 649-7361

Donna Dubois, (Chairman)

Carol Bacon, (Director)

Connie Spickler, (Assist. Director)

Moderator - 508 - 649-6754

Robert Kydd, Jr.,

Planning Board - 508 649-2308

Carol Fisher, (Chairman)

David Trout, (Assist. Planner)

Police Department - 508 649-7504
Charles C. Chronopoulos, Chief
Betty Maille, (Admin. Assist.)

Recreation Commission - 508 649-3234
Tony Saracco, Chairman

School Committee (GLRVTHS) - 508 454-5411
Harold O. Bell, Jr., (Tyngsborough's Representative)
William J. Collins (Superintendent-Director)

School Committee (Tyngsborough) - 508 649-7488
Robert Baker, (Chairman)
David Hawkins, (Superintendent)

Sewer Commission - 508 649-2311
David Whelan, (Chairman)
Sue Pelletier, (Secretary)

Tax Collector - 508 649-2306
Gene Spicler, (Collector)
Leah Colburn, (Assist. Collector)

Town Accountant - 508 649-2309
Richard Choate, (Accountant)
Kathy Cayer, (Clerk)

Town Clerk - 508 649-7103
Dorothy Dunderdale, (Clerk)
Betty Choate, (Assist Clerk)

Town Counsel - 508 458-4583
Charles Zaroulis, Esq.

Tree Warder - 508 649-6056
Paul Bergeron

Treasurer - 508 649-2307
David Desgroseillier, (Treasurer)
Pauline Guilmotte, (Assist to the Treasurer)
Kathy Cayer, (Clerk)

Veterans' Agent - 508 649-2305
Kevin O'Connor, (Agent)
Nancy Johnson, (Clerk)

OUTSIDE TELEPHONE NUMBERS

Chamber of Commerce	459-8154
Cablevision	692-6500
Post Office	649-6111
Stonehedge Inn	649-4342
Best Press	649-9376
Printing Pals	649-6124
Fisheries & Wildlife	617-727-1614
Better Business Bureau	617-426-9000
Mass Electric Emergency	688-2000
New England Telephone (NYNEX) repairs	617-555-1611

SOCIAL SERVICES

Exec Off of Elder Affairs	1-800-882-2003
Elder Serv of Merrimack Valley	1-800-892-0890
Merrimack Valley Legal Services	508-458-1465
Lowell Welfare Office	508-454-8061
33 Middle Street - Lowell	
Food Stamps	
Supplemental Social Security	
Aid - Families w/Children	
General Relief - Medicaid	
Medicaid (Long Term Care-Nursing Home)	1-800-322-1448
Medicare Information	1-800-882-1228
Medex Information	1-800-258-2226
Social Security Office	508-452-5509
26 Palmer Street	
Title III - Nutrition	1-508-686-1422
Lowell Visiting Nurse Association	508-459-9343
Nashoba Visiting Nurse Association	1-800-698-3307
Mass Rehabilitation Commission Lowell	488-4544 Voice/TDD
Northeast Independent Living Program	508-687-4288 Voice/TDD
Mass Commission for the Blind Lowell	452-3941

HOSPITALS

Lowell General Hospital	508-937-6000
Saints Memorial - St. John's Campus	508-458-1411
Saints Memorial - St. Joseph's Campus	508-453-1761
Solomon Mental Health Center	508-454-8851
Nashua Memorial - Nashua, NH	1-603-883-5521
St. Joseph's Nashua, NH	1-603-882-3000

TRANSPORTATION

Lowell Regional Transit Authority	
Bus Information	508-452-6161
Train Information	508-459-7101
Elderly Mini Bus	508-649-9211
Tyngsborough Housing Authority	508-649-9941
Citizen Information Service	1-800-392-6070
(State Agencies)	

Important State Names & Numbers

US Senator Edward M. Kennedy	617-565-3170
US Senator John F. Kerry	617-565-8519
US Congressman Martin T. Meehan	508-459-0101
State Senator Daniel P. Leahy	508-459-0181
State Representative Colleen Garry	616-722-2070
Mass Office on Disability	617-727-7440 Voice/TDD 800-322-2020 Voice/TDD
Mass Architectural Access Board	617-727-0660 Voice/TDD 800-828-7222 Voice/TDD
Mass Commission Against Discrimination	617-727-3990 617-727-399000000 Ex. 204/TDD
Mass Commission for the Blind	617-727-5550 800-392-6450 800-392-6556/TDD
Mass Commission for the Deaf	617-727-5106 Voice/TDD 800-882-1155/TDD
Mass Dept. of Mental Health	617-727-5500 617-727-9842/TDD
Mass Rehabilitation Commission	617-727-2183 800-422-7200 800-223-3213/TDD
Disability Law Center	617-723-8455 Voice/TDD 800-872-9992 Voice
Federation for Children with Special Needs	617-482-2915 Voice/TDD 800-331-0688 Voice/TDD
Information Center for Individuals with Disabilities	617-727-5540 Voice/TDD 800-462-5015 Voice/TDD

TOWN INFORMATION

Town Government

The town meeting is the governing body of Tyngsborough. This form of government, typical of many New England communities, encourages citizen participation in town decisions through discussion and voting. Town meeting is open to all registered voters. A quorum is not needed to transact town meeting business.

Special Town Meetings

Special town meetings may be called by the selectmen or by petition of 200 registered voters. If the selectmen refuse to call the meeting after the 200 signatures have been filed, an additional 100 signatures must be submitted. Only the matters contained in the special town meeting petition may be acted upon at such a special town meeting.

The Warrant

The warrant, a document prepared by the selectmen, is the name given to the agenda for the town meeting. It is the "warning" or notification to the citizens giving the time, place and business to be discussed. The warrant is posted in public places at least seven days prior to the meeting. A copy of the warrant is also printed and placed at the back of the Town Report and handed to the voters on election days.

Each item of business is called a warrant article, the first of which is the election of town officials. Those elected on the ballot include: Moderator, Assessor, Finance Committee, Selectmen, Board of Health, Cemetery Commissioner, Constables, Regional Vocational Technical High School Committee, Road Commissioner, School Committee, Sewer Commissioner, Town Clerk, Trustees to the Littlefield Library, Planning Board, Housing Authority, Planning Board, Tax Collector.

The selectmen announce when the warrant is open for the submission of articles and also specify the date when it will close, at least 35 days later. After this date, no further articles may be entered, but the selectman, if necessary, call a special town meeting to occur during a session of the regular town meeting. The selectmen also may reopen the warrant by a majority vote of the board if the situation is merited.

Town officials, boards and departments, as well as the selectmen, submit articles. Private articles may be entered on a petition of at least ten registered voters for the annual town meeting and at least 100 registered voters for a special town meeting. Town meeting may not be dissolved and no action is considered legal and binding until all the articles in the warrant have been acted upon. Typical articles are school and municipal budgets; zoning changes; authorization to issue bonds for a new building, water main or sewer lines; town by-law amendments, and acceptance of new streets

Town Meeting Procedure

Articles in the town meeting warrant are usually taken up in the order printed, but the moderator may announce changes in this procedure. All articles are presented and voted upon as motions, and neither the motion nor an amendment may expand the scope of the article as written. Voting is done by a voice vote and a show of hands if the moderator is in doubt. Materials for a secret ballot must always be available, since this method must be used if requested by a majority voice count. Certain articles requiring a two-thirds vote for passage, such as bonding, borrowing, zoning changes, and authorization for eminent domain necessitate a counted vote unless unanimous.

BUDGET GLOSSARY

APPROPRIATION - An authorization granted by the Town Meeting to make expenditures and to incur obligations for specific purposes. Appropriations for any expenditures are limited in dollar amount and time.

ASSESSED VALUATION - A valuation set upon real estate or other property by the Town Assessor and the state as a basis for levying taxes.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and proposed means of financing. A budget is a financial plan that is established for a single fiscal year.

BUDGET MESSAGE - A general discussion of the proposed budget as presented in writing by the Executive Administrator to the Selectmen which details the Administrator's budgeting strategy and philosophy.

DEBT SERVICE - Payment of interest and principal on an obligation resulting from the issuance of bonds.

ELEMENT - The smallest unit of budgetary accountability and control, which encompasses specific and distinguishable lines of work performed by an organizational unit for the purpose of accomplishing a function for which the Town is responsible.

ENTERPRISE FUND - A self-supporting account for a specific service or program that the Town operates as a separate "business". Enterprise funds do not depend on taxes for operating revenue. Ideally, overall revenue and expenses should balance over time.

GOAL - A statement of broad direction, purpose, or intent based on the needs of the community.

OPERATING FUNDS - Resources derived from recurring revenue sources and used to finance ongoing operating expenditures.

PROGRAM - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the Town is responsible.

RESOURCES - Total amount available for appropriation including estimated revenues, fund transfers, and beginning fund balances.

TAX LEVY - The total amount to be raised by general property taxes.

TAX RATE - The amount of tax levied for each \$1,000 of assessed valuation.

USER FEES - Fees paid for direct receipt of a public service by the party benefiting from their service.

TOWN FINANCE TERMINOLOGY

The following terms are frequently used in the annual town report and at the town meeting. In order to provide everyone with a better understanding of the meaning, the following definitions are provided.

AVAILABLE FUNDS - "FREE CASH"

The amount certified annually by the Bureau of Accounts, Department of Revenue. The certified amount is the Unreserved Fund Balance less all outstanding taxes. This fund may be used by a vote of the town meeting as available funds for appropriation.

AVAILABLE FUNDS - OTHER

Usually refers to balances in special funds or balances remaining in specific articles for which previous town meetings had approved appropriations. When the project is complete, the balance is available either for re-appropriation or being turned back along with unexpended operating budgets to the town's general fund balance.

"CHERRY SHEET"

A financial statement from the State, printed on cherry-colored paper, which itemizes state disbursements due the town, and the state and country charges to the town, usually resulting in a net receipt of funds usable by the town for the items specified. It is due from the state in March, and necessary before the assessors can set the tax rate.

ENTERPRISE FUND

A self-supporting account for a specific service or program that the town operates as a separate "business". Enterprise funds do not depend on taxes for operating revenue. Ideally, overall revenue and expenses should balance over time.

OVERLAY

The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted by the Board of Assessors.

RESERVE FUND

This appropriation is voted at the annual town meeting in an amount not to exceed 5% of the tax levy of the preceding year. Transfers from the reserve fund are within the exclusive control of the Appropriation Committee and are for "extraordinary or unforeseen expenditures."

UNRESERVED FUND BALANCE

This term was previously referred to as Surplus Revenue or Excess and Deficiency. This fund represents the amount by which assets exceed Liabilities and Reserves.

FINANCE

THE BUDGET

The town budget is prepared by the Executive Administrator for the Selectmen. The school budgets are submitted to the town administrator by the School Committee and the finance officer of the GLRVTHS. The budgets are then reviewed by the Board of Selectmen and the Finance Committee. The final decisions on all appropriations are made by the voters at the annual town meeting through their votes on departmental budgets and warrant articles.

Because Proposition 2 1/2 limits the tax dollars available to fund municipal services, the Board of Selectmen, School Committee and Finance Committee begin the budget process with basic agreements about the total funds available for the coming year and how these resources should be divided between the town and schools. Tyngsborough's total budget for both the town and the schools for fiscal 1996 was approximately 16 million. The tax on real and personal property is the principal source of revenue for the town.

Increases in the property tax levy are limited by Proposition 2 1/2. Other significant sources of revenue supporting the town and school services are state aid, the motor vehicle excise tax, the sewer user fees, fees for licenses and permits and other miscellaneous user fees.

TAX RATE

Setting the town's tax rate is the responsibility of the Board of Assessors, with state approval. The board calculates the amount of money that must be raised from property taxes by taking the total amount needed to fund all town and school operations for the year as determined by Town Meeting. It then subtracts the total of what Tyngsborough anticipates receiving from other sources such as state aid, the motor vehicle excise tax and various user fees. The amount that must be raised, which may not exceed the limit allowed under proposition 2 1/2, then is expressed as a tax rate for each \$1000 of property valuation.

The Board of Selectmen, after a public hearing, has the option of shifting some of the tax burden from the residential and open-space property owners to the commercial, industrial and personal property owners through classification. The current tax rate is 20.06.

TAX BILLS

The fiscal year of the town runs from July 1 to June 30, coinciding with the state and county. Property tax payments are due and payable in two six month installments on November 1 and may 1 of each year. Motor vehicle excise taxes must be paid at the collector's office in the Town Offices within 30 days of the receipt of the bill.

Motor Vehicle Excise Tax Information

The Excise

- The excise is imposed on the privilege of registering a motor vehicle and is not a property tax. It therefore applies to anyone who registers a motor vehicle in Massachusetts.
- Each vehicle is taxed from the first day of the month in which it is registered for the balance of the year.
- The proceeds become a part of the general funds of the municipality and have the effect of reducing the property tax.
- The current rate is \$25.00 per thousand with no excise to be less than \$5.00.
- The excise is based on information furnished on the application for registration. Any correction of name, address, model, registration number, make or year of manufacture must be recorded with the Registry of Motor Vehicles.
- The excise is due and payable within 30 days of the date of issue. Failure to receive a bill does not affect the validity of the tax or penalties.

The Value

The value of a motor vehicle for excise purposes is determined by the Commissioner of Revenue at varying percentages of the manufacturer's list price in the year of manufacture as follows:

In the year preceding the designated year of manufacture	50%
In the year of manufacture	90%
In the second year	60%
In the third year	40%
In the fourth year	25%
In the fifth and succeeding years	10%

Condition and market value are not consideration in determining the value, nor is age after the fifth year.

Abatements

An abatement is in order in the following cases:

- When the motor vehicle is sold and the registration is canceled or when the vehicle is traded for another vehicle.
- When a registrant and motor vehicle are transferred to another state or country with proof of registration in such other state or country and proof of cancellation of registration in Massachusetts.
- When an motor vehicle is overvalued.
- When there is subsequent registration of the same vehicle in the same year by the same person.
- When vehicle is stolen and notification of theft within 48 hours is given to police and certificate of registration surrendered not less than thirty (30) days after the theft and certificate from Registry verifying same.

A proportionate abatement of the excise may be granted if any of the above conditions is met and the application is properly filed.

Forms for applying for abatement are on the back of your bill labeled Collector's copy or a form will be mailed upon request from the Assessor's Office.

Application for abatement or refund must be filed with the Board of Assessors in writing on an approved form on or before December 31 of the year following the year for which the excise is assessed.

The filing of this application does not stay the collection of your tax. To avoid loss of appeal rights or addition of interest and other collection charges, the tax should be paid as assessed.

Penalties

If not paid when due, it is subject to penalties of interest, and demand charges and fees, per the following schedule:

- Demand - \$5.00 plus interest due first day after due date and payable within 14 days.
- Warrant - \$14.00 plus interest due within 30 days after demand due date.
- Service of Warrant - \$14.00 plus interest upon servicing warrant to last known location of person assessed and due in 3 days.
- Excise tax due after this must be reported to the Registry of Motor Vehicles for non-renewal of plate or license - \$20.00 additional charge.

Pay excise bills on the required due date and avoid paying up to \$53.00 in penalties and interest fees.

VOTING AND ELECTION INFORMATION

Where to Register

Town Clerk's Office
Town Hall, 10 Kendall Road
Telephone 508 649-7103

Qualifications

Any person who is eighteen years old by primary day, a citizen of the United States and a resident of Tyngsborough may register to vote in town, state and national elections. No minimum time of residency is required to register, but to vote in an election, registration must be in advance --20 days before town elections and 28 days before state and national elections and primaries.

When to Register

Monday - Friday
8:00 a.m. - 4:00 p.m.

Since July 1, 1994 mail in registration has occurred and as of January 1, 1995, people are able to register at the Registry of Motor Vehicles Office, Welfare Offices and other public agencies.

NOTE - No special evening or Saturday sessions will be held after January 1, 1995.

How Often to Register

A voter need register only once if Tyngsborough residency is maintained and the census listing form mailed annually to each household is returned. The name and address should be kept up to date so that all information will appear correctly on the voting list. The voting list is checked against the town census each year. Any voter not listed in the census is removed from the voter listing. If one does not vote in at least one of the next two Federal Elections.

Party Designation

When registering, a voter may request a party designation or unenrolled status. In a primary election, registered Republicans or Democrats may request only the ballot of the party in which they are enrolled. In Massachusetts, an Unenrolled may vote in either party primary by requesting the primary ballot of choice. By doing so, the voter becomes automatically enrolled in that party when voting in a Presidential Primary. When voting in a State Primary unenrolled status is maintained. After voting, any voter may change party enrollment by filling out a party enrollment certificate and giving or sending it to the town clerk. A party enrollment certificate may be obtained at the polls or in the town clerk's office.

Voting and Election Information cont'd

Town Elections

The following officials are elected by the town's registered voters:

- Moderator of the Annual Town Meeting (three year term)
- Board of Selectmen (three year term)
- School Committee (three year term)
- Assessors (three year term)
- Board of Health (three year term)
- Cemetery Commissioner (three year term)
- Constables (three year term)
- Finance Committee (three year term)
- Tyngsborough Housing Authority (five year term)
- Planning Board (five year term)
- Regional Vocation School Committee (three year term)
- Road Commissioner (three year term)
- Sewer Commissioner (three year term)
- Tax Collector (three year term)
- Town Clerk (three year term)
- Tree Warden (three year term)
- Trustees of the Littlefield Library (three year term)
- Memorial Committee (three year term, elected at town meeting from the floor)
- Surveyors of Woods, Bark and Lumber (three year term, elected at town meeting from the floor)

Voting

Tyngsborough is divided into three precincts they are:

- Precinct 1 Lakeview School, Coburn Road
Precinct 2 Multi Service Center, Lakeview Avenue
Precinct 3 Brinley Terrace, Middlesex Road

See map to determine your precinct. For further information call the Town Clerk's Office, 508 649-7103.

Election Information

Local Election - Second Tuesday in May
Polling Hours - 7:00 a.m. to 8:00 p.m.

Electoral Districts

- | | | |
|-----------------------------|------|-----------------------------|
| - United States Congressman | 5th | Massachusetts Congressional |
| - Governor's Councilor | 3rd | Councilor |
| - State Senator | 1st | Middlesex |
| - State Representative | 39th | Middlesex |
| - County Officers | | Middlesex County |

Voting and Election Information cont'd

Absentee Ballots

Absentee ballots are allowed in national, state and local elections and primaries. People eligible for an absentee ballot are registered voters who:

- will be away from home on election day and at a specific address,
- are temporarily living away from home in the United States or overseas,
- are physically unable to get to the polls,
- have religious beliefs that prevent voting at the polls on election day.

The registered voter must apply in writing for an absentee ballot for each election.

A parent can apply for an absentee ballot on behalf of a college student who will be away on voting day.

He or she may mail the request or take it to the town clerk's office. The application must be received no later than noon of the day before the election or primary. The voter must be sure to allow enough time for mailing. The disabled voter who has a letter of permanent disability written by a physician filed in the town clerk's office, will receive an application for absentee voting automatically one (1) month before election.

The absentee ballot should be mailed back to the town clerk as soon as possible because it must be received no later than 8:00 p.m. on election day. If time is too short for mailing or if the voter will be absent on election day with no mailing address, he or she may vote before the election at the town clerk's office. The town clerk will witness the ballot. Applications for this ballot may be made no later than noon on the day before the election.

Certain unregistered voters are entitled to vote absentee on a Federal Personnel ballot only. Included in this category are people on active duty with the Armed Forces, their spouses and dependents, people in the U. S. Merchant Marine, their spouses and dependents and U. S. citizens who are absent from the Commonwealth.

These people must be eligible voters whose legal residence is in Massachusetts or who lived in the Commonwealth just before leaving the country. The voter should register in person when he or she returns to Massachusetts.

Candidate Information

Any Tyngsborough registered voter may be a candidate for town elective offices. he or she must:

- Obtain nomination papers from the town clerk.
- Have the designated number of registered voters sign the papers.
- Have valid signatures; that is, names written substantially as they appear on the voting list complete with address.
- Sign and return the papers to the town clerk's office by 5 p.m. the day specified (42 days before the election).

Members of Tyngsborough's Republican and Democratic town committees are elected in the presidential primary. Town committees may have 35 members. Five signatures of registered voters are required to place a candidate's name on the ballot.

**TYNGSBOROUGH'S
COMMUNITY
PROFILE**

TYNGSBOROUGH, MASSACHUSETTS
Middlesex County

A Community Profile - 1994
Narrative by Robert P. Griffin, Jr.

The Town of Tyngsborough is a small residential community located in the northwest section of Middlesex County. Composed of 17.86 square miles of land and surface water, bordering the towns of Dunstable, Groton, Westford, Chelmsford, Dracut, the City of Lowell, as well as the State of New Hampshire, and divided by the Merrimack River, Tyngsborough is dotted with numerous streams, lakes and great ponds. Long recognized as the "gateway" to the White Mountains and located only thirty minutes from Boston Along the Route 3 corridor, Tyngsborough enjoys a strategic position in the Merrimack Valley. During the past three years Tyngsborough has experienced a tremendous burst in residential construction but has retained the charm of a small rural community.

Tyngsborough was founded in 1675 by Colonel Jonathan Tyng, and the Tyng's Mansion House was one of the oldest homes north of Boston. During the founding period, settlers of Tyngsborough fought a series of small, but often bloody skirmishes with local Indian tribes; several colonial era homes in town still have emergency passage ways used during attacks. On February 23, 1809, Tyngsborough was incorporated as a town, breaking from Chelmsford, Dunstable, and the parishes in Billerica. As the town grew, Tyngsborough became known for its ferries, quarries, and box companies. Until the late 1960's, Tyngsborough was a vacation community with a large seasonal population.

Today, Tyngsborough is a growing community of over 8,000 residents. A new Junior/ Senior High School, a new Police Station, and a progressive capital plan epitomize the community's desire to have the services of a larger community and all the charm of a small New England town.

GEOGRAPHY

Location: Northeastern Massachusetts, bordered by Westford and Chelmsford on the south; Lowell and Dracut on the east; Nashua and Hudson, New Hampshire, on the north; and Groton and Dunstable on the west and northwest. Tyngsborough is about 7 miles west of Lowell, 31 miles northwest of Boston, 26 miles northeast of Fitchburg, and 235 miles from New York City.

Total Area: 18.05 square miles

Land Area: 16.85 square miles

Population: 9,500 (Local Census Number)

Density: 513 per square mile

Climate (National Climatic Data Center)
(Bedford Station)

Normal temperature in January	24.3 F
Normal temperature in July	71.2 F
Normal annual precipitation	44.8"

U.S.G.S. Topographical Plates
Nashua, South, Lowell, Westford

Regional Planning Agency
Northern Middlesex Council of Governments

Metropolitan Statistical Area
(1993 Definition)

Lowell

GOVERNMENT

Municipal Offices

Main Numbers: Area Code - (508)

Selectmen's Office - 649-2300
Town Clerk's Office - 649-7103
Assessors' Office - 649-2302
Building Department - 649-2303
Tax Collector's Office - 649-2306

Tax Rate

\$20.06 per \$1,000 (1996)

Form of Government

Board of Selectmen
Executive Administrator
Open Town Meeting

Registered Voters (Secretary of State 1992)

	Number	%
Total Registered	4,654	
Democrats	1,395	30.0
Republicans	631	13.6
Other parties	25	0.5
Unenrolled Voters	2,603	55.9

Year Incorporated

As a town: 1809

Legislators

US Senator Edward M. Kennedy

JFK Federal Office Bldg., Rm 2400, Boston, MA 02116 (617) 565-3170
SR-315, United States Senate, Washington, DC 20510 (202) 224-4543

US Senator John F. Kerry

SR-358, United States Senate, Washington, DC 20510 (202) 224-2742
Rm 3220, Transportation Bldg., 10 Park Plaza, Boston, MA 02116 (617) 565-8519
222 Milliken Place, Rm 311, Fall River, MA 02722 (Tu. & Th.) (508) 677-0522
53 North 6th Street, Suite 264, New Bedford 02740 (M&F.) (508) 994-7651
145 State Street, Rm 504, Springfield, MA 01103 (413) 785-4610

US Congressman Martin T. Meehan

11 Kearney Sq., Lowell, MA 01852 (508) 459-0101
1216 Longwood St., Washington, DC 20515 (202) 225-3411

State Senator Senator Daniel P. Leahy

10 Bridge St., Lowell, MA 01852 (508) 459-0181
State House Rm 517, Boston, MA 02133 (617) 722-1630

State Representative Colleen Garry

55 Chapman St., Dracut, MA 01826 (508) 453-1356
State House Rm # 473G, Boston, MA 02133 (617) 722-2070

DEMOGRAPHICS

Population Trends (M.I.S.E.R.)

	Persons	% change
1980	5,683	
1990	8,642	+52.1
2000	10,589	22.5
2010	12,386	17.0

Persons by Sex (1990 US Census)

Male	4,286
Female	4,356

Age Distribution (1990 US Census)

	Persons	%
Under 5	842	9.7
5-14	1,346	15.6
15-44	4,500	52.1
45-64	1,348	15.6
65 & Over	606	7.0

Vital Statistics (Dept. of Public Health 1995) Statewide

1993 Resident Births	115	
per 1,000 women 15-44	48.4	57.9
1993 Resident Deaths	52	
per 100,000 residents	548	913

Race & Ethnicity (1990 US Census)

	Persons	%
White	8,467	98.0
Black	39	0.5
Am. Ind., Esk., Aleut	3	0.0
Asian or Pacific Isl.	81	0.9
Hispanic Org.	52	0.6
Other	0	0.0

Households (1990 US Census)

		% change
1980	1,834	
1990	2,823	+53.9

Poverty Status

Persons for whom status determined	8,631	5,812,415
------------------------------------	-------	-----------

Below poverty level	603	519,339
	7.0%	8.9%

Household Size (1990 US Census)

3.04 persons per household

Households by Type (1990 US Census)

	Households	%
Married Couple Fam	1,948	69.0
Male Householder	81	2.9
Female Householder	245	8.7
Non-Fam Household	549	19.4

Income Distribution (1990 US Census)

	Households	%
Less than \$5,000	63	2.2
\$5,000-\$9,999	195	6.9
\$10,000-\$24,999	333	11.8
\$25,000-\$34,999	306	10.8
\$35,000-\$49,999	569	20.2
\$50,000-\$74,999	961	34.0
\$75,000-\$99,999	301	10.7
\$100,000 or more	116	4.1

Median Household Income	\$48,842
state rank	76
% of state average	132.2%

Per Capita Income	\$16,633
state rank	174
% of state average	96.6%

Source of Income (1990 US Census)

	Number of Households	Average Income
Wage & Salary	2,493	\$49,155
NonFarm Self-Emp.	417	12,652
Farm Self-Emp.	20	7,000
Social Security	567	6,504
Public Assist	95	4,148
Retirement	318	9,707
Interest	1,296	3,558
Other	383	3,946

HOUSING CHARACTERISTICS

Housing Units (1990 US Census)

	Units	%
Total Units	3,033	
Total Occupied	2,823	
owner occupied	2,319	82.1
renter occupied	504	17.9

Total vacant	210	
for sale	37	17.6
for rent	24	11.4
other vacant	149	71.0

Owner Vacancy Rate	1.6
Rental Vacancy Rate	4.5

Median Value	\$169,700
(owner occupied)	
Median Contract Rent	\$590
(renter occupied)	

Type of Structure (1990 US Census)

	Units	%
Single Unit	2,423	79.9
2-4 Units	198	6.5
5 or More Units	352	11.6
Other	60	2.0

Year Structure Built (1990 US Census)

	Units	%
1989 - March 1990	59	1.9
1980 - 1988	1,041	34.3
1970 - 1979	593	19.6
1960 - 1969	343	11.3
1950 - 1959	400	13.2
1940 - 1949	213	7.0
1939 or earlier	383	12.6

Home Sales (Banker & Tradesman)

	Number	% Change
1990	136	-22.3
1991	130	+2.2
1992	155	+11.5
1993	210	+35.5
1994	299	+42.4

Median Sales Price (Banker & Tradesman)

	Price	% Change
1990	149,000	-0.7
1991	144,000	-3.4
1992	122,400	-15.0
1993	129,900	+ 6.1
1994	150,000	+15.5

Residential Building Permits (US Census Bureau 1992) (New Construction)

	Single	Multi Family	' Family
1990	44	16	
1991	32	2	
1992	45	0	
1993	101	0	
1994	146	0	

Subsidized Housing Units (EOCD 1993)

Aggregate number	116
% Subsidized	3.85

Public Housing Units (EOCD 1993)

Conventional State	116
Conventional Federal	0

Rental Assistance (EOCD 1993)

State (MRVP)	2
Federal (Section 8)	2

EDUCATION

Student Population (Dept. of Education)

Total students 91/92	1,719
at public schools	87.6%
at private schools	12.4%

Pupil Cost (Dept. of Education)

Integrated per Pupil Cost 91/92	\$4,358
state average	\$5,034

Educational Attainment (1990 US Census)

High School Graduate or Higher	80.7%
Bachelor's Degree or Higher	19.6%

School District Membership (Dept of Education)

Tyngsborough	(K-12)
Greater Lowell	(09-13)

School Enrollment (Dept. of Education)

	Enrollment	Change	Statewide
	94/95	1981-95	
Tyngsborough	1,706	35.7.0%	-10.2%
Greater Lowell	2,197	- 6.9%	

Public Schools (Dept. of Education)

Tyngsborough	
Winslow	K
Lakeview	01-02
Norris Road Elementary	03-06
Tyngsborough Jr Sr High	07-12

Greater Lowell	
Gr Lowell Reg Voc Tech	09-13

Colleges and Universities

(Higher Education Coordinating Council)
None
Boston University

Dropout Rate (Dept of Education)

	Rate 93/94	Statewide
Tyngsborough	1.1%	3.7%
Greater Lowell	3.3%	

Average Teacher Salary (Dept. of Education)

	Salary 93/94	Statewide
Tyngsborough	\$36,940	\$39,023
Greater Lowell	\$43,801	

For further school district information contact: Information % Outreach Services, Department of Education, 350 Main Street, Malden, MA 02148 Phone: 617 388-3300.

ECONOMIC DEVELOPMENT

ECONOMIC BASE

Labor Force (1990 US Census)

Employed	4,610
Unemployed	388
Unemployment Rate	7.8%
statewide	6.7%

Industry Groups of Residents (1990 Census)

Agriculture	19
Mining	9
Construction	435
Manufacturing	1,094
Transportation & Communication	391
Wholesale & Retail Trade	868
Finance, Insurance & Real Estate	232
Government	206
Services	1,356
Total	4,610

Largest Employers

(Supplied by community 1993)

employees

Retail Establishments

(US Census of Retail Trade 1987)

Establishments	N/A
Sales (\$,000)	0
Per Capita Sales (\$)	0
Paid Employees in work week	0

Retail Sales by Retail Group

(US Census of Retail Trade 1992)

	Establishments	Sales (\$,000)
Bldg. materials, garden supplies	-0-	
General merchandise		
Food Stores		

PAYROLL & SALES

Automotive dealers

Annual Employment by Place of Work

(Dept. of Employment & Training 1991)

Agriculture	C
Mining	0
Construction	117
Manufacturing	272
Transportation & Communication	226
Wholesale & Retail Trade	568
Finance, Insurance & Real Estate	45
Government	767
Services	456
Total	2,459

Economic Development cont'd

Total Annual Payroll (\$,000)	58,153
Average Annual Wage (\$)	23,649
Number of Establishments	214

Apparel, accessories stores

Gasoline service stations

Furniture, home furnishings

Eating & drinking places

Drug & proprietary stores

Misc. retail stores

EMPLOYMENT,

Average

ECONOMIC DEVELOPMENT ORGANIZATIONS

(Supplied by community 1993)

MISCELLANEOUS

HEALTH FACILITIES

(Dept. of Public Health 1992)

Hospitals

None

Long Term Care

None

Hospices

None

Rest Homes

None

Utilities

(Office of Business Development)

Electric Mass. Electric Co.

Gas Colonial Gas Co.

Sewer Lowell WWTF

Water Sources Ground, Purch'd

PUBLIC SAFETY

(Office of Public Safety 1992)

Total Crimes Reported
rate per 1,000 persons
change from 1991

Statewide
n/a
47.95
- 5%

Violent Crimes
rate per 1,000 persons
change from 1991

n/a
7.13
-3%

Property Crimes
rate per 1,000 persons
change from 1991

n/a
40.82
-5%

WELFARE ASSISTANCE (Dept. Public Welfare 1994)

Cash Assistance

Refugee Assistance

Cases
0

Supplemental Security Income (SSI)-Aged

26

Aid to Fam. w/Dependent Children (AFDC)

41

Suppl. Security Income (SSI)-Disabled

63

Emergency Aid (formerly General Relief)

11

Medicaid Only

Aged

18

Families

52

Disabled

29

Children

1

Food Stamps Only

32

Total

273

DPW caseloads are compiled by zip code. The cases shown are for the zip code(s) in which the community is located, and may include cases for other communities with the same code.

ECONOMIC DEVELOPMENT

TRANSPORTATION AND ACCESS

The development of transportation resources in the Merrimack River Valley, where Tyngsborough is situated, was shaped by the history of the region as a major site of American industrial development in the nineteenth century. The area has exceptionally good highway and rail facilities linking the major cities and towns to each other and to the port, airport, and intermodal facilities of Boston.

Major Highways

Principal highways are U. S. Route 3 running N-S between Nashua, New Hampshire, and the Boston region, and State Route 113.

Rail

Commuter rail service to North Station, Boston is available from neighboring Lowell. Travel time 45-49 min.; 680 MBTA parking spaces. Freight rail service is available from the Springfield Terminal Railway. Contact number: 508 663-1073.

Bus

Tyngsborough is a member of the Regional Transit Authority (LRTA), located in the Gallagher Transportation Terminal, 115 Thorndike Street, Lowell, MA 01852, which provides fixed bus service between Lowell and Tyngsborough. For information and scheduling call 508-459-0164. Paratransit service for the elderly and disabled are available through the Council on Aging, Multi Service Center, Lakeview Ave. Tel: 508-649-9211.

Other

The Tew-Mac Airport, a General Aviation (GA) facility, is easily accessible. It has 2 asphalt runways, 2,600' x 60' and 2,830' x 26'. Instrument approaches available: Non-precision. Other nearby airports include the Lawrence Municipal Airport in North Andover and L. G. Hanscom Field in Bedford.

Commuting to Work (1990 US Census)

Drove alone	85.6%
Carpools	10.2%
Public transportation	1.0%
Other means	0.0%
Walked or worked at home	3.2%
Average time to work (mins)	26.2

LAND USE CLASSIFICATION

(Office of Environmental Affairs 1985)

	Acres	
Residential	1,756	15.1%
Commercial	87	0.7%
Industrial	28	0.2%
Transportation	262	2.3%
Agriculture	559	4.8%
Urban Open Land	298	2.6%
Recreation	248	2.1%
Water	745	6.4%
Other	7,619	65.7%

Economic Development
Transportation

ZONING REGULATIONS

(supplied by community 1993)

	Single Family	Two Family	Multi Family
Minimum lot size (SF)	65,000	65,000	65,000
Minimum lot width or frontage (ft)	200	200	200

GROWTH MANAGEMENT

(supplied by community 1993)

Comprehensive Plans	Yes
Rent Control	No
Condominium Controls	No
Groundwater Protection	No
Subdivision Control Laws	Yes
Site Plan Approval Required	Yes
Other Growth Limits	No

CULTURE AND RECREATION

LIBRARIES

(Board of Library Commissioners 1991/92)

Littlefield Library
252 Middlesex Road
(508) 649-7361

Total Holdings per capita	23,162	Statewide 4.73
Total Circulation per capita	59,988 6.94	6.76

MUSEUMS

None

RECREATION

Recreation Department

(supplied by community 1993)

Recreation Department
10 Kendall Road Box 5
Tyngsborough, MA 01879

RECREATIONAL FACILITIES

(Department of Environment Management)

Largest recreational sites, and activities:
Lowell Dracut Tyngsborough State Forest
(1,040 acres)

atv motoring, bicycling, boating-non motor,
cross country skiing, four wheeling,
fresh water fishing, hiking, horseback riding,
hunting, ice skating, nature observing,
organized events, picnicking, sight seeing,
snowmobiling, walking/jogging.

MIT Property (251 acres)
nature observing

Notre Dame Academy (199 acres)
hiking, nature observing, picnicking, tennis

Vesper Country Club (170 acres)
golf, hiking, nature observing, pool
swimming, tennis

Tyngsborough Country Club (87 acres)
golf, hiking, nature observing,
picnicking

Greater Lowell Reg Voc Tech (85 acres)
Baseball/softball, basketball, football/soccer,
general play, organized events, other-team
sports

MISCELLANEOUS

HEALTH FACILITIES

(Dept. of Public Health 1992)

Hospitals

None

Long Term Care

None

Hospices

None

Rest Homes

None

Utilities

(Office of Business Development)

Electric Mass. Electric Co.
Gas Colonial Gas Co.
Sewer Lowell WWTF
Water Sources Ground, Purch'd

PUBLIC SAFETY

(Office of Public Safety 1992)

Total Crimes Reported
rate per 1,000 persons
change from 1991

Statewide
n/a
51.51
- 7%

Violent Crimes
rate per 1,000 persons
change from 1991

n/a
8.17
+1%

Property Crimes
rate per 1,000 persons
change from 1991

n/a
43.33
+8%

WELFARE ASSISTANCE (Dept. Public Welfare 1992)

Cash Assistance

Cases

Refugee Assistance	0
Supplemental Security Income (SSI)-Aged	28
Aid to Fam. w/Dependent Children (AFDC)	55
Suppl. Security Income (SSI)-Disabled	55
Emergency Aid (formerly General Relief)	5

Medicaid Only

Aged	15
Families	41
Disabled	16
Children	2

Food Stamps Only

Total	38
	255

DPW caseloads are compiled by zip code. The cases shown are for the zip code(s) in which the community is located, and may include cases for other communities with the same code.

MUNICIPAL FINANCE
(Department of Revenue)

ESTIMATED REVENUES BY SOURCE (\$,000)

	FY90	FY91	FY92	FY93	FY94
Tax Levy	6,652	7,376	8,291	8,465	8,775
State Aid	2,144	2,027	2,722	2,906	3,105
Local Receipts	1,187	1,074	1,098	914	1,048
Other	185	586	278	86	366
Total Revenues	10,168	11,063	12,389	12,370	13,294

ACTUAL EXPENDITURES (\$,000)

(Source: Schedule A. Expenditures are from general fund only. Spending from special revenue, enterprise, capital projects, or trust funds are not reflected in these figures.)

	FY90	FY91	FY92	FY93	FY94
General Government	537	716	570	530	526
Police	643	652	642	703	766
Fire	195	200	207	236	213
Other Public Safety	214	231	215	217	226
Education	5,093	5,230	5,381	5,446	6,222
Public Works-Highway	477	463	461	561	605
Public Works-Other	342	358	369	371	395
Human Services	155	157	149	158	159
Culture & Recreation	97	98	102	114	124
Debt Service	697	1,032	2,419	2,184	2,131
Fixed Costs	652	803	926	970	981
Intergovernmental	30	32	35	49	64
Miscellaneous	71	25	15	2	80
Total Expenditures	9,204	9,994	11,490	11,541	12,493

MUNICIPAL FINANCE

(Department of Revenue)

TAX RATES, TAX LEVIES, ASSESSED VALUES

	FY90	FY91	FY92	FY93	FY94
Tax Rates (\$)					
Residential	11.23	12.24	15.78	17.85	18.61
Open Space					
Commercial	11.23	12.24	15.78	17.85	18.61
Industrial	11.23	12.24	15.78	17.85	18.61
Personal Property	11.23	12.24	15.78	17.85	18.61
Tax Levies (\$,000)					
Residential	5,227	5,800	6,479	6,672	6,998
Open Space					
Commercial	833	858	964	939	955
Industrial	497	579	658	629	580
Personal Property	95	139	190	225	242
Assessed Values (\$,000)					
Residential	465,490	473,872	410,576	373,772	376,010
Open Space					
Commercial	74,195	70,085	61,065	52,613	51,297
Industrial	44,242	47,288	41,712	35,212	31,173
Personal Property	8,423	11,345	12,060	12,621	13,018
Proposition 2 1/2 Levy Limits (\$)					
Limit before Debt Exlcusion	6,106,745	6,512,067	6,941,268	7,300,128	7,659,526
Limit with Debt Exclusion	6,656,462	7,376,154	8,293,639	8,464,798	8,776,437
Total Tax Leby	6,652,086	7,375,707	8,291,024	8,464,772	8,774,587
Excess Capacity	4,376	447	2,615	26	1,850
Excess as % of Limit	0.07	0.01	0.03		0.02
Levy Ceiling	14,808,740	15,064,762	13,153,336	11,855,423	11,787,462
Override Capacity	8,701,995	8,552,695	6,194,068	4,555,295	4,127,936
Tax Levy as % Full Value	1.12	1.22	1.58	1.78	1.86

Miscellaneous

Date of Next Revaluation:	FY95				
Moody's Bond Rating	A	A	A	A	A
Long Term Debt (\$,000)	6,106	5,565	16,237	15,237	14,212
per capita (\$)	706.51	643.95	1,878.88	1,763.15	1,644.52

MUNICIPAL FINANCE

(Department of Revenue)

State Aid Receipts (\$)

	FY90	FY91	FY92	FY93	FY94
School Aid Chapter 70	1,315,955	1,263,317	890,973	890,973	1,598,475
Additional Assistance					
County Jail Grants					
Racial Equity					
Lunch Program	9,435	9,527	9,105	8,573	7,179
Equal Education Opportunity	238,462	228,977	228,977	333,012	
School Improvement Council	3,129	2,328			
Per Pupil Aid				145,000	
Horace Mann Teachers	1,355	737			
School Transportation	140,170	146,283	157,697	134,154	68,506
School Construction			976,243	976,243	976,243
Tuition State Wards	39,087	52,767			
Special Needs Education					
Retired Teachers Pension					
Transportation of Pupils					
Water Pollution					
Public Libraries	7,073	7,642	7,552	7,640	7,597
Additional Libraries	679				
Regional Libraries					
Police Career Incentives					
Urban Renewal					
Veterans Benefits	22,001	21,843	13,835	13,835	20,250
Highway Fund	43,465		142,709	78,010	78,728
Additional Highway	23,659				
Lottery, Beano & Charity	271,185	271,185	271,185	291,568	291,568
Local Shar of Racing Tax					
Urban Redev Corp Excise					
Abatements Vets,					
Blind, Surv Spouse	4,025	4,725	4,813	5,513	5,600
Abatements Elderly	15,293	15,215	15,010	16,324	16,500
State Owned Land					5,143
Municipal Stabilization Aid					25,128
Total Estimated Receipts	2,134,973	2,024,546	2,718,099	2,905,868	3,100,917

**TYNGSBOROUGH'S
DIRECTORY
OF
LICENSES AND PERMITS**

LICENSES/PERMITS

A

Absentee Ballots
Accounts Payable
Air Pollution Complaints
Alcoholic Beverages License
Ambulance
Ammunition Sales License
Animal Control
Appeals (Zoning)
Archery/Prim Firearms Stamp
Asbestos Hazards
Auctioneer License
Auto Excise Tax Information
 Abatements
 Payments/Information

B

Ballfield Permit
Baseball Permit
Bazaars & Raffle Permit
Beano License
Betterments, Pymnts, Releases
Bicycle License
Birth Certificates
Black Powder Permit
Blasting Powder Permit
Block Parties
Board of Appeals Decisions
Brook Cleaning
Burglar Alarm Install Permit
Burning Permits
Business Certificate Reg.

C

Cable TV Complaints
Cannon Permit
Catch Basin Cleaning
Cemetery Information
Census Federal and State
Class I, & II Licenses (used cars)
Class III Licenses (Junk yard)
Coed Softball League
Committees/Members List
Common Victualler License
Common Carrier License
Licenses/Permits cont'd
Communicable Disease Control
 Epidemiology Investigation
 Sexually Transmitted Disease
 Tuberculosis

Contact:

Town Clerk's Office
Town Accountant's Office
Health Office
Selectmen's Office
Police/Selectmen
Police Dept.
Selectmen's Office
Appeals Board
Town Clerk's Office
Health Office
Selectmen's Office
Assessors' Office

Tax Collector's Office

Recreation Dept.
Recreation Dept.
Town Clerk's Office
Selectmen's Office
Tax Collector's Office
Police Dept.
Town Clerk's Office
Fire Dept.
Fire Dept.
Selectmen's Office
Town Clerk's Office
Conservation Office
Police Dept.
Fire Dept.
Town Clerk's Office

Cable Committee
Fire Dept.
Highway Dept.
Cemetery Commission
Town Clerk's Office
Selectmen's Office
Selectmen's Office
 Recreation Dept.
Town Clerk's Office
Selectmen's Office
Selectmen's Office

Health Office

Licenses/Permits cont'd

Commuter Bus
Conservation Land
Conservation Land Use Permit
Conservation Restrictions
Constable Listing
Council on Aging
Crime Incident Report
Curb Installation & Repair

Lowell Regional Transit Authority
Conservation Office
Conservation Office
Conservation Office
Town Clerk's Office
Senior Center
Police Dept.
Highway Dept.

D

Dead Animals
Death Certificates
Deeds (Town Property)
Dog Licenses
Dog Officer

Highway Dept.
Town Clerk's Office
Assessors' Office
Town Clerk's Office
Selectmen's Office

E

Elder Affairs
Election Information
Entertainment License
Excise Tax (Auto)
 Abatements
 Payments/Information

Council on Aging Office
Town Clerk's Office
Selectmen's Office

Assessors' Office
Tax Collector's Office

F

Fire Insurance Report
Firearms Permit
Firearms ID Cards
Fireworks Permit
Fishing Licenses
Flag
Flammable Storage Permit
Flammable Fluids Storage License
Flood Map
Floodplains Map
Food Services
 Establishments Plan Review
 Inspections
 USDA Food Recalls

Police Dept.
Police Dept.
Police Dept.
Fire Dept.
Town Clerk's Office
Selectmen's Office
Fire Dept.
Selectmen's Office
Planning Board Office
Conservation Office
Health Office

G

Garage Sale Permit
Gasoline Storage Renewal Permit
Genealogy
General By-laws
General Real Estate Market
Gunsmith License
General Road Maintenance
 Brook Cleaning
 Catch Basin Cleaning
 Curb Installation & Repair
 Drainage System Cleaning/Repair

Selectmen's Office
Town Clerk's Office
Town Clerk's Office
Town Clerk's Office
Assessors' Office
Police Dept.
Highway Dept.

Licenses/Permits cont'd

General Road Maintenance cont'd

- Plowing & Sanding
- Pothole Repair
- Roadside Mowing
- Sign Installation/Repair
- Street Sweeping

H

- Hackney License, Jitney
- Hawkers & Peddlers License
- Hazardous Waste Incidents
- Health Insurance
- Housing
- Housing Nuisance Complaint
- Hunting/Sporting License

- Selectmen's Office
- Police Dept.
- Health Office
- Treasurer's Office
- Tyngsborough Housing Authority
- Health Office
- Town Clerk's Office

I

- Innkeeper License
- Insect Control
- Inspections
 - Building
 - Gas
 - Plumbing
 - Wiring
- Installation Permits
 - Street Opening Permit
 - Water Installation Permit
 - Sewer Installation Permit

- Selectmen's Office
- Highway Dept.
- Building Dept.

- Highway Dept.

- Tyngsborough Water District &
Dracut Water District
- Sewer Office

J

- Justices of the Peace Listing

- Town Clerk's Office

L

- Lead Issues
(pain, water, food, etc.)
- Leaf Composting
- Leash Law Administrator
- Library
 - Licenses/Permits
- Alcoholic Beverages
- Ammunition Sales
- Auctioneer
- Ballfield
- Baseball
- Bazaars & Raffles
- Beano
- Bicycle
- Black Powder
- Blasting
- Block Parties
- Burglar Alarm Installation

- Health Office
- Health Office
- Animal Control Officer
- Littlefield Library
- Selectmen's Office
- Police Dept.
- Selectmen's Office
- Recreation Dept.
- Recreation Dept.
- Town Clerk's Office
- Selectmen
- Police Dept.
- Fire Dept.
- Fire Dept.
- Selectmen's Office
- Police Dept.

Licenses/Permits cont'd

Cannon
Class I & II (used cars)
Class III (Junk yards)
Common Victualler
Common Carrier
Camping Conservation Land
Dogs
Entertainment

Fire Dept.
Selectmen's Office
Selectmen's Office
Selectmen's Office
Selectmen's Office
Conservation Office
Animal Control Officer
Selectmen's Office

Licenses/Permits

Firearms
Fireworks
Fishing
Flammable Storage
Garage Sale
Gas Storage Renewal
Gunsmith
Hawkers/Peddlers
Hunting/Sporting
Innkeeper
Limousine
Liquor
Lodging House
Marriage
Oil Burner
Parade
Picnic Areas
Propane

Police Dept.
Fire Dept.
Town Clerk's Office
Fire Dept.
Selectmen's Office
Town Clerk's Office
Police Dept.
Police Dept.
Town Clerk's Office
Selectmen's Office
Selectmen's Office
Selectmen's Office
Selectmen's Office
Town Clerk's Office
Fire Dept.
Selectmen's Office
Selectmen's Office
Fire Dept.

M

Maps
Marriage Intentions/Licenses
Marriage Certificates
LRTA Schedules
Meeting Notices (Public)
Military Discharge Reg.
Military Registration
Milk Inspector
Mosquito Commissioner
Motor Vehicle Accident Report
Municipal Liens

Selectmen's Office
Town Clerk's
Town Clerk's
Lowell Regional Transit Authority
Town Clerk's Office
Town Clerk's Office
Post Office
Health Office
Highway Dept.
Police Dept.
Tax Collector's Office

N

Notaries Public
Nuisance Complaints
Housing
Rubbish
Sewage Disposal
Solid Wastes
Hazardous Wastes
Air Pollution
Noise Pollution

Selectmen/Town Clerk
Health Office

Licenses/Permits cont'd

O

Oaths Administration
Office Bldg. Maintenance
Oil Burner Permit
Oil Spills
Open Burning Complaint

Town Clerk's Office
Custodian's Office
Fire Dept.
Health Office
Fire Dept.

P

Parade Permit
Park Division
Flower Planning & Care
Passport Information
Payroll

Selectmen's Office
Recreation Dept.

U.'S. Post Office
Treasurer

Permits/Licenses

Alcohol Beverages
Ammunition Sales
Auctioneer
Ballfield
Baseball
Bazaars & Raffle
Beano
Bicycle
Black Powder
Blasting
Block Parties
Burglar Alarm Installation
Cannon
Class I, II & III
Common Victualler
Common Carrier
Camping Conservation Land
Dogs
Entertainment
Firearms
Fishing
Flammable Storage
Garage Sale
Gas Storage Renewal
Gunsmith
Hawkers/Peddlers
Hunting/Sporting
InnKeeper
Limousine
Liquor
Lodging House
Marriage
Oil Burner
Parade
Picnic Areas
Propane
Raffle/Bazaars
Soccer

Selectmen's Office
Police Dept.
Selectmen's Office
Recreation Dept.
Recreation Dept.
Town Clerk's Office
Selectmen's Office
Police Dept.
Fire Dept.
Fire Dept.
Selectmen's Office
Police Dept.
Fire Dept.
Selectmen's Office
Selectmen's Office
Selectmen's Office
Conservation Office
Animal Control Officer
Selectmen's Office
Police Dept.
State Dept.
Fire Dept.
Selectmen's Office
Town Clerk's Office
Police Dept.
Police Dept.
Town Clerk's Office
Selectmen's Office
Selectmen's Office
Selectmen's Office
Selectmen's Office
Town Clerk's Office
Fire Dept.
Selectmen's Office
Conservation Office
Fire Dept.
Town Clerk's Office
Recreation Dept.

Licenses/Permits cont'd

Permits/Licenses cont'd

Sporting/Hunting
Street Opening
Tank Truck
Tar Kettle
Pothole Repair
Prim. Firearms/Archery Stamp
Propane Permit
Property Sales Listings
Public Meeting Notices

Town Clerk's Office
Highway Dept
Fire Dept.
Fire Dept.
Highway Dept.
Town Clerk's Office
Fire Dept.
Assessors' Office
Town Clerk's Office:

R

Rabies Clinic
Radiation Incidents (Radon)
Raffle & Bazaars Permit
Real Estate Information
Recreation Programs
Recycling
Referendum
Representative Information
Resident List
Retirement (Town Employees)
Revenue/Tax Collector
Municipal Liens
Receive Payment of
Real Estate
Personal Property
Motor Vehicle Excise
Water Bills
Sewer Bills

Health Office
Health Office
Town Clerk's Office
Assessors' Office
Recreation Dept.
Health Office
Selectmen's Office
Town Clerk's Office
Town Clerk's Office
Treasurer's Office
Tax Collector's Office

Tax Collector's Office

S

Senior Center
Sewage Disposal System
Blocked Sewers
Sewer Odors
Sign Installation & Repair
Soccer Permits
Sporting/Hunting License
Street Sweeping
Subdivisions
Swim
Swim Lessons
Swimming Pools
Public/Semi-Public Inspection

Council on Aging Office
Sewer Dept./Health Office

Highway Dept.
Recreation Dept.
Town Clerk's Office
Highway Dept.
Planning Board Office
Town Clerk's Office
Beach Committee
Health Office

T

Tank Truck Permit
Tar Kettle Permit
Tax Payments
Tax Rate Information
Tax (State) Lien Recording

Fire Dept.
Fire Dept.
Tax Collector's Office
Assessors' Office
Town Clerk's Office

Licenses/Permits cont'd

Tax Exempt Information

- Blind
- Elderly
- Hardship
- Property Tax Deferral
- Veterans
- Widow

Taxi Operator License

Taxicab License

Tennis

Theater License

Town Flag

Town Meeting Minutes/Record

Town Meeting Members List

Traffic Safety

Trails

Transportation Commuter Bus

Trapping License

Trash & Recycling Information

Assessors' Office

Selectmen's Office

Selectmen's Office

Recreation Dept.

Selectmen's Office

Selectmen's Office

Town Clerk's Office

Town Clerk's Office

Police Dept.

Conservation Office

Lowell Regional Transit Authority

State Offices

Health Office

U

Underground Tank Replacement

Uniform Commercial Code

(UCC) Recording

Urea Formaldehyde Foam Insulation

Used Car License

Fire Dept.

Town Clerk's Office

Health Office

Selectmen's Office

V

Veterans Issues

Video Games License

Voter Registration/Drop Notice

Voter ID Cards

Veterans Agent's Office

Selectmen's Office

Town Clerk's Office

Town Clerk's Office

W

Warrant Articles

Water Information

- High Water Bills

- Leaky Meters

- Low Pressure

- Rusty Water

Water Supply (Private)

Waterfowl Stamp (Federal)

Waterfowl Stamp (State)

Wetlands Protection

Wetlands Orders of Conditions

Selectmen's Office

Tyngsborough Water District &

Dracut Water District

Health Office

U. S. Post Office

State House Boston, MA

Conservation Office

Conservation Office

Z

Zoning Matters

Building Inspector's Office

TYNGSBOROUGH'S
DIRECTORY
OF
FEES AND CHARGES

TYNGSBOROUGH'S

SCHEDULE OF FEES AND CHARGES

The Town of Tyngsborough maintains a program of fees in many departments in order to offset the cost of providing services to the public. User fees are a common means by which a municipality can diversify its revenue base to relieve the burden on the tax levy while maintaining essential and valuable services. User fees are generally charged for public services that are not used by all citizens in order that the costs of such services not be borne by the general tax levy. A periodic analysis of the income generated by any given fee will help to determine the need for certain services provided by the town.

The justification for the charging of fees is that the tax levy should not be required to bear the cost of providing all services to its citizens. The actual cost incurred by the town in work hours, materials and supplies, and other operating costs can place a tremendous burden on other revenue sources. Fees must be levied equitably based on the perceived beneficiaries of any service; in other words, a balance must be maintained between who pays for given service and who benefits from that service. Some fees provide purely individual benefits (e.g. birth and death certificates, marriage licenses, and maps) and warrant that the full cost of the service be borne by the user. Other fees (e.g. community programs and the town transportation system) provide indirect community benefits. Those services are paid for in part by the users but are subsidized by the municipality.

The most common type of fee; that is, all users are charged equality for a service. The flat fee is easy to collect and to administer, and it covers a broad spectrum of public demand with ease. The other type of fee levies charge by type, class, ability to pay, or level of consumption. This affords flexibility in requiring different levels of payment from certain groups (such as corporations as opposed to individuals) and it can be used to encourage the use of certain facilities by certain user groups. For instance, a lower fee for youth and elderly citizens can increase their use of recreational facilities. An example of a fee that is based on level of consumption is water and sewer service.

Each department in the town government that levies fees and charges under the jurisdiction of the Board of Selectmen will submit its recommendations for fee changes annually to the Executive Administrator who, in turn, will submit recommendations to the Board of Selectmen. Each department will be responsible for reporting any information concerning fees charged in other communities. The Board of Selectmen will be expected to review these recommendations each year and to adjust fees periodically in order to keep up with any changes in the cost of providing services. Up-to-date user fees and charges can be expected to generate significant alternative revenues for the town.

The attached schedule of fees and charges is a comprehensive survey of most of the fees charged by the Town as of November 1, 1993. A few departments, such as Recreation, sponsor a wide range of seasonal activities that are not included in this booklet. Some departments also issue their own fee schedules.

BOARD OF HEALTH FEE SCHEDULE

<u>Food Services:</u>	<u>Fees:</u>
<u>Food Establishments:</u>	
Food service establishment	
under 25 seats	\$ 50.00
20 - 100 seats	100.00
over 100 seats	200.00
Mobile food license	75.00
Catering License	75.00
Milk and Cream License	10.00
Bakery License	75.00
Summer Camps	10.00
Campgrounds	50.00
Hot Dog Cart	25.00
 <u>Retail food:</u>	
Retail food establishments	75.00
 <u>Swimming Pools:</u>	
Swimming Pools	25.00/year
 <u>Sewage, sewage disposal, rubbish:</u>	
Disposal works installer's license	150.00
Disposal works hauler's license	150.00
Permit to repair or replace a septic system	
(residential)	100.00
(commercial)	150.00
Additional Site Visit (non compliance)	75.00
Septic system installer's test	50.00
Septic system installer's retest	25.00
 <u>Applications for soil testing:</u>	
Deep Hole Test - Percolation Test - Permit Fee	
Single Family	275.00
Multi Family	minimum plus
per unit	30.00
Commercial	minimum plus
per 1,000 sq.ft.	40.00
 <u>Other Fees:</u>	
Board of Health Septic System Regulations	5.00
Plan Review (resubmission)	50.00
Well Permit	50.00
Tanning Salons	first 4 booths
each additional booth	25.00

BOARD OF APPEALS FEE SCHEDULE

Application Fee:

Hearing application fee	\$100.00
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BUILDING DEPARTMENT FEE SCHEDULE

Building Permit:

Assembly	\$ 60.00 s.f.
Business	55.00 s.f.
Factory High Hazard Storage	40.00 s.f.
Mercantile	45.00 s.f.
Institutional	65.00 s.f.

Fees:

One and Two Dwelling and Accessory:

One and two family dwelling	\$45.00 s.f.
Attached garage	25.00 s.f.
Decks	25.00 s.f.
Screened porches	15.00 s.f.
Glassed-in porch	15.00 s.f.
Shed (over 12x12)	15.00 s.f.
Occupancy permit	35.00 s.f.

*Note - A building permit expires after (6) months.

Cost Schedule Based on Value of Construction

New Building, Additions, Alterations, Structures, etc.

\$1,000 or less	\$15.00
Over \$1,000, but not over \$2,000	25.00
Over \$2,000, but not over \$3,000	35.00
Over \$3,000, but not over \$4,000	45.00
Over \$4,000, but not over \$5,000	55.00
Plus \$4.00 per \$1,000, or fraction thereof, over \$5,000, and less than \$1,000,000.	
Plus \$2.00 per \$1,000, or fraction thereof, over \$1,000,000.	

Swimming Pools - Private:

In ground pools	\$35.00
Above ground w/standard deck	25.00
Above ground - no deck	20.00

*Pool decks exceeding the standard pre-fabricated pool decks will be computed using Schedule A New Structures.

Swimming Pools - Public & Semi-Public:

\$10,000, or less	\$45.00
Over \$10,000	45.00 plus,
\$2.00 per \$1,000 or a fraction thereof over \$10,000.	

Signs:

All signs are \$3.00 for each square feet of sign (political signs are exempt).

Foundations	\$50.00
Fireplaces (includes wood burning stoves)	30.00
Retaining Walls	25.00
Demolition 3 stories or less	40.00
4 or 5 stories	50.00
over 5 stories	60.00

Roofing/Siding Based on Cost:

One and two family dwelling	\$30.00
Over two family dwelling	50.00

Yearly occupancy permit assembly bldg.	\$ 40.00
Emergency temporary mobile home	100.00
Storage & Construction trailers (temp)	100.00

Stop Work Order:

Residence	\$ 50.00
Business/Industries	100.00

Applications for remodeling or alteration permits must be accompanied with cost documentation.

Work started without a permit is double the fee.

Permit fees are non-refundable.

Fee for renewal or expired permits shall be the same as original fee.

Re-Inspections	\$ 25.00
Research/Inspections re appraisals or bank requests	25.00
Official letters required by banks etc.	10.00

Electrical Permits:

Residential

New dwelling - single family

100 amp serv. (complete)	\$ 40.00
200 amp serv.	50.00
Service change to 100 amp serv.	20.00
Service change to 200 amp serv.	30.00
Temporary service	20.00
Swimming pools in ground	20.00
Swimming pools above ground	20.00
Ground aluminum siding	20.00
Additions (2) inspections	20.00
Misc. wiring per inspection	20.00
Re-inspection due to defective work	20.00
Burglar and fire alarm systems	25.00

Industrial or Commercial:

Minimum fee of \$50, plus \$2.00 per \$1,000 of the building evaluation.

Residential Non Single Family:

\$10.00 per room, plus \$10.00 per 100 amps over 200 amps.

(All work started without a permit double the fee.)

Plumbing Fees:

Residential - first 5 fixtures	\$ 30.00
each additional fixtures	30.00
Remodeling first 5 fixtures	25.00
each additional fixtures	3.00
Water heaters (replacements)	10.00
Commercial - first fixture	60.00
each additional fixture	5.00

* includes condos, stores, apts., rest., garages etc.

three inspections per permit.

Gas Fees:

Residential - first 5 fixtures	\$ 30.00
each additional fixtures	4.00
Water heaters (replacement)	5.00
Remodeling first 5 fixtures	15.00
each additional fixture	3.00
Commercial	
Remodeling first 5 fixtures	40.00
each additional fixture	5.00

(All work started without a permit double the fee.)

TOWN CLERK FEE SCHEDULE

Uniform Commercial Code Filings	\$ 10.00
Uniform Commercial Code Termination's	5.00
Certified birth, death, marriage record	5.00
Abstract birth record	4.00
Business Certificate filing	20.00
Correction to a business certificate	10.00
Termination of a business certificate	5.00
Location of poles, conduit, wire, cable etc.	40.00
Additional streets	10.00
Examining records of birth, death, marriage	5.00
Voters certificate	5.00
Beach permits	1.00
Gasoline permits	vary by gallons
Fishing and hunting licenses	vary by class
Dog licenses	10.00
spayed or neutered	7.00
Marriage licenses	15.00
Zoning Books	10.00
Zoning Maps	2.00
Street lists	8.00
Raffle permit	10.00
Taxicab license	20.00
Town by-law book	5.00
Document certification	2.00

LITTLEFIELD LIBRARY FEE SCHEDULE

Overdue books, magazines	\$.05 day per item
audio cassettes	up to 10.00 (maximum)
Overdue Video	1.00 day per item
Copies - up to 20	.15 each
over 20	.10 each

Copies free to students copying reference material, within the limits of copyright laws.

Fax - first page sending	3.00
additional pages	1.00 each
receiving	1.00 page
Interlibrary reference material	.15 page
Research on mail request for genealogy (donation)	

COUNCIL ON AGING FEE SCHEDULE

Bus Transportation (within town limits)	\$.25
Bus Transportation (outside town limits)	2.00
Hot lunch	1.25

CEMETERY FEE SCHEDULE

Grave site, with headstone privilege (resident)	\$130.00
Grave site, with headstone privilege (non-resident)	230.00

Headstone one (1) per lot, stone size suitable to lot size with Commissioner's approval.

Opening of Grave (week day)	300.00
Opening of Grave (Saturday)	350.00
Still Born or Cremation Opening	50.00

Still Born grave site not to be used for full size burial later.

Headstone foundations, per s.f. minimum	35.00 to 70.00
Flat marker installation	25.00
Corner stone installation	5.00 each
Veteran marker installation	No Charge
Duplicate Deed	5.00

No burials on Sunday and Holidays

CONSERVATION COMMISSION FEE SCHEDULE

Request for Determination of Applicability	\$ 25.00
Request for Determination of Applicability abbreviated	15.00
Notice of Intent	
Dependent on type of work, fees start at	50.00

Description of work with associated fees is available from the Conservation Office.

TAX COLLECTOR FEE SCHEDULE

Lien Certificates:

Land under one acre, no permanent structure	\$ 25.00
Land/single family residence and outbuildings	25.00
Land/two family residence and outbuildings	25.00
Land/three family residence and outbuildings	25.00
Land/four or more family residences/outbuildings	100.00
Land/commercial, industrial, or public utility	150.00
Farms, forest land, and all other real property	50.00

(N.B. In no case shall fee exceed 1/2% of assessed value of Real Estate.)

Releases	4.00
Recording affidavit parcel of land	2.00
Preparing deed RE instrument of sale or taking	2.00
Preparing advertisement of sale or taking	2.00
Notice of sale of taking posted parcel of real estate	2.00
Returned checks 1% of check value	\$ 25.00 min.

SEWER DEPARTMENT FEE SCHEDULE

Sewer User Fees:	\$ 148.00
Sewer Tie-in (existing homes)	\$2,250.00
Sewer Tie-in (new construction, Commercial) daily	\$2,000.00 plus \$6.00 per gal. of average design flow

TYNGSBOROUGH WATER DISTRICT
WATER CONNECTION FEE SCHEDULE

Tyngsborough Water District	\$ 825.00
City of Lowell	\$ 500.00
Dracut Water District	\$1,100.00
Meter, Read and Valve	175.00 (-\$75.00) Cannongate Area

Examples:

East side: Birchmont St Area: $\$825 + \$1,100 + \$175 = \$2,100.00$

East side: Pawtucket Blvd Area $\$825 + \$ 500 + \$175 = \$1,500.00$

West side: Westford Road Area $\$825 + \$ 175 = \$1,000.00$

West side: Dunstable Rd/Cannongate Area Existing home $\$825 + \$100 = \$925.00$

A plumbing permit is necessary, a backflow preventer (watts #7) and a thermal expansion tank must be installed, a pressure reducing valve may be necessary.

BOARD OF SELECTMEN FEE SCHEDULE

Liquor License

All Alcoholic Beverages (Common Victualler/Club: Non-Profit)	\$1,000.00
All Alcoholic Beverages (Common Victualler/Club: Profit)	2,500.00
All Alcoholic Beverages (Package Goods Store)	2,000.00
Wine & Malt Beverages (Common Victualler/Club)	1,500.00
Wine & Malt Beverages (Package Goods Store)	1,500.00
Special One-Day Alcoholic Beverage	50.00
Inn Holders	2,500.00
Drug Stores	1,000.00

General Licenses

Common Victualer Licenses	\$ 50.00
Roller Skating	350.00
Automatic Amusement Devices (per machine)	100.00
Poker Machines (limit: 2 machines)	100.00
Weekday Entertainment	75.00
Cinemas (per screen)	500.00
Taxi Cab/Livery	20.00
Drive-In-Theater	350.00
Auctioneer (yearly)	25.00
Campgrounds	100.00

Automotive Licenses

Class I (sale of new cars)	\$ 100.00
Class II (sale of used cars)	100.00
Class III (sale of junk parts)	100.00

Sunday Entertainment Licenses

State (certified check)	(per subject)	\$ 85.00
Town	(per subject)	85.00

Application Fee

State (Liquor Only: Certified)	\$ 50.00
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Special Permit Fees

A. Application Filing Fee Schedule

Basic Application Fee \$ 350.00
 List of parties in interest
 certified by Board of Assessors
 \$1.00 per party + postage

postage

*Actual cost as per UPS for first class mail certified return receipt.

B. Project Review Fees

Pursuant to Section III.A.4 of the Rules and Regulations a Project Review Fee shall be charged according to the following schedule:

1. Uses involving a special permit from the Board of Selectmen:

	Applicable Zone		Review and Fees	
			Basic	Additional
<u>General Use</u>				
Earth Removal	I-1	I-2	\$1,000	+\$200 per acre

Governmental, Institutional, and Public Service Uses

	Applicable Zone				Review and Fees	
					Basic	Additional
Educational	R-1	R-2	R-3	B-1	\$ 500 +	\$250 per 1,000 GSF of floor area <u>1/</u>
Public or Private Utility Facilities	R-1	R-2	R-3	B-1 B-2 B-3 B-4	\$1,000	
Hospitals	B-1	B-2	B-3	B-4	\$1,000 +	\$ 50 per bed
Correctional Facilities	I-1	I-2			\$1,000 +	\$ 50 per bed

Business Uses

Lodge or Club	R-2	R-3	\$ 500 +	\$ 25 per parking space <u>2/</u>
Funeral Home	R-3	\$1,000 +	\$ 25 per parking space	
Veterinary Care	B-1	\$1,000 +	\$ 25 per parking space	
Commercial Kennel	B-3	B-4	\$ 500 +	\$ 10 per animal
Building Trade Shop	B-2	\$ 500 +	\$250 per 1,000 GSF of flr area <u>1/</u>	

Lounge or Pub <u>3/</u>	B-2 B-3 B-4	\$1,000 + \$ 25 per seat
Commercial Recreational <u>3/</u>	B-3 B-4 I-1	\$1,000 + \$ 25 per parking space <u>2/</u>
Commercial/Trade School	B-2	\$1,000 + \$ 25 per parking space <u>2/</u>
Amusement Facility Indoor <u>3/</u>	B-2 B-3 B-4	\$1,000 + \$ 10 per 100 sq ft of flr area <u>1/</u>
Amusement Facility Outdoor <u>3/</u>	B-3 B-4 I-1	\$1,000 + \$ 10 per parking space <u>2/</u>
MV Serv Sta <u>3/</u>	B-1 B-2 B-3 B-4	\$1,000 + \$ 20 per 100 GSF flr area <u>1/</u>
Car Wash <u>3/</u>	B-3 B-4 I-1	\$2,000
MV Repair/Body Shop <u>3/</u>		\$ 500 + \$ 20 [per 100 GSF flr area <u>1/</u>
Light Vehicle Sales	B-3 B-4	\$1,000 + \$ 20 per 100 GSF flr area <u>1/</u>
Vehicle Equip Sales	B-3 B-4	\$1,000 + \$ 10 per 100 GSF of sales area <u>4/</u>
Parking Facility <u>3/</u>	B-1 B-2 B-4 I-1	\$1,000 + \$ 10 per parking space <u>2/</u>
Commercial Breeding Facility	I-1	\$ 500 + \$ 10 per 100 GSF flr area
Zoo	B-3 B-4 I-1	\$1,000 + \$ 25 per parking space <u>2/</u>
Commercial Broadcast Facility (Excluding Studio)	B-2 B-3 B-4 I-1	\$ 500
Rifle Range (Outdoor)	I-1 I-2	\$1,000
Day Care Facility	R-1 R-2 R-3 B-1 B-2	\$ 500 + \$ 10 per 100 GSF devoted to use <u>5/</u>
<u>Industrial Uses</u>		
Heavy Vehicle Sales	B-4 I-1	\$1,000 + \$ 10 per 1,000 GSF sales area <u>4/</u>
Waste Treatment <u>3/</u>	I-2	\$5,000
Waste Recovery <u>3/</u>	I-2	\$5,000
Waste Transfer Facility <u>3/</u>	I-2	\$5,000

<u>Other Uses</u>		
Storage <u>3/</u>	I-2	\$1,000 + \$ 10 per 1,000 GSF devoted to use <u>5/</u>
Truck Terminal <u>3/</u>	I-2	\$1,000 + \$ 10 per 1,000 GSF devoted to use <u>5/</u>
Slaughterhouse & Similar Processing	I-2	\$5,000
Biological Research	I-1	\$2,000 + \$ 10 per 100 GSF of flr area <u>1/</u>
Adult Entertainment	B-4	\$2,000 + \$ 10 per 100 GSF of flr area <u>1/</u>
Fairs, Carnivals, etc. <u>4/</u>	B-2 B-3 B-4 I-1 I-2	\$ 500
Accessory Uses in Residential Zones	R-1 R-2 R-3	\$ 500

1/ Gross square footage (GSF shall be determined by the floor area within the perimeter of the outside walls of the structure without deduction for hallways, stairs, closets, thickness of walls, columns or other features.

2/ Parking spaces as required or determined by Zoning By-law.

3/ May require concurrent site plan review. (See Section 2.11.30 of the Zoning By-laws).

4/ Includes all space designated for sales of equipment including interior GSF and outside area.

5/ Includes all area devoted to subject use, interior and exterior.

**THE ANNUAL REPORTS
OF THE
TOWN OFFICERS**

BOARD OF SELECTMEN

Robert P. Griffin, Jr. Executive Administrator
Therese Gay, Administrative Assistant
10 Kendall Road Box 5
Office Hours - Monday thru Friday 8:00 a.m. - 4:00 p.m.
Tel. 508 649-230 Fax 508 649-2301

The five members of the Board of Selectmen serve staggered three year terms, and are paid a yearly stipend. The Board meets on the first and third Mondays of the month, changes to the schedule are posted (in the Town Clerk's Office) as needed. The meetings take place at the Jr. Sr. High School Library, 36 Norris Road.

Selectmen

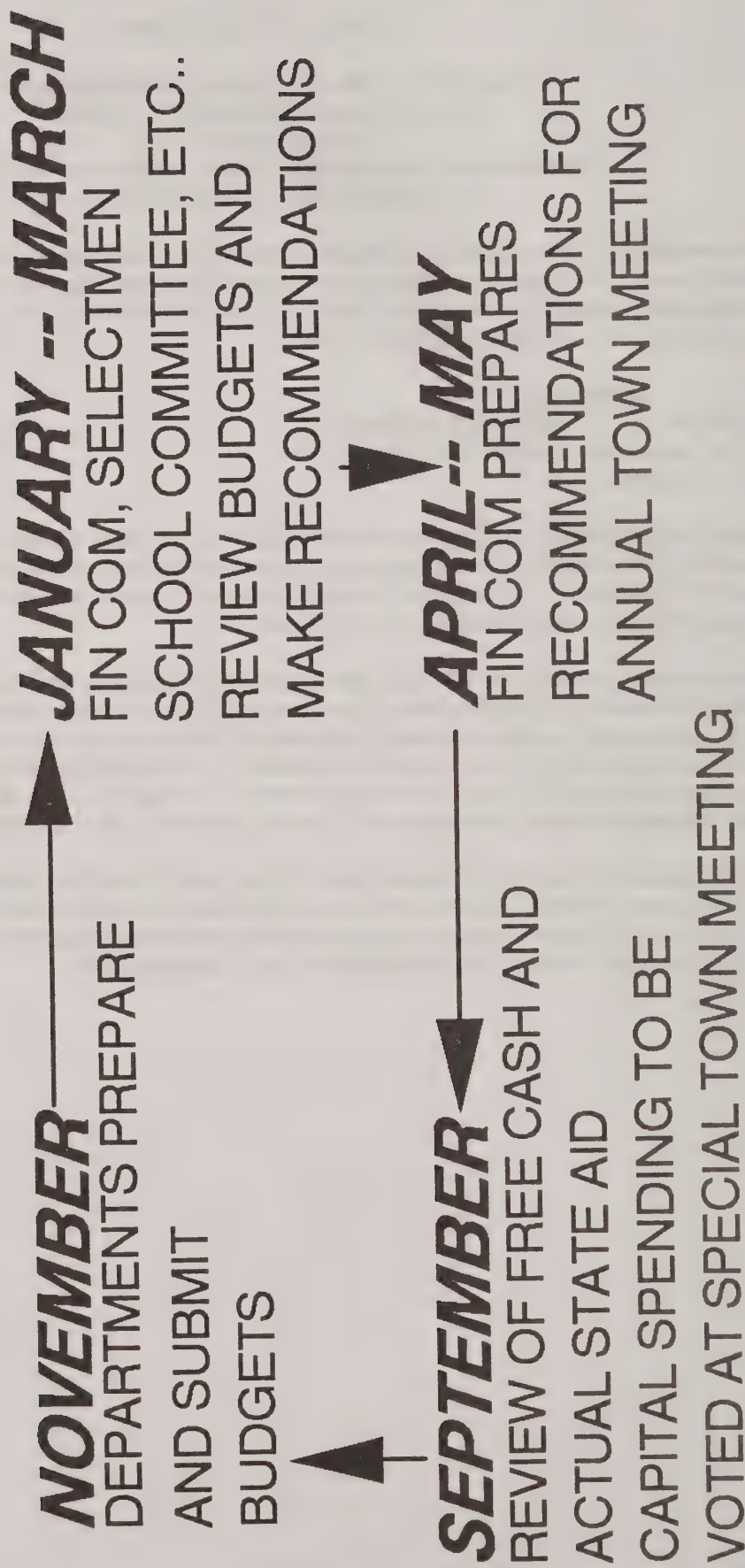
Eileen Farrell, Robert M. Wallace,
Donald A. Lampron, Warren W. Allgrove, Jr.,
John S. O'Gorman.

The Board of Selectmen is the policy-making body of the town except for those policy matters reserved to town meeting. The Selectmen appoint all officers and boards not elected by the voters or the moderator. The Executive Administrator is appointed by the Board of Selectmen to oversee the day-to-day operation of the Town.

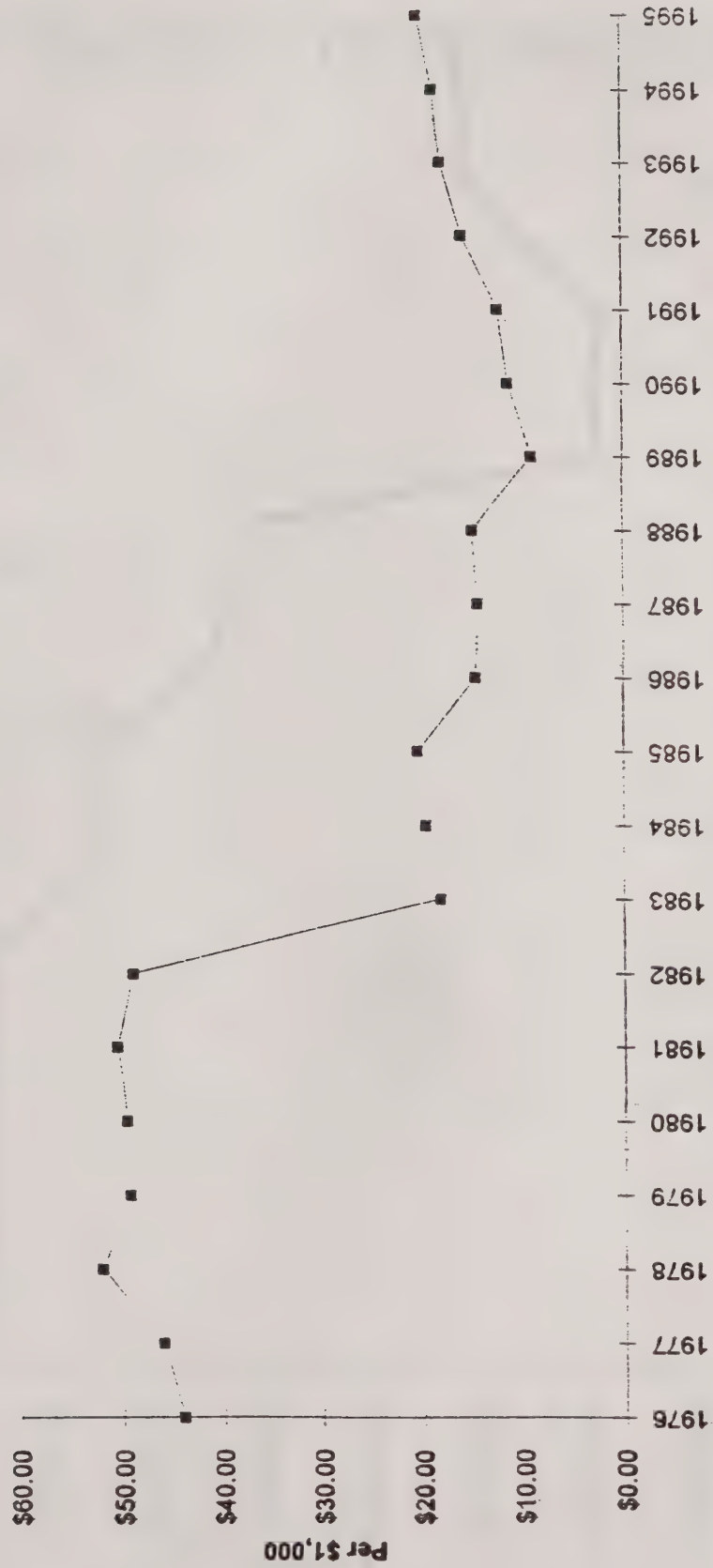
The Administrator assists the board in the day to day business, and sets the weekly meetings. He prepares the warrant for the annual and special town meetings, oversees the licensing of the local restaurants, package stores, recreational facilities and Inns. And Class II Used Cars Sales and Class III Junkyards. Assists the Board in conducting hearings for special permit petitions (per section 2.11.30 of the Tyngsborough Zoning By-laws), for the transfers of licenses (those pertaining to restaurants, convenient stores etc.) and to issue new licenses.

The Administrator is the Chief Procurement Officer and is the Plan Administrator for the Town's Personnel Policy. He sits with the Selectmen's sub-committee on negotiations of three of the town's unions. Acts as a liaison between the board and the citizens of the town, other town boards, surrounding municipalities and state agencies.

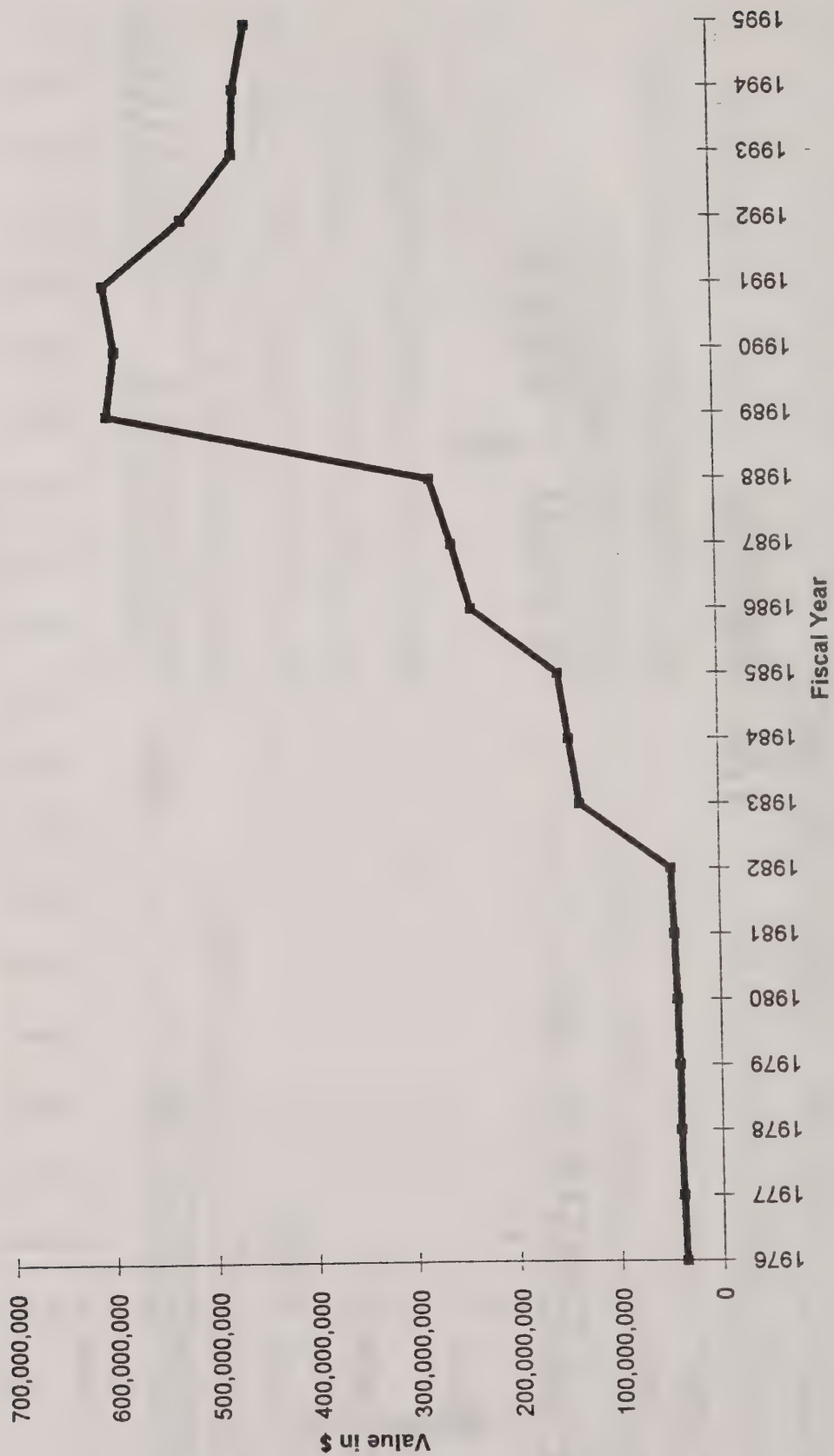
BUDGET CYCLE



TAX RATES



TOTAL TOWN VALUE



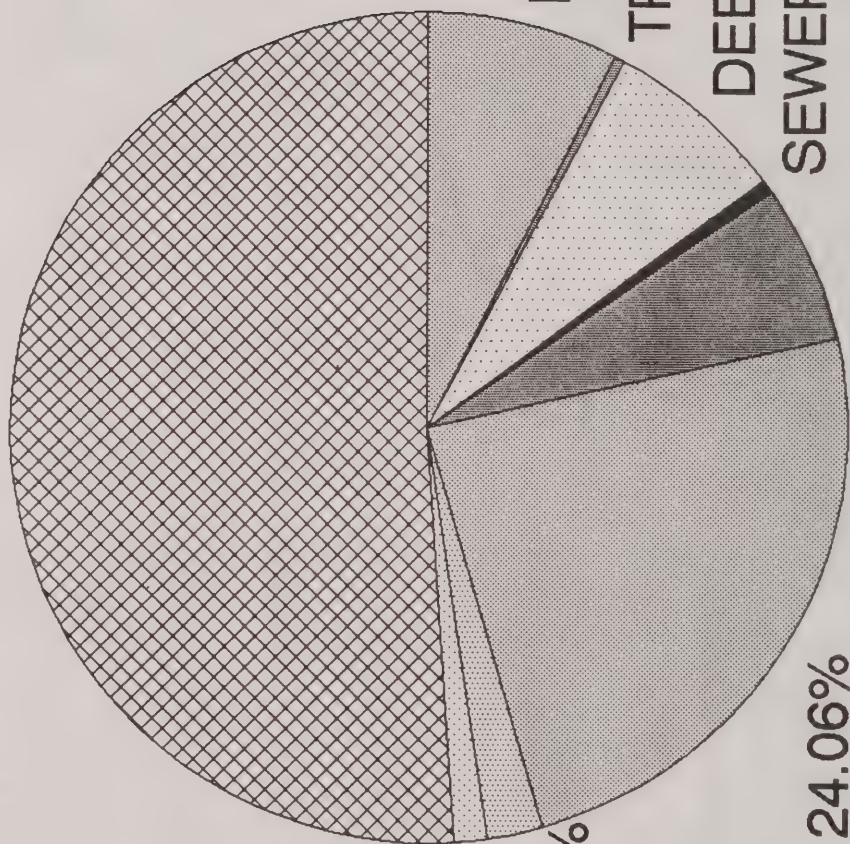
MEDIAN TAX BILL COMPARISON

COMMUNITY	MEDIAN BILL*
DUNSTABLE	\$2,843
GROTON	\$2,820
CHELMSFORD	\$2,697
WESTFORD	\$2,624
TYNGSBOROUGH	\$2,489
DRACUT	\$1,868
LOWELL	\$1,557
WESTON	\$6,888

FY 1995 REVENUE PROJECTIONS

Town of Tyngsborough

TAX LEVY LAST YEAR 51.08%



2 1/2% 1.28%

NEW CON 2.15%

CHERRY SHEET 24.06%

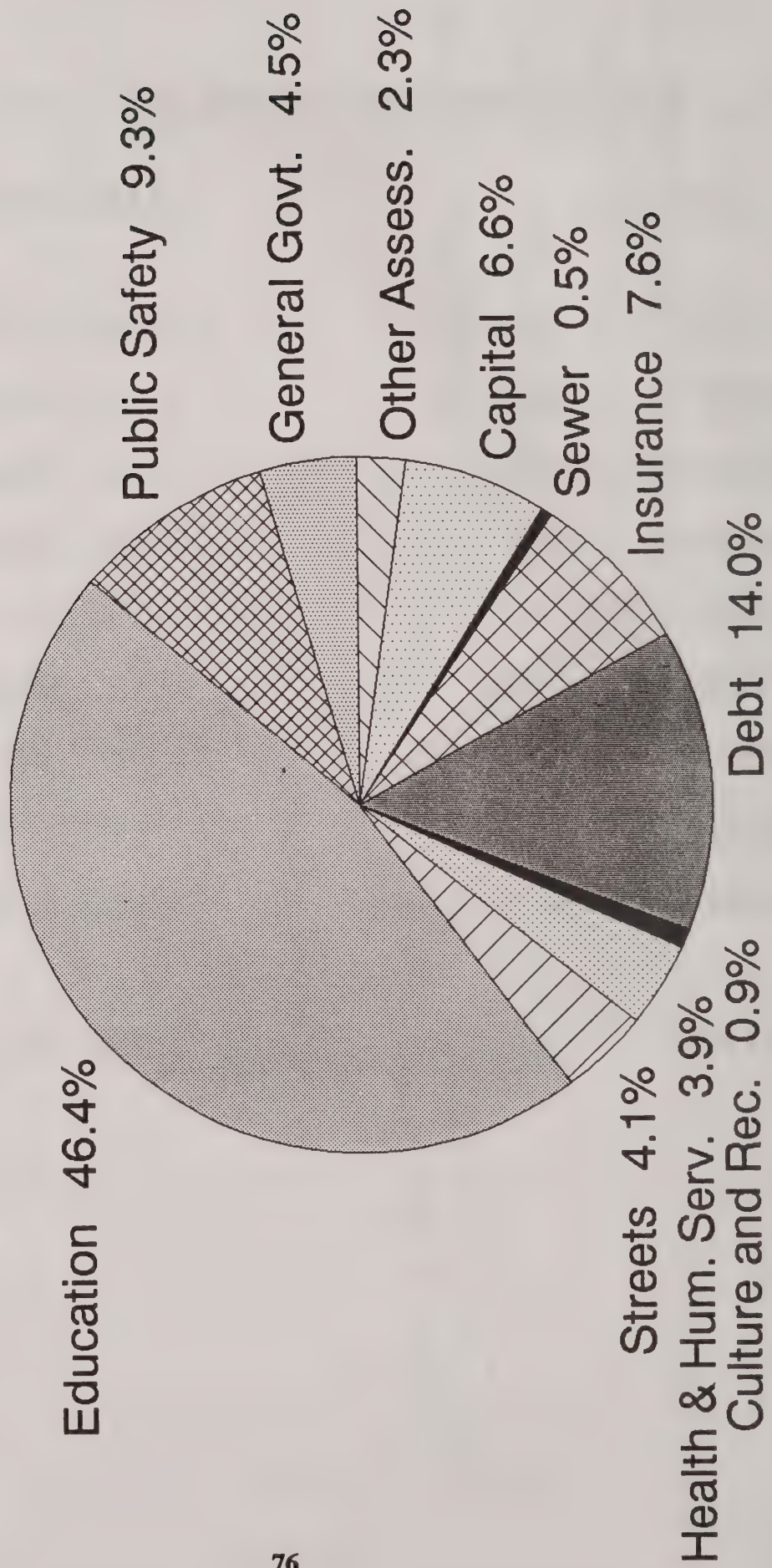
February 12, 1995, Griffin

FY 1995 REVENUE

REVENUE	AMOUNT
PRIOR TAX LEVY	\$7,659,525
2.5% FACTOR	\$191,488
NEW GROWTH	\$321,898
CHERRY SHEET	\$3,608,335
LOCAL RECEIPTS	\$917,950
SEWER	\$82,399
DEBT EXCLUSION	\$1,042,994
FREE CASH	\$1,111,010
TRANSFERS	\$59,713
TOTAL	\$14,995,312

FY 1995 OPERATING BUDGET

Town of Tyngsborough



February 13, 1995, GRIFFIN

ONE TIME ONLY EXPENDITURES

FY 1995

ITEM	COST
ELEVATOR NRE	\$102,900
OPEN SPACE UPDATE	\$10,000
SALT SHED	\$15,000
POLICE VESTS	\$7,700
HIGHWAY MAINTENANCE	\$35,000
SANDER	\$8,000
FEASIBILITY STUDY	\$20,000
POLICE COMMUNICATIONS I	\$50,000
HIGHWAY TRUCK	\$35,000
LAKE MASSCUPPIC GRANT	\$7,287
STABILIZATION	\$700,000
TOTAL	\$991,687

TOWN OF TYNGSBOROUGH

FY 1995 Budget

GENERAL GOVERNMENT	\$678,712
PUBLIC SAFETY	\$1,399,535
EDUCATION	\$6,985,745
STREETS & HIGHWAYS	\$619,162
HEALTH & HUMAN SERVICES	\$580,112
CULTURE & RECREATION	\$141,094
DEBT	\$2,101,799
INSURANCE	\$1,138,665
SEWER	\$80,150
CAPITAL	\$991,687
TOTAL	\$14,714,377

BOARD OF ASSESSORS

Office Hours Monday - Friday 8:00 a.m. - 4:00 p.m.
10 Kendall Road Box 9
TEL: 508 649-2302 FAX: 508 649-2301

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the first Tuesday of the month at the Town Hall, 10 Kendall Road.

The Board of Assessors is responsible for valuing real estate and personal property in the town, for processing motor vehicle excise taxes and for processing statutory tax exemptions, such as for disabled veterans, elderly, widows, etc., and for setting the tax rate each year.

Items subject to personal property taxation include boats, livestock, business machinery and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal their real or property assessments by filing an abatement form with the board prior to October 1 of the year in question or 30 days from receiving the first tax bill. An abatement form may be obtained from the Board of Assessors' Office at the Town Offices.

Each year the Board of Selectmen conduct a public hearing, and with the information provided by the Assessing Office, determines if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial and personal property owners through classification.

Board Members

Philip F. O'Brien, Jr., Chairman
David R. Abreu
Michael P. Kidder

Assessor's Office

Victor Stewart, Assistant Assessor
Sandy Giguere, Secretary

Annual Report of the Assessors

Submitted by Victor E. Stewart, Assistant Assessor/Appraiser

To the Citizens of Tyngsborough:

This was another busy year, processing building permits for all the new construction and alterations. Tyngsborough is one of the fastest growing communities in the state. During the past year, there was one hundred and twenty five new homes added to the tax rolls. This residential growth will continue, as there are several incomplete, as well as new, subdivisions under way. As of January 1, 1996, there are over 200 subdivision lots ready or being prepared for construction.

The market slump of the early nineties seems to be behind us now, as evidenced by the increasing sales prices. The median sale price for houses built and sold in 1994 was \$184,500, while the median sale price for new houses sold in 1995 through September, reflect a three percent increase, to \$190,000.

This increase in sale price will be reflected in our next assessment update, which will be completed for January 1, 1997, F/Y98.

Anyone wishing an appointment with the Board should contact the Assistant Assessor at 649-2302.

The 1995 (FY 96) Tax Levy Computations

Total Amount to be raised	\$16,801,169.55
Total Receipts and other revenue	7,160,447.51
Local Tax Levy	9,215,976.05

FY Total Valuations by Class

	Value	Levy %	Tax Dollars
Residential	\$405,000,075	84.2707	\$8,124,301.51
Commercial	40,997,194	8.5305	822,403.71
Industrial	21,015,855	4.3729	421,578.05
Personal Property	13,581,200	2.8259	272,438.87
TOTAL	480,594,324	100.00	\$9,640,722.14

FY 96 Tax Rate \$20.06 per Thousand, all Classes

Levy Limit Components

1994 (FY 95) Base	\$8,177,121.00
+2.5%	204,428.00
Allowable Growth	476,011.00
Debt Exclusion	904,030.00
Total	9,761,590.00

Excess Levy Capacity	\$ 120,868.00
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BOARD OF HEALTH
10 Kendall Road Box 2
Monday - Friday 8:00 a.m. - 4:00 p.m.
TEL: 508 649-7907 FAX: 508 649-2301

To the Citizens of the Town of Tyngsborough:

Annual Board of Health Report
Submitted by James J. Morin, Director

The Board of Health is responsible for over-seeing public health in Tyngsborough. It conducts investigations of health and environmental problems and manages and co-ordinates health programs and services within the town. Major concerns include preventing and controlling communicable diseases and insuring that health requirements governing food service establishments, water supply, sewage disposal, housing and public swimming areas are met as well as following up on suspected rabies reports. The Board is continuing to service the public by inspecting and issuing 50 food permits in 1995. Flue vaccines are given in the month of October as the vaccine is released from the Department of Public Health. This year, 287 flue immunizations and 70 pneumococcal vaccines were given.

The Board offers a wide scope of services such as the visiting nurse program for the indigent, a dental program in the elementary schools and the trash and recycling contract.

Allied Cartage, Inc., was awarded the weekly curbside solid waste contract through June 1997 which averages 4500 tons of solid waste yearly.

Browning Ferris Industries was awarded the bi-monthly recycling contract which is now increased from a monthly pick-up in years past. That contract removed approximately 600 tons of recycling per year from the solid waste stream.

A rabies clinic is offered in January for resident's pets at a cost of six dollars per animal. In 1995, Animal Control Officer, George Fletcher oversaw 148 rabies immunizations.

Protection of the environment is dictated by revised Title V and local septic regulations. This includes witnessing soil tests, reviewing septic designs and inspecting installations. There were 82 septic permits issues in 1995.

Local well water regulations are enforced as part of the overall environmental work. The Board has adopted well water requirements that range from coliform to gross alpha. The office issued 53 well permits in 1995.

Important Dates to Remember

- * April - Hazardous waste collection day
- * January - Rabies Immunization
- * March, April, May - Deep Hole Season
- * October - Flu immunization
- * May & November - Leaf and Yard Waste pick-up

Important Telephone Numbers to Remember

- * Department of Environmental Protection 508 792-7650
- * Department of Public Health 617-727-2700
- * Allied Cartage, Inc. (Trash Contractor) 617-938-5600
- * Browning Ferris Industries (Recycling) 508-649-7564
- * Virginia Day (Solid Waste Committee) 508-692-0370
- * George Fletcher (Animal Control Officer) 508 692-4574
- * Lead Screening & Prevention 508-681-4940

Board of Health Members

Mark Bown, M.D., Chairman	(term expires 1996)
Robert E. Peary	(term expires 1997)
Carol J. Devanney	(term expires 1998)

James J. Morin, Health Director
Joan L. Ferrari, Admin. Assist.

CEMETERY COMMISSIONERS

Robert DeCarteret
Town Hall 10 Kendall Road
TEL: 508 649-2300

The three members of the Cemetery Commission are elected to staggered three-year terms. The commissioners meet as needed at the Highway Garage, Kendall Road.

The Cemetery Division maintains town cemeteries and the buildings and equipment associated with cemetery operations. The staff is responsible for the care and up-keep of facilities as well as handling burial preparations at the town cemeteries. Purchase of burial lots is available through the Commission.

VETERANS' OFFICE

Kevin V. O'Connor, Veterans' Agent
Monday 8:00 a.m. to 10:00 a.m.
Tuesday - Thursday 8:00 a.m. to 12:00 Noon
10 Kendall Road Box 13
TEL: 508 649-2305 FAX: 508 649-2301

The Veterans' Agent also has the titles of Veterans' Services Officer, Veterans' Graves Officer and Veterans' Burial Agent and is appointed by the Board of Selectmen. Veteran's services are available seven days a week and you are encouraged to call for an appointment. You can reach the Veterans' Agent any evening after 6:00 p.m. and Saturday and Sunday at 508 649-7771 (Home).

The veteran's services fall into two general categories: 1) direct financial aid and 2) assistance in claiming federal benefits such as compensation, burial allowance, pensions, school and training programs, insurance, medical care, hospitalization and several other benefits.

There is an informative booklet of benefits and services available to the veterans and/or their widows, stop by the office and pick one up.

The laws affecting veterans' benefits are constantly changing. It's a full time job keeping up with the changes. The Town of Tyngsborough prides itself in having a "ONE STOP CENTER", for veterans' services, seven days a week! If you need help, call.

BUILDING DEPARTMENT

Office Hours Monday - Friday 8:00 a.m. to 3:30 p.m.
10 Kendall Road Box 1
TEL: 508 649-2303 FAX: 508 649-2301

The Building Commissioner is a salaried full-time official appointed by the Board of Selectmen. The Plumbing/Gas Inspector and the Wire Inspector are part-time officials appointed by the Board of Selectmen and are paid a stipend.

The Commissioner is responsible for enforcing and administering the local zoning by-law, the state building codes, the regulations of the Architectural Access Board. These codes concern structural strength and stability, adequate egress, proper light and ventilation and other design specifications. The Commissioner also issues sign permits, building and occupancy permits. All building plans are reviewed before a permit to build is issued.

Permits are required for new construction, renovations or additions to buildings, and changes to property, such as the addition of swimming pools. Applications for building permits can be made at the building inspector's office. A fee is charged based on the cost of construction.

Permits are also required for plumbing, gas and electrical work and are issued by the inspectors responsible for enforcing these codes.

HOURS OF OPERATION: 8:00 a.m. - 3:30 p.m.

Building Commissioner: Donald Crowell, Monday - Friday

Plumbing/Gas Inspector: David Denommee, Tuesday, Thursday.

Inspector of Wires: James Patierno, Tuesday, Thursday.

Annual Report of The Building Department

Submitted by Donald A. Crowell, Building Commissioner

To The Citizens of Tyngsborough:

The Building Commissioner, Inspector of Wires and the Gas/Plumbing Inspector submit the following for January 1, 1995 to December 31, 1995.

Building Department

Building permits issued	357
Valuation of jobs	\$11,326,694
Fees collected	\$ 76,696

Electrical Department

Electrical permits issued	317
Fees collected	\$ 16,919

Plumbing and Gas Department

Plumbing/Gas permits issued	419
Fees collected	\$ 14,018

Total All Permits	1,093
Total Building Valuations	\$11,326,694
Total Inspections Made	6,010
Total of All Fees Collected	\$ 107,633
Total Violations Investigated	570

HIGHWAY DEPARTMENT
Monday - Friday 7:00 a.m. to 3:30 p.m.
10 Kendall Road
TEL: 508 649-2310 FAX: 508 649-2312

The three members of the Road Commission are elected to staggered three-year terms. The Commission meets the third Monday of each month at 7:00 p.m. at the Highway Garage on Kendall Road.

The Highway Commission oversees street cleaning and maintenance of accepted public roads, curb, sidewalks, and berm repair, maintenance of the street sign and traffic control devices and snow removal. The Commissioners appoint the Highway Superintendent.

Highway Maintenance - the staff is responsible for the upkeep and maintenance of (90) miles of public roads, maintains the town's sidewalks, traffic signals and street signs, cross walk and street line painting. In addition the staff perform road maintenance, which includes patching, resurfacing, and pothole repair, including the resurfacing of roads. The division is responsible for snow removal from the town's roads and sidewalks, public areas, and parking lots. In addition, the Highway Dept. staff handle street sweeping, berm installation and repair of the towns catch basins. The Superintendent of the Highway Department supervises one working foreman, light equipment operators, heavy equipment operator, a grader-shovel operator and laborers.

The Highway Department is also responsible for removing snow from town street, sidewalks and parking lots. Snow removal operations involve salting, sanding, and plowing, and in some cases collection and removal of snow piles. During storm alerts, town employees and private contractors are on-call for snow removal.

The Highway Department supervises a program designed to combat Dutch Elm Disease in the town's elm trees.

SEWER COMMISSION
Fire Station 2, Lakeview Avenue
Monday 6:00 p.m. - 8:00 p.m. - Saturday 8:00 a.m. - 12:00 p.m.
TEL: 508 649-2311 FAX: 508 649-2301

The Sewer Commission has a three (3) member board elected to staggered three year terms. The Commission meets on the second Tuesday of the month unless posted otherwise, they meet at Fire Station 2, 2nd floor, Lakeview Avenue.

The Sewer Commissioners hire a part-time clerk to assist them in the day to day operations of the department and a part-time inspector to over see the maintenance.

The Sewer Commission services to date approximately 650 homes and businesses. The Commission will continue to pursue ways to make sewer available to the entire town. We, therefore, ask for your continued support in these endeavors.

The Commission is dedicated to operating and maintaining the sewerage system as efficiently, economically and responsibly as possible.

PLANNING BOARD
Office Hours Thursday 9:00 a.m. - 4:00 p.m.
10 Kendall Road Box 14
TEL: 508 649-2308 FAX: 508 649-2301

The five members of the Planning Board are elected to a staggered five-year term. The Board meets on alternate Monday nights as posted and the first Thursday of the month at the Town Hall, 10 Kendall Road. David Trout, Planner is available to the public on Thursdays from 9:00 a.m. to 4:00 p.m. at the Planning Board office on Kendall Road.

State legislation gives the Planning Board three areas of responsibility: planning, zoning and subdivision control.

The Board is directed to anticipate the town's needs in accordance with a master plan, which should be periodically updated to keep the town's growth and development orderly.

The zoning bylaw is enforced by the building inspector who is also the zoning enforcement officer. In its advisory capacity, the board reviews the bylaw constantly and makes recommendations for changes to the town meeting. The board must hold a public hearing and report to the town meeting its opinion on any warrant article dealing with zoning or land use. The town bylaws also require reports from the Planning Board on any matters dealing with town land, public ways and public buildings.

The Planning Board also regulates subdivision plans. The board may approve a plan subject to conditions that protect the safety, convenience and welfare of the town's citizens. In Tyngsborough the board's rules and regulations are administered and enforced by the town's building inspector.

PLANNING AND DEVELOPMENT

Zoning

The state Zoning Enabling Act of 1920 permitted Massachusetts towns to pass zoning by-laws to regulate the use of land for certain purposes. In Tyngsborough, the zoning power lies with town meeting. A majority vote is required to pass an original zoning by-law and a two-third vote is necessary to amend. Zoning by-law amendments are effective upon the close of the meeting unless struck down by the state attorney general within 90 days.

All of the land in Tyngsborough is zoned according to its purpose: single residency, industry and business. Each zone has restrictions on such things as frontage lot size and use.

COMMISSION ON DISABILITY
P. O. Box 214
Tyngsborough, MA 01879
TEL: 508 649-2300

The Commission on Disability is an appointed board and has five (5) members. The Commission meets on the first Wednesday of each month at the Jr. Sr. High School Library on Norris Road. The meetings are published at the Town Hall, on our local cable access channel, and in the "Neighbor to Neighbor", a monthly news letter.

The Commission on Disability as established is to focus on handicapped affairs. The goal of the commission is to improve the quality of life for all people in Tyngsborough. To accomplish this goal, the commission works to enable people with disabilities to participate in everyday activities by focusing on accessibility, transportation, recreation, housing and the education of non-disabled people.

Annual Report of the Commission on Disability
by Sylvia Ostman

The Tyngsborough Commission on Disabilities has been meeting since January of 1992. At the present time, we meet monthly in the Library at the Jr. Sr. High School on Norris Road, from September through June. Meetings are held in a handicapped accessible location and are open to the public.

At present, the Commission consists of five members. They may be your friends, neighbors or relatives:

Frank Berry
Beverly Given
Mary Hebert
Sylvia Ostman
Gerry Wood

Notices of our meetings are published at the Town Hall, in "Neighbor to Neighbor", the Lowell Sun and on our local cable access channel (8).

Our goals follow those of the Massachusetts Office on Disability (MOD) which are:

- 1) to increase awareness of the rights of persons with disabilities, both by persons with disabilities and by the larger community,
- 2) the elimination of discrimination against persons with disabilities,
- 3) the creation of a barrier free environment.

Tyngsborough is slowly moving toward meeting these goals. We would like to commend those town boards, officials and commissions who are working toward making the Town of Tyngsborough more "user friendly" for the handicapped and disabled.

COUNCIL ON AGING
Elizabeth Kalhauser, Director
Multi Service Center, 180 Lakeview Avenue
Monday - Friday 9:00 a.m. to 4:00 p.m.
TEL: 508 649-9211

The Tyngsborough Council on Aging was established in accordance with Chapter 495 of the Massachusetts General Laws of 1936, Section 8B Chapter 40 at the Annual Town Meeting, February 17, 1970. A full-time salaried Director is responsible for program operation, the details are addressed in this report.

The nine members of the Council on Aging serve staggered three year terms. The Council meet on the second Tuesday of the month at the Multi Service Center, 180 Lakeview Avenue.

ANNUAL REPORT OF THE COUNCIL ON AGING
submitted by Elizabeth M. Kalhauser, Director

To the Citizens of Tyngsborough:

The motto of the Multi Service Center is "We don't just believe in miracles, we rely upon them". We routinely confront the barriers which prevent our residents from receiving needed services. The mandates of many sources can be extremely complex. Roadblocks begin with our Client's own lack of information about resources and procedures, but also extend to bureaucratic red tape. In addition, there are significant service gaps in the community at large.

The Council on Aging is the Community "focal point" for Seniors. Older persons, as individuals or in groups come together for services and activities which enhance their dignity, support their independence and encourage their involvement in and with the community.

The programs consist of a variety of services and activities in such areas as education, creative arts, recreation, advocacy, leadership development, employment, health, nutrition, social work and other supportive services.

The Center also serves as a community resource for information on aging. New approaches to aging problems are constantly developing. We are now presented with a whole new generation of clients. The adult children of our Senior Citizens are trying to cope with the problems of aging parents.

Brochures are available, that list in detail, the services that are available to our Elders. In addition, a calendar of Events and Newsletter is published each month, updating current events and activities. It also includes any new legislation of programs that become available to Seniors on a Federal/State/or Local Level.

The Council on Aging is pleased to report that it was able to continue the many successful programs for the benefit of our Senior Citizens. This was accomplished through the receipt of grants and services in the amount of \$329,719.00.

The following is an accounting of these grants and services:

GRANTS DONATIONS AND SERVICES RENDERED
THROUGH THE MULTI SERVICE CENTER

From the State Department of Elder Services		
Physical Fitness Instructor and Outreach Worker	\$ 2,794.00	\$ 2,794.00
From Lowell Regional Transit Authority		
(new bus - Value \$29,000.00 2/95)	29,000.00	
Operation of bus	<u>25,000.00</u>	54,000.00
From Friends of the Council		
BFI - Dumpster	720.00	
Christmas Party	<u>200.00</u>	920.00
From Elder Services of the Merrimack Valley		
2 Senior Aids		
Legal Services		
Meals - On Site and Wheels		
Homemakers and Health Aids	171,000.00	171,000.00
Grant - Lowell Visiting Nurse Association		
Nurse - Well Oldster Clinic	1,131.00	1,131.00
From Community Teamwork, Inc.		
Headstart Program	9,203.00	
Energy Grants	89,525.00	
Volunteers	<u>146.00</u>	<u>98,874.00</u>
TOTAL		\$328,719.00

Please note that although the Staff consists of ten people only two are funded by the Town.

Your Council on Aging has responded to the needs of the Community with the following:

TRANSPORTATION: Our Van is equipped with a hydraulic lift to accommodate wheelchairs. We can get you to your doctor, dentist, local hospital and of course to the daily activities at the Center. Call at least one day in advance for scheduling.

NUTRITION: Well balanced meals are served Monday through Friday at the Center and all Tyngsborough Seniors 60+ are welcome to attend. Reservations must be made two days in advance. If you meet the criteria, we can arrange to have your meals delivered to your home.

HOMEMAKER AND CHORE SERVICES: Can be arranged for the most frail clients enabling them to retain their independence as long as possible.

I.D. CARDS: Are available at age 60 - these can be used for Senior discounts.

CLINICS: Are held the first Wednesday of every month with a Nurse from the Lowell Visiting Nurse Association in attendance for blood pressure checks, weight monitoring and personal consultation. Special clinics such as Diabetic Screening are held throughout the year. In the Fall, Flu Shots are available.

MEDICAL EQUIPMENT Walkers, commodes, crutches, and wheelchairs are available for use, free of charge. Just a phone call away.

FILE OF LIFE: Our Police and Fire personnel are trained to look for this "File" in emergency situations. This File should contain your medical information, your choice of hospital, your choice of person to contact in an emergency.

DIRECT ASSISTANCE - INFORMATION & REFERRAL: We can cut the red tape with questions or problems involving Social Security, SSI, Medicare and Medicaid. We can offer assistance and advice on HEALTH INSURANCE. Applications for Fuel Assistance, Real Estate Abatements and Income Taxes are done at the Multi Service Center. We are available to discuss any of these services. Please feel free to call or come in any Monday through Friday 9:00 A.M. - 4 P.M. The Staff is ready to help you and can also direct you to other services that are not available at the Center such as Legal Assistance, Housing, Employment, Protective Services, Volunteer Programs etc. We will find a solution to your problem. No problem is too large or too small to find a solution.

All Senior Citizens of Tyngsborough are welcome to take part in the services, programs and daily activities scheduled at the Multi Service Center.

We wish to thank all of the Volunteers, without them many programs would not continue.

The Council on Aging wishes to express their gratitude to all of the other Town Departments for their support and cooperation.

Respectfully submitted,

Elizabeth M. Kalhauser
Executive Director

MEMBERS OF THE COUNCIL ON AGING

Darryl Alexa - Chairperson	Beatrice Denis
Gladys Coughlin - Vice Chairperson	Rose Hurley
Pauline Pierce - Secretary	Mary Rondeau
Bertha Trubey - Treasurer	Ruth Suzedelis

A FEW CURRENT STATISTICS

The Census reveals that there are 928 Senior Citizens in Town. More than half of these are over 75 years old.

697 - were clients of the Multi Service Center in FY 1995
3973 - Meals on Wheels were delivered to the homebound Seniors
8046 - Meals were served at the Center
4881 - Telephone calls requesting information and referral
772 - Clients were assisted and given advice on Health Insurance
1140 - Volunteer Hours

MINI BUS

3973 - Total Trips made	11,177 - Miles traveled
386 - Medical Trips	1,407 - Gallons gasoline used
646 - Seniors went shopping	

LITTLEFIELD LIBRARY
252 Middlesex Road
Monday and Wednesday - 9:00 a.m. - 9:00 p.m.
Tuesday, Thursday and Friday 9:00 a.m. - 5:00 p.m.
Saturday 10:00 a.m. to 3:00 p.m.
Tel: 508 649-7361 Fax: 508 649-2578

The six members of the Littlefield Library Trustees are elected to staggered three-year term. And meet at the Littlefield Library, Middlesex Road on the third Monday of the month. The Littlefield Library Trustees maintain a range of library material and services for the individual resident's educational, cultural, informational, and recreational needs, and has ongoing Story Hour for preschool children. The library trustees hire the Library Director to oversee the daily operations of the library.

The Littlefield Library Trustees

Donna Dubois, Chairman	Jean Jacoppi
Michael Hill, Vice Chairman	William Franks
Constance Dubois, Secretary	Francis Glavin

Annual Report of the Littlefield Library Trustees
Submitted by Donna Dubois, Chairperson

This year, a great deal of Trustee time has involved working toward the Town Hall/Library Complex. Members participated in the early meetings of the Feasibility Committee and following the acceptance of the grant, written by Carol Bacon, Library Director, those same members became actively involved in the Building Committee. As a board, it has been encouraging to have the well written grant accepted by the State. The future of the Littlefield Library looks very exciting.

The Trustees were pleased to award two scholarships at the high school graduation to two young women, Joanna Dery and Johanna Sides, who have made the library an important part of their lives. Also, some of the Trustees participated in reading to Monday night summer Bed Time Stories participants as part of the library summer reading program.

This year the Trustees have focused on policy procedure review. This was done in order to make any revisions that were necessary and to add any new policies the board deemed necessary before moving to the new building. These policies and procedures for library operation are available to any patron.

As the Board looks forward to the opening of the new library, it finds time to reflect on the library and its impact on the patrons it serves. This impact can only grow to improve on the services it provides, but the warmth, friendliness and helpfulness of the staff will remain as steadfast as it has always been.

Annual Report of the Library Director
Submitted by Carol Bacon, Director

To the Library Trustees:

1995 has been the busiest year in the history of the Littlefield Library. Not only is our long-needed new building many steps closer to reality, but the people of Tyngsborough did more reading and used their library more than they have ever done.

During 1995, we added 550 new library patrons; 5900 people now hold Tyngsborough Library cards. We also added 1398 new books, 98 videos, 20 audio books and 12 multimedia kits. However, at the same time we gave to the Tyngsborough school libraries and other public libraries, sold at the book sales or otherwise disposed of 1597 books, 5 videos, 6 audio books and 8 multimedia kits. Circulation of materials increased by 8.5% over 1994, with a 24% increase in materials borrowed from other libraries for our patrons and 166% increase in materials loaned to other libraries.

During the year, we had 25 volunteers, young people and adults, give more than 600 hours of time to the library for a variety of projects. At Christmas time, our patrons donated 2 van loads of food to the Lowell Food Pantry through our "Food for Fines" program. We conducted 24 weeks of preschool story hours, 7 weeks of summer bed-time story hours, served 10 kindergarten, preschool, and transition classes every week throughout the school year, and loaned 3884 books to Tyngsborough schools for class use.

We got our Homework Center up and running with a Federal Grant, our State Building Grant application was successful and will make a new library and town hall possible for the Town. We began using our automated circulation system on May 1, after 3 years of data entry to build the database. The system has greatly improved our ability to serve the public, to speed checkout of materials, reserving books, renewing materials, and locating books in the library.

Tyngsborough is a dial-up member of the Merrimack Valley Library Consortium and we are able to access the 2.5 million items in that database for direct interlibrary loan. Community members who have internet access can find our materials in the MVLC database at mvlc.lib.ma.us. Our ownership code is MTY. We can borrow items in that database that we do not own. Please call the library to request materials you find in any library database. All automated libraries in Massachusetts may be accessed by connecting to the Mass. Library Information Network at www.mlin.lib.ma.us. MVLC may also be accessed through MLIN.

The Library staff is extremely grateful to the people of Tyngsborough for approving the new Town Hall and Library Complex. Having worked so long under adverse conditions to give the people of the Town good library service, it is wonderful to think that soon we will be able to do an even better job when we have room for the materials you want in your library, and to accommodate the expanded services you have requested.

RECREATION COMMITTEE
Anthony M. Saracco, Chairman
10 Kendall Road
TEL: 508 649-2300 FAX: 508 649-2301

The nine members of the Recreation Commission are appointed by the Board of Selectmen to a one year term. The Commission meets once a month at the Jr. Sr. High School Library.

The Commission is responsible for the planning and administration of public playgrounds and recreational centers in the town. The commission is charged with administering, expanding, and promoting recreation, leisure activities, play, sports and physical education.

The Committee has gained many new members, both active and associate, to help in the planning and implementation of many activities. Much momentum has been gained and we hope to keep it building. We hope all enjoyed last years Winterfest as well as our three free Summer concerts outdoors at the Jr./Sr. High School.

We enjoyed a successful Breakfast with Santa, due to much volunteer support as well as donations from many businesses in Tyngsborough.

We now have all the Bridge Meadow facilities on line for our Youth sports activities. This brings our capacity up to a level comparable with the numbers of children in Town. We still have much work to do, however we have made improvements in leaps and bounds with our existing and new facilities. With all the facilities now in place, we have to develop and fund a program for maintenance of these facilities.

Some of our goals for the coming year are to have more Summer concerts, possible field days for our children in the Summer, and our second annual breakfast with Santa. We hope to gain more volunteer members with new ideas to continue adding new activities.

Our committee would like to take this opportunity to thank our Town Government, especially our Board of Selectmen's office and Town Administrator's office for their continued support.

We would also like to thank all the local businesses for their support through donations of services and funds to make our activities successful.

Most of all we would like to thank you, the citizens of Tyngsborough, for making all the activities successful and for making our Town of Tyngsborough the desirable community it is to live.

TYNGSBOROUGH POLICE DEPARTMENT

Charles C. Chronopoulos, Police Chief

Betty Maille, Administrative Assistant

20 Westford Road

508 649-7504 (business calls)

911 - (emergency calls)

To the Honorable Board of Selectmen and Residents of Tyngsborough:

The services of the Police Department include crime prevention, protection, and investigation. The Police Department issues Work Permits for Sunday/Holiday Work (no charge), Firearms Identification Card (\$2.00 fee), License to Carry Firearms (\$10.00 fee), License to Sell Ammunition (no charge), License to Sell, Rent, or Lease Firearms, Shotguns, and Rifles (no charge), License to Perform Services as a Gunsmith (no charge).

The Police Department consists of the Police Chief, an Administrative Assistant, 3 Sergeants, 14 Patrolmen, 12 Reserve/Intermittent Police Officers, 3 full-time Dispatchers, 4 Part-time Dispatchers, four part-time Matrons, and 1 Part-time Custodian.

The communication center and 7 police vehicles are linked by mobile radio with other communities and the State Police. The Police Department is also connected to other departments by a Teletype computer with a central nationwide information bank.

The Security Center contains six cells, monitored by television cameras, which hold offenders for a short time.

The police station also houses a firing range, squad room, training room, and a physical fitness room.

Update on Enhanced 9-1-1:

Installation should occur on or about April 10, 1996.

D.A.R.E. Program

by Officer Joseph Pivrotto

Through the collaborative effort of the Board of Selectmen, the School Department, and the Police Department, we were successful in obtaining a D.A.R.E. (Drug Abuse Resistance Education) Grant from the Executive Office of Public Safety in the amount of \$15,000.00. This grant will provide some of the funding necessary to support the D.A.R.E. program through June 30, 1996.

Fiscal 1995 D.A.R.E. Program Overview:

- D.A.R.E. K - 2 Curriculum
- D.A.R.E. 3 - 4 Curriculum
- D.A.R.E. 5 - 6 (Core) Curriculum
- D.A.R.E. Training Events
- D.A.R.E. Summer Camps
- Tobacco Prevention Training
- Tobacco Cessation Program
- Violence Prevention Training
- Holiday/Seasonal Events
- Athletic Team Sponsorship

The D.A.R.E. (Core) Curriculum was also presented to students in grades five and six at Notre Dame Academy.

The Tyngsborough Police Department has formed a Juvenile Diversion Program in lieu of prosecution for minor offenses with the D.A.R.E./Youth Service Officer overseeing community service programs.

You may reach our D.A.R.E./Youth Services Officer, Joseph Pivrotto, at 508 649-7344 between the hours of 7:00AM and 3:00PM Monday through Friday; if it is an emergency, you may reach Officer Pivrotto by calling the Police Department at 508 649-7504.

The D.A.R.E. Program is a success because it has received overwhelming support from students, parents, teachers, administrators, and the community in general.

You may reach our D.A.R.E./Youth Services Officer, Joseph Pivrotto, at 508 649-7344 between the hours of 7:00 a.m. and 3:00 p.m. Monday through Friday; if it is an emergency, you may reach Officer Pivrotto by calling the Police Department at 508 649-7504.

The D.A.R.E. Program is a success because it has received overwhelming support from students, parents, teachers, administrators, and the community in general.

The following is a summary of Police Department activity during 1995:

Police Call Analysis					
Rape	4	Robbery	6	Assault	59
Burglary/B & E	94	Larceny	190	Motor Vehicle Theft	81
Arson	1	Fraud	7	Vandalism	206
Weapons Violation	6	Sex Offense	7	Liquor Law Violations	1
Protective Custody	31	Disorderly Conduct	5	Assist Other Agency	395
Recovered M/V	47	Loitering	2	Motor Vehicle Violation	2480
Runaway	10	Annoying Phone Call	88	Missing Person	31
Property (lost)	11	Property (found)	36	Accident-Property Dam	397
Accident-Personal Inj	101	Accident (hit & run)	44	Accident (Pedestrian)	4
Road Hazard	101	Shoplifting	4	Kidnapping	2
Abandoned Auto	79	Disabled Auto	717	Disturbance - General	216
Disturbance-Neighbor	63	Disturbance-loud noise	117	Disturbance-Gang	9
Disturbance-M/V	113	Sudden Death	6	Suicide Attempt	11
Bomb Threat	4	Trespassing	43	Suspicious Auto	917
Suspicious Other	139	Suspicious Person	231	Domestic Violence	90
House Check	416	Assist Motorist	214	Open Door/Window	70
Public Service Other	509	Officer Wanted	134	Notification	86
Summons Service	184	Serve 209A	56	Arrest Warrant	29
Arrest	45	OUI Arrest	45	Non-violent family offense	88
209A Order Violation	6	Parking Violation	117	Assist Other Police Dept.	302
Medical Emergency	338	Abandoned Property	28	Escort (Bank, Funeral, etc.)	65
Drug Narcotics Violation	10	Gambling	1	Liquor Establishment	636
Animal Complaint	201				

Motor Vehicle Citation Analysis				
Civil Complaints	Warnings	Traffic Arrests	Criminal Complaints	Total
1,118	446	72	98	1,734

At this time, I would like to thank you for the support that you have so generously provided.

FIRE DEPARTMENT
Timothy Madden, Fire Chief
Kendall Road Fire Station 1
508 649-7671 (routine calls) 911 - (emergency calls)

The Fire Chief is appointed by the Board of Fire Engineers, as are the call fire fighters. The Board of Fire Engineers are appointed by the Board of Selectmen. The Fire Chief is the fire prevention officer, Forest Warden, the Right to Know Officer. He/she also works closely with the Building Department.

The department includes 1 Chief, 1 Deputy Chief, 1 Captain, 4 Lieutenants and 40 call firefighters.

The Fire Department personnel conduct fire drills, present programs on fire prevention to school children and regularly inspect public places such as businesses, schools, nursing homes and churches. They also issue permits for smoke detector installation, oil burners, liquid propane gas installations, storage and use of explosives for blasting operations, and storage of flammable liquids.

Fire Stations: Fire Station 1, Kendall Road, houses 2 engines, 1 rescue vehicle and 1 aerial ladder truck, a boat and other equipment necessary for water or ice rescues. Fire Station 3, the Chestnut Road substation houses 1 - 3,000 gal tank truck, 1 - 6 wheel brush truck, and 1 engine. Fire Station 2, the Lakeview Avenue substation houses 2 engines.

The Ambulance service is contracted out to Frontline Ambulance a private carrier.

CIVIL DEFENSE DIRECTOR
Sergeant Paul V. Larkham
20 Westford Road
508 649-7079

State law requires each city and town in Massachusetts to have a civil defense director. In Tyngsborough, he or she is appointed to a one year term by the Board of Selectmen and receives a small salary for part-time duties. The director is responsible for establishing and maintaining an organization for civilian defense in case of enemy attack or for disaster relief in any natural emergency. All of the other civil defense personnel are volunteers, including interested citizens and amateur radio operators. The local unit works very closely with state and regional organizations and participates in emergency drills and simulated exercises.

The Greater Lowell Regional Vocational Technical School
Pawtucket Blvd., Tyngsborough, MA 01879
508 454-5411

The School Committee Members are elected for three years and are from the member communities the Vocational School serves: Lowell, Dracut, Tyngsborough and Dunstable. The Committee has the same powers and duties as local school committees. The members prepare the budget and presents it to the communities. Costs are apportioned to each community, with reimbursement from state funds. Eighth-graders must take an admission test before enrolling in the school. There is no limit on the number of students attending from each community.

The Annual Report of the Greater Lowell Regional Vocational Technical School
Submitted by Superintendent-Director William J. Collins

The Greater Lowell Regional School Committee meets in the Administrative Office (Room 2260) at the school on Pawtucket Blvd, Tyngsborough, MA. Meetings are public and district residents are welcome to attend.

The Admissions Examination for area 8th graders considering entering Greater Lowell in September 1995 was held at the school on Saturday, January 21st. 730 area 8th graders applied for admission -- 18 applicants from the towns of Dracut, Dunstable and Tyngsborough, and 612 applicants from the City of Lowell.

In January, the school became officially certified as a Professional Development Provider under the authority of the Department of Education. This provider status enables Greater Lowell to provide "No Cost" activities for its professional staff that will earn them Professional Development points towards recertification and vocational technical approval.

Senior Automotive Technology student Sithseng Chan was elected as the recipient of the school's Daughters' of the American Revolution Good Citizenship Award.

On February 1st, Greater Lowell Regional Vocational Technical School's Guidance Department hosted a luncheon to officially welcome the many new junior high school principals and guidance counselors recently appointed to these positions in the Greater Lowell area.

Senior student Tricia Mennella and sophomore student Shannon Huard represented the school at the February 3rd celebration of National Girls and Women in Sports Day which was held at the Fanueil Hall in Boston.

Over 190 area business leaders, Cooperative Education employers, and supporters of the school were in attendance at the 15th Annual Superintendent's Dinner held on Wednesday, February 15th.

In March, the school received word that junior Graphic Arts student Richard Martin had been selected as a Gold Key recipient at the prestigious Boston Globe Scholastic Art Award Presentations.

The school's Drama Club presented its production of the Wizard of Oz over a series of performances held in the Lecture Hall during the period March 10-12.

Eighteen Greater Lowell students received second and third place awards or certificates of competency following their participation at the Distributive Education Clubs of America State Career Development Conference held in Falmouth, MA , March 12-14.

On March 17th, it was announced that a total of \$12,700 would be disbursed to student clubs and organizations following the very successful 15th Annual Superintendent's Dinner, which was held on February 15th. The proceeds included a \$1,000 scholarship to be awarded to a deserving member of the senior class at the May 17th Senior Awards Day.

The Preliminary FY96 Budget for the Greater Lowell Regional School District was approved by the School Committee at its meeting on March 28th. This Preliminary Budget included assessments to the four sending communities as follows:

Lowell	\$4,577,223
Dracut	545,746
Tyngsborough	106,258
Dunstable	3,736

An exhibit featuring works in a variety of media by Greater Lowell Graphic Arts students was held at the University of Massachusetts, Lowell at the O'Leary Library on Tuesdays and Thursdays during the period March 29 - May 3.

The selection of the Valedictorian and Salutatorian of the Class of 1995 was officially announced in early April. Kelly D. Neto, the daughter of Mr. & Mrs. Jose Neto of 22 Bassett Street in Lowell was named the 1995 Valedictorian. Becky DaSilva, the daughter of Mr. & Mrs. Manual DaSilva of 63 Newhall Street in Lowell was named the 1995 Salutatorian.

Also in April, Mr. Elkin McCallum, President of Joan Fabrics Corporation, announced his intent to make a generous \$2,500 donation to the school's scholarship program for the year 1995 on behalf of the McCallum Foundation. Mr. McCallum plans to make this a yearly donation and intends that the money will be used in accordance with the school's established scholarship guidelines.

Deborah Gustafson, a Science Instructor at the school, represented the entire Science Department in receiving the Secretary of Environmental Protection Award for Excellence in Environmental Education. Mrs. Gustafson and Greater Lowell's Science Department were one of fourteen departments selected in the State of Massachusetts to win this award. The award was presented at a ceremony held at the Boston park Plaza on April 20th.

On April 26th, the second Open House was held for the 1994-95 school year. The evening also included an orientation session for incoming 9th graders who will be entering the school in September of 1995.

The orientation session included an explanation of the 9th grade curriculum, student services, discipline and attendance policies, and the school's athletic and extracurricular activities.

And finally in April, the Greater Lowell Regional School Committee elected a new slate of officers. Newly elected officers were Chairman Lorraine I. Christman of Dracut, Vice Chairman Michael J. Hayden of Lowell, and Secretary Harold O. Bell, Jr. of Tyngsborough.

On May 3rd, 35 students from the Southeast Asian Support Group visited the State House in Boston. This trip was funded by the Office of District Attorney Tom Riley. The students toured the Governor's Office, the State House, and received a first hand experience in the Legislative process.

On May 8th, the second Annual Greater Lowell Scholarship Golf Tournament was held at Sky Meadow Country Club in Nashua, NH. This extremely successful event raised more than \$12,000 for the school's Scholarship Fund.

The 1995 Senior Prom was held on May 11th at the Andover Marriott Hotel.

On Wednesday, May 17th, the school hosted its annual Senior Awards Day. Over \$70,000 in Special Award and Scholarship money was awarded to deserving members of the Senior Class. A total of 148 Seniors were honored for their achievements during very impressive ceremonies held in the Lecture hall at the school.

On May 31st, Senior students received their diplomas at Commencement Exercises held at the Lowell Memorial Auditorium.

On June 5th, the Town of Dracut became the 4th member community to approve the Fiscal Year 1996 Budget for the Greater Lowell Regional vocational Technical School. Voters at the Town Meeting voted unanimously to meet the net school spending requirements determined by the Department of Education.

Also in June, following a presentation by Coordinator of Professional Development, William Burns, Assistant Coordinator Robert Lussier and Assistant Superintendent Director for Curriculum Sheila Hebert, the Greater Lowell Regional School Committee accepted the plan for all administrators, teachers and professional staff to advance their professional development and to assist them in obtaining recertification. This plan will include training for professional staff in the new Curriculum Frameworks, Participatory Decision Making, Parent and Community involvement, as well as training for members of the School Council and members of the professional Support Team.

At its meeting on July 13th, the Greater Lowell Regional School Committee voted to approve and adopt the Rules and Regulations pertaining to the conduct of students as published in the 1995-96 edition of the Student Handbook.

At the same meeting, School Committeeman Hayden, the Chairman of the Dress Code Subcommittee, announced that a survey will be conducted of the parents of students who attend Greater Lowell, soliciting their opinion on a proposed uniform policy. This survey is to be conducted during the first week of October.

In August, it was announced that in follow-up to a recommendation from the Greater Lowell Regional School Council, the school hired two Hall Monitors, one male and one female. The Hall Monitors will work under the supervision of the Dean of Discipline and Attendance and will assist in the maintenance of overall school security.

Also in August, the school received word that six Greater Lowell Regional School graduates has been awarded City of Lowell scholarships in the amount of \$1,500. The scholarship recipients were honored at an awards ceremony held at the Lowell Memorial Auditorium on the evening of August 2nd.

On Monday, August 28th, the 1995-96 school year officially began with the annual Teacher Orientation Workshop.

On Tuesday, August 29th, 661 Freshmen, one of the largest 9th grade classes in the history of the school, reported for their first day as students at Greater Lowell.

In September, the school began a collaborative project with the Englesby Junior High School in Dracut. 12 of their 8th graders began attending Greater Lowell after school due to the elimination of the Industrial Arts program in Dracut. The students were placed in Culinary Arts, Information Processing and Graphic Arts.

Also in September, the Gryphon Football Reunion Committee announced that plans were underway to host a 20-year football reunion at the Lowell Lodge of Elks on Saturday, October 21st.

The 8th Annual Sports Hall of Fame Induction Dinner was held at the Lowell Lodge of Elks on Sunday evening, October 15th. This year's hall of Fame Inductees were David Norkiewicz, Class of '79'; Leanne Shannahan Quirback, Class of '80'; Carl Marzzolini, Class of '87'; Patrick Graham, Class of '89'; The 1978-80 Girls Varsity Softball Team coached by Liz McNamara; and the Camara Family of the Gryphon Boosters Club.

The first Release Day of the 1995-96 school year was held on October 18th. The schedule was devoted to the continuing professional development effort, specifically the five Professional Development Committees; All Aspects of the Industry; Tech Prep; Integration; School to Work; and Assessment.

The annual Advisory Board Dinner was held on October 23rd. The purpose of this dinner is to express appreciation to the business community representatives who continue to demonstrate a strong commitment to vocational education. 279 attended the dinner, making it one of the best attended Advisory Board Dinners ever held at the school.

Junior student Marlaina Grandchamp and Senior student Robert Peterson were selected to serve on the Advisory Commission for the City of Lowell. Marlaina and Bob represented the school at the initial Youth Advisory Commission meeting held in the Mayor's Reception Room on Thursday, October 26th. During the week of October 30th, 8th graders from the Greater Lowell Regional School district visited the school to receive information about the school's programs, activities, etc., during presentations held in the Lecture Hall.

In November, veteran School Committeeman George Kouloheras was reelected to the Greater Lowell Regional School Committee, and Ralph Hogan of Lowell was elected to his first term on the Greater Lowell Regional School Committee. Mr. Hogan succeeds longtime School Committeeman John Ryan, who did not seek reelection.

Also in November, the school announced the appointment of William Burns to the position of Director of Vocational Technical Studies.

The School hosted its annual Parent's Night/Open House on the evening of Wednesday November 15th.

Greater Lowell's Instructional Media Center received a \$15,000 Grant from the Office of the City Manager in Lowell. The grant is intended to upgrade video facilities to produce programming for cable access television on Channels 61, 42 and 43.

And finally in November, the school announced that Senior students Robert D. Peterson, and son of Robert Peterson and Sharon Chandonnet of 331 Christian Street in Lowell, and Adam C. Ouellette, the son of Barbara Ouellette of 212 Trotting Park Road in Lowell, were selected to receive the 1995 Academic Excellence Awards sponsored by the Massachusetts Association of School Superintendents.

The 19th Annual Holiday Basketball tournament was held at the school December 27-30. Girls and boys basketball teams from Massachusetts, as well as teams from New Hampshire, New Jersey, New York and Canada, participated in this year's tournament.

COMMITTEE MEMBERS

EXPIRATION DATE OF ELECTION

LOWELL

Mr. Michael J. Hayden	December, 1997
Mr. George D. Kouloheras	December, 1999
Mr. John C. Reid	December, 1997
Mr. John F. Ryan	December 1995

Dracut

Mr. Edward J. Bishop	April, 1996
Ms. Lorraine I. Christman	April, 1997

Tyngsborough

Mr. Harold O. Bell, Jr.	April, 1997
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Dunstable

Mr. David E. Tully	April, 1997
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TOWN ACCOUNTANT

10 Kendall Road Box 4
TEL: 508 649-2309 FAX: 508 649-2301

The Town Accountant is salaried employee, appointed by the Selectmen for a term of three years. The Town Accountant 's duties include keeping a record of all town expenditures and making certain that they are charged to the proper department and do not exceed the approved appropriation for that department. He/she audits the accounts of each department and furnishes an annual report on the town's financial condition.

Annual Report of the Town Accountant Submitted by Richard H. Choate, CGA

To the Citizens of Tyngsborough:

I herewith submit the report of the financial transactions for the Town of Tyngsborough. This report is in accordance with Chapter 41, Section 61 as prescribed by the Director of Accounts, Department of Corporations and Taxation, Commonwealth of Massachusetts.

Payrolls and invoices are on file in the Accounting Department and may be examined by appointment. Weekly bills received until 12 noon Thursdays.

Town Accountant's Office
Richard H. Choate, CGA
Kathleen Cayer, Clerk

TOWN OF TYNGSBOROUGH
COMBINED BALANCE SHEET OF FUND TYPES & GROUPS
JUNE 30, 1995

ASSETS	GENERAL FUND	SPECIAL REVENUE	SEWER ENTERPRISE	CAPITAL PROJECTS	TRUST FUNDS	LONG TERM DEBT	GROUP TOTAL
Cash & Investments	1,263,861.24	346,995.04	291,016.37	445,820.00	1,449,440.45		3,797,133.10
Invest. in Deferred Compensation					706,604.64		706,604.64
Petty Cash	200.00						200.00
Receivables:							
Personal Property Tax Prior	7,938.18						7,938.18
Personal Property Tax Current	3,103.06						3,103.06
Real Estate Tax Prior	163,049.14						163,049.14
Real Estate Tax Current	356,220.05						356,220.05
Provisions for Abateements	(149,039.57)						(149,039.57)
Deferred Revenue Property Tax	(297,695.26)						(297,695.26)
Tax Liens Receivable	709,604.72						709,604.72
Deferred Revenue Tax Liens	(709,604.72)						(709,604.72)
Tax Foreclosurers	65,564.05						65,564.05
Deferred Rev Tax Foreclosurers	(65,564.05)						(65,564.05)
Taxes in Litigation	12,475.29						12,475.29
Deferred Rev Taxes in Litigation	(12,475.29)						(12,475.29)
Deferred Tax Receivable	30,538.06						30,538.06
Deferred Receivable Deferred Tax	(30,538.06)						(30,538.06)
Motor Vehicle Excise Prior	102,883.51						102,883.51
Motor Vehicle Excise Current	41,740.92						41,740.92
Deferred Rev Motor Vehicle Excise	(144,624.43)						(144,624.43)
Department Receivable Veterans	32,915.54						32,915.54
Deferred Rev Department Receivable	(32,915.54)						(32,915.54)
Sewer User Charges Prior			4,257.51				4,257.51
Sewer User Charges Current			9,095.33				9,095.33
Deferred Rev Sewer User Charges			(13,352.84)				(13,352.84)
Sewer Liens Receivable			4,794.30				4,794.30
Deferred Revenue Sewer Liens			(4,794.30)				(4,794.30)
Sewer Special Assessments			239,886.13				239,886.13
Deferred Rev Special Assess.			(239,886.13)				(239,886.13)
Sewer Liens Added to Taxes			4,304.98				4,304.98
Deferred Rev Lien Added to Taxes			(4,304.98)				(4,304.98)
Due from Other Gov'ts & Funds		519,754.42		1,130,000.00			1,649,754.42
Deferred Rev Gov't Receivable		(519,754.42)					(519,754.42)
Amt to be Provided for Pmt of Bonds						13,406,668.08	13,406,668.08
TOTAL ASSETS	1,347,636.84	346,995.04	291,016.37	1,575,820.00	2,156,045.09	13,406,668.08	19,124,181.42
LIABILITIES AND FUND EQUITY							
Warrants Payable	217,253.82	114,174.47	1,614.18		998.95		334,041.42
Withholdings	90,959.28						90,959.28
Unclaimed Items	2,947.60						2,947.60
Excess Sale of Low Value Land	37,799.24						37,799.24
Due to Other Governments	95.00		2,373.96		1,130,000.00		1,132,468.96
Deferred Compensation Payable					706,604.64		706,604.64
Bonds Payable						13,406,668.08	13,406,668.08
TOTAL LIABILITIES	349,054.94	114,174.47	3,988.14	0.00	1,837,603.59	13,406,668.08	15,711,489.22
FUND EQUITY							
Reserve for Encumbrances	58,792.58		100,000.00				158,792.58
Reserve for Expenditures	20,910.93			1,575,820.00			1,596,730.93
Reserve for Special Purposes			150,000.00				150,000.00
Reserve for Unprovided Abateements	(10,880.32)						(10,880.32)
Reserve for Appropriation Deficits	(28,722.67)						(28,722.67)
Unreserved Fund Balance	958,481.38	232,820.57	37,028.23				1,228,330.18
TOTAL FUND EQUITY	998,581.90	232,820.57	287,028.23	1,575,820.00	318,441.50		3,412,692.20
TOTAL LIABILITIES & FUND EQUITY	1,347,636.84	346,995.04	291,016.37	1,575,820.00	2,156,045.09	13,406,668.08	19,124,181.42

TOWN OF TYNGSBOROUGH
SEWER ENTERPRISE FUND
JULY 1, 1994 - JUNE 30, 1995

FUND BALANCE JULY 1, 1994	168,396.48
REVENUES	
User Charges Prior Years	\$6,196.08
User Charges Current	105,603.04
Interest on User Charges	1,946.38
Permits & Connections	75,660.31
Sewer Liens	13,923.46
Transfer	216.00
	<hr/>
	\$203,545.27
EXPENDITURES	
Wages	15,457.03
Office Supplies	1,205.26
Professional Services	12,851.74
Telephone/Alarm	1,490.14
Electric	10,181.98
Repairs	4,997.68
Heat	150.39
New Equipment	5,708.20
Town of Dracut	29,800.00
Postage	667.14
Water	30.00
	<hr/>
	82,539.56
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<hr/>
	121,005.71
FUND BALANCE JUNE 30, 1995	<hr/>
	289,402.19
FUND BALANCE RES FOR ENCUMBRANCES	100,000.00
FUND BALANCE RES FOR OTHERS	2,373.96
FUND BALANCE FOR CAPITAL PROJECTS	150,000.00
UNRESERVED RETAINED EARNINGS	37,028.23
TOTAL FUND EQUITY	<hr/>
	289,402.19

TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 1995

TITLE	BALANCE JULY 1, 1994	REVENUE	EXPENDED	BALANCE JUNE 30, 1995
Insurance Receipts Payable	8,138.57	4,608.19	12,746.76	(0.00)
Escrow Surety Bonds	54,441.99	1,458.29		55,900.28
Special Consultant Fees	1,949.38	81.37		2,030.75
Pheasant Lane Mall Donation	11,926.93	10,000.00	7,222.86	14,704.07
Arts Lottery Council	3,610.17	3,094.53	5,950.00	754.70
Christmas Lighting Donation	359.48	60.00	318.68	100.80
Dog Pound Fees	15,367.00	2,859.00		18,226.00
State Census	785.15		712.50	72.65
Impact Fee - Conserv/Rec	6,982.37			6,982.37
Impact Fee - Fire	291.19			291.19
Police Drug Free Program	561.50		561.50	0.00
Waterway Improvement Act	2,914.55			2,914.55
Impact Fee - Highway	55,859.00			55,859.00
Hwy Machinery Fund Reserve	3,892.14	3,459.00	4,800.00	2,551.14
Hwy Ch 90 Construction	(34,510.67)		137,964.99	(172,475.66)
Hwy Paving Bond	15,000.00		15,000.00	0.00
State Grant - Boat Ramp			8,427.74	(8,427.74)
Cemetery Sale of Lots	9,191.00	1,920.00		11,111.00
Lake Mascuppic DEQE Project	4,286.17		4,286.17	0.00
Conservation Wetland Act	25,105.94	23,228.25	28,500.00	19,834.19
Conservation Development Bond	10,174.60	295.16		10,469.76
Conservation Donations		375.75	134.63	241.12
Police Special Detail	5,133.20	171,104.80	176,298.03	(60.03)
Police Law Enforcement Trust	7,748.49		1,000.00	6,748.49
Police Personnel S & W	4,649.73	25,000.00	25,517.78	4,131.95
Police Computer Grant	1,939.60		1,939.60	0.00
Police D A R E Grant	24,790.00	40,169.77	53,424.75	11,535.02
Police D A R E Donations		2,179.35	1,924.71	254.64
Police Hwy Safety Grant		362.52		362.52
School Lunch Program	5,856.94	320,748.91	308,800.10	17,805.75
School Athletic Revolving	3,381.54	5,712.00	7,806.45	1,287.09
School Health Protection		42,692.00	41,942.00	750.00
School Palas Demonstration	0.00	30,000.00	27,751.67	2,248.33
School Adult Education	15,044.00	50,120.81	50,048.63	15,116.18
School P L 874	11,452.94	4,759.93	16,073.28	139.59
School Sarah Winslow Fund		526.86	526.86	0.00
School Program CH I	2,188.21	54,588.00	56,776.21	0.00
School Early Childhood Grant	103.00	11,576.00	11,679.00	0.00
School Reg. Tech. Assistance	0.00	9,000.00	9,000.00	0.00
School Project Re-Entry	433.00	5,720.00	6,153.00	0.00
School Project Help	1,925.18	66,530.00	68,455.18	0.00
School Intergrated Preschool	64.77	9,600.20	9,594.67	70.30
School ECIA CH II	692.74	5,250.00	5,942.74	0.00
School Math/Science Update	52.56		52.56	0.00
School Math/Science Frameworks		790.00	790.00	0.00
School Math/Science Connection		500.00	500.00	0.00
School Use of Building	6,053.07	33,161.00	31,224.77	7,989.30
School Prof Development		5,323.00	5,323.00	0.00
School T E A M S Grant	142.75		142.75	0.00
School Drug Free Program	(813.68)	12,620.00	9,782.00	2,024.32
School Student Activity	0.00	2,145.00	2,145.00	0.00
School Pre-Kindergarten Tuition	28,935.40	66,272.55	65,696.87	29,511.08
School Choice Program	107,105.13	175,177.00	234,188.38	48,093.75
School I E P Training	0.00	2,700.00	2,457.20	242.80

School Medicare Reimbursement	0.00	4,600.35	4,600.35	0.00
School D D Eisenhower		4,455.00	4,423.03	31.97
School Group plans Incentive		3,549.00	3,501.79	47.21
School Pals Summer Inst		2,000.00	2,000.00	0.00
School Technology Grant Reim.		16,242.00	16,242.00	0.00
C O A DEA Grant	0.51	2,794.00	2,752.00	42.51
C O A LRTA GRANT	29,684.83	26,775.00	22,834.15	33,625.68
C O A Physical Fitness	248.65	171.50		420.15
Library County D L	0.55	2,910.33	2,910.93	0.00
Library Incentive Grant	7,638.31	8,430.82	6,452.23	9,617.10
Library Circulation Offset	76.40	339.45		465.85
Library Book Fund	4.41	787.33	545.98	244.76
Library L S O A Grant		5,000.00	5,000.00	0.00
Library L S O A Grant II		900.00		900.00
Recreation Revolving Fund	60.06	1,041.00	612.00	489.06
Health Claims Trust	16,843.71	719,527.44	718,826.14	17,545.01
Federal Relief Hurricane Bob	23,932.00		23,932.00	0.00
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TOTAL SPECIAL REVENUE	501,694.49	2,006,342.51	2,275,216.42	232,820.57
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TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 1995

F.H.A. SEWER LOAN

Original Loan: \$424,300.00

Dated April 9, 1982

\$15,200.00 Due 4/09/83 - 4/09/97

\$15,100.00 DUE 4/09/98 - 4/09/10

BALANCE: \$226,700.00

SERIES A SEWER

Original Loan: \$825,000.00

Dated June 15, 1983

\$75,000.00 Due 11/15/83 - 11/15/85

\$50,000.00 Due 11/15/86 - 11/15/97

BALANCE: \$150,000.00

LANDFILL COURT JUDGEMENT

Original Loan: \$468,525.85

Dated May 24, 1993

\$46,852.58 Due 6/30/93 - 6/30/03

BALANCE: \$327,968.08

POLICE STATION

Original Loan: \$350,000.00

Dated August 1, 1989

\$25,000.00 Due 8/01/90 - 8/01/99

\$20,000.00 Due 8/01/00 - 8/01/2004

BALANCE: \$225,000.00

CONSERVATION LAND

Original Loan: \$250,000.00

Dated August 1, 1989

\$25,000.00 Due 8/01/90 - 8/01/91

\$20,000.00 Due 8/01/92

\$15,000.00 Due 8/01/93 - 8/01/2004

BALANCE: \$150,000.00

LONG POND SEWER

Original Loan: \$585,000.00

Dated August 1, 1989

\$40,000.00 Due 8/01/90 - 8/01/2002

\$35,000.00 Due 8/01/2003

\$30,000.00 Due 8/01/2004

BALANCE: \$335,000.00

HIGH SCHOOL

Original Loan: \$3,750,000.00

Dated August 1, 1989

\$250,000.00 Due 8/01/90 - 8/01/2004

BALANCE: \$2,500,000.00

LONG POND SEWER STATE HOUSE NOTE

Original Loan: \$50,000.00

Dated July 30, 1990

\$10,000.00 Due 7/30/91 - 7/30/95

BALANCE: \$10,000.00

HIGH SCHOOL

Original Loan: \$11,800,000.00

Dated July 15, 1992

\$625,000.00 Due 5/15/92 - 5/15/07

\$600,000.00 5/15/08 - 5/15/13

BALANCE: \$9,300,000.00

HIGH SCHOOL

Original Loan: \$100,000.00

Dated February 25, 1993

\$20,000.00 Due 2/25/94 - 2/25/98

BALANCE: \$60,000.00

FIRE TRUCK STATE HOUSE NOTE

Original Loan: \$90,000.00

Dated March 15, 1994

\$18,000.00 Due 3/15/95 - 3/15/99

BALANCE: \$72,000.00

TOTAL LONG TERM DEBT

\$13,406,668.08
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TOWN OF TYNGSBOROUGH
STATEMENT OF REVENUE, BUDGET VS ACTUAL
JULY 1, 1994 - JUNE 30, 1995

	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE UNFAVORABLE)
TAXES			
Personal Property Prior		2,542.09	2,542.09
Personal Property Current	268,419.06	263,875.90	(4,543.16)
Real Estate Prior		411,236.02	411,236.02
Real Estate Current	8,947,556.61	8,433,628.20	(513,928.41)
Prov. for Abatements & Exempt.	(182,151.05)		182,151.05
Tax Liens		115,958.74	115,958.74
Motor Vehicle Excise	475,000.00	655,454.63	180,454.63
Taxes in Litigation		12,361.81	12,361.81
Deferred Tax			0.00
Special Conveyance Tax		4,951.35	4,951.35
In Lieu of Taxes	5,000.00	16,625.33	11,625.33
	9,513,824.62	9,916,634.07	402,809.45
INTEREST			
Interest on Property Tax	85,000.00	105,161.23	20,161.23
Interest on Motor Vehicle	3,000.00	8,762.73	5,762.73
Interest on Tax Liens		32,126.66	32,126.66
Interest on Capital Projects		288.38	288.38
Interest on Investments-Treas.	46,000.00	108,377.79	62,377.79
Interest on Investments-Coll.	3,000.00	3,140.10	140.10
	137,000.00	257,856.89	120,856.89
LICENSES & PERMITS			
Alcoholic Licenses	35,000.00	37,100.00	2,100.00
Alcoholic One Day	200.00	150.00	(50.00)
Wine & Malt	7,200.00	9,075.00	1,875.00
Hearings		462.60	462.60
Used Car	2,300.00	1,400.00	(900.00)
Common Victular	2,500.00	2,200.00	(300.00)
Cable T.V.	1,000.00	1,230.00	230.00
Automatic Amusement	10,000.00	10,920.00	920.00
Junk Dealer			0.00
Sunday Licenses	4,000.00	2,995.00	(1,005.00)
Skating Licenses	700.00	700.00	0.00
Entertainment	900.00	825.00	(75.00)
Building Permits	30,000.00	71,862.00	41,862.00
Gas Permits	4,000.00	5,435.00	1,435.00
Plumbing Permits	6,000.00	9,730.00	3,730.00
Electrical Permits	6,000.00	14,834.00	8,834.00
Theatre Licenses	3,000.00	3,000.00	0.00
	112,800.00	171,918.60	59,118.60
GENERAL GOVERNMENT			
Selectmen			
Taxi & Limo License		60.00	60.00
Rental			0.00
Special Application Permit	350.00	3,661.36	3,311.36
Treasurer			
Redemption Certificates	100.00	84.00	(16.00)
Tax Title Expense	2,500.00	3,955.19	1,455.19
Bank Charges	400.00	1,194.00	794.00
Tax Collector			
Lein Certificates	10,000.00	16,725.00	6,725.00
Payments After Abatements	300.00	621.37	321.37

Demand Fees	10,000.00	18,420.00	8,420.00
Registry of M V Fees	10,000.00	8,400.00	(1,600.00)
Legal Fees	1,000.00	920.58	(79.42)
Copy Fees		1,301.50	1,301.50
Miscellaneous		571.82	571.82
Town Clerk			
Fish & Wildlife Fees	275.00	248.00	(27.00)
Dog License Fees	825.00	1,215.00	390.00
Birth Certificates	450.00	531.00	81.00
Marriage Certificates	400.00	240.00	(160.00)
Death Certificates	500.00	495.00	(5.00)
Marriage Licenses	750.00	810.00	60.00
UCC Filings	2,000.00	1,674.00	(326.00)
Business Certificates	900.00	928.00	28.00
Pole Locations	400.00	180.00	(220.00)
Street Listings	100.00	171.00	71.00
Beach Stickers	100.00	137.00	37.00
Voter Registration	100.00	90.00	(10.00)
Gasoline Permits	150.00	230.00	80.00
Raffle Permits		70.00	70.00
Other Town Clerk Receipts		337.61	
Zoning Maps & Books	500.00	444.00	(56.00)
Postage, Photo & Misc			0.00
Planning Board			
Hearings	3,000.00	2,609.30	(390.70)
Engineer	5,000.00	5,333.53	333.53
Board of Appeals	3,000.00	3,000.00	0.00
Board of Assessors	400.00	614.00	214.00
Conservation Commission	1,000.00	38.11	(961.89)
	54,500.00	75,310.37	20,472.76
PUBLIC SAFETY			
Police Department			
FID Cards	100.00	98.00	(2.00)
License to Carry	1,000.00	1,130.00	130.00
Police Reports	1,000.00	1,894.50	894.50
Court Fines	42,000.00	33,108.50	(8,891.50)
Court Restitution	1,000.00	400.00	(600.00)
Court Moving Violations		21,842.50	21,842.50
Sp. Duty Surcharge	15,000.00	15,118.11	118.11
Photocopies	1,000.00	595.00	(404.00)
Parking Fees	5,000.00	5,865.00	865.00
Other		160.00	160.00
Fire Department			
Oil Burner Permits	150.00	210.00	60.00
Blasting Permits	300.00	260.00	(40.00)
Smoke Alarm	1,000.00	1,400.00	400.00
Fire Reports	100.00	45.00	(55.00)
Gasoline Storage	300.00	265.00	(35.00)
Alarm Applications	1,200.00	2,137.75	937.75
Other		213.16	213.16
	69,150.00	84,743.52	15,593.52
OTHER DEPARTMENTAL			
School Dept Pay Phone		478.38	478.38
Board of Health	25,000.00	28,628.89	3,628.89
Weights & Measurers	200.00	230.00	30.00
Cemetery Deeds	100.00	95.00	(5.00)
Cemetery Internments	4,900.00	6,400.00	1,500.00
Library Fax Machine	100.00	258.00	158.00
Library Fines	700.00	1,024.30	324.30
	31,000.00	37,114.57	6,114.57
STATE & FEDERAL RECEIPTS			
Federal Gasoline Tax		5,276.93	5,276.93
Abate. for Surviving Spouse	2,100.00	2,100.00	0.00
Abate. for Veterans	3,763.00	10,907.00	7,144.00
Abate. for Elderly	16,576.00	16,578.00	2.00
Abate. for Blind	525.00	525.00	0.00

Veterans Benefits	35,356.00	15,945.81	(19,410.19)
School Aid Ch. 70	2,025,056.00	2,025,056.00	0.00
Trans. of Pupils	66,587.00	98,856.00	32,269.00
School Construction	976,243.00	976,243.00	0.00
Hwy. Ch 81	78,728.00	78,728.00	0.00
State Lottery	373,699.00	373,699.00	0.00
State Owned Land	5,106.00	5,106.00	0.00
Tuition State Wards	7,432.00	4,004.00	(3,428.00)
Education Cap Proj Reim		0.00	0.00
Medicare Reimbursement		41,881.65	41,881.65
Room Occupancy Tax		29,094.00	29,094.00
Additional Polling Hours		1,002.00	1,002.00
	3,591,171.00	3,685,002.39	93,831.39
INTERGOVERNMENTAL			
Sewer Assessments	33,500.00	35,995.20	2,495.20
Sewer Indirect Costs			0.00
	33,500.00	35,995.20	2,495.20
REFUNDS & MISC RECEIPTS			
Insurance Reim			0.00
Prior Yr Veteran Pmts.			0.00
Rubbish Contract Reim.		11,852.50	11,852.50
Light Survey			0.00
Other Misc. Refunds		11,618.71	11,618.71
	0.00	23,471.21	23,471.21
TOTAL REVENUES	\$13,542,945.62	\$14,288,046.82	\$744,763.59

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 1995

Account	Transfers In (Out)	Appropriated	Expended	Balance
Moderator Salary		200.00	200.00	0.00
Moderator Expense		150.00	0.00	150.00
Selectmen Salaries		6,000.00	6,000.00	0.00
Executive Administrator		40,000.00	40,000.00	0.00
Unpaid Bills		12,757.00	12,755.11	1.89
Selectmen Secretary		21,906.00	21,479.76	426.24
Selectmen Expense		8,950.00	8,949.07	0.93
Finance Comm Expense		500.00	204.00	296.00
Finance Comm Res Fund	(17,911.46)	20,000.00	1,016.84	1,071.70
Accountant Salary		24,671.00	24,671.00	0.00
Accountant Clerical		5,390.00	3,882.04	1,507.96
Accountant Stipend		1,000.00	1,000.00	0.00
Accountant Expense		3,125.00	3,115.03	9.97
Annual Audit 1994		11,250.00	11,250.00	0.00
Treasurer Salary		24,648.00	24,648.00	0.00
Treasurer Assistant		13,560.00	13,437.44	122.56
Treasurer Clerical		7,295.00	6,854.45	440.55
Treasurer Certification		1,000.00	1,000.00	0.00
Treasurer Expense		20,435.00	19,894.26	540.74
Tax Collector Salary		30,822.00	30,822.00	0.00
Tax Collector Clerical		19,645.00	19,643.99	1.01
Tax Collector Expense		21,475.00	16,606.67	4,868.33
Assessors Salary		6,825.00	6,825.00	0.00
Associate Assessor		36,096.00	36,096.00	0.00
Assessors Clerical		20,704.00	18,629.68	2,074.32
Assessors Expense		11,400.00	11,112.79	287.21
Town Counsel Salary		31,500.00	31,500.00	0.00
Town Counsel Expense		2,000.00	1,348.42	651.58
Special Legal Counsel		25,000.00	7,362.88	17,637.12
Landfill Court Judgement		50,000.00	46,852.59	3,147.41
Town Clerk Salary		32,416.00	32,416.00	0.00
Town Clerk Assistant		21,420.00	18,582.43	2,837.57
Town Clerk Stipend		1,000.00	1,000.00	0.00
Town Clerk Expense	610.00	3,050.00	3,642.05	17.95
Elect & Reg S & W		11,700.00	11,399.25	300.75
Elect & Reg Expense		4,070.00	3,901.36	168.64
American Disabilities Act		1,000.00	568.73	431.27
Conservation Comm. Salary		1,750.00	1,729.16	20.84
Conservation Comm. Agent		28,254.00	28,254.00	0.00
Conservation Comm. Clerical		6,975.00	6,334.64	640.36
Open Space Plan Sta Art. #2		10,000.00	6,000.00	4,000.00
Conservation Comm. Expense		5,100.00	4,925.14	174.86
Planning Bd Salaries		1,500.00	1,000.00	500.00
Planning Bd Clerical		4,630.00	1,049.47	3,580.53
Planning Bd Expense		4,000.00	3,759.45	240.55
Planning Bd Engineer	5,424.34	15,000.00	20,424.34	0.00
N M A C Assessment		2,227.00	2,226.15	0.85
Bd of Appeals Salaries		2,450.00	2,450.00	0.00
Bd of Appeals Clerical		3,907.00	3,787.45	119.55
Bd of Appeals Expense		1,500.00	1,336.37	163.63
Prof. Planning Asst. Sta Art. #22		10,000.00	4,389.17	5,610.83

Town Hall Cleaning		6,657.00	4,684.02	1,972.98
Town Hall Expense	250.00	13,330.00	13,216.48	373.52
Town Reports		6,000.00	4,740.00	1,260.00
Stabilization Fund		700,000.00	700,000.00	0.00
Development Committee Expense		100.00		100.00
Industrial Financing Authority		300.00		300.00
Town Land Feasibility Study Art. S#1		20,000.00	19,600.10	399.90

TOTAL GENERAL GOVERNMENT (11,617.12)		1,396,640.00	1,328,572.78	56,450.10
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Police Dept S & W		638,032.00	623,805.57	14,225.43
Police Dept S & W Other		105,222.00	93,086.59	12,135.41
Police Dept Expense		65,950.00	63,855.55	2,094.45
Police Cruiser		40,000.00	39,530.90	369.10
Police Radio Lease/Purchase		5,200.00	6,200.00	0.00
Police Dept. Bullet Proof Vests Sts		7,700.00	7,575.00	25.00
Police Communication Console Art #14		50,000.00	46,232.17	3,767.83
Police Information System Sta Art. #		5,000.00	0.00	5,000.00
Police Training & Equip.		1,800.00	1,787.11	12.89
Police Parking Clerk		2,500.00	599.97	1,900.03
Police Station Expense		17,498.00	15,260.72	2,237.28
Police Station Custodian		8,917.00	8,905.27	11.73
Fire Dept S & W		163,465.00	156,271.33	7,193.67
Fire Dept Expense		88,084.00	83,048.18	35.82
Communication Ctr S & W		120,423.00	127,329.51	3,093.49
Communication Ctr. Expense		12,406.00	10,377.35	2,028.65
Ambulance Contract		240.00	0.00	240.00
Building Insp Salary		24,567.00	24,567.00	0.00
Building Insp S & W Cl.		12,190.00	11,271.01	918.99
Building Insp Expense		3,300.00	2,920.28	379.72
Building Insp Travel		2,000.00	2,000.00	0.00
Gas Insp Salary		5,680.00	5,680.00	0.00
Gas Insp Travel Allow		1,000.00	1,000.00	0.00
Plumbing Insp Salary		5,450.00	5,450.00	0.00
Plumbing Insp Travel Allow		1,000.00	1,000.00	0.00
Wire Insp Salary		8,205.00	8,205.00	0.00
Wire Insp Travel Allow		2,000.00	2,000.00	0.00
Civil Defense Salary		1,200.00	1,200.00	0.00
Civil Defense Expense		2,350.00	930.01	1,429.99
Dog Officer Time & Expense		16,040.00	16,040.00	0.00
Insect & Pest Control		968.00	679.05	289.95
Dutch Elm Disease		1,008.00	900.00	108.00
Tree Warden Time & Expense		6,288.00	6,276.92	11.08
Fence Viewer		1.00		1.00
Weights & Measurers		480.00	230.00	250.00

TOTAL PUBLIC SAFETY		1,437,185.00	1,379,425.49	57,759.51
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School S & W		5,161,713.00	5,161,713.00	0.00
School Expense		1,662,980.00	1,662,980.00	0.00
Gr Lowell Reg Voc School		161,052.00	161,051.80	0.20
School Elevator Sta Art. #26		102,920.00	102,920.00	0.00
TOTAL SCHOOLS		7,088,645.00	7,088,644.80	0.20

Highway S & W		262,509.00	257,759.34	4,739.66
Highway Machinery Fund		49,445.00	49,445.17	9.83
Highway Snow Removal		100,000.00	128,722.96	(28,722.96)
Highway Snow Unaccepted		5,000.00	5,000.00	0.00
Highway Construction		48,440.00	48,432.61	7.19
Highway Maintenance		92,180.00	93,135.43	(44.57)
Highway Street Lighting		33,600.00	27,750.09	5,839.91
Highway Special Signs		1,200.00	1,146.96	53.04
Highway Uniform Allowance		3,560.00	3,559.20	0.80
Highway Truck & Plow Art #15		35,000.00	35,000.00	0.00
Highway Sander Art #28		8,800.00	8,800.00	0.00
Highway Salt Shed Sta Art	876.00	115,200.00	115,856.59	19.41

Residence Contaminated W	8,000.00		8,000.00	0.00
TOTAL HIGHWAY DEPT.	8,876.00	755,744.00	782,628.55	(18,008.55)
Cemetery S & W		13,173.00	13,173.00	0.00
Cemetery Expense		3,280.00	3,232.61	47.39
Cemetery Internments	505.00	6,000.00	6,505.00	0.00
TOTAL CEMETERY DEPT.	505.00	22,453.00	22,910.61	47.39
Bd of Health Mem Salary		1,680.00	1,680.00	0.00
Bd of Health SL/Vac		345.00	345.00	0.00
Bd of Health Director Sal		30,439.00	27,904.17	2,534.83
Bd of Health Secretary		17,508.00	17,508.00	0.00
Bd of Health Expense		5,975.00	3,734.16	2,240.84
Bd of Health Nursing		2,000.00	715.00	1,285.00
Bd of Health Dental Clinic		2,000.00	1,380.00	620.00
Lowell Mental Health		400.00	400.00	0.00
Rubbish Collection		330,000.00	326,552.38	3,447.62
Recycle Program		67,150.00	67,091.97	58.03
Animal Disposal		432.00	0.00	432.00
Inspector of Slaughter		25.00		25.00
Demolition of Buildings		2,257.00		2,257.00
Solid Waste Comm		1,500.00	161.20	1,338.80
HEALTH & SANITATION		461,711.00	447,471.88	14,239.12
Veteran Agent Salary		10,000.00	10,000.00	0.00
Veteran Agent Expense		2,610.00	2,169.82	440.18
Veteran S & W Clerical		7,110.00	6,904.21	205.79
Veteran Benefits		40,000.00	17,420.01	22,579.99
Veteran Agent Stipend		500.00	500.00	0.00
Veteran Graves		500.00	468.00	32.00
Veterans Flags		400.00	391.20	8.80
TOTAL VETERANS SERVICES		61,120.00	37,853.24	23,266.76
Library Director Salary		33,109.00	33,109.00	0.00
Library S & W Cl.		57,005.00	55,976.45	28.55
Library Custodian		2,295.00	1,953.34	331.66
Library SL/Vac Wages		1,476.00	1,143.06	332.94
Library Expense		29,400.00	29,399.18	0.82
Library County D L		2,126.58	2,126.58	0.00
TOTAL LIBRARY		125,411.58	124,717.61	693.97
Town Beach S&W		4,500.00	3,960.50	539.50
Sports Equipment		1,440.00	1,440.00	0.00
Town Beach Expense	143.24	960.00	1,103.24	0.00
Summer Recreation Program		1,000.00	913.60	86.40
Wicasee Ball Park Maintenance		8,960.00	7,375.00	1,585.00
COA Director Salary		27,325.00	27,325.00	0.00
COA S & W Clerical		22,999.00	21,468.23	1,530.77
COA Expense		4,797.00	4,151.56	645.44
C.O.A. Certification		1,000.00	1,000.00	0.00
Community Center Expense		5,000.00	4,307.03	692.97
Memorial Day Committee		700.00	557.38	142.62
Historical Commission		260.00	29.46	230.54
Lake Mascouppie D.E.P. S.t.m.Art #21		7,286.17	7,286.17	0.00
Workers Compensation		51,317.00	18,286.00	33,031.00
Unemployment Compensation		30,000.00	2,521.90	27,478.10
Health Ins Town Share		580,000.00	551,633.96	28,366.04
Life Ins Town Share		1,450.00	1,232.36	217.64
Medicare Town Share	2,092.88	45,500.00	47,592.88	0.00
Midx County Retire Syste		334,956.00	269,371.00	65,585.00
M.I.I.A. Blanket Insurance		99,142.00	77,921.00	21,221.00
TOTAL GEN & UNEMPL	2,226.12	1,228,592.17	1,049,676.27	178,915.90

Interest on Temporary Loans	29,550.00	5,518.35	24,031.65
Long Term Debt Sewer Series A	50,000.00	50,000.00	0.00
Long Term Debt Sewer FHA	15,200.00	15,200.00	0.00
Long Term Debt Fire Truck	18,000.00	18,000.00	0.00
Long Term Debt High School	895,000.00	895,000.00	0.00
Long Term Debt Police Station	90,000.00	90,000.00	0.00
Long Term Debt Long Pond Sewer	50,000.00	50,000.00	0.00
Long Term Debt Hunter Property	15,000.00	15,000.00	0.00
Long Term Interest Sewer Series A	15,050.00	15,050.00	0.00
Long Term Interest Sewer FHA	12,095.00	12,095.00	0.00
Long Term Interest High School	844,372.00	844,371.50	0.50
Long Term Interest Police	20,311.00	20,310.75	0.25
Long Term Interest Long Pond Sewer	27,211.00	27,210.00	0.00
Long Term Interest Fire Truck	4,401.00	4,401.00	0.00
Long Term Interest Hunter Property	10,159.00	10,158.75	0.25
TOTAL INTEREST & DEBT	2,096,349.00	2,072,315.35	24,032.65

TOTAL APPROPRIATIONS	0.00	14,673,850.75	14,334,016.58	339,834.17
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PRIOR YEAR APPROPRIATIONS

Assessors Valuation Art #30	1,600.00	1,468.00	132.00
Special Legal Counsel	24,082.80	17,063.74	7,019.06
Police S&W Other	7,954.00	7,932.88	21.12
Police Special Investigation	10,000.00	2,948.70	7,051.30
Fire Dept. Radio Equip. Art #3	1,266.52	1,029.48	237.04
Communication Center	1,083.00	0.00	1,083.00
Cemetery Improvement Fund Art #26	2,857.13	1,046.00	1,811.13
Library Roof Art #13	2,120.00	0.00	

TOTAL PRIOR YEAR APPROPRIATIONS	50,963.45	31,488.80	19,474.65
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TOWN OF TYNGSBOROUGH
TRUST FUNDS
BALANCE SHEET
JUNE 30, 1995

	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
ASSETS			
Cash in Custody of Treasurer	\$77,838.12	\$1,302,184.13	\$1,380,022.25
Cash in Custody of Selectmen	18,500.00	50,918.20	69,418.20
Investment in Def. Compensation	706,604.64		706,604.64
TOTAL ASSETS	\$802,942.76	\$1,353,102.33	\$2,156,045.09
FUND BALANCES			
In Custody of Treasurer			
School Fund:			
Charles H Coburn	\$2,000.00	\$112.81	\$2,112.81
Enlo Perham	5,000.00	4,225.80	9,225.80
Wang Institute		6,594.88	6,594.88
Kenneth H Lamb		3,260.55	3,260.55
Library Fund:			
Mary E Bennett Fund		7,883.24	7,883.24
Polly Bennett Fund	300.00	613.34	913.34
Frederick Blanchard Fund		1,998.30	1,998.30
Anna F Elliott Fund	1,100.00	1,998.43	3,098.43
Mary F Bridges Fund	100.00	199.37	299.37
Lucy Littlefield Fund		5,466.39	5,466.39
Bessie Norris Memorial	965.00	815.82	1,780.82
Lucy A Parks Fund	148.12	459.61	607.73
Edgar Perham Fund	1,000.00	4,199.61	5,199.61
Carl & Catherine Richmond Fun	1,000.00	2,087.84	3,087.84
Library Expansion Fund		1,384.25	1,384.25
Maude Coburn Memorial		787.92	787.92
Cemetery Fund:			
David Parham Income		882.43	882.43
Perpetual Care Fund	65,905.00	28,526.86	94,431.86
Investment Fund:			
Unfunded Pension Fund		54,371.80	54,371.80
Stabilization - Town Hall		21,569.97	21,569.97
Historical Fund:			
Catherine Lambert	320.00	552.05	872.05
Conservation Fund:			
Land & Recreation		23,193.91	23,193.91
In Custody of Selectmen			
Welfare Fund:			
David Lawrence Charity	8,000.00	21,706.35	29,706.35
David Lawrence Woodlot	1,000.00	2,336.68	3,336.68
Town Farm Investment	7,000.00	16,360.62	23,360.62
Lawrence & Town Farm Income	2,000.00	7,418.41	9,418.41
Cemetery Fund:			
Clara A Perham	500.00	3,096.14	3,596.14
Warrants Payable		998.95	998.95
F. B. Reserve for Expenditures		1,130,000.00	1,130,000.00
Deferred Compensation Payable	706,604.64		706,604.64
TOTAL FUND BALANCES	\$802,942.76	\$1,353,102.33	\$2,156,045.09

TOWN OF TYNGSBOROUGH
COMBINED STATEMENT OF REVENUES EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
YEAR ENDING JUNE 30, 1995

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	TOTALS MEMORANDUM ONLY
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	EXPENDABLE TRUSTS	
REVENUES:					
Property Taxes	9,106,815				9,106,815
Motor Vehicle Excise Tax	655,455				655,455
Intergovernmental - Federal		64,598			64,598
Intergovernmental - State	3,779,726	792,938			4,572,664
Intergovernmental - Sewer	35,995				35,995
Licenses and Permits	177,772				177,772
Interest and Penalties	202,425	5,770			208,195
Investment Income	111,806	1,753		55,258	168,817
Departmental	164,378	1,226,886			1,391,264
TOTAL REVENUES	14,234,372	2,091,945	0	55,258	16,381,575
EXPENDITURES:					
General Government	1,567,811	785,442			2,353,253
Public Safety	1,391,321	260,664			1,651,985
Education	7,088,645	999,019	69		8,087,733
Public Works	806,584	189,611		10,393	1,006,588
Human Services	447,471	54,220			501,691
Culture and Recreation	243,489	22,790			266,279
Debt and Interest	2,119,168				2,119,168
State and County Assessments	97,906				97,906
TOTAL EXPENDITURES	13,762,395	2,311,746	69	10,393	16,084,603
Excess (Deficiency) of Revenues Over Expenditures	471,977	(219,801)	(69)	44,865	296,972
Other Financing Sources (Uses)					
Operating Transfers In	50,089	1,017	1,575,820	700,000	2,326,926
Operating Transfers Out	(1,147,053)	(50,089)		(1,130,000)	(2,327,142)
TOTAL	(1,096,964)	(49,072)	1,575,820	(430,000)	(216)
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	(624,987)	(268,873)	1,575,751	(385,135)	296,756
Fund Balance Beginning of Year	1,623,569	501,694	69	607,239	2,732,571
Fund Balance End of Year	998,582	232,821	1,575,820	222,104	3,029,327

TOWN CLERK OFFICE
Monday - Friday 8:30 a.m. to 4:00 p.m.
10 Kendall Road Box 3
TEL: 508 649-7103 FAX: 508 649-2301

The Town Clerk is a full-time, salaried official elected by the voters. The Town Clerk acts as chief election official, supervising elections and election officials. The Town Clerk maintains the voting lists and registering voters. His/her duties also include keeping records of vital statistics and minutes of the annual town meetings and special town meetings. Licenses issued by the Town Clerk are marriage licenses, dog licenses, hunting and fishing licenses. Also birth and death certificates are issued through the town clerk's office. For further information on addresses and phone numbers of public officials or for information about town, state or federal government contact the Town Clerk's Office. If you want the latest town census numbers or a copy of the latest street listing and/or voter registration list contact the Town Clerk's Office.

Annual Town Clerk Report
Submitted by Dorothy Dunderdale

TYNGSBOROUGH OFFICIALS, BOARDS AND COMMISSIONS 1995

ELECTED

Board of Selectmen

Eileen Farrell, Chairman, 1996
Robert M. Wallace, 1996
Donald A. Lampron, 1997
John S. O'Gorman 1997
Warren W. Allgrove, Jr., 1997

Board of Health

Mark B. Bown, Chairman, 1996
Robert P. Peary, Jr., 1997
Carol A. Devaney, 1998

Constables

Thomas G. Melvin, 1997
John D. Tiano, 1997

Housing Authority

Richard B. Lemoine, Chairman, 1999
A. Lucien Lacourse, 1996
Dorothy Clark, 1998
Nelson L. Brake, 1999
Wendy Newton, 2000

Moderator

Robert L. Kydd, Jr., 1996

Planning Board

Carole A. Fisher, Chairman, 1998
Ronald V. Corcoran, 1996
Phyllis V. O'Brien, 1997
Martin E. Betz, 1999
William R. Masson, 2000

Board of Assessors

Philip F. O'Brien, Jr., Chair 1997
David R. Abreu, 1996
Michael J. Kidder, 1998

Cemetery Commissioners

Robert P. DeCarteret, Chair, 1997
Nelson L. Brake, 1996
Robert J. Pelletier, 1998

Finance Committee

Ken Pappas, Chair, 1996
Mary J. Gala, 1996
Kathleen A. Targ, 1996
Claire Belanger, 1997
Jerome Goldhammer, 1997
John R. Kratsoka, 1998
Richard Zecchino, 1998

Road Commissioners

Donald B. Singleton, 1996
David E. Denommee, 1997
Irmin L. Pierce, Jr., 1998

School Committee

Robert D. Baker, Chair, 1997
James F. Bither, 1996
Kathleen T. Niejadlik, 1996
Corliss F. Lambert, 1997
Real R. Turcotte, 1997
Shirley M. Coutu, 1998
Thomas L. Honeycutt, 1998

Regional Vocational High School Committee

Harold O. Bell, Jr., 1997

Sewer Commissioners

David M. Whelan, Chair, 1998

Ronald A. Vieira, 1996

Thomas J. Mulligan, 1997

Town Clerk

Dorothy Dunderdale, 1997

Town Collector

Gene R. Spickler, 1998

Tree Warden

Paul W. Bergeron, 1996

Trustees of the Littlefield Library

Donna B. Dubois, Chair, 1997

Francis Glavin, Jr., 1996

W. Michael Hill, 1996

Constance B. Dubois, 1997

William J. Franks, 1998

Jean E. Jacoppi, 1998

TOWN MEETING APPOINTMENTS

Memorial Day Committee

Kevin V. O'Connor

John F. Koczarski

Janet Renk

Surveyors of Wood, Bark and Lumber

Robert W. Clarke

Robert W. Sherburne

Alan A. Sherburne

SELECTMEN'S APPOINTMENTS

Annual Unless Otherwise Noted

Accountant's Office

Richard H. Choate, Accountant, 1997

Vicki Janowicz, Clerk

Animal Control Officer

George Fletcher

Affordable Housing Task Force Committee

Ronald V. Corcoran

David E. Donommee

Kevin G. Geoffroy

A. Lucien Lacourse

Donald A. Lampron

Arts and Humanities Council

Donna M. Downie, 1995

Mary F. Johnson-Lally, 1995

Claire L. Cloutier, 1996

Jan M. Smith, 1996

Julia E. Cote, 1997

Janice M. O'Brien, 1997

Board of Appeals

Kevin V. O'Connor, Chair 1997

Stephen T. Gilchrist, 1996

Gary J. Ralls, 1996

John J. Halloran, III, 1997

Phillip L. Scannell, 1997

Donald W. Curry, 1998

John Russo, Alternate

Board of Registrars

Joseph F. Kalhauser, Chairman, 1998

Gloria M. Callahan, 1996

Therese Gay, 1997

Board of Selectmen/Executive Administrator

Robert P. Griffin, Jr.

Board of Selectmen/Chief Procurement Officer, Personnel Director

Robert P. Griffin, Jr.

Board of Selectmen/Administrative Assistant

Therese Gay

Building Commissioner

Donald Crowell

Cable Advisory Committee

Brian J. Burgess, Sr.

John T. Dalton

Tami J. Hennessey

William J. Hennessey

Henry Jungmann

Robert Lareau

Conservation Agent

Sarah Early

Constables

Robert Gray

Joseph Connell

Walter McAvoy

Armand Soucy

Donald Stout

Henry E. Sullivan

Cultural Council

Joan Anselline

Lynda L. Gambale

Sandra J. Cassidy

Ann V. Newell

Burial Agent

Robert P. Decarteret

Civil Defense Director

Paul V. Larkham

Conservation Commission

Susan K. Fisher, Chair 1996

Patricia Cogswell, 1996

William G. Froberg, 1996

Kevin Geoffroy, 1996

Peter Hoffman, 1996

Henry Jungman, 1997

Council on Aging

Darryl R. Alexa, Chair, 1998

Gladys M. Coughlin, 1996

Rosanna Hurley, 1996

Esther Makevich, 1997

Dorothy Clark, 1997

Mary Rondeau, 1997

Bertha Trubey, 1997

Ruth Suzedelis, 1997

Jo E. Williamson, 1997

Beatrice R. Denis, 1998

Pauline L. Pierce, 1998

Cultural Council cont'd

Mary L. Vandt
William J. Smith
Susan A. White

Counsel

Richard White, Labor Counsel
Leonard Kopelman, Special Legal Counsel

Emergency Planning Committee

Charles C. Chronopoulos
Ronald V. Corcoran
Sarah Early
Robert P. Griffin, Jr.
Paul V. Larkham
Timothy J. Madden
Robert P. Griffin, Jr.
Paul V. Larkham
Timothy J. Madden
James Morin

Fire Department

Timothy J. Madden, Chief
Richard N. Blechman, Deputy Chief

Fire Station 1 and 2

Wilfred Mercier, Capt.
Dana M. Cocozziello, Lt.
James E. O'Brien, Lt.

Fire Station Expansion Study/Building Committee

Warren W. Allgrove, Jr.
Robert D. Baker
James P. Doster
Eileen Farrell
Frank P. Niejadlik, Jr.

Insect and Pest Control Officer

Ronald V. Corcoran

Disability Commission

Frank Berry
Beverly C. Given
Mary Hebert
Sylvia J. Ostman
Geraldine Wood

Fire Engineers

Robert C. Bowen
Ronald V. Corcoran
James P. Doster
Raymond J. Ledoux
Timothy J. Madden
Arthur E. Michaud
Frank P. Niejadlik

Fire Station 3

Wesley W. Russell, Lt.
Leo F. Whitman, Lt.

Forest Warden

Timothy J. Madden

Gas/Plumbing Inspector

David E. Denommee

Historical Commission

Richard W. Provencher, Chair, 1996
Marie R. Lambert, 1998
Rodney J. Wood, 1996
G. Louise Derbyshire, 1997
Deborah Lagasse, 1997

Inspector of Wires
James Patierno

Open Space Committee
Peter W. Hoffman
Henry Jungman
Anthony A. Saracco
Donald A. Lampron
William R. Masson
Jean R. Soucy

Insurance Advisory Committee

Carol Bacon
David Desgroseilliers
Dorothy Dunderdale
David Senecal
Paul Larkham
Arthur Lacombe
Philip F. O'Brien

Police Department - 1996

Charles C. Chronopoulos, Chief
Betty A. Maille, Admin. Assist.

Sergeants - 1996

Charles Chronopoulos
Paul V. Larkham
William J. McAnistan

Clerk Dispatcher - 1996

Eileen A. Castonguay
M. Michael Johnson
John P. Martin

Part-time Clerk Dispatchers

Thomas A. Casper
Stephen R. Georges
Robert B. Gray
Glenna G. Greenslade
Ronald Provost

Matrons

Eileen A. Castonguay
Glenna G. Greenslade
Pamela J. Hedlum
Maureen Lamarre
Betty A. Maille

Patrolmen - 1996

Roger E. Boulette
Richard C. Burrows
Christopher C. Chronopoulos
John P. Georges
Stephen R. Georges
Richard Howe
Michael Leclair
Michael Luth
Gregory R. Kasabian
John J. Manning
Steven R. Manning
Joseph P. Pivrotto
Andrew Ray
Thomas F. Walsh

Reserve Intermittent Officers

Brian R. Alley
Mark Bourque
Edmond Bussiere
Thomas A. Casper
Eileen A. Castonguay
Howard F. Given
Robert B. Gray
Raymond O. Grenier
M. Michael Johnson
Betty A. Maille
John Martin
Ronald Provost
Daniel Smith
Joseph E. Taff

Recreation Committee

Anthony A. Saracco, Chairman
Robert Arsenault
Donald E. Deschenes
Pauline S. Knight
Marlene J. Makevich
Alison J. McNamara
Elizabeth A. Saracco

School Needs Assessment Committee

James Bryan
Roger Decelles
Wolf Piegorsch
Tom Revane
Ronald Schneider
Brian Wyman

Right to Know Officer

Timothy J. Madden

Town Beach Committee

Jeff Cloutier

Treasurer's Office

David F. Desgroseilliers, Treasurer
Pauline Guilmette, Assistant to the Treasurer

Trust Fund Committee

Charles C. Chronopoulos
Robert P. Griffin, Jr.
Elizabeth A. Kalhauser
Kevin V. O'Connor

Veterans' Services, Agent, Graves Officer and Burial Agent

Kevin V. O'Connor

Assessors' Appointment

Victor Stewart, Assist. Assessor/Appraiser

Town Clerks' Appointment

Elizabeth M. Choate, Assist. Town Clerk

TOWN ELECTION-MAY 9,1995

TOTAL VOTING 902

SELECTMAN - Three Years	Vote for one	
Warren W. Allgrove, Jr.	725	
Others	3	
Blanks	174	902
COLLECTOR OF TAXES - Three Years	Vote for one	
Gene R. Spickler	736	
Blanks	166	902
ASSESSOR - Three Years	Vote for one	
Michael P. Kidder	671	
Blanks	231	902
BOARD OF HEALTH - Three Years	Vote for one	
Carol J. Devanney	665	
Others	3	
Blanks	234	902
PLANNING BOARD - Five Years	Vote for one	
William R. Masson	634	
Blanks	268	902
PLANNING BOARD - Four Years	Vote for one	
Martin E. Betz, Jr.	407	
Eric A. Boisvert	133	
Thomas J. Revane	248	
Blanks	114	902
SCHOOL COMMITTEE - Three Years	Vote for two	
Shirley M. Coutu	439	
Helen L. Graham	360	
Thomas L. Honeycutt	457	
Thomas J. McNamara	405	
Others	2	
Blanks	141	1804
TRUSTEES OF THE LITTLEFIELD LIBRARY - Three Years	Vote for Two	
William J. Franks	634	
Jean E. Jacoppi	709	
Blanks	461	1804
HOUSING AUTHORITY - Five Years	Vote for one	
Wendy J. Newton	651	
Others	2	
Blanks	249	902
CEMETERY COMMISSIONER - Three Years	Vote for one	
Robert J. Pelletier, Sr.	702	
Other	1	
Blanks	199	902
ROAD COMMISSIONER - Three Years	Vote for one	
Irmin L. Pierce, Jr.	550	
Gerald P. Martin	246	
Blanks	106	902

SEWER COMMISSIONER - Three Years	Vote for one	
David M. Whelan	639	
Others	2	
Blanks	261	902
FINANCE COMMITTEE - Three Years	Vote for two	
John R. Kratoska	577	
Richard Zecchino	528	
Blanks	699	1804
FINANCE COMMITTEE - One Year	Vote for one	
Mary J. Gala	368	
Kathleen A. Targ	315	
Blanks	219	902

TOWN OF TYNGSBOROUGH

SPECIAL TOWN MEETING

SEPTEMBER 19, 1995

Moderator: Robert L. Kydd Jr.

Place: Jr/Sr High School

Time: 7:PM

Voters Present: 132

The meeting was opened by reciting the Pledge of Allegiance to the flag.

Article 1. UNPAID BILLS PRIOR YEAR-SEWER COMMISSIONERS

To see if the Town will vote to authorize the Sewer Department to pay \$1,038.58 of prior year's unpaid bills from the Unreserved Retained Earnings Account, or take any other action in relation thereto.

MOTION: To accept Article 1 as printed.

ACTION: Unanimously voted in the affirmative.

Article 2. UNPAID BILLS PRIOR YEAR-ROAD COMMISSIONERS

To see if the Town will vote to authorize the Road Commissioners to pay \$481.52 of prior year's unpaid bills, or take any other action in relation thereto.

MOTION: To accept Article 2 as printed.

ACTION: Unanimously voted in the affirmative.

Article 3. TRANSFER OF FUNDS - CEMETERY COMMISSION

To see if the Town will vote to transfer from the Cemetery Sale of Lot Fund the sum of \$3,000.00 to the Cemetery Improvement Fund, to be expended by the Cemetery Commissioners, or take any other action in relation thereto.

MOTION: To accept Article 3 as printed.

ACTION: Voted in the affirmative.

Article 4. PURCHASE OF COMPUTER SYSTEM - TOWN COLLECTOR

To see if the Town will vote to raise and appropriate, or transfer from available funds, or enter into a lease purchase agreement, the sum of \$2,000.00 for the purpose of purchasing a computer system, to be expended by the Town Collector, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$2,000.00 for Article 4.

ACTION: Voted in the affirmative.

Article 5. HAZARDOUS WASTE COLLECTION - BOARD OF HEALTH

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000.00 for the purpose of funding a household hazardous waste collection day, to be expended by the Board of Health, or take any other action in relation thereto.

MOTION: To raise and appropriate \$20,000.00 and accept Article 5 as printed.

ACTION: Voted in the affirmative.

Article 6. SUPPLEMENT THE SEWER DEPARTMENT'S BUDGET -
SEWER COMMISSIONERS

To see if the Town will vote to increase the salary of the Sewer Superintendent to \$5,000.00 per year, to be expended by the Sewer Commissioners, or take any other action in relation thereto.

MOTION: To accept Article 6 as printed.

ACTION: Voted in the affirmative.

Article 7. CONSTRUCTION OF A SEWER LINE - SEWER COMMISSIONERS

To see if the Town will vote to authorize the Treasurer to borrow a sum of money for the construction of a sewer system to sewer Summer Street, Winter Street, Autumn Street, Ratner Road, Spring Street and Alden Street in the Long Pond Area and to connect to the existing sewer on Alden Street; and to assess the local share by betterment charge to those passed by sewer on the above mentioned streets, and to apply for, accept, and expend any Federal and/or State aid that is available therefore, or take any other action in relation thereto.

MOTION: That the Town vote to transfer from the Sewer Enterprise Fund the sum of \$45,000.00 for engineering costs for the construction of a sewer system to sewer Summer Street, Winter Street, Autumn Street, Ratner Road, Spring Street and Alden Street, in the Long Pond area and connecting to the existing sewer on Alden Street, to be expended by the Sewer Commission and to apply for, accept and expend any Federal and/or State aid that is available therefore.

AMENDMENT: To assess the local cost solely by betterment charge when it's funded for construction.

ACTION: Voted in the affirmative as amended.

Article 8. ACQUIRE EASEMENTS - SEWER COMMISSIONERS

To see if the Town will vote, in the event of an affirmative vote on Article 7, to authorize the Sewer Commissioners to acquire any and all temporary and/or permanent easements, and any property in fee simple with the buildings and trees thereon by purchase, eminent domain, or otherwise, for the property described in Article 7, for the purpose of constructing and maintaining sewers and all other appurtenances thereto, or take any other action in relation thereto.

MOTION: To withdraw Article 8.

ACTION: Voted in the affirmative to withdraw.

Article 9. FUND THE EXECUTIVE ADMINISTRATOR'S CONTRACT -
BOARD OF SELECTMEN

To see if the town will vote to raise and appropriate, or transfer from available funds the sum of \$3,000.00 to fund the contract between the Town of Tyngsborough and the executive Administrator, to be expended by the Board of Selectmen, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$3,000. for Article 9.

ACTION: Voted in the affirmative.

Article 10. PURCHASE AND ADMINISTER VACCINE - BOARD OF FIRE ENGINEERS

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,500.00 to be used to purchase and administer Hepatitis B Vaccine to all employees of the Tyngsborough Fire Department, to be expended by the Board of Fire Engineers, or take any other action in relation thereto.

MOTION: To raise and appropriate \$1,500.00 for Article 10.

ACTION: Voted in the affirmative.

Article 11. ACCEPT STATE AND OR FEDERAL GRANTS - BOARD OF SELECTMEN/BOARD OF FIRE ENGINEERS

To see if the Town will vote to authorize the Board of Selectmen and the Board of Fire Engineers to apply for and accept any State and/or Federal Grants that may be available and expend any such funds to be used for design, construction of an addition to the existing Fire Station 1 building when received without further appropriation, to be expended by the Board of Selectmen, or take any other action in relation thereto.

MOTION: That the Town vote to authorize the Board of Selectmen and the Board of Fire Engineers to apply for and accept any State and/or Federal Grants that may be available and expend any such funds to be used for design, construction of an addition to the existing Fire Station 1 building when received without further appropriation, to be expended by the Board of Selectmen.

ACTION: Voted in the affirmative.

Article 12. DESIGN OF A NEW ADDITION TO FIRE STATION 1 - BOARD OF SELECTMEN/BOARD OF FIRE ENGINEERS

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000.00 for design of an addition at Fire Station 1, Kendall Road, to be expended by the Board of Selectmen, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$14,000.00 for design of an addition at Fire Station 1, Kendall Road, to be expended by the Board of Selectmen.

ACTION: Voted in the affirmative.

Article 13. AMEND THE TYNGSBOROUGH ZONING BY-LAWS - BUILDING COMMISSIONER

To see if the Town will vote to amend the Tyngsborough Zoning By-Laws, Section 2.12.42 by adding the following:

- A. Common Driveways cannot be used as part of the frontage.
- B. Frontage that has no real actual access from the street to each lot is illusory and that particular lot has no frontage, or take any other action in relation thereto.

MOTION: To accept Article 13 as printed.

PLANNING BOARD REPORTED VERBALLY THAT ALL MEMBERS APPROVE THIS ARTICLE.

ACTION: Unanimously voted in the affirmative, with more than 20 voting.

Article 14. AMEND THE TYNGSBOROUGH ZONING BY-LAWS - BUILDING COMMISSIONER

To see if the Town will vote to amend the Tyngsborough Zoning By-Laws, section 2.12.41 by deleting the word including and substituting the word excluding, or take any other action in relation thereto.

MOTION: To accept Article 14 as printed.
PLANNING BOARD REPORTED VERBALLY THAT ALL MEMBERS APPROVE THIS ARTICLE.

ACTION: Unanimously voted in the affirmative with more than 20 voting.

Article 15. FUNDING FOR ASBESTOS REMOVAL/FLOORING LAKEVIEW SCHOOL - SCHOOL COMMITTEE

To see if the Town will vote to raise and appropriate, or transfer from available funds the total sum of \$14,628.00 or to reduce the total sum of \$14,628.00 by transferring the remaining balance from the Norris Road Elementary ADA bathroom project for the removal of asbestos tiles and installation of a new flooring at the Lakeview School, to be expended by the School Committee, or take any other action in relation thereto.

MOTION: To raise and appropriate \$4,948.00 and transfer \$9,680.00 from the Norris Road Elementary ADA bathroom project for the removal of asbestos tiles and installation of a new flooring at the Lakeview School, to be expended by the School Committee.

ACTION: Voted in the affirmative.

Article 16. TRANSFER OF LAND 64 ALTHEA AVENUE - BOARD OF SELECTMEN

To see if the Town will authorize the Board of Selectmen to convey to Roland E. Rondeau and Claudette Rondeau for the sum of \$1.00 or other consideration the premises situated off of Althea Avenue, Tyngsborough and abutting Back Road, a paper street, and shown as Lot #38 on Assessors' Map 33, or take any other action in relation thereto.

MOTION: To accept Article 16 as printed.

ACTION: Voted in the affirmative.

Article 17. ACCEPTANCE OF GRANT MONEY - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$500.00 and accept the sum of \$4,000.00 from the Governor's Highway Safety Council Grant Program for the purpose of purchasing a vehicle mounted mobile camera, to be expended by the Police Department, or take any other action in relation thereto.

MOTION: To raise and appropriate \$500.00 and accept the sum of \$4,000.00 from the Governor's Highway Safety Council Grant Program for the purpose of purchasing a vehicle mounted mobile camera, to be expended by the Police Department.

ACTION: Voted in the affirmative.

Article 18. SUPPLEMENT BUDGET - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,000.00 to be expended by the Police Department to supplement the Out of State Travel Account, or take any other action in relation thereto.

MOTION: To raise and appropriate 1,000.00 to supplement the Out of State Travel Account, to be expended by the Police Department.

ACTION: Voted in the affirmative.

Article 19. PURCHASE OF COMPUTER SOFTWARE - POLICE DEPARTMENT

To see if the Town will vote to allow the Police Department to expend the sum of \$5,000.00 from the Police System Improvement Grant Town Match Article of the Special Town Meeting of May 16, 1995, to purchase computer software if the town is not awarded the Police System Improvement Grant, or take any other action in relation thereto.

MOTION: To accept Article 19 as printed.

ACTION: Voted in the affirmative.

Article 20. PURCHASE OF INTOXILYZER - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$2,100.00 and accept the sum of \$4,000.00 from the Northern Middlesex Safety Council Grant Program to be expended by the Police Department to purchase an intoxilyzer, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$2,100.00 and accept the sum of \$4,000.00 from the County Traffic Safety Program to purchase an intoxilyzer, to be expended by the Police Department.

ACTION: Voted in the affirmative.

Article 21. SUPPLEMENT TRAINING EXPENSES - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,000.00 to be expended by the Police Department to pay the expenses incurred in the training of two police officers, or take any other action in relation thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$3,500.00 to pay the expenses incurred in the training of two police officers, to be expended by the Police Department.

ACTION: Voted in the affirmative.

Article 22. SUPPLEMENT CLOTHING ALLOWANCE EXPENSES - POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,700.00 to be expended by the Police Department to supplement the clothing allowance account to issue uniform and equipment for two Police Officers, or take any other action in relation thereto.

MOTION: To raise and appropriate the sum of \$1,500.00 to supplement the clothing allowance account to issue uniform and equipment for two Police Officers, to be expended by the Police Department.

ACTION: Voted in the affirmative.

Article 23. SUPPLEMENT THE BUDGET - ROAD COMMISSIONERS

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,838.00, to be expended by the Road Commissioners, the breakdown is as follows: Town Maintenance-\$1,211.00; Machinery Fund-\$2,908.00; Town Construction-\$3,719.00, or take any other action in relation thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$7,838.00 and accept Article 23 as printed.

ACTION: Voted in the affirmative.

Article 24. REPAIRS TO THE HIGHWAY GARAGE - ROAD COMMISSIONERS

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,000.00 for structural and energy evaluation, design and bid specifications for a new roof and a new heating system for the Highway Garage, to be expended by the Road Commissioners, or take any other action in relation thereto.

MOTION: To raise and appropriate \$5,000.00 and accept Article 24 as printed.

ACTION: Voted in the affirmative.

Article 25. LAND AND/OR RIGHT OF WAY TAKING PARHAM ROAD-
ROAD COMMISSIONERS

To see if the Town will vote to authorize the Board of Selectmen to accept by gift or to take by eminent domain or otherwise, the easement and/or in fee simple, the below described property, for the purpose of laying out streets, sidewalks and the installation of safety improvements at the intersection of Parham Road and Lakeview Avenue, and for the purpose of such taking, to raise and appropriate or transfer from available funds a sum of money, or take any other action in relation thereto.

Property description: An area of approximately 1100 square feet of land located within Assessors Map 31A Parcel 24. Title reference in Middlesex North Registry of Deeds, Book 2476 Page 525.

MOTION: To postpone Article 25 until the Annual Town Meeting.

ACTION: Voted in the affirmative to postpone.

Article 26. STABILIZATION FUND - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from free cash a sum of money to the Stabilization Account, or take any other action in relation thereto.

MOTION: That the Town vote to transfer from free cash the sum of \$320,000.00 to the Stabilization Account.

ACTION: Voted in the affirmative.

Article 27. STABILIZATION OF THE TAX RATE- BOARD OF ASSESSORS

To see if the town will vote to raise and appropriate or transfer from surplus revenue the sum of money to be used to stabilize the Tax rate for fiscal year 1996.

MOTION: That the Town vote to transfer from surplus revenue the sum of \$79,430.00 to be used to stabilize the tax rate for fiscal year 1996.

ACTION: Voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 7:55PM

Attest: true copy

Dorothy A. Dunderdale, Town Clerk

MINUTES OF THE SPECIAL TOWN MEETING

TOWN OF TYNGSBOROUGH

MAY 16, 1995

Place: Jr/Sr High School
Time: 7:20PM

Moderator: Robert L. Kydd Jr.
Voters Present: 285

The moderator opened the meeting with the pledge of allegiance to the American flag after a recommendation by Augustus C. Skamarycz to do so.

Article 1. UNPAID BILLS PRIOR YEAR - SCHOOL COMMITTEE

To see if the Town will vote to authorize the School Committee to pay a prior year unpaid bill, breakdown is as follows:
Special Education - \$8,028.27, or take any other action in relation thereto.

Description: This article requests permission for the School Committee to pay an unpaid bill received after the close of the 1994 fiscal year from existing budgets.

Motion: To accept Article 1 as printed.

Action: Voted in the affirmative.

Article 2. SUPPLEMENT THE LIFE INSURANCE TOWN SHARE ACCOUNT -
BOARD OF SELECTMEN

To see if the town will vote to transfer from the ambulance line item the sum of \$200. to the Life Insurance Town Share Line Item, or take any other action in relation thereto.

Description: This article requests funds to increase the Life Insurance line item. The increase is due to increase in rate and employee enrollment.

Motion: To accept Article 2 as printed.

Action: Voted in the affirmative.

Article 3. REIMBURSEMENT OF A TECHNOLOGY GRANT - SCHOOL COMMITTEE

To see if the Town will vote to transfer from the general fund the sum of \$16,242. to reimburse the School Department's budget, or take any other action in relation thereto.

Description: This article requests the reimbursement the town received in December, 1994 for a long overdue Technology Grant written by the school system. It is the intent of the School Committee to use this money to enhance and promote the use of technology in the school system's classroom.

Motion: To accept Article 3 as printed.

Action: Voted in the affirmative.

Article 4. NAGE/TOWN HALL EMPLOYEES UNION CONTRACT - BOARD OF SELECTMEN

To see if the Town will vote to transfer from the ambulance line item the sum of \$13,310. to fund the cost items contained in a contract between the Town of Tyngsborough and the National Association of Government Employees/Clerical Union, to be broken down as follows, or take any other action in relation thereto:

Town Accountant Clerical -- \$137.
Assessor's Clerical -- \$792.
Assistant Treasurer -- \$460.
Treasurer Clerical -- \$215.
Assistant Tax Collector -- \$665.
Town Clerk Clerical -- \$781.
Conservation Agent -- \$1,087.
Conservation Clerical -- \$310.
Planning Clerical -- \$60.
ZBA Clerical -- \$151.
Townhall Custodian \$252.
Police Custodian -- \$343.
Building Inspector -- \$949.
Building Clerical -- \$436.
Gas/Plumbing Inspector -- \$219.
Wiring Inspector -- \$316.
Highway Clerical -- \$235.
Health Agent -- \$1,074.
Health Administrative Assistant -- \$674.
COA Clerical -- \$1,378.
Veteran's Clerical -- \$264.
Library Salary and Wages -- \$2,195.
Library Vacation -- \$100.
Sewer Clerical -- \$216.

Description: This article requests funds to meet the town's contractual obligation to members of the Clerical Union. The contract is a two year agreement, which provides a 4% raise for FY 1995 and a 3.75% raise for FY 1996. These raises represent the first raise in four years for these employees.

Motion: To accept Article 4 as printed.

Action: Voted in the affirmative.

Article 5. SUPPLEMENT THE MEDICARE TAX TOWN SHARE ACCOUNT -
BOARD OF SELECTMEN

To see if the town will vote to transfer from the ambulance line item the sum of \$3,500. to the Medicare Tax Town Share Line Item, or take any other action in relation thereto.

Description: This article requests funds to increase the Medicare Tax line item due to increases in the number of employees paying Medicare Tax. Medicare withholdings are matched between employees and the town.

Motion: That the Town vote to transfer the sum of \$3,500. from the Ambulance Line Item to the Medicare Tax-Town Share Account.
Action: Voted in the affirmative.

Article 6. POLICE INFORMATION SYSTEM IMPROVEMENT GRANT TOWN
MATCH - POLICE DEPARTMENT

To see if the Town will vote to transfer from the interest on short term borrowing line item the sum of \$5,000. to be used as matching funds for a Police Information System Improvement Grant, or take any other action in relation thereto.

Description: This article is to fund the town's share of a grant fund for the improvement of the Police Information System. Funds for this article will be transferred from the remaining interest balance on short term borrowing line item. The interest on short term borrowing funds expenses associated with borrowing in anticipation of revenue.

Motion: To accept Article 6 as printed.
Action: Voted in the affirmative.

Article 7. SUPPLEMENT RECYCLING ACCOUNT - BOARD OF HEALTH

To see if the Town will vote to transfer from the interest on short term borrowing line item the sum of \$450. to the Recycling Account, or take any other action in relation thereto.

Description: This article requests funds to supplement the town's recycling account. The town pays for curbside collection of recycling. The requested funds will be used to pay for the unforeseen shortfall in the recycling account.

Motion: To accept Article 7 as printed.
Action: Voted in the affirmative.

Motion: To adjourn the special town meeting.
Action: Adjourned at 7:25PM
Attest: true copy

Dorothy A. Dunderdale
Dorothy A. Dunderdale,
Town Clerk

MINUTES OF THE ANNUAL TOWN MEETING

TOWN OF TYNGSBOROUGH

MAY 16, 1995

Place: Jr/Sr High School
Time: 7:00PM

Moderator: Robert L. Kydd Jr.
Voters Present: 285

The Moderator opened the meeting and allowed the Finance Committee five minutes to make a presentation regarding the Town's finances.

Article 2. ACCEPTANCE OF REPORTS

To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action in relation thereto.

Motion: That the Town vote to accept the reports of the Town Officers and Committees as printed.

Action: Voted in the affirmative.

Article 3. CHOOSE OFFICERS

To choose all officers not named in Article 1 of the Annual Town Election Warrant, or take any other action in relation thereto.

Motion: That the Town vote to appoint Kevin V. O'Connor, John F. Koczarski and Janet Renk to the Memorial Committee. Also, that the Town vote to appoint Robert W. Clarke, Robert W. Sherburne and Alan A. Sherburne as Surveyors of Wood, Bark and Lumber.

Action: Voted in the affirmative.

Article 4. DOG LICENSE FEES TO LIBRARY

To see if the Town will vote to transfer from the dog license fees the sum of \$3,083.94 to the Littlefield Library, or take any other action in relation thereto.

Description: every year the town transfers the dog license fees collected by the Town Clerk to the Littlefield Library.

Motion: That the town vote to transfer from the dog license fees the amended sum of \$2,910.93 to the Littlefield Library.

Action: Voted in the affirmative.

Article 5. FIX SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41, of the Massachusetts General Laws, as amended, for the Fiscal year (July 1, 1995-June 30, 1996), or take any other action in relation thereto.

Salaries of the Elected Officials are included in the Department Appropriations

	Salaries 7/1/94 6/30/95	Requested Salaries 7/1/95 6/30/96	Recommended Salaries 7/1/95 6/30/96
Elective Town Officers			
Moderator	\$ 200.	\$ 200.	\$ 200.
Selectmen Members (5)	1,200.	1,200.	1,200.
Tax Collector	30,822.	31,978.	31,978.
Assessors (3)			
Chairman	2,415.	2,415.	2,415.
Members (2)	2,205.	2,205.	2,205.
Town Clerk	32,416.	33,632.	33,632.
Board of Health			
Chairman	640.	640.	640.
Members (2)	520.	520.	520.
Tree Warden	-0-	-0-	-0-
Cemetery Commissioners (3)	-0-	-0-	-0-
School Committee (7)	-0-	-0-	-0-
Trustees of			
Littlefield Library (6)	-0-	-0-	-0-
Sewer Commissioners (3)			
Chairman	2,000.	2,000.	2,000.
Members (2)	1,500.	1,500.	1,500.
Planning Board (5)			
Chairman	500.	500.	500.
Members (4)	250.	250.	250.
Finance Committee (7)	-0-	-0-	-0-
Constables (2)	-0-	-0-	-0-
Housing Authority (5)	-0-	-0-	-0-
Greater Lowell Regional Technical Vocational School (1)	-0-	-0-	-0-
Road Commissioners (3)	-0-	-0-	-0-

Motion: To fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41, of the Massachusetts General Laws, as amended, for the Fiscal year (July 1, 1995-June 30, 1996), as printed.

Action: Voted in the affirmative.

Article 6. ACCEPT STATE AND/OR FEDERAL GRANTS - BOARD OF SELECTMEN

To see if the Town will vote to authorize the Board of Selectmen and the Trustees of the Littlefield Library to apply for and accept any State and/or Federal Grants that may be available and expend any such funds to be used for design, construction and equipping of the new Town Hall/Library when received without further appropriation, or take any other action in relation thereto.

Description: This article allows the Selectmen and the Trustees of the Littlefield Library to accept any grant money for the town.

Motion: That the town vote to authorize the Board of Selectmen and the Trustees of the Littlefield Library to apply for and accept any State and/or Federal Grants that may be available and expend any such funds when received without further appropriation.

Action: Voted in the affirmative.

Article 7. OPERATING BUDGET - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray town expenses for the ensuing year, or take any other action in relation thereto.

Description: This article requests funds to meet the town's expenses for Fiscal Year 1996, which runs from July 1, 1995 to June 30, 1996.

Motion: To accept Article 7 as recommended with the exception of line item 171.

Action: Voted in the affirmative.

Motion on line item 171: To transfer \$18,000.00 from the Conservation Commission Wetlands Protection Act Account to the Conservation Agent Salary and to raise and appropriate the sum of \$11,313. for the Conservation Agent's salary.

Action: Voted in the affirmative.

General Government -- 100

Moderator 114	
Moderator Salary	\$200.
Expenses	150.
sub total	350.

Board of Selectmen 122	
Selectmen Salary	6,000.
Secretary Salary	22,727.
Expenses	9,200.
sub total	37,927.

Executive Sec. Salary 123	41,500.
sub total	41,500.

Finance Committee 131	
Clerical Wages	0.
Expenses	500.
Reports	2,000.
sub total	2,500.
Reserve Fund 132	
sub total	40,000.
Town Accountant 135	
Town Accountant Salary	25,596.
Certification	1,000.
Clerical Wage	5,668.
Expenses	3,125.
sub total	35,389.
Annual audit 136	
sub total	11,250.
Board of Assessors 141	
Assessors' Salary	6,825.
Associate Assessor	37,450.
Senior Clerk	21,485.
Expenses	10,900.
sub total	76,660.
Treasurer 145	
Treasurer Salary	25,572.
Asst. Treasurer	14,135.
Clerical	7,639.
Certification	1,000.
Tax Title	12,000.
Expenses	10,835.
sub total	71,181.
Tax Collector 146	
Tax Collector Salary	31,978.
Clerical Wages	20,479.
Tax Title	4,000.
Expense	16,490.
sub total	72,947.
Town Counsel 151	
Counsel Stipend	31,500.
Counsel Expenses	2,000.
sub total	33,500.
Special Legal Counsel 152	
Special Legal Counsel	0.
Labor Counsel	5,000.
Litigation	15,000.
sub total	20,000.

Landfill Agreement 153	50,000.	
sub total	50,000.	
Town Clerk 160		
Town Clerk Salary	33,632.	
Certification	1,000.	
Clerical Wages	22,269.	
Expenses	3,050.	
sub total	59,951.	
Elections/Registration 162		
Salaries	8,950.	
Expenses	3,370.	
sub total	12,320.	
Conservation Commission 171		
Commissioners Salary	1,750.	
Agent Salary	29,313.	18,000. transfer
		11,313. raise & appro.
Salaries	7,192.	
Expense	5,100.	
sub total	43,355.	18,000. transfer
		25,355. r&a
Open Space Plan 172	0.	
sub total	0.	
NMCOG 174	2,450.	
sub total	2,450.	
Planning Board 175		
Board Salaries	1,500.	
Clerical Wages	4,931.	
Expenses/Engineer	19,000.	
sub total	25,431.	
Zoning Board 176		
Board Salaries	2,450.	
Clerical Wages	4,053.	
Expenses	1,500.	
sub total	8,003.	
Professional Planning Assistant 177		
Professional Planning Assistant	10,000.	
sub total	10,000.	
Urban Development 181		
Develop. Comm. Prior	100.	
Ind. Finance	300.	
sub total	400.	

ADA Committee 185	
American Disabilities Act #17	1,000.
sub total	1,000.
Land Feasibility Study 190	
Land Feasibility Study ART #13	0.
sub total	0.
Town Hall Care 192	
Custodian Wages	6,911.
expenses	16,530.
Renovations	0.
sub total	23,441.
Town Reports 195	6,000.
sub total	6,000.
Due to Stabilization Fund 199	
Due to Stabilization Fund	0.
sub total	0.
TOTAL GENERAL GOVERNMENT	685,555. 18,000 transfer
	667,555.raise & approp.
<u>PUBLIC SAFETY -- 200</u>	
Police 210	
Police Salaries & Wages	674,788.
Other Salaries & Wages	109,460.
Longevity	28,251.
Expenses	69,125.
sub total	881,624.
Police Station Care 211	
Custodian Salary	9,252.
Expenses	17,498.
sub total	26,750.
Police Cruiser 212	
Police Cruiser	24,000.
sub total	24,000.
Parking Clerk 213	
Parking Clerk	2,500.
sub total	2,500.
Police Radio Lease 215	
Police Radio Lease	6,200.
sub total	6,200.
Police Bullet Proof Vests #6 216	
Police Bullet Proof Vests	0.
sub total	0.

Police Training 217	
Police Training	0.
sub total	0.
Fire Department 220	
Fire Salaries & Wages	184,065.
Expenses	67,989.
sub total	252,054.
Fire Engine Purchase 221	
Fire engine Purchase	0.
sub total	0.
Communications 225	
Comm. Ctr. Salaries & Wages	137,790.
Expenses	15,100.
sub total	152,890.
Communications Console 226	
Communications Console	0.
sub total	0.
Ambulance Contract 230	
Ambulance Contract	0.
sub total	0.
Building Department 241	
Salary	40,000.
Mileage	3,500.
Clerk	15,326.
Expenses	3,300.
sub total	62,126.
Gas Inspector 242	5,892.
Mileage	1,000.
sub total	6,892.
Plumbing Inspector 243	5,891.
Mileage	1,000.
sub total	6,891.
Sealer of Wgths.&Meas. 244	
Sealer of Wgths & Meas.	480.
sub total	480.
Electrical Inspector 245	
Electrical Inspector	8,513.
Mileage	2,000.
sub total	10,513.
Civil Preparedness 291	
Civil Prep. Salary	1,200.
Expenses	2,360.
sub total	3,560.

Dog Officer 292	
Dog Officer	16,040.
sub total	16,040.
Tree Warden 294	
Tree Warden	6,288.
sub total	6,288.
Insect & Pest Cont. 296	
Insect & Pest Cont	968.
sub total	968.
Dutch Elm Disease 297	
Dutch elm Disease	1,000.
sub total	1,000.
Fence Viewer 298	
Fence Viewer	1.
sub total	1.
TOTAL PUBLIC SAFETY	1,460,777.
<u>EDUCATION -- 300</u>	
School Department 300	6,946,972.
Transportation	517,202.
sub total	7,464,174.
Gr Lowell Tech 301	
Gr. Lowell Tech.	106,258.
sub total	106,258.
School Elevator ART #26 302	
School Elevator	0.
sub total	0.
TOTAL EDUCATION	7,570,432.
<u>STREETS & HIGHWAYS -- 400</u>	
Highway Department 421	
Highway Department Salaries & Wages	274,353.
sub total	274,353.
Highway Machinery Fund 422	
Machinery Fund	49,455.
sub total	49,455.
Winter Operations 423	
Winter Operations	100,000.
sub total	100,000.
Street Lights 424	
Street Lights	33,600.
sub total	33,600.

Highway Town Maintenance 426	
Highway Town Maintenance	58,180.
sub total	58,180.
Special Signs 426	
Special Signs	1,200.
sub total	1,200.
Highway Construction 427	
Highway Construction	48,440.
sub total	48,440.
Uniform Allowance 429	
Uniform Allowance	3,680.
sub total	3,680.
Highway Dump Truck ART #15 431	
Highway Dump Truck	0.
sub total	0.
Snow Unaccep. Roads 432	
Snow Unaccep.	5,000.
sub total	5,000.
Highway Sander STM ART #28	0.
Cemetery Depart. 491	
Cemetery Sal. & Wages	13,667.
Expenses	3,280.
sub total	16,947.
Cemetery Intern. 492	
Internment Salaries	3,631.
Expenses	2,500.
sub total	6,131.
TOTAL STREETS	596,986.
<u>HUMAN SERVICES -- 500</u>	
Board of Health 520	
Board Salaries	1,680.
Director Salary	31,685.
Admin. Asst. Salary	18,164.
Sick Coverage	460.
Expenses	7,475.
sub total	59,464.
Dental Program 521	
Dental Program	2,000.
sub total	2,000.
Town Nurse 522	
Town Nurse	2,000.
sub total	2,000.
Mental Health 523	
Mental Health	400.
sub total	400.

Rubbish Contract 524	
Rubbish Contract	348,000.
Rubbish Recycling Contract	68,701.
Sub total	416,701.
Animal Disposal 525	
Animal disposal	432.
sub total	432.
Animal Inspector 526	
Animal Inspector	0.
Inspect. of Slaughter 527	25.
sub total	25.
Solid Waste Study Comm. 529	
Solid Waste Study Comm.	1,500.
sub total	1,500.
Demolition & Health 530	257
sub total	257.
Council on Aging 541	
Director Salary	28,350.
Insurance Stipend	3,700.
Stipend	1,000.
Clerical Wages	23,329.
Expenses/Mileage	4,797.
sub total	61,176.
Community Center 542	5,000.
sub total	5,000.
Veterans Agent 543	
Vet. Agent Salary	10,375.
Certification	500.
Clerical Wages	7,387.
Expenses	2,610.
sub total	20,872.
Veterans Benefits 544	40,000.
sub total	40,000.
Veterans Graves 545	500.
sub total	500.
Veterans Flags 546	400.
sub total	400.
TOTAL HUMAN SERV.	610,727.

CULTURE & RECREATION -- 600

Library 610

Director Salary	34,350.
Salaries & Wages	59,140.
Custodian	2,476.
Vacation Wages	1,485.
Expenses	38,040.
sub total	135,491.

Library Books 611 0.

Library County D L 612 0.

Town Beach Wages 630

Town Beach Wages	4,500.
Expenses	960.
sub total	5,460.

Lake Mascuppic DEP631 0.

Summer Recreation Program 655

Baseball Equipment	1,440.
Ballpark Main/	4,000.
Summer Recreation	1,000.
sub total	6,440.

Memorial DAY 660	700.
sub total	700.

Historical Comm. 691	260.
sub total	260.

TOTAL CULTURE 148,351.

DEBT & INTEREST -- 700

Long Term Debt:

Sewer Series A 710	50,000.
Sewer FMHA 712	15,200.
Fire Truck 713	18,000.
Police Station 714	25,000.
Long Pond Sewer 715	50,000.
High School 716	875,000.
High School ART #3 716	20,000.
Hunter Property 719	15,000.
sub total	1,068,200.

LONG TERM INTEREST 752

Long Term Interest:

Sewer Series A 750	10,750.
Sewer FMHA 752	11,335.
Fire TRUCK 753	3,411.
Police Station 754	13,707.
Long Pond Sewer 755	23,905.
High School 756	782,388.
High School ART #3 756	2,988.
Hunter Property 758	9,191.
Interest on Temp . Loans 759	35,000.

sub total 892,675.

TOTAL DEBT & INTEREST 1,960,875.

INSURANCE -- 900

Middlesex County Retire. 911	297,319.
Workers Compensation 912	53,883.
Unemployment Comp. 913	30,000.
Employee Health Ins. 914	620,000.
Employee Life Insurance 915	1,500.
Medicare 916	50,000.
Property/Liability 945	99,142.

TOTAL INSURANCE 1,151,844.

SEWER COMMISSION -- 440

Salary & Wages	21,620.
Expenses	92,200.
sub total	113,820.

TOTAL SEWER COMM. 113,820.

TOTAL ARTICLE #7 14,299,367. \$18,000. transfer
\$14,281,367. R&A

Motion: To rescind the annual town meeting and open the special town meeting.

Action: Annual recessed at 7:20PM and reconvened at 7:25PM.

Article 8. DESIGN, CONSTRUCTION AND ORIGINAL EQUIPPING OF A
NEW TOWN HALL/LIBRARY - BOARD OF SELECTMEN/LITTLE-
FIELD LIBRARY TRUSTEES

To see if the Town will vote to authorize the design, construction and original equipping of a new Town Hall/Library facility at the site of 286 Middlesex Road and appurtenant town owned properties, and to authorize the Library/Town Hall Building Committee to contract for and in the name of the town and do all things necessary for the accomplishment of the foregoing purpose and to transfer from the Stabilization Account the sum of \$1,100,000 and transfer from Free Cash the sum of \$445,820, and to transfer \$30,000 from the Library Expansion Trust fund and raise and appropriate the sum of \$79,430, to defray the cost of design, construction, and original equipping of such new library facility, said expenditure to be contingent upon award of \$837,000 grant, or take any other action in relation thereto.

Description: This article will authorize the Library/Town Hall Building Committee to contract for the design, construction and equipping of a new Town Hall/Library facility on town owned land situated at the southerly intersection of Bryant Lane and Middlesex Road

Motion: To accept Article 8 as printed.

Action: Unanimously voted in the affirmative.

Article 9. FUNDING FOR ASBESTOS REMOVAL/FLOORING LAKEVIEW SCHOOL-
SCHOOL COMMITTEE

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$14,628.00 for the removal of the asbestos and installation of new flooring at the Lakeview School, or take any other action in relation thereto.

Description: This article requests funds for the removal of asbestos and installation of new flooring at the Lakeview School.

Motion: To postpone Article 9 until the fall town meeting.

Action: Voted in the affirmative to postpone.

Article 10. FUNDING FOR PHASE II OF ADA NORRIS ROAD ELEMENTARY
DESIGN - SCHOOL COMMITTEE

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$53,000.00 for the Phase II of ADA Norris Road Elementary Design, or take any other action in relation thereto.

Description: This article requests funds for the installation of two handicapped access bathrooms, bringing the Norris Road Elementary School into compliance with the Americans with Disabilities Act requirements.

Motion: To raise and appropriate the sum of \$53,000.00 for Article 10.

Action: Voted in the affirmative.

Article 11. SUPPORT FOR A MUNICIPAL INCENTIVE GRANT - BOARD OF
SELECTMEN

To see if the town will vote to support the Board of Selectmen's application for a Municipal Incentive Grant requesting funds for an analysis of current growth patterns and a study of the consistency between local plans and zoning and the adoption or revision of regulations relating to land use in the Town of Tyngsborough, or take any other action in relation thereto.

Description: By voting to support the Board of Selectmen's application, the town will show community support for the grant and will receive additional points for the grant submission.

Motion: That the Town vote to support the Board of Selectmen's application for a Municipal Incentive Grant requesting funds for an analysis of current growth patterns and a study of the consistency between local plans and zoning and the adoption or revision of regulations relating to land use in the Town of Tyngsborough;

Action: Voted in the affirmative.

Article 12. ZONING REVIEW - BOARD OF SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000. to fund an independent review of the Town Zoning By-laws.

Description: The increase in developemnt shows that the Town needs to review its zoning by-laws. The town's current zoning was approved in 1988, and is in need of careful review and up-dating. Among the rules that should be reviewed are definitions of use, allowed uses, minimum lot sizes, and control of phased growth.

Motion: To postpone Article 12 until the fall special town meeting.

Action: Voted in the affirmative to postpone.

Article 13. APPOINTMENT OF A HARBOR MASTER - BOARD OF SELECTMEN

To see if the town will vote to authorize the Board of Selectmen to appoint a Harbor Master whose duties shall include the regulation of navigation and recreational boating on the Merrimack River and other waterways, lakes, ponds, and great ponds to insure the safety of the boating public. The Harbor Master subject to approval of the Board of Selectmen shall be responsible for establishing rules and regulations. The Harbor Master or designee, as approved by the Chief of Police shall police the operation of the Merrimack River and other waterways, lakes, ponds, and great ponds within the Town of Tyngsborough and shall collect all fees and fines as provided in the Rules and Regulations. The Harbor Master, subject to approval of the Board of Selectmen, shall be authorized to apply for any State and/or Federal funds or grants, which might be available to defray all or part of the costs of establishing or maintaining this position and further authorizes the Board of Selectmen to accept and expend any such funds without further appropriations; or take any other action in relation thereto.

Description: This article requests permission to establish a position of Harbor Master. In conjunction with the City of Lowell and the Town of Chelmsford, the town is attempting to establish a police presence on the Merrimack River and other busy and often dangerous waterways.

Motion: To withdraw Article 13.

Action: Voted in the affirmative to withdraw.

Motion: To adjourn the meeting.

Action: Meeting adjourned at 8:00PM

Attest: true copy


Dorothy A. Dunderdale,
Town Clerk

1995 TOWN CLERK FEES

PAID TO STATE FOR FISH AND WILDLIFE LICENSES	\$10,624.00
PAID TO COUNTY FOR DOG LICENSES	3,931.00
PAID TO TOWN FOR TOWN CLERK FEES	9,606.62

ANIMAL CONTROL OFFICER
George Fletcher, Animal Control Officer
Judi Bassett, Assistant
Westford, MA 01886
508 692-4574

The Town shares an animal control officer with the Town of Westford and the Town of Dunstable, he/she is appointed yearly and is paid a stipend. The animal control officer's main duties are to make sure all dogs are licensed, to pick up stray, injured or killed dogs, to investigate complaints and to enforce the leash law. Dog licenses are due on by January 1 and are purchased at the town clerk's office. After March 1 a ten dollar fine is added to the cost of the license. A certificate of rabies vaccination within two years must be shown at the time of licensing. Owners are subject to a fine and boarding fee for any dog picked up by the animal control officer. All complaints and requests for assistance with animal problems should be directed to the animal control officer at the town hall office.

In addition the Animal Control Officer must make an annual domestic animal survey, using the "barnbook" which is issued from the State office, and must check any cattle which are imported from another state or country after being notified to do so by the State office.

The Animal Control Officer upholds the Town By-law titled "Dog Leash Law".

TYNGSBOROUGH TOWN BY-LAW -- ARTICLE XVII DOG LEASH LAW

Dog Leash Law

Article XVII, Sections 1, 2, 3, 4, and 5 of the Tyngsborough Town By-laws state:

Section 1. As used in this and subsequent sections:

- a. "Owner" shall be intended to mean any person or persons, firm, association or corporation, owning, keeping, or harboring a dog owned or kept in the town.
- b. "At Large" shall be intended to mean off the premises of the owner, and not under the control of the owner or authorized escort either by leash, cord, chain or otherwise.

Section 2. No owner or keeper of any dog shall permit such dog to run at large at any time between the hours of 7:00 a.m. and 9:00 p.m., licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to seeing-eye dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained or actually being used for hunting purposes.

Section 3. Nothing contained in the foregoing sections shall prevent the selectmen from passing any orders authorized by Section 167 of Chapter 140 at such times as they shall deem necessary to safeguard the public.

Section 4. Whoever violates any provisions of this by-law shall be punished by the maximum fine permitted by law for each breach thereof.

Section 5. The dog officer shall have the responsibility of enforcing this by-law.

TOWN COUNSEL
Charles J. Zaroulis, Esquire
9 Middlesex Street, Lowell, MA 01852
(508) 458-4583

The Town Counsel renders legal opinions to all town departments, reviews contracts and represents the town or any board in all legal matters, including court cases. The Counsel checks the wording of warrant articles for correctness and legality (although an unfavorable opinion cannot keep the article off the warrant) and may be asked for an opinion on the legality of proposed amendments at town meeting. He/she is appointed by the board of selectmen and serves a three (3) year term.

Annual Report of the Town Counsel
Submitted by Charles J. Zaroulis, Esq.

In 1994, Attorney Charles J. Zaroulis, Town Counsel, represented the Town of Tyngsborough in litigation before the Middlesex Superior Court, the Land Court, the Appeals Court, and also before the Department of Public Utilities.

The town received favorable judgments in the following cases:

- Land Court upheld the Town's position on all points in the case of V. H. Shea v. Tyngsborough and Others.
- In Superior Court, the Town obtained favorable decisions in the cases of Building Inspector v. Vieira, Board of Health v. O'Hearn, and Dumont v. Zoning Board of Appeals, and Page v. the Zoning Board of Appeals.
- The Appeals Court found in favor of the Town in Dover Storage v. Zoning Board of Appeals.

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; and he has drafted by-laws, rules and regulations for Boards and Town Meeting articles.

Town Counsel encourages preventive law and requests that if there is a potential problem, one should communicate with Town Counsel as soon as possible to prevent any damages and litigation and to make town government more responsive to the safety and well being of its citizens.

Town Counsel will continue his program of providing municipal law memoranda and seminars which address important and current issues of law and the interpretation of laws for the several Boards, Committees, Commissions, and Departments and encourages any Department or Board to arrange with Town Counsel for specific programs and seminars.

Town Counsel again wish, to thank the Board of Selectmen, the Town Administrator, the several Boards, Committees, Commissions and Departments and their officers and employees for the excellent cooperation again afforded to me during the past year.

TOWN COLLECTOR'S OFFICE
10 Kendall Road Box 12
Office Hours: 8:00 a.m. to 4:00 p.m.
Monday through Friday
TEL: 508 649-2306 FAX: 508 649-2301

The Town Collector in Tyngsborough is a salaried official elected by the people to a three year term. It is the collector's responsibility, after receiving a tax list and warrant from the assessors, to collect the taxes therein set forth, with interest, and pay over such funds to the treasurer, and record the receipts on the tax lists. The Collector must also give the treasurer an account of all charges and fees collected as well as interest earned from the depositing of funds received.

Annual Report of the Town Collector
Submitted by Gene R. Spickler, Town Collector
and Leah J. Colburn, Assistant Collector

To the Citizens of Tyngsborough:

Taxes committed for collection in fiscal 1995 amounted to \$9,905,246. This was \$614,504 more than the fiscal 1994 commitments of \$9,290,922. Collections from commitments increased by \$446,820 to \$9,808,150 in fiscal 1995 compared to \$9,361,330 in fiscal 1994. The outstanding tax balance has decreased from \$1,390,369 at the end of fiscal year 1992, to \$687,410 at the end of fiscal year 1995.

The creation of a "tax title" has proven to be the most effective remedy for the collection of real estate taxes. As a general rule, a lien is automatically in effect from January 1, until all taxes are paid, however, this lien does have a time limit and can be defeated under certain circumstances. The formal "tax taking" protects the town's claim to these taxes until they are paid in full, or land court grants the property to the town. The fiscal 1993 takings on June 28, 1995 amounted to four properties totaling \$7,264.96.

Municipal Lien Certificates are legal documents prepared for most real estate sales and refinancing transactions. They certify all taxes and other municipal assessments, both paid and unpaid, for a minimum 3 year time period for a parcel of real estate. The increase in mortgage interest rates drastically slowed refinancing and home sales thus causing a decline in revenue from the MLC preparation fees. The fiscal 1995 total of \$16,725 was \$8,130 less than fiscal 1994 and just a bit higher than the \$16,625 generated in fiscal 1992.

Demand and warrant fees are penalties imposed by State Statute for the added expense incurred in collection of past due taxes. These fees amounted to \$18,415 in fiscal 1995 compared to \$22,332 in fiscal 1994. These fees were turned over to the general revenue account per the acceptance of Article 4 at the 1992 Annual Town Meeting.

Please see the following page for financial balances by account.

TOWN COLLECTOR'S REPORT
JULY 1, 1994 THROUGH JUNE 30, 1995

YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & TRANSFERS	REFUNDS & CORRECTIONS*	RECEIPTS TO TREASURER	ABATEMENTS & EXEMPTIONS	TAX TITLE SBSQT/DEFRD
1995						
REAL ESTATE		8,947,556.61	19,826.24	8,453,454.44	50,070.18	107,638.18
PERSONAL PROPERTY		268,419.06		263,875.90	1,440.10	
MOTOR VEHICLE EXCISE		540,991.31	4,540.78	482,989.77	20,801.40	
1994						
REAL ESTATE	372,464.31		12,683.97	223,942.75	6,781.48	14,138.01
PERSONAL PROPERTY	3,285.42			745.96		
MOTOR VEHICLE EXCISE	32,090.39	147,299.38	4,096.75	165,808.25	7,925.71	
1993						
REAL ESTATE	195,704.62			165,676.56		7,264.96
PERSONAL PROPERTY	2,077.89			159.57		
MOTOR VEHICLE EXCISE	12,684.46	1,159.90	265.63	6,726.81	471.05	
1992						
REAL ESTATE	40,079.32			34,300.68		5,778.64
PERSONAL PROPERTY	3,461.26			1,145.55		
MOTOR VEHICLE EXCISE	8,560.03			1,758.13		
1991						
PERSONAL PROPERTY	1,501.29			336.60		
MOTOR VEHICLE EXCISE	10,187.90			2,129.08		
1990						
PERSONAL PROPERTY	2,298.39			154.41	2,143.98	
MOTOR VEHICLE EXCISE	12,315.02			1,071.56		
1989						
PERSONAL PROPERTY	1,954.14				1,954.14	
MOTOR VEHICLE EXCISE	14,189.94			745.43		
1988						
PERSONAL PROPERTY	513.21				513.21	
MOTOR VEHICLE EXCISE	11,714.98			881.36		
1987						
PERSONAL PROPERTY	162.39				162.39	
MOTOR VEHICLE EXCISE	14,555.74			840.53	262.50	
1986						
MOTOR VEHICLE EXCISE	12,229.95			469.01		
1985						
MOTOR VEHICLE EXCISE	11,560.72			937.86		
1984						
MOTOR VEHICLE EXCISE	(40.35)		40.35 *			
TAXES IN LITIGATION	10,964.84	13,872.26		12,361.81		
TAX TOTALS	774,515.86	9,919,298.52	41,453.72	9,820,512.02	92,526.14	134,819.79
LIEN CERTIFICATE FEES				16,725.00		
PAYMENT IN LIEU OF TAXES				5,460.33		
PAYMENTS AFTER ABATEMENTS				568.45		
DEMAND & WARRANT FEES				18,415.00		
RMV FEES COLLECTED				8,400.00		
INTEREST EARNED				3,140.10		
DUPLICATE BILL FEES COLLECTED				1,301.50		
MISCELLANEOUS COLLECTIONS				1,744.80		
TOTAL RECEIPTS TO TREASURER				9,876,267.20		

TOWN TREASURER'S OFFICE
10 Kendall Road Box 11
Office Hours: 8:00 a.m. - 4:00 p.m.
Tuesday through Thursday
TEL: 508 649-2307 FAX: 508 649-2301

The Treasurer is responsible for collecting and disbursing all Town funds. He/she has the power to invest the Town funds in short-term notes (usually 90-day duration) and to borrow money for the Town in anticipation of need. The Treasurer decides where the funds are to be deposited and negotiates for the Town the sale of bonds when the Town borrows for capital spending. All Town receipts are either received directly at the Treasurer's Office, or are turned over to the Treasurer by the Receiving Department. Appointed by the Selectmen, the position is part-time and salaried.

Annual Town Report of the Treasurer
Submitted by David Desgroseilliers

To the Citizens of Tyngsborough:

The Treasurer's Office performs various functions and provides services as follows:

- Cash Management
- Payroll and Personnel Function
- Custodian of all Town Funds, including Trust Funds
- Maintenance of Tax Title Accounts, including collection

Cash Management

Cash management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds, and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During the fiscal year ended June 1995, the Town earned interest income of approximately \$112,000 on general funds. This amount is up \$39,000 from the previous year as a result of slightly higher interest rates, and a substantial increase in investable cash. at 6/30/95, Free Cash was certified at \$557,878, (after previously allocated \$445,820 of Free Cash to the Library/Town Hall project, in May 1995)..

As for borrowing, there were no long term bond issues since the major High School issue of 7/9/91. Short term borrowing has consisted of a single issue in the amount of \$1 million on 8/25/95 at an interest rate of 4%.

For the last several years, the Town had been monitoring the possibility of refinancing our long term debt in view of lower interest rates. The only bond issue that qualified for the refinancing (termed Advanced Refunding) was the school construction issue of 1991. In late November 1995, a decision was made to go ahead, and on February 15, 1996, a negotiated deal was completed that will result in savings to the Town in the amount of \$188,000. The new interest rate is 4.645% (tic).

Payroll & Personnel

As of December 1994, the town employs the following:

Elected employees over 20 hours per week	2
Elected employees under 20 hours per week	22
Regular employees over 20 hours per week	239
Regular employees under 20 hours per week	13
Temporary Employees	<u>*217</u>
Total (includes only paid personnel)	493

*Consists primarily of election workers, substitute teachers, and call firemen.

For the calendar year 1995 the total gross payroll paid through this office was \$8,117,660. This amount represents an increase of \$609,749 (8.1%) over 1994.

The Town purchases health insurance as part of a group of municipalities known as the Minuteman Nashoba Health Group. Our health plans include TUFTS PPO and EPO as well as Harvard Community Health Plan HMO. At our last open enrollment date (June 1995), the rate for the Harvard plan was increased by only 4.6% while the Tufts rates decreased by 3% for PPO and by 10% for the EPO plan. There are currently 177 Town employees with health insurance coverage through the Town.

In addition to preparing the payroll in-house, this department also administers various benefit programs, payroll deductions, and payroll withholding taxes,

- Health Insurance, 3 plans (including IRS Sec 125 Pre-Tax)
- Life & Disability Insurance
- Retirement Plans (County & School plans)
- Union Dues, 3 unions
- Tax Deferred Annuity, State Sponsored Plan (Copeland)
- Tax Sheltered Annuities (TSA), 15 Plans offered
- Credit Unions (2), United Fund, and US Savings Bonds

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Stabilization, Charity, Pension, and miscellaneous other funds. As of June 30, 1995, there was some \$1,449,000 distributed among 27 individual funds, in cash and equivalents. This amount includes \$1,121,570 in the Stabilization Fund, which is substantially allocated toward the construction of the new Library/Town Hall complex.

Tax Title Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title Account, becomes the responsibility of the Treasurer for control and collection. This office also monitors and collects deferred accounts. The amount of collections during FY 1994 (excluding interest) was \$128,000. As of June 30, 1995, there were approximately 85 properties in these categories, with the total amount due (excluding interest) of \$745,000 (vs. \$722,000 at 6/30/94). Many of the properties are commercial and/or industrial and land holdings by developers. Approximately half are in Land Court awaiting foreclosure on behalf of the Town.

FINANCE COMMITTEE
10 Kendall Road Box 16
TEL: 508 649-2300 FAX: 508 649-2301

The seven members of the Finance Committee are elected to a staggered three-year term. The committee meets on the second Wednesday of the month at the Jr. Sr. High School Library. During the budget cycle the Committee meet weekly starting in January up to Town Meeting time.

The Finance Committee advises the town meeting on financial matters. The Finance Committee reviews the budget requests of the Board of Selectmen, the superintendent of schools and School Committee and makes detailed recommendations concerning appropriations to the voters at town meeting. All articles in the warrant that have financial implications for the town are reviewed by the Finance Committee. The committee conducts public meetings on these articles and distributes these reports on election day.

The Finance Committee must approve all transfers of money from the reserve fund to supplement departmental budgets for emergencies or other expenses not anticipated at budget time.

MODERATOR
Robert Kydd
Town Hall 10 Kendall Road
TEL: 508 649-2300

The moderator presides over town meeting according to custom using his or her announced rules of operation and some basic parliamentary procedure. He or she must recognize all speakers, may close debate and call for the vote, rule on adjournment time, and specify the date for a further session if necessary. The moderator appoints the Finance Committee and any other committee requested by town meeting. The moderator serves a 3 year term and is paid a stipend.

SEALER OF WEIGHTS AND MEASURES
Town Hall 10 Kendall Road
TEL: 508 649-2300

The sealer is a part-time civil servant appointed by the Board of Selectmen but responsible also to the state Division of Standards. The sealer's duty is to protect the seller and purchaser at retail, wholesale and commercial levels by inspecting all weighing and measuring devices in town, ranging from grocery and drug store scales to gasoline pump meters. A "seal" of approval is attached when accuracy has been determined. The sealer also inspects packages and containers of all types for proper labeling, weight, and count.

Tyngsborough Cultural Council
10 Kendall Road
Tyngsborough, MA 01879
TEL: 508 649-2300 FAX: 508 649-2301

The Tyngsborough Cultural Council qualifies applicants and dispenses funds allocated by the Massachusetts Cultural Council (MCC). The Lottery is the source of MCC funds; the State Legislature determines the MCC budget.

Massachusetts-based individuals, artists, non-profit community groups cultural institutions and schools with a specific activity that has public benefit and is related to the arts, humanities, or interpretive sciences are eligible to apply for funding. Local Councils are usually notified sometime in August of their appropriation for the next funding cycle. The application deadline is usually October 15 of each year. The Tyngsborough Council makes application forms available at the Littlefield Library.

Tyngsborough's appropriation for the 1995 Grant Cycle was \$3,289. Our Council received 16 applications totaling \$8,191. Council members worked diligently to evaluate each application based on published standards, policies and procedures and recommended approval of 8 applications in whole or in part. We are awaiting final State certification of our recommendations for this grant cycle.

The Tyngsborough Cultural Council Office

Lynda Gambale, Chairperson

Sandra Cassidy, Vice-chairperson

Joan Aseltine, Corresponding Secretary

Mary Vandt, Recording Secretary

Sue White, Treasurer

William Smith, Member.

THE TYNGSBOROUGH HOUSING AUTHORITY
Brinley Terrace, 198 Middlesex Road
Monday - Wednesday - Friday 9:00 a.m. - 4:00 p.m.
Tuesday and Thursday 9:00 a.m. - 2:00 p.m.
TEL: 508 649-9941 Fax 508 649-3807

Annual Town Report of The Tyngsborough Housing Authority
Submitted by Lorrie Berube, Executive Director

To the Citizens of the Town of Tyngsborough:

The Tyngsborough Housing Authority (THA) was established in 1979. It is responsible for initiating and overseeing all public housing projects in town. Currently there are 118 units of housing, which is comprised of 94 elderly, 14 family, 8 geriatric, and 2 congregate units. All housing applications are prioritized by observance of state guidelines. Residents of Tyngsborough, receive preference for housing prior to a non-resident.

The Tyngsborough Housing Authority consists of a five member non-salary Board of Commissioners, who serve staggered five year terms. Four members are elected by town voters and one member is appointed by the Governor (William Weld) to a five year term.

The Board of Commissioners are responsible for implementing all policies and procedures to ensure daily administrative conformance and adherence to state and federal housing legislation. The Board meets on the last Wednesday of each month (time posted at town hall), at the Brinley Terrace THA Community Room, located at 198 Middlesex Road.

The Commissioners are: Richard Lemoine, Chairman
A. Lucien Lacourse, Vice-Chairman
Dorothy Clark, Treasurer
Nelson Brake, Asst. Treasurer
Wendy Newton, Commissioner

During this past year, the Tyngsborough Housing Authority has been active by:

- Was audited by the Massachusetts State Auditors office and the Executive Office of Communities and Development. The Tyngsborough Housing Authority's programs were found commendable!!!
- Established a monetary reserve account for the ability to connect Brinley Terrace into sewerage, when made available.
- Implemented a preventive maintenance program which allows for the total restoration of a percentage of housing units, each year.
- Installed a new fire alarm system in all buildings of Brinley Terrace.
- Improved handicap access to the Brinley Terrace main office building and constructed a handicap access ramp at Red Pine Terrace.
- Re-asphalted the parking lot and completed extensive landscaping at Red Pine Terrace.

To apply for elderly or family housing, the Tyngsborough Housing Authority has applications at their main office located at 198 Middlesex Road. You may pick up an application or call the office and we would be glad to mail you one.

To be eligible for low-income housing, you must meet age, asset and income requirements. The age limit for elderly housing is 60 years of age or older, disabled or handicapped.

If you are interested in family housing, you must be an emancipated minor or 18 years of age with a need for family housing. Currently our family housing list is closed (with the exception of emergency cases).

The asset limit is \$15,000. This includes property, bank accounts, Certificate of Deposits, stocks, bonds, trust agreements, etc. It does not include furniture, clothing or a vehicle.

One person	\$22,232	Two people	\$25,408
Three people	\$28,584	Four people	\$31,760
Five people	\$33,745	Six people	\$35,730

Rent is based on the income of a household. Elderly residents pay 30% of their net income which includes all utilities. Family residents pay 25% of their net income and are responsible for their own utilities.

You may apply for emergency housing if the following applies:

- homeless through extenuating circumstances
- fire or other natural causes
- the residence is condemned
- documented physical abuse
- or living in inadequate accommodations for their medical needs

An approximate time frame for our elderly housing (waiting list) is zero (0) to one (1) year for local residents, and three (3) to five (5) years for non-local residents.

The Tyngsborough Housing Authority also has two (2) congregate units. Congregate housing is a group living environment which offers a private bedroom for each resident. Residents share common space with one another (kitchen, living room, dining room, bathroom). A hot meal is provided to the residents in the dining room at lunch time each day.

If there are any questions, you may contact Lorrie Berube, the Tyngsborough Housing Authority's Executive Director, at 508 649-9941.

TYNGSBOROUGH SCHOOL DEPARTMENT
David Hawkins, Superintendent of Schools
School Administration Offices,
Norris Road Elementary, 50 Norris Road
Hours 8:00 a.m. to 4:00 p.m.
508 649 - 7488

School Committee

The seven members of the School Committee are elected to staggered three-year terms. The Committee meets every other Tuesday at the Norris Road Elementary, in the Superintendent's Office on Norris Road.

Superintendent of Schools

The Superintendent of Schools is appointed by the School Committee. He or she supervises school personnel and property and administers the educational program and policies set by the School Committee. A professional educator, he or she attends all School Committee meetings to make recommendations. The Superintendent's staff includes the school principals and a support staff.

Principals

Winslow School - Ms. Phyllis Sauders
250 Middlesex Road (508) 649-7531

Lakeview School - Ms Phyllis Sauders
135 Coburn Road (508) 649-6071

Norris Road Elementary - Mr. Thomas Saad
50 Norris Road (508) 649-3115, 649-4614

Jr. Sr. High School - Lawrence Kelleher
36 Norris Road (508) 649-7571

Funding the Public Schools

Proposition 2 1/2 was approved by Massachusetts voters in the November 1980 election. It eliminated the fiscal autonomy of school committees across the state by providing that "no city or town shall be required to provide more money for the support of the public schools than is appropriated by the vote of the legislative body of the city or town".

In Tyngsborough, the School Committee is responsible for preparing the school budget. Input is sought from the school department administration and from citizens at open hearings, and the Finance Committee. Because of Proposition 2 1/2, town meeting now must give final approval to the school budget.

In Massachusetts, local property taxes finance a large proportion of the cost of public education. Certain expenses can be partially reimbursed by state and federal funding. This reimbursement goes into the town's General Fund. Examples of reimbursable expenses include transportation, the hot lunch program, vocational education, school building assistance and all programs for children with special needs. Total reimbursements from state and federal funds amount to approximately 15 per cent of the school budget.

Teachers

The State Board of Education sets standards for teacher certification and tenure that all towns must follow. Every year, the School Committee appoints new personnel and considers the re-appointment of those who have been in the system less than three years. By state law, a teacher or administrator reelected to the same position for the fourth time has tenure in the system

Annual Report of the Tyngsborough Public School Department
Submitted by David J. Hawkins, Superintendent of Schools

To the Citizens of Tyngsborough:

In this Presidential election year when the candidates pause long enough to stop slinging mud and address issues, education along with family and jobs are at the top of everyone's list. One candidate continually promises to give the schools back to the parents.

Although I am intrigued at what a government of any size can do to reinstate family values, I do know that any school system can only be as good as what the parents expect. Schools belong to the communities and promote the values and expectations of that community. No government or government agency can take your schools away from you. The most and the worst that can happen is that the community can lose interest. When that happens, issues develop and directions are taken that may not reflect the values of the majority. I often write and remind you that you are your child's most influential teacher and that just as you cannot do it alone, your schools need your continued support and involvement.

Schools cannot renew themselves by themselves and for themselves. It takes a collaborative effort of parents working with teachers and administrators to plot a course for tomorrow. Lone voices from the wilderness repeating inaccurate or exaggerated information do not contribute to change, only involvement in your schools will result in change. Talk to your child's teachers and let your ideas be known. If you have an issue that remains unresolved, talk to the principal and then to the Superintendent. If the administration is unable to address your concerns, then your School Committee will be most willing to meet with you and hear your concerns.

This community has been blessed with parents who care and teachers who share the same values. Yes, unfortunate things that shouldn't happen do occasionally embarrass us all, but few of the educational issues kicking around in the campaign of 1996 directly relate to Tyngsborough. Your schools are on the move, exploring new ideas and serving more children in more exciting ways.

A great effort, born of the contributions of many, is being put forth to provide every child with an exciting opportunity to learn. Choices are greater than ever before and expectations for all have been moved upward. Support and encouragement for students carrying a heavier load have been instituted. We are pleased with our progress and acknowledge that our work is not complete, and so the challenge remains constant. Your schools can only be what you want them to be and to do that takes time, involvement of many and knowledge of the facts..

It has been a very successful year and much has been accomplished -- none of which could have been dreamed of without a staff and a supportive community willing to take risks and inconvenience themselves. For all that has been done, I thank you. For all that still needs doing, I challenge you to get involved.

These opportunities did not happen by themselves, nor did they happen within a short period of time. They came through your investment of time, energy, trust and money. For all of your investment, the children of Tyngsborough are indeed grateful.

It has been a good year, but if we are truly going to build a world class educational opportunity, much still needs to be done. The schools cannot do it alone. We need your continued support and involvement. Without your support and involvement, no school, regardless of their efforts, can succeed.

Annual Report of the Tyngsborough Jr. Sr. High School
Submitted by Principal Lawrence Kelleher

To the Citizens of Tyngsborough:

The Junior-Senior High School is continuing to respond to the Education Reform Act as well as the wishes of the community. More and more time is being expended educating the students of Tyngsborough either in the classroom, through additional activities or faculty participation in training and grants. This graduation class will be the first to do so under the guidelines established in 1993. All students in grades nine through twelve participate in a minimum of six classes per day, not including Physical Education and Health.

The curriculum is being refined to permit enrollment Advanced Placement courses as well as keeping current with the guidelines established by the State Frameworks Committees. Advanced Placement Senior English and U.S. History were implemented this year with the desire to make Advanced Placement Calculus, Chemistry, and Problems of U.S. Government an offering for the 1996-97 school year. Students participated in statewide activities such as World to Difference, Government Day, and the US First Competition. The RES students designed a home page on the World Wide Web. The school is currently in the process of registering a name for the location but can be viewed at - (<http://204/249.148.149>).

The co-curricular program witnessed the addition of a Chess Club, S.A.D.D. Chapter, Debate Society and Ski Program. In addition, Total Tiger Talk, a morning school news program, presented by the students has been expanded to include a presentation each month on the local cable channel. Also some of our students in association with Dave Senecal and Jeff Hajjar of the Technology Department have established a partnership with the University of Massachusetts-Lowell to participate in the US First Competition. The Tyngsborough P.T.S.O. and Athletic Boosters Club were instrumental in funding this commitment. Finally, four band members have been selected to participate in the Northeast Junior District Band. Obviously it is not just the new uniforms that are causing everyone to take note of the band.

The Adult Education Center continues to respond to the demand of the community. Telecommunications as well as aerobics, computers and country-line dancing offer residents the opportunity to learn and update their skills. The faculty as well have been enrolled in several internet courses that will better prepare them to incorporate its capabilities into our curriculum.

Annual Report of the Norris Road Elementary School
Submitted by Principal Thomas E. Saad

To the Citizens of Tyngsborough:

We are very proud of the many things which have taken place during the past twelve months at the Norris Road Elementary School. Our school continues to grow in student population and in all academic areas. Enrollment has increased to almost 600 students and is expected to escalate to approximately 640 students by September of 1996. Additional classrooms and staff have been added to meet the needs of the children.

Over the past months, the Norris Road Elementary School has progressed with numerous initiatives related to curriculum. PALMS (Partnerships Advancing the Learning of Math and Science) has had a dramatic effect on our curriculum and program structures. A new math series was implemented that parallels the NCTM (National Council of Teachers of Math) standards and the Massachusetts Frameworks. The Reading Committee is currently examining new materials and is expected to make a purchase by the end of the school year.

Another major influence on the curriculum and the children's academic future is technology. The Tyngsborough Public Schools has adopted a Technology Plan that defines technology for the Norris Road Elementary School. This Plan will integrate with the School Improvement Plan currently being developed by the School Council.

The very popular D.A.R.E. Program, in its second year, carries on its efforts to inform our children of the danger of drugs, smoking, and violence in our ever changing world. This program emphasizes a safe environment for all children.

Some of our most rewarding experiences come from our affiliation with various local colleges and universities. This year we have apprentice teachers from the University of Massachusetts, Lowell, College of Education, and Merrimack College. Along with these affiliations, the faculty has worked tirelessly on staff development and new programs.

In addition to working on areas of curriculum and technology, the faculty together with the community is working to attain accreditation with the New England Association of Schools and Colleges. At this time, the Steering Committee has formed several sub committees consisting of staff and community volunteers. The entire process of accreditation will take 15 to 18 months.

The Arts and Enrichment Committee, under the auspices of the P.T.S.O., continues to provide our students with many quality programs. The experiences they provide, enrich our children both academically and culturally.

In closing, the Norris Road Elementary School continues with our goal to provide our children with the best possible education. We are constantly evaluating new and innovative methods of instruction and will persist with our endeavor to raise our level of expectations in striving to achieve excellence.

Annual Report of the Winslow and Lakeview Schools

Submitted by Principal Phyllis A. Souders

To the Citizens of Tyngsborough:

During the last year, the Winslow/Lakeview staff has completed the Elementary Accreditation Self-study, the first step in receiving accreditation from the New England Association of Schools and Colleges (NEASC). This March, from Sunday, the 24th through Wednesday, the 27th, a team of six educators from around New England will visit both schools. With the sole purpose of validating our self-study, they will interview the School Committee, the School Council, parents, staff and students. Furthermore, they will observe classroom instruction and meet with each sub-committee responsible for the self-study document, which they will receive approximately four weeks prior to their arrival. The culmination of their visit will result in a report to the NEASC Commission highlighting the strengths and weaknesses of each school, accompanied by a recommendation regarding accreditation. While the process has been a lengthy and tedious one, it has provided us with an opportunity for serious introspection and will offer us an objective appraisal from impartial educators. Before the end of the school year, we will receive notification of our accreditation status. While only ten percent of the elementary schools in New England are accredited, we remain confident that accreditation will be awarded, and we look forward to celebrating that accomplishment!

While the self-study demanded much of our time, other initiatives were not put on hold. Last spring, we found ourselves in a position of not being able to accommodate all the three and four year olds that parents wanted to register for our Preschool Programs. Consequently, after receiving approval from the School Committee, we opened the Preschool Three in September, servicing three year olds. This alternative program is similar to the Preschool Four and the Full Day Kindergarten in that it is supported through tuition rather than through the school budget. Although these programs are flourishing, space needs will dictate how long we can continue to offer alternative programs at the Winslow School.

Curriculum continues to be an area of major focus. With the approval of the Curriculum Coordinator positions, emphasis is being placed on the continuity of curriculum from one grade level, and one school, to another. Additionally, the coordinators are charged with training the staff in new methodologies and implementing the recently approved state Frameworks. Staff members continue to participate in educational courses and workshops throughout the school year and during the summer in order to remain current.

Parents and community members continue to support the schools through volunteer efforts either within the classroom or as committee members. One such effort is the Winslow/Lakeview Playground Committee, which is diligently raising funds to renovate the playgrounds at both schools. The school council, with representation from both schools, is reviewing the educational needs of the Winslow/Lakeview Schools and is presently in the process of creating its second School Improvement Plan. The System-wide Technology Team meets regularly to address the technological needs of each school and to plan for the integration of technology in the curriculum.

As educators, we are continually confronted with challenges that test our ability to expand services beyond what we knew as students. We continue to move forward and to be open to change as we meet the needs of all students through both typical and alternative programs. As societal needs evolve, so must the educational system.

Annual Report of the Special Education Department
Submitted by Barbara J. Rich, Administrator

To the Citizens of Tyngsborough:

Special Education and regular education are more similar than they are different. Both strive to maximize students' potential. Our Tyngsborough staff put a great deal of time and effort in providing for students who have disabilities not only because the law says they must but because it is educationally sound to do so. As the school population continues to increase, the numbers of students from preschool through high school who are identified as having handicapping conditions remains at 13% of the total population. Statewide the figure is 16%.

Because Special Education is governed by both federal and state law, we occasionally experience conflicts regarding students and parents rights, and instead of going through costly hearing procedures, we have been able to settle differences of opinion through mediation, provided free of charge by the Department of Education. Our intention is always to work things out harmoniously.

Parents of young children with disabilities first begin building relationships with the school system at the Winslow School. Special Education law requires every school system to provide services to handicapped children beginning at age 3. Our preschool programs provide intense language-based readiness programs including physical therapy, occupational therapy, speech/language therapy. We are seeing a dramatic increase in the numbers of young children diagnosed with Autism, and because of the increase, we're making plans to meet these young students' needs.

As you are aware, technology offers our students opportunities to explore areas you and I might not have had available to us. Students with special needs often need particular types of software programs in order to enhance their learning. Toward this end, a Special Education grant will allow 4 staff members to participate in a 3 day consortium at the Merrimac Special Education Collaborative. We will expand our knowledge regarding the use of technology with students with special needs, and share this information with all staff.

To update you on the issue of inclusion, we know that inclusive education versus segregated education is better for typical as well as disabled students. In order to provide inclusive educational experiences, classroom teachers require additional assistance in the classroom. We have one classroom utilizing a co-teaching approach with a regular and special education teacher in the same classroom. We will be looking to more co-teaching in the future. During the FY96 school year, we will have a variety of classroom-based consultations in such areas as communication disorders, inclusion, assessments, social/emotional disorders and Autism. Classroom teachers are requesting and receiving help modifying curriculum and adapting instruction for a wide range of abilities and disabilities.

Regardless of everyone's best efforts, sometimes students must be referred to special education schools. Students who must attend out-of-district special education day schools receive on-going preparation in order to transition back to Tyngsborough Schools when appropriate. We meet at the private schools on a regular basis to facilitate these transitions. Cooperation and professionalism characterize special education services in Tyngsborough, as teachers, specialists, administrators and consultants work together as a team.

7701 002



TOWN HALL 1834



THE TYING HOUSE 1872



WINSLOW SCHOOL
1882



WINSLOW SCHOOL
1789



LITTLEFIELD LIBRARY
1904

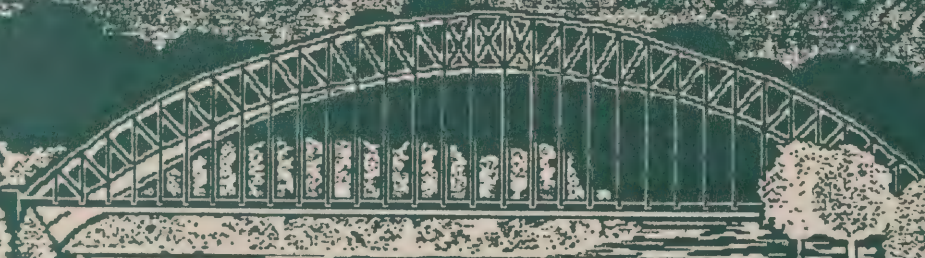


FIRST PARISH
CHURCH
1836



EVANGELICAL
CONGREGATIONAL
CHURCH 1888

TYNGSBOROUGH
MASSACHUSETTS
INC. 1809



TYNGSBOROUGH BRIDGE 1931

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For Reference

Not to be taken from this room

